



TENDER DOCUMENT

PROCUREMENT OF EIGHT HDDS (8TB, 7200 RPM, 3,5") FOR NETAPP
8040B-X318A-R6 STORAGE INSTALLED IN DATACENTER CAMPUS MDU,
ROHTAK

Document Date: 16.10.2025

Last date submission of the filled Tender document: 11/04/2025 till 11 AM.
(The Tender document is to be submitted duly signed in blue/black ink on each page and
stamped with official seal on each page)

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Maharshi Dayanand University, Rohtak

[Established in Act No. 25 of 1975 of the Haryana Legislative Assembly in 1976]

NAAC Accredited 'A+' Grade

University Computer Center

NIT NO.: MDU/UCC/2025/OCT/001

Dated :16.10.2025 at

Phone: 01262-293025

E-mail: dir.ucc@mdurohtak.ac.in

STANDARD BIDDING DOCUMENT FOR **PROCUREMENT OF EIGHT HDDs (8TB, 7200 RPM, 3,5") for NETAPP 8040B-X318A-R6 Storage installed in Datacenter Campus MDU, Rohtak**

PART1: COMPLETE BIDDING DOCUMENT

PRESS NOTICE

M. D. UNIVERSITY, ROHTAK Notice Inviting E-Tender	
Name of work	PROCUREMENT OF EIGHT HDDs (8TB, 7200 RPM, 3,5") FOR NETAPP 8040B-X318A-R6 STORAGE INSTALLED IN DATACENTER CAMPUS MDU, ROHTAK
E-Service Fees + Tender Doc. Fees	1180/- + 1,000/- =2,180/- (TO BE PAID ONLINE)
Earnest Money	5200/-
Time Limit	27 DAYS
Tenders to be received till 10.11.2025 till 2.00 PM	
(1) THE TENDERS WILL BE RECEIVED ONLY THROUGH E-TENDERING. FOR FURTHER DETAILS VISIT THE WEBSITE https://etenders.hry.nic.in/nicgep/app	

- The tenders will be received only through e-tendering. For further details, visit the website <https://etenders.hry.nic.in>
- Earnest Money (as mentioned above) is required to be deposited through online mode from <https://etenders.hry.nic.in>
- Willing bidders shall have to pay Rs.1000/- + GST as the e-Service/ Processing Fee through online mode from <https://etenders.hry.nic.in>
- The interested parties/bidders should visit the University website (<https://mdu.ac.in>) or <https://etenders.hry.nic.in> regularly for corrigendum(s) which may be issued regarding extension of date, modification of eligibility or amendments in other terms & conditions etc., as corrigendum(s) will not be published in newspapers.
- The Bidder who is registered as MSME of Haryana State only for the same work is exempted from payment of EMD, but the Bidder will have to submit an affidavit to this effect as per Annexure-I available on the website of the Department of Industries & Commerce, Govt. of Haryana.

REGISTRAR

DETAIL NOTICE INVITING E-TENDER

E-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope).

KEY DATES

Sr. No.	M.D.U. Rohtak Stage	Vendor Stage	Start Date & Time	End Date & Time
1		Tender Document Download and Bid Preparation & Submission	16.10.2025 at 11.00 AM	10.11.2025 till 2.00 PM
3		Submission of Tender Fees and online EMD Fees	16.10.2025 at	
4	Technical Opening/ Technical Evaluation/		10.11.2025 04.00 PM	
5	Opening of Financial Bid		FINANCIAL DATE WILL BE DECIDED LATER ON	

- Any clarification regarding the detailed notice inviting tender may be sought from the Director Computer Center during office hours at 01262-293025 or di.ucc@mdurohtak.ac.in
- Tender document is available on website <http://etenders.hry.nic.in> and <https://mdu.ac.in>
- The Bidders would submit bid through e-Tendering only on the website <http://etenders.hry.nic.in>

Under the process, the Pre-qualification / Technical online bid application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) and with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender documents. The tenderer should read the terms & conditions and specification in tender documents strictly before submission of e-tender. Tender documents can be downloaded/uploaded online on the Portal: <http://etenders.hry.nic.in>

- The payment of Tender Document fee as well as EMD and e-Service/Processing Fee shall be made by eligible bidders through online mode from <https://etenders.hry.nic.in>
- The interested bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-tender

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates

IMPORTANT NOTE:

- The Applicants/bidders have to complete the 'Application / Bid Preparation & Submission' stage on the scheduled time as mentioned above. If any Applicant/bidder fails to complete his / her aforesaid

stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications/bids not submitted'.

2. Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
3. Applicant/Bidder can rework on his/her bids even after completion of the 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
4. In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the items by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.
5. The bids shall be submitted online in two separate steps

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITIONS: -

1. The tenderer should keep in touch with the University Website for any change in the DNIT till the last date/revised last date of online invited tender and incorporate such changes in DNIT and the tender bids.
2. DNIT and prequalification criteria can be seen on any working day during office hours in office of undersigned.
3. Conditional tenders will not be entertained & are liable to be rejected.
4. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of opening of tenders and other conditions will remain unchanged.
5. The University reserves the right to reject any tender or all the tenders without assigning any reasons.
6. The societies shall produce an attested copy of the resolution of the Executive/Governing body for the issuance of tenders.
7. The Jurisdiction of court will be at Rohtak.
8. The tender of the bidder who does not satisfy the eligibility/qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
9. The bid for the contract shall remain open for acceptance during the bid validity period to be reckoned from the last date of submission of the tender. If any bidder/tenders withdraws his bid/tender before the said period or makes any modification in the Terms and Conditions of the bid, during the fix validity period, the Earnest Money shall stand forfeited. Bids shall be valid for three months from the date of bid closing i.e. from last date of submission of EMD. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.
10. Any work/order, here tendered, may be withdrawn from further processing at any stage at the discretion of the competent authority without assigning any reason.

11. The University is competent to increase/decrease the volume of work/order. In case of decrease of volume of work/order, the contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of the work/order in full.
12. The University reserves the right to accept or reject or negotiate any of the tender or conditions/items without assigning any reason.
13. The Earnest Money (EMD) of the unsuccessful agency / firm shall be returned on completion of Tender process.
14. In case of any dispute relating to this contract, the matter shall be referred to the Arbitrator to be appointed by the Vice-Chancellor whose decision shall be binding on both the parties.
15. Rates should be carefully filled-up both in words and figures without any cutting, erasing or overwriting.
16. In case the firm / agency quoting the lowest rates declines to accept the offer, the Earnest Money (EMD) of such firm shall be forfeited and firm shall be blacklisted by the University for any kind of dealing in future.
17. Any other conditions as may be deemed appropriate shall be announced at the time of Opening of Tenders in the presence of Bidders.
18. The agency / firm shall also append the following declaration with the tender

DECLARATION

I/We (Name) of the firm _____ do hereby solemnly affirm and declare that the facts stated in the Technical Bid are correct and true to the best of my / our knowledge and belief and nothing has been concealed therein. In case of any concealment or misrepresentation detected at any stage, I/We will be liable for legal action under Section 182 and Section 415 read with Section 417 and 420 of the Indian Penal Code as the case may be.

Place: _____

Dated: _____

(Signature of the Tenderer)
with full name and Address
with seal & stamp

For & on behalf of Registrar, MDU, Rohtak
Director UCC
M. D. University, Rohtak

INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will overrule the conditions stated in the tender documents, wherever relevant and applicable.

REGISTRATION OF BIDDERS ON THE E-PROCUREMENT PORTAL: -

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

REGISTRATION OF BIDDERS ON THE E-PROCUREMENT PORTAL:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized E-procurement portal i.e. <https://etenders.hry.nic.in/nicgep/app>. Please visit the website for more details.

For other details/help, please refer to the e-procurement portal <https://etenders.hry.nic.in/nicgep/app>.

COVERING LETTER:

FORMAT OF LETTER TO BE SUBMITTED WITH THE TENDER FOR PROCUREMENT OF EIGHT HDDS (8TB, 7200 RPM, 3,5") FOR NETAPP 8040B-X318A-R6 STORAGE INSTALLED IN DATACENTER CAMPUS MDU, ROHTAK, UNIVERSITY COMPUTER CENTRE, M.D. UNIVERSITY, ROHTAK- 124001.

