

**SYLLABI AND SCHEME OF EXAMINATIONS
FOR
SKILL ENHANCEMENT COURSES FOR UNDER GRADUATE PROGRAMS (SINGLE MAJOR /
MULTIDISCIPLINARY PROGRAMS) OFFERED BY THE SOCIOLOGY
(Based on Curriculum and Credit Framework for UG Programs under NEP)**



**WITH EFFECT FROM
THE
SESSION 2024-25**

**MAHARSHI DAYANAND UNIVERSITY
ROHTAK (HARYANA)**

**SYLLABI AND SCHEME OF EXAMINATIONS FOR SKILL ENHANCEMENT COURSES FOR
UNDER GRADUATE SINGLE MAJOR/MULTIDISCIPLINARY PROGRAMS/ SINGLE MAJOR PROGRAM AFTER
2nd SEMESTER OF MULTIDISCIPLINARY PROGRAM**

Skill Enhancement Course (SEC)	Nomenclature of Course	Course Code	Credits Distribution			Total Credits	Workload			Total Workload	Marks				Total Marks
			L	T	P/F W		L	T	P/FW/P R		Theory		Practical/Field Work		
											Internal	External	Internal	External	
SEMESTER 1 (2024-25)															
SEC 1 @ 3 credits	Social Research	24SOC401SE01	2	-	1	3	2	-	1	3	15	35	-	25	75
SEMESTER II (2024-25)															
SEC 2 @ 3 credits	Gender Sensitization	24SOC402SE01	2	-	1	3	2	-	1	3	15	35	-	25	75
SEMESTER III (2024-25)															
SEC 3 @ 3 credits	Social Survey and field work Report Writing	25SOC403SE01	2	-	1	3	2	-	1	3	15	35	-	25	75
SEMESTER VI (2024-25)															
SEC 4 @ 2 credits (offered only in case of Single Major Programme)	Social Issues in Contemporary India	26SOC406SE01	2	-	-	2	2	-	-	2	15	35	-	-	50

Syllabi and S.O.E. for Skill Enhancement Course(s) for UG Programs w.e.f. 2024-25 session

SEMESTER VII (2024-25)															
SEC 5 @ 4 credits (if offered as an option)	Skill Development and Entrepreneurship	24SOC201SE01	3	-	1	4	3	-	2	5	30	70	-	-	100
SEMESTER VIII (2024-25)															
SEC 6 @ 4 credits (if offered as an option)	NGO and Project Formulation	24SOC202SE01	3	-	1	4	3	-	2	5	30	70	-	-	100

L: Lecture; T: Tutorial; P: Practical, FW: Field Work, PR: Project Report

NOTE:

1. Field work Report will be evaluated by the internal examiner followed by Viva-Voce in accordance with the Academic Council by its Resolution No. 90 dated 13.12.2024 and vide Academic Branch Letter No. ACS-I/II/III202617832-887 dated 17.07.2026.

SEC Syllabi for Sociology Course

Semester - I

Session: 2024-25

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	Social Research	Course Code	24SOC401SE01
Hours per Week	03	Credits	03
Maximum Marks	15+35+25= 75 15 (Internal) + 35 (Term end Exam)+ 25 (FW Report)	Time of Examinations	3 Hours
Note: Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 7 marks each. Question number one will be compulsory containing short answer type questions from all units having 1 mark each (7x1=7). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks. Note: <i>The students will have to prepare field based report of 25 Marks</i>			
Course Learning Outcomes (CLO): CLO 1: Students would know about social research CLO 2: Students would be able to explain various methods and techniques of data collection. CLO 3: Students would be able to understand qualitative methods. CLO 4: Students would understand quantitative methods.			
Unit 1: Understanding Social Research: Concept, Significance, Aims, Steps of Social Research; Fact, Theory; Social Survey: Meaning, Types and Significance.			

