

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of **Reso. No. 10(26)** of Executive Council's meeting held on **29.09.2025**

10(26) Consideration of the amended Research Promotion Policy, M.D.University, Rohtak (Annexure A/59 pages 547-572, already circulated).

A Committee was constituted by the Vice Chancellor under the Chairmanship of Dean Academic Affairs regarding changes/amendments in the Research Promotion Policy, M.D.University, Rohtak.

The meeting of the Committee was held on 01.04.2025 and after deliberations, it was resolved that the agenda item for Academic Council may be prepared on the basis of report of the committee dated 17.11.2023, so as to avoid any duplicity and also to streamline the process for carrying out suitable modifications in the Research Promotion Policy as well as to lend credence of the awards already announced by the University for the year 2022 (**Annexure A/60 pages 573-577, already circulated**). Accordingly, the office has made changes/amendments in the Research Promotion Policy.

The recommendations of the Committee were placed before the Vice-Chancellor who has approved the same.

The Academic Council vide Reso. No. 49 in its meeting held on 02.09.2025 considered the above and passed the following resolution:

RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE AS ABOVE BE RECOMMENDED TO THE EXECUTIVE COUNCIL FOR CONSIDERATION AND APPROVAL WITH SOME MINOR CORRECTIONS AS SUGGESTED BY SOME OF THE MEMBERS (COPY ENCLOSED AT ANNEXURE P/3 PAGES 142-167, already circulated).

The Executive Council considered the above; and

RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED WITH MINOR MODIFICATIONS (COPY ENCLOSED AT ANNEXURE P/2 PAGES 123-150).

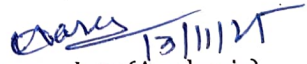
[ACTION BY A.R.(ACAD.)]

Endst. No.AC-VI/2025/F-389/41638-757

Dated: 13.11.2025

Copy of the above is forwarded to the following for information and necessary action:-

1. All the Deans of Faculties/Directors/Heads of the Departments/Institute/Colleges, Centres M.D.University, Rohtak.
2. Advisor to V.C., M. D. University, Rohtak.
3. Dean (R&D)/Director (IQAC), M. D. University, Rohtak.
4. All Branch Officers, M.D.University, Rohtak.
5. Finance Officer, M.D.University, Rohtak.
6. Director (University Computer Centre), M.D.University, Rohtak with the request to upload the same on the University website.
7. AC-IV set, Academic Branch, M.D.University, Rohtak.
8. OSD/P.A. to Vice-Chancellor/Dean Academic Affairs/Registrar/Controller of Examinations (for kind information of Vice-Chancellor/Dean Academic Affairs/Registrar/COE), M.D.University, Rohtak.


Superintendent (Academic)
For Registrar

- 547 -

Annexure A/59

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
RESEARCH PROMOTION POLICY

PREAMBLE

Maharshi Dayanand University, Rohtak is fully committed to promote research and development activities by creating a rich and vibrant research ecosystem in the pursuit of truth, innovation, and entrepreneurship amongst its faculty, research scholars and students to enhance the teaching-learning experience along with service to society. The Research Promotion Policy of the University would be a catalyst to achieve excellence in 'Research, Innovation and Entrepreneurship' contributing to institutional and societal upliftment.

OBJECTIVES

- To inspire the faculty members' for undertaking research projects from various funding agencies, collaborative research projects including sponsored consultancy projects in trans-disciplinary areas.
- To invigorate the faculty members for undertaking quality research work and publications.
- To encourage the faculty members for creating, protecting and leveraging Intellectual Property Rights.
- To promote research innovation, start-ups and entrepreneurship.
- To establish financial support systems for research promotion among researchers and faculty members.
- To create state-of-the-art research centers with potential for excellence.

To achieve aforementioned objectives, the University institutes the following research awards, incentives, and financial assistance:

A) RESEARCH AWARDS

The research awards shall be presented annually to the achievers based on the credits earned by regular faculty members of the University through various research activities.