TO,

Director UCC
MD University
Rohtak – 124001 (Haryana)

SUB: PROCUREMENT OF EIGHT HDDS (8TB, 7200 RPM, 3,5") FOR NETAPP 8040B-X318A-R6 STORAGE INSTALLED IN DATACENTER CAMPUS MDU, ROHTAK

Dear Sir,

1. This is with reference to your TENDER notice dated I have examined the TENDER document and understood its contents. I here by submit **PROCUREMENT OF EIGHT HDDS (8TB, 7200 RPM, 3,5") FOR NETAPP 8040B-X318A-R6 STORAGE INSTALLED in University Computer Centre**, M.D. University, Rohtak- 124001.
2. The Bid is unconditional for the said tender. This bid is valid for a period of not less than 180 days.
3. It is acknowledged that the Authority will be relying on the information provided in the Tender and the documents accompanying such Tender for qualification of the bidders for the above subject items and we certify that all information provided in the Tender and in Annexures are true and correct; nothing has been misrepresented and omitted which renders such information misleading; and all documents accompanying the bid are true copies of their respective originals.
4. This statement is made for the express purpose of the above mentioned subject.
5. We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Qualification statement.
6. We acknowledge the right of the Authority to reject our bid without assigning any reason or otherwise and hereby relinquish, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
7. It is declared that:
 - a) We have examined the Tender document and have no reservations to the Tender document.
 - b) We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice, or restrictive practice in respect of any Bid or request for proposal issued by or any Agreement entered into with the Authority or any other public sector enterprise or any Centre/State Government or local bodies.
8. It is understood that the University may cancel the Bidding Process at any time without incurring any liability to the University and that you are neither bound to invite the applicants to Bid for the items nor to accept any bid that you may receive.
9. It is understood that the University can use any evaluation scheme/evaluation metrics/weightage or take the help of any consultant, as required in selecting the successful agency/agencies and we agree to abide by it.
10. It is certified that we have not been convicted by a Court of Law or indicted or adverse orders passed

by a regulatory authority that could cast doubt on our ability to undertake the Services or which relates to a grave offense that outrages the moral sense of the community.

11. It is hereby certified that the firm has not been debarred/blacklisted for any reason/period by any central/state Govt. department/University/PSU etc. if so particulars of the same may be furnished. Concealments of facts shall not only lead to cancellation of the order but may also warrant legal action. University may reject bids of firms which has been blacklisted at any time.
 12. It is hereby affirmed that we are in compliance of/shall comply with the statutory requirements, as applicable.
 13. We hereby irrevocably relinquish any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of bidders, selection of the Tenderer, or in connection with the selection/Bidding Process itself, in respect of the above-mentioned items and the terms and implementation thereof.
 14. We agree to undertake to abide by all the terms and conditions of the TENDER document.
 15. We agree to undertake to be liable for all the obligations of the Tenderer under the Agreement.
- In witness thereof, we submit this application under and in accordance with the terms of the TENDER document.

Place:-

Date :.....

Yours faithfully,

(Signature, name and designation of the
Tenderer/Authorized Signatory)

Official Seal

CHECK LIST FOR DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID

A. Legal & Identity Documents

1. Name, address, and contact number of the firm, with the name of authorized signatory.
2. Copy of PAN Card.
3. Copy of GST Registration Certificate.
4. Firm Registration Number / Certificate of Incorporation.
5. Declaration of Authorized Signatory's authority (Sole Proprietor / Partner / Director / Authorized Person).

B. Financial Documents

1. Copies of Income Tax Returns (ITRs) for the last 2 financial years
2. Proof of average annual turnover (8 lakhs or above in last 2 years) relating to IT servers/storage, certified by a registered Chartered Accountant.
3. Audited Balance Sheet & Profit & Loss statements.

C. Experience & Capability Documents

1. Details of prior work in Government Offices / Universities / Boards / PSUs / MNCs related to IT servers/storage.
2. Copies of relevant work orders / contracts executed in the last 2 years.
3. Satisfactory performance certificate from at least one institution where bidder supplied servers/storage.
4. Informative literature/brochures of the product (optional but recommended).

D. Compliance & Affidavits

1. Affidavit (on non-judicial stamp paper, attested by Notary/1st Class Magistrate) confirming the bidder is not blacklisted/debarred by any Govt./PSU/University/private institute.
2. Declaration of compliance with statutory requirements and tender terms.

E. Fee & Security Submissions

1. Proof of Tender Fee (non-refundable) paid online.
2. Proof of e-Service Fee paid online.
3. Proof of Earnest Money Deposit (EMD) (2% of tender amount), paid online.

F. Bid Submission Components

1. Forwarding Letter (as per tender format).
2. Technical Bid (with all enclosures listed above).
3. Financial Bid (separately sealed).
4. Scanned copies of all required documents uploaded on the e-tender portal.