Unit 2: Sources of Data: Primary, Secondary, Census, Reports, Documents and Books; Sampling types and its significance in Social Research.
Unit 3: Qualitative: Content Analysis, Narrative Analysis, Ethnography and Observation.
Unit 4: Data Analysis: Editing, Coding, Classification and Tabulation, Graphical Presentation of Data, Importance of Statistics in Social Research.
Exercise for Assignment/Field Work/Project Report • To Analyse the NSS/NFHS/Census Data and write notes in women/children by interpreting data. • Collect narrative of people who have witnessed and experienced and traumatic social event in their lives. • Choose a theme for e.g., crime, technology, environmental, drug and alcohol concern and look through the newspaper for content analysis. • Formulate a research problem by identifying concepts, operational definition and variables. • Visit to an agricultural field during harvesting/sawing season and observe the labour and working conditions. • Visit the college canteen/ administrative office/a bus stop and observe all that happens for an hour or more and write a descriptive note on it. • Collect first hand information form Migrant Labourer/ Child Labour/ Gig Worker etc. • Visit a police station/women Police station/ hospital/ court/old age home/ Observation Homes/ Safe Homes/ Drug de-addiction centre/ Orphan Homes/ Tourist spots/ Industrial areas/ NGOs etc. and spend a few hours with observing the scene.
References: • Ahuja, Ram (2001), <i>Research Method</i>, Rawat Publication, New Delhi • Ahuja, Ram (2003), <i>Samajik Servekshanavm Anusandhan</i>, Rawat Publication, Jaipur • Goode, W.J. and P.K. Hatt (2017), <i>Methods in Social Research</i>, Asia Law House,

Hyderabad
• Srivastava, Prakash G.N. (1994), <i>Advance Research Methodology</i>, Radha Publication, New Delhi • Thakur, Devender (2003), <i>Research Methodology in Social Science</i>, Deep and Deep Publication, New Delhi • Young, P.V. (1988), <i>Scientific Social Survey and Research</i>, Prentice Hall, New Delhi • Kumar, Ranjit (2006), <i>Research Methodology</i>, Pearson Education, Australia • Mahajan, Dharamveer aur Kamlesh Mahajan (2019) <i>Samajik Anusandhan ka Pranhali Vigyan</i>, Vivek Publication, New Delhi

Syllabi for Sociology Course

Semester - II

Session: 2024-25

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	Gender Sensitization	Course Code	24SOC402SE01
Hours per Week	03	Credits	03
Maximum Marks	15+35+25= 75 15 (Internal) + 35 (Term end	Time of Examinations	3 Hours

	Exam) + 25 (field Work/ Project Report)		
Note: Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 7 marks each. Question number one will be compulsory containing short answer type questions from all units having 1 mark each (7x1=10). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks. Note: <i>The students will have to prepare field based report of 25 Marks</i>			
Course Learning Outcomes (CLO): • CLO 1: It would help students to understand various concepts of Gender • CLO 2: It would enable students to understand patriarchy and its manifestations. • CLO 3: Students will have knowledge about women's rights. • CLO 4: It would enable students to understand projection of women through media.			
Unit 1: Understanding Concepts: Sex and Gender; Masculinity and Femininity; Patriarchy and Matriarchy			
Unit 2: Construction of Gender: Patriarchy as Ideology and Practice; Biology Vs Gender; Public Vs Private; Role of family in the formation of gender identity			
Unit 3: Women's Rights and Law: Anti-Dowry law; Divorce; Domestic Violence Act; Rape; Property Right Act.			
Unit 4: Women and Media: Projection of women through media - Positive and Negative aspects, Impact of Media on Women and children			

Exercise for Assignment:

- Discussions among students around the topic of manifestation of Masculinity and Feminity in Indian context.
- Holding debate or discussion on Family's role in shaping Gender Identities.
- Presentations on laws protecting women citing at least one judgment and critically examining it.
- Screening of documentaries or films on Women and Girl Child and critically evaluating them through discussion or writing.
- Visit to Old Age Homes for Men and Women or Women's Shelter homes/ Nari Niketan, Orphan and Destitute Home, Observation Homes, Family Court etc.
- Interpretation of data from Census, National Population Policy, NFHS, NSS, Human Development Report etc.

