DSW/2026/ 113-14
Dated: 06-02-2026

Subject: Invitation of Applications for Level A, B, C, and D under the Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme– DSW Office, MDU Rohtak

In pursuance of the provisions of the **Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme for Students**, applications are hereby invited from bona fide, interested, skilled, and eligible students for engagement under **Level A and B** of the scheme.

Students are required to:

1. Submit the application **in hard copy by compulsorily mentioning the level, service and the dept/institute/branch they want to apply.**
2. The application form shall be duly signed by the concerned **Head of Department/Director.**
3. Submit the application form with all required documents to **DSW Office upto 12-02-2026.**

In this regard, all **Heads of Departments/Directors** are kindly requested to circulate this information among the students of their respective department/institute/centre and encourage eligible students to apply.

For more details, please refer to the attachments.

Regards,
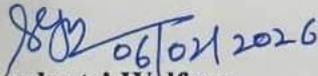
06/02/2026

Dean Students' Welfare
MDU Rohtak

MAHARSHI DAYANAND UNIVERSITY ROHTAK
DEAN, STUDENTS' WELFARE OFFICE

Subject: Invitation of Applications for Level A under Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme, DSW Office, MDU Rohtak

In pursuance of the provisions of the *Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme for Students*, applications are hereby invited from bonafide interested skilled, and eligible students for engagement under **Level A** (Rs. 200/- per hour subject to maximum of Rs. 8000/- pm and the maximum hours per month is 40 hrs) for various services:

| Services	Dept/ Institute/ Branch Requirement	Job Responsibility	Minimum Eligibility
Technical Assistant (ICT)	Centre for Biotechnology	Help Desk, Data Entry, NET Work Maintenance Cabling and Wifi	Bachelor Programme students (preferably BCA/BTech/MCA /MSc)
Technical Assistant (ICT)	Ch. Ranbir Singh Inst. of Social & Economic Change	Help Desk, Data Entry, NET Work Maintenance Cabling and Wifi	Bachelor Programme students (preferably BCA/BTech/MCA /MSc)
Student Assistant (ARA)	Law	• Searching of present and past alumni profiles with their contact details (batch wise) • Web Scrapping for Record Keeping • Data / Record keeping of past alumni (batch wise)	Bachelor Program Student
Student Assistant (CCPC)	Law	• Help Desk to Register Students Choices and Industry Queries • Maintaining Databases • Data Entry with regard to Calendar of Events of Career Counselling and Placement. • Conducting Aptitude Tests, Seminars/ Workshops of Career Counselling, Skill Development and Placement Activities • Job Advertisement Circulation to all students via Physical Notice Boards placed in Departments/ Public places like Student Activity Centre, Library etc. and e-distribution via MDU Career Information Window / Apps etc.	Bachelor Program Student

Who can apply? :
- Bonafide interested and skilled students from UTD
- Where the minimum eligibility is Bachelor programme students- students of UG (2nd Year onwards) can apply
- Where the minimum eligibility is Master programme students- students of PG (2nd Semester onwards) can apply

Application Process:
- The eligible students may submit their applications along with all relevant supporting documents, duly forwarded by the Head/Director to the Office of the Dean, Students' Welfare (DSW).
- The application must reach the undersigned on or before 12.02.2026 positively. Thereafter, no application shall be entertained.

Selection Procedure:
- All applications shall be scrutinized by a duly constituted Screening Committee.
- The Committee shall prepare a merit-based recommended list of applicants, in accordance with the scheme guidelines.
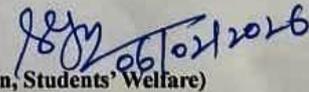
06/02/2026
(Dean, Students' Welfare)

MAHARSHI DAYANAND UNIVERSITY ROHTAK
DEAN, STUDENTS' WELFARE OFFICE

Subject: Invitation of Applications for Level B under Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme, DSW Office, MDU Rohtak

In pursuance of the provisions of the *Pandit Deen Dayal Upadhyaya Skill-Based Incentive Scheme for Students*, applications are hereby invited from bonafide interested skilled, and eligible students for engagement under Level B for various services:

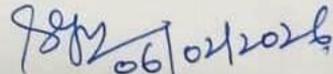| Services	Dept/ Institute/ Branch Requireme nt	Job Responsibility	Minimum Eligibility
Event Planning and Organizing Associate	Ch. Ranbir Singh Inst. of Social & Economic Change	• Liaisoning with various people such as artists/resource persons/judges/participants/teams etc. or departments, • maintaining discipline, • preparing and ensuring seating arrangement, • kit preparations, • certificate writing, • accommodation arrangements • food and refreshment arrangements • transport management, • visiting market for various needs etc.	Bachelor Program Student

Who can apply? :
- Bonafide interested and skilled students from UTD
- Where the minimum eligibility is Bachelor programme students UG (2nd Year onwards) can apply
- Where the minimum eligibility is Master programme students the PG (2nd Semester onwards) can apply

Application Process:
- The eligible students may submit their applications along with all relevant supporting documents, duly forwarded by The Head/Director to the Office of the Dean, Students' Welfare (DSW).
- The application must reach the undersigned on or before 12.02.2026 positively. Thereafter, no application shall be entertained.

Selection Procedure:
- All applications shall be scrutinized by a duly constituted Screening Committee.
- The Committee shall prepare a merit-based recommended list of applicants, in accordance with the scheme guidelines.

06/02/2026

(Dean, Students' Welfare)