NOTE

1. In case of any queries on technical specifications, please refer the specifications mentioned in "Annexure A" only.
2. Delivery to be made at :
 UNIVERSITY COMPUTER CENTRE
MD University
Rohtak-124 001
Haryana, India
3. VAT will be at concessional rates, as applicable to non-profit, own-use institutions.
4. The decision of acceptance of the Bids will lie with the competent authority of the University, which does not bind itself to accept the lowest Bid and who reserves the right to reject or accept any or all bid received, without assigning any reason.
5. The Bids are liable to be rejected if any of the above conditions are not fulfilled or if the bid is not accompanied by EMD and Processing Charge.

6. The quantity may increase or decrease or obsoleted without any notice.
7. The University reserves the right to split the order among more than one Tenderer.
8. Financial Bid of the Tenderers who qualify in the Technical Bid shall be opened in the presence of the authorized designated representatives and Tenderers who wish to be present there. The date of Financial Bid opening will be informed to the shortlisted bidders subsequently.
9. The University will be at liberty to involve any expert or consultant in evaluating the bid for completing the entire bid process.

SUBMISSION OF TENDER

SEALING AND MARKING OF TENDER:

1. The TENDER must be complete in all aspects and should contain requisite certificates, informative literature, etc.
2. The Tender Document can be downloaded from the MD University Rohtak website (mdu.ac.in).
3. This is a two-part bid consisting of a Technical Bid and a Financial bid
4. The bid shall include:
 - a. Forwarding letter by the Tenderer
 - b. All required documents
 - c. Tender processing charges (non-refundable)
 - d. Interest-free EMD (Earnest Money Deposit) to be deposited online on e-tender portal
 - e. Technical Bid
 - f. Financial Bid
5. TENDER should be addressed to: -

UNIVERSITY COMPUTER CENTRE
MD University
Rohtak-124 001
Haryana, India

EXPENSES OF AGREEMENT:

All the expenses on the execution of the Agreement (if any) including the cost of a stamp or any other kind of expenditure incurred in the process of TENDER submission till final compliance shall be borne by the Tenderer.

DEADLINE FOR SUBMISSION OF BIDS:

TENDER must be received by the MD University Rohtak at the date, time and address specified in the TENDER notice/TENDER documents.

LATE BIDS:

Any TENDER received after the deadline specified for submission of TENDER shall be rejected without any further correspondence to the Tenderer.

TENDER OPENING

OPENING OF FINANCIAL BID:

Financial Bid (Tenders) of the Tenderers who qualify in the Technical Bid shall be opened in the presence of designated Authority and Tenderers who wish to be present there. The date of financial bid opening will be informed to the shortlisted bidders subsequently.

CLARIFICATION OF TENDER:

To assist in the examination, evaluation and comparison of Tender, University may at its discretion ask the Tenderers for a clarification on the Tender which is submitted by him. The request for clarification and the response shall be in writing.

EVALUATION OF TENDER:

The university will be at liberty to involve any expert or consultant and use appropriate metrics and weightages in evaluating the bid for completing the entire bid process.

AWARD OF PURCHASE ORDER

Successful Tenderer shall be awarded the Purchase Order. If after accepting the Purchase Order, the agency fails to supply the items, EMD will be forfeited and the agency will be blacklisted, in addition to recourse to other penal measures. No grievance will be entertained in this regard.

- 6.1 University reserves the right to negotiate with eligible tenderers before finalization of the Tender and/or contract.
- 6.2 University reserves the right at the time of award of Purchase Order to increase or decrease even obsolete the number of items without any change in terms and conditions.
- 6.3 The bidders must quote rates and other terms and conditions for all the equipment/items, failing which tender will be rejected. Total cost of the bid will be one of the important deciding factor while deciding the bid in favor or against any bidder.

NOTIFICATION OF AWARD

Prior to the expiration of the period of Tender validity, the University will inform the Tenderer appropriately that the Bid has been accepted and the Purchase Order has been awarded.

(Signature of Tenderer)

Official seal

BIDDER'S ELIGIBILITY CONDITIONS:

BIDDER'S ELIGIBILITY

1. Legal Status & Authority

1.1 The bidder must be a legally registered entity (Proprietorship / Partnership / Private Limited / Public Limited / Government Undertaking) and shall submit valid proof of registration.