References:

- Basin, K. (1993), *What is patriarchy?*, Kali for women, New Delhi
- Desai, Neera and M. Krishnaraj (1987), *Women and Society in India*, Ajanta, Delhi
- Geetha, V. (2002), *Gender*, Stree, Calcutta.
- Menon, Nivedita (ed) (2001), *Gender and Politics in India*. Oxford University Press, New Delhi.
- Oakley, Ann. (1972), *Sex, Gender and Society*, Harper and Row, New Delhi
- Sharma, Ursula. (1983), *Women, Work and Property in North-West India*. Tavistock, London
- Sharma, G.L (2015), *Samajik Mudde*, Rawat Publications, , New Delhi
- Pandey, V. (2016), *Indian Society and Culture*, Rawat Publications, Jaipur

Syllabi for Sociology Course

Semester - III

Session: 2025-26

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	Social Survey and Field work Report Writing	Course Code	25SOC403SE01
Hours per Week	03	Credits	03
Maximum Marks	15+35+25= 75 15 (Internal) + 35 (Term end Exam) + 25 (field Work/ Project Report)	Time of Examinations	03 Hours

Note:

Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 7 marks each. Question number one will be compulsory containing short answer type questions from all units having 1 mark each (7x1=10). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks.

Note: ***The students will have to prepare field based report of 25 Marks***

Course Learning Outcomes (CLO):

CLO 1: It would help to understand the Social research and Social Survey.

CLO 2: Students would learn about qualitative and quantitative research methods.

CLO 3: Students would enable to understand Sampling and its types.

CLO 4: Students would gain the knowledge about data management.

Unit 1:

Social Research and Social Survey: Concept and Meaning; Type and Stages of Social survey; Significance of Social Survey; Aims and Steps of Social Research

Unit 2:

Qualitative and Quantitative Methods: Schedule, questioner, Interview, Case Study, Content Analysis
Unit 3: Sampling: Meaning and Types; Hypothesis; types, sources and Significance. Research Design: Exploratory and Descriptive
Unit 4: Sources of Data: Primary and Secondary Sources of Data, Merit and Demerit of Primary and Secondary Source of Data; Field Based Report Writing and its Steps
Broad Area of Field-Work: • Various issues of Rural Society : Problems of the labours, agrarian Crisis, Unemployment, Farmer Movements, Panchayti Raj institutions and Women empowerment, Old age pension and its utilisation, MANEREGA, Food Security and Public Distribution System, Mid Day Meal, Student Drop Out rates, Migration and migrant Labour etc. • Women Issues: Gender Inequality, Domestic Violence , Pattern of Dowry, Sex Ratio and Female feticide, Family Disharmony and divorces, Across Reason Marriages, Family Planning and population Explosion etc. • Urban Sociology: Slums, Work life Balance, Role conflict, Urban Settlement issues, Industrial Entrepreneurship, Olds Age Homes, Police, Hospital and District court Administration, etc. • Criminological Issues: Drug abuse, Juvenile Delinquency, Social Disorganisation, Prostitution etc.
References: • Ahuja, Ram (2001), <i>Research Method</i>, Rawat Publication, New Delhi • Ahuja, Ram (2003), <i>Samajik Servekshanavm Anusandhan</i>, Rawat Publication, Jaipur • Goode, W.J. and P.K. Hatt (2017), <i>Methods in Social Research</i>, Asia Law House, Hyderabad • Srivastava, Prakash G.N. (1994), <i>Advance Research Methodology</i>, Radha Publication, New Delhi • Thakur, Devender (2003), <i>Research Methodology in Social Science</i>, Deep and Deep Publication, New Delhi • Young, P.V. (1988), <i>Scientific Social Survey and Research</i>, Prentice Hall, New Delhi • Kumar, Ranjit (2006), <i>Research Methodology</i>, Pearson Education, Australia • Mahajan, Dharamveer & Kamlesh Mahajan (2019) <i>Samajik Anusandhan ka</i>