1.2 The individual signing the bid must be an **authorized signatory** of the bidding firm. Authorization can be shown by:

- Proprietor declaration (if Sole Proprietor), OR
- Partnership deed / power of attorney (if Partnership), OR
- Board Resolution / Power of Attorney (if Company).

2. Experience

2.1 The bidder must have a **minimum of two (2) years of proven experience** in supply, installation, or maintenance of IT Servers and Storage Systems (or equivalent capacity hardware) with Government Departments, Universities, Boards, PSUs, or reputed Private/MNC organizations.

2.2 The bidder shall submit:

- **Work Orders / Purchase Orders** (minimum two) from the past two years showing similar nature of supply.
- At least **one Satisfactory Performance Certificate** from an end-user institution for servers/storage supplied.

3. Financial Capacity

3.1 The bidder must have an **average annual turnover of at least ₹8.00 lakhs** during the last Two financial years, specifically from IT hardware (servers, storage, or similar).

3.2 Turnover proof must be **certified by a Chartered Accountant**, and **audited balance sheet & profit & loss statements** for the same period should be enclosed.

3.3 Copies of **Income Tax Returns (ITR)** for the last three financial years shall be provided.

4. Tax & Regulatory Compliance

4.1 The bidder must hold a valid **Permanent Account Number (PAN)** and **Goods & Services Tax (GST) registration**; copies must be enclosed.

4.2 The bidder must comply with all **statutory and regulatory requirements** applicable to its business.

5. Affidavit & Non-Blacklisting Declaration

5.1 The bidder shall submit an **Affidavit** (on non-judicial stamp paper duly attested by a Notary / 1st Class Magistrate) stating that:

- The firm has **not been debarred or blacklisted** by any Central / State Government Department, PSU, University, Board, or Private Institution.
- All information furnished in the bid is **true and correct**; any concealment or misrepresentation will result in rejection of the bid and legal action.

6. Tender Security & Fees

6.1 The bid must be accompanied by:

- **Earnest Money Deposit (EMD)** 5200/- fixed to be paid online.
- Proof of payment of **Tender Fee** and **e-Service Fee** (online payment only).

TERMS AND CONDITIONS

1. Eligibility

- a. The bidder must have **minimum two (2) years' experience** in supply/maintenance of IT servers and storage equipment in State/Central Government Departments, Universities, PSUs, Boards, or similar institutions
- b. The bidder must certify that it has **not been debarred / blacklisted** by any State / Central Government / PSU / University / Public or Private Institute. Concealment of facts shall lead to cancellation of the agreement, forfeiture of EMD/Performance Guarantee, and may invite legal action.
- c. The individual signing the tender must be an **authorized signatory** (Sole Proprietor / Partner / Director / duly authorized person) and must provide proof of authorization.

2. Bid Submission & Fees

- a. The tender shall be submitted under a **two-bid system** (Technical Bid & Financial Bid).
- b. Every e-tender shall be accompanied by:
 - **Earnest Money Deposit (EMD)** 5200/- fixed to be paid online
 - **Tender Fee** and **e-Service Fee** (online payment only).
- c. No advance payment will be made.
- d. Charges not mentioned in the tender will **not be paid**.

3. Evaluation & Acceptance

- a. The **Registrar, M.D. University, Rohtak** reserves full right to accept or reject any or all tenders, in whole or in part, without assigning any reason and is not bound to accept the lowest offer.
- b. The University reserves the right to **split the order** among more than one successful bidder, if required.
- c. The University may use any **evaluation scheme/weightage** and involve **experts or consultants** to finalize the award.
- d. The University may **negotiate** with eligible tenderers before awarding the purchase order.

4. Award & Contract Performance

- a. Successful bidder(s) shall be issued a **Purchase Order**.
- b. The successful bidder must submit a **Performance Guarantee of 5%** of the total order value for contract fulfillment.
- c. The contract will be **comprehensive**, covering full repairs/replacements of parts as per Original Equipment Manufacturer (OEM) standards, without extra payment.
- d. Immediately upon award, the contractor shall provide a **complete takeover list of equipment** (with specifications/configuration) and ensure satisfactory functioning during the contract period.
- e. On contract expiry, all equipment must be handed back in **working condition**; any damage shall be compensated as determined by the Competent Authority.

5. Payment Terms

- a. **No advance payment** will be made.
- b. **Quarterly payment on a pro-rata basis** will be released only after satisfactory service delivery and subject to performance verification.

6. Quantity Variation

- a. The **quantity of parts** may increase or decrease at the discretion of the University. Such changes will be communicated at the beginning of the quarter concerned.

7. Responsibilities & Liability

- a. The contractor shall be responsible for **any loss or damage** to machines caused due to its negligence.
- b. It shall not be open to the contractor to refuse maintenance of any equipment that is in **working condition** at the start of the contract.
- c. The contractor shall **indemnify M.D. University** against all actions, demands, claims, proceedings, or liabilities arising from its employees or services.

8. Termination & Penalties

- a. If the contractor **backs out mid-term** without written consent, MDU may:
- b. Recover costs incurred to maintain services through alternate means at higher rates.
- c. Forfeit EMD/Performance Guarantee.
- d. Debar the firm from future dealings with the University.

9. Taxes & Rates

- a. Rates shall be quoted as **net per item** (exclusive of applicable taxes).
- b. The per-item rate is to allow addition or removal of equipment from the contract as required.

10. Legal & Dispute Resolution

- a. Any dispute arising from this contract shall first attempt to be resolved by **mutual consultation**
- b. Failing amicable resolution, disputes shall be settled under the **Arbitration and Conciliation Act, 1996 (India)**.
- c. **Jurisdiction** of all legal proceedings shall be at **Rohtak, Haryana** only.

11. Contact Point

- a. For any technical clarification, bidders may contact the **OSD (Purchase & Stores)**, University Computer Center, MDU Rohtak, on any working day (Monday–Friday, 9:00 a.m. – 5:00 p.m.).

BOQ

Sr.no	Name of Item	Qty
1	8 TB Hard disk, 7200 RPM, 3.5" for NetApp 8040B-X318A-R6 Storage (OEM Certified)	8

TECHNICAL ENVELOPE

Sr. No.	Description	Supplier's Response (Yes/No)	Page No.	Remarks
A. Legal & Identity Documents				
A1	Name, address, and contact number of the firm with name of authorized signatory			
A2	Copy of PAN Card			
A3	Copy of GST Registration Certificate			
A4	Firm Registration Number / Certificate of Incorporation			
A5	Declaration / Authorization letter of signatory (Sole Proprietor / Partner / Director / Authorized Person)			
B. Financial Documents				
B1	Copies of Income Tax Returns (ITRs) for the last Two financial years			
B2	Proof of average annual turnover (≥ ₹8 lakhs in last Two years) certified by a registered Chartered Accountant			
B3	Audited Balance Sheet & Profit & Loss statements for last Two financial years (if available)			
C. Experience & Capability Documents				
C1	Details of prior work in Government Offices / Universities / Boards / PSUs / MNCs for IT servers/storage (minimum two years)			
C2	Copies of relevant work orders / contracts executed (showing similar supply & support)			
C3	Satisfactory performance certificate from at least one institution where servers/storage supplied			
C4	Product brochures / technical literature of items offered (optional but recommended)			
D. Compliance & Affidavits				
D1	Affidavit on non-judicial stamp paper, attested by Notary/1st Class Magistrate, confirming bidder is not blacklisted / debarred by Govt./PSU/University/private institute			
D2	Declaration of compliance with statutory requirements and tender terms & conditions			
E. Fee & Security Submissions				
E1	Proof of Tender Fee payment (non-refundable, online)			
E2	Proof of e-Service Fee payment (online)			

E3	Proof of Earnest Money Deposit (EMD) 5200/- fixed to be paid online			
F. Bid Submission Components				
F1	Forwarding Letter as per tender format			
F2	Complete Technical Bid with all enclosures			
F3	Financial Bid (separately sealed/uploaded)			
F4	Scanned copies of all the above documents have been uploaded to the e-tender portal			

NOTE:

All the Technical Documents should be uploaded on the e-tender portal. The non-submission/poor management of documents may lead to disqualification as well.

FINANCIAL ENVELOPE

Sr. No	Name of Item	Qty	Part-Code	HSN Code	Unit Rate without GST	Unit Rate with GST	Total Rate (Qty X Unit Rate with 3 Year Warranty with Taxes)
1	8 TB Hard disk, 7200 RPM, 3.5" for NetApp 8040B-X318A-R6 Storage (OEM Certified)	8					

All the Financial Documents should be uploaded on the e-tender portal. The non-submission/poor management of documents may lead to disqualification.