Pranhali Vigyan, Vivek Publication, New Delhi

Syllabi for Sociology Course

Semester VI

Session: 2025-26

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	Social Issues in Contemporary India	Course Code	26SOC406SE01
Hours per Week	02	Credits	02
Maximum Marks	15+35= 50 15 (Internal) + 35 (Term end Exam)	Time of Examinations	03
Note: Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 7 marks each. Question number one will be compulsory containing short answer type questions from all units having 1 mark each (7x1=10). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks.			
Course Learning Outcomes (CLO): CLO 1: The student would be able to understand various contemporary issues in India CLO 2: The students would understand about women's Issues. CLO 3: The students would learn about various Child Issues. CLO 4: Students will understand the Developmental issues in India.			
Unit 1: Contemporary Issues: Cyber crime, HIV/AIDS, Drug Addiction, Problems of Aged People.			

Unit 2: Women's Issues: Menstrual Health, Domestic Violence, Eve-Teasing, Divorce and Widow.
Unit 3: Child's Issues: Child Abuse, Child Labour, Child malnutrition, Juvenile Delinquency.
Unit 4: Developmental Issues: Sanitation, Life Style Diseases, Corruption and unemployment.
References: • Ahuja, Ram (2014), <i>Social Problems in India</i>, Rawat Publications, Jaipur. • Desai Neera & Mathayee Krishnaraj (1997), <i>Women and Society in India</i>, Ajanta Publication, Bombay. • Madan, G.R. (1991), <i>India's Social Problems</i>, Allied Publishers, New Delhi. • Rajaura, Suresh Chander (2000), <i>Samkaleen Bharat ke Samajik Samsayen</i>, Rajasthan Hindi Granth Akadami, Jaipur. • Rao, C.N. Shankar (2015). <i>Indian Social Problems: A Sociological Perspective</i>, S. Chand Publication, New Delhi. • Sharma G.L (2015), <i>Samjik Mudde</i>, Rawat Publication, Delhi • Thio, Alex, Jim D. Taylor, Martin D. Schwartz (2017), <i>Deviant Behaviour</i>, Pearson ,330 Hudson Street, New York.

Syllabi for Sociology Course

Semester VII

Session: 2025-26

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	Skill Development and Entrepreneurship	Course Code	24SOC201SE01
Hours per Week	04	Credits	04
Maximum Marks	30+70= 100 30 (Internal) + 70 (Term end Exam)	Time of Examinations	3 Hours

Note:

Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 14 marks each. Question number one will be compulsory containing short answer type questions from all units having 02 marks each (7x2=14). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks.

Course Learning Outcomes (CLO):

CLO 1: Able to understand the basic of entrepreneurial skill.

CLO 2: Able to understand the qualities and attributes of successful entrepreneurs.

CLO 3: Able to understand the abilities and Skills of successful entrepreneurs.

CLO4: Student would be able to understand the process of Start-up.

Unit 1:

Skill Development in the Field of Entrepreneurship : Introduction to Skill Development and opportunity identification, Understanding Entrepreneurial Skills, Understanding the Functions of Skill Development Institutes, Entrepreneurship and Social Work

Unit 2:

Entrepreneurship: Concept, Definition, Scope and Purpose, Types and Approaches to Entrepreneurship, support ecosystem and enterprise management, Entrepreneurial Qualities and Attributes

Unit 3:

Entrepreneurial Functions: Functions of an Entrepreneur, Entrepreneurial Opportunities, Entrepreneurial Competencies, Entrepreneurial Motivation, Bank procedures and formalities, digital and financial literacy

Unit 4:

Managing Start-Ups and Family Business: Business Ideas, Methods of Generating Ideas, and Opportunity Recognition, Entrepreneurship Project Formulations, Resource Mobilizations and Financial Institutions, Success Stories

References:

Drucker, P. (2014). *Innovation and Entrepreneurship*. Routledge, New York.

Hisrich, R. (2011). *Entrepreneurship*. Tata McGraw-Hill, New Delhi:

Lussier, R. N., Corman, J., and Kimball, D. (2014). *Entrepreneurial New Venture Skills*.

Routledge, New York:

Pandya, R. (2016). *Skill Development and Entrepreneurship in India*. New Century Publications, New Delhi

Sharma, S. (2016). *Entrepreneurship Development*. PHI Learning Pvt. Ltd, New Delhi:

Soota, A., and Gopalan, S. R. (2016). *Entrepreneurship Simplified: From Idea to IPO*. Penguin , UK

Vaidya, S. (2014). *Developing Entrepreneurial Life Skills: Creating and Strengthening Entrepreneurial Culture in Indian Schools*. Springer Science and Business Media, New Delhi

Valeri, A., Parton, B., and Robb, A. (2014). *Entrepreneurship Education and Training Programs around the World: Dimensions for Success*. World Bank Publications, London.

Syllabi for Sociology Course

Semester VIII

Session: 2025-26

Name of Program	UG SEC Sociology (Single Major)	Program Code	USSOC4
Name of the Course	NGO and Project Formulation	Course Code	24SOC202SE01
Hours per Week	04	Credits	04
Maximum Marks	30+70= 100 30 (Internal) + 70 (Term end Exam)	Time of Examinations	03 Hours

Note:

Examiner will set nine questions and the candidates will be required to attempt five questions in all carrying 14 marks each. Question number one will be compulsory containing short answer type questions from all units having 02 marks each (7x2=14). Further, examiner will set two questions from each unit and the candidates will be required to attempt one question from each Unit. All questions will carry equal marks.

Course Learning Outcomes (CLO):

CLO 1: Able to know concept and basic features of NGO and project formulation.

CLO 2: Able to develop legal understanding about the organisation.

CLO 3: Able to understand how knowledge of project formulation is helpful for social workers.

Unit 1:

Introduction to NGO: Concepts, Meaning, Objectives and Characteristics. Genesis and Present Status of NGOs In India, NGO's Movement in India, Difference between NGO, VO and Civil Society Organisation.

Unit 2:

Understanding Legal Provisions: The Societies Registration Act, 1860, The Charitable Endowments Act, 1890, The India Trust Act, 1882 and The Companies Act, 2013, FCRA and

National and International Funding Agencies.

Unit 3:

Conceptual Framework of Project Formulation: Project: Concept, Meaning, Characteristics and Types, Project formulation: Concept, Meaning, Objectives and Scope, Requirements and Factors Affecting Project Formulation, Phases of Project Cycle.

Unit 4:

Process of Project Formulation: Stages of Project Formulation, Project Monitoring, Project Evaluation, Project Report.

References:

Chowdhary, S. (1990) *Project Management*. Tata McGraw-Hill, Delhi

Frenda, M. (2005): Voluntary Actions and Local Development, Young India Foundation, New Delhi.

Garain, S. (1998). *Organizational Effectiveness of NGOs*, University Book house, Jaipur

Handy, Charles. (2000). *Understanding Voluntary Organisations*, Penguin Books, London.

Harsey & Binchand K. (1992) *Management of Organizational Behavior - Utilizing Human Recourses*. Prentic Hall, Delhi

Ishwar Dayal. (1993) *Designing HRD System*, Concept Publication, Delhi

Lalith, N.V. (2004). *Voluntary Work in India, a Study of Volunteers in Welfare Agencies*, New Delhi.

Naik, B. M. (1985). *Project Management: Scheduling and Monitoring*, Vani Educational Book, Delhi

Ralph Brody. (1993). *Effectively Managing Human Service Organizations*, Sage Publication, Delhi

Saksena, S. C. (1977). ***Business Administration and Management***, Sahitya Bhavan, Agra

Sankaran & Rodrigues (1983). ***Handbook for the Management of Voluntary Organisation***, Alpha Publication, Madras.

Sarkar, Ashok Kumar (2008). ***NGOs and Globalisation Development and Organisational Facets***, Rawat Publication, Mumbai.