- I. MDU Research Excellence Award
- II. MDU Best Researcher Award - (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)
- III. MDU Best Researcher Award -(Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts)

I. MDU Research Excellence Award

The MDU Research Excellence Award shall be presented to a faculty member rendered a minimum of 10 years of service in MD University and achieving the highest credits based on the criteria mentioned in the Table 1 (Based on the data of past ten years). The minimum total credit points required for applying the award shall be 1000. These should be scored from minimum of four out of eight categories mentioned in Table 1. The recipient(s) will be felicitated with a citation and memento. This award will be given to a faculty member only one time during his/her entire service in the M.D. University, Rohtak. (Performa for applying award is enclosed as Annexure A).

II. MDU Best Researcher Award (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)

This award shall be given to a faculty member based on the criteria mentioned in Table 1. The faculty member with the highest credits shall be considered for this award (minimum credit points of 500 from five years of continuous service in M.D. University, Rohtak). These should be scored from minimum four out of eight categories mentioned in Table 1. The faculty member will be felicitated with a citation and memento. The faculty receiving the MDU research excellence award of that year will not be considered for this award. The faculty member who receive this award in a particular year can reapply for this award again only after completion of five years of service in the M.D. University, Rohtak (Performa for applying award is enclosed as Annexure A).

III. MDU Best Researcher Award (Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts)

This award shall be given to a faculty member based on the criteria mentioned in Table 2. The faculty member with the highest credits shall be considered for this award (minimum credit points of 500 from five years of continuous service in M.D. University, Rohtak). These should be scored from minimum four out of seven categories mentioned in Table 2. The faculty member will be felicitated with a citation and memento. The faculty receiving the MDU research excellence award of that year will not be considered for this award. The faculty member who receive this award in a particular year can reapply for this award again only after completion of five years of service in the M.D. University, Rohtak (Performa for applying award is enclosed as Annexure B).

For Awardee of MDU Research Excellence and MDU Best Researcher, one additional travel grant (National/International), within 5 years of declaration of Award by the University, may be granted over and above the existing provisions of the University.

Table 1: Criteria for MDU Researcher Excellence Award and MDU Best Researcher Award (Award II)

S. No.	Research Activities	Categories	Credit Points		Remarks
1	Extramural Research Funding/Consultancy Project (for each project)	1-5 (lakhs) >5-10 >10-20 >20-30 >30-50 >50-100 >100	05 10 15 20 30 35 40		> Full credits will be given to PI (single PI) for each project > In case of collaborative research, PI will get 70 % credits and 40 % credits will be given to Co-PI > In case of more than one Co-PI, then 30 % credits will be equally shared among them
2	Research Publications	Impact Factor (Thomson-Reuters) 0.5-1 >1-3 >3-5 >5-7.5 >7.5-10 >10 - 15 >15 - 25 >25 - 35 >35	05 15 25 35 45 50 70 90 100		> Single author (full credits) > In case of more than one author, 70% credits will be given to first/corresponding author and 30% to all other authors > Only research papers and review articles will be considered for credit points for each publication
3	Book Publication/Book Chapter (reputed publishers with ISBN number)	Text Book/Reference Book Book Chapter	National 10 03	International 30 05	> Single author (full credits). In case of more than one book editor/author, credits will be divided equally among all editors/authors. Whereas, In case of more than one author in a chapter, 70% credits will be given to first/corresponding author and 30% to all other authors. > There will be capping of maximum 30 credit for each book (In case of self-edited books, credits earned will be only of book).
4	Citations as per Scopus only (only for the period under consideration excluding self-citations)	Citations 25-50 >50-100 >100-200 >200-500 >500	05 10 20 30 40		> Those papers/chapters will be counted which have been published as M.D. University faculty
5	h-index of faculty member as per Scopus	05-10 >10-15 >15-20 >20-25 >25-30 >30-35 >35-40 >40	10 20 30 40 50 60 70 80		
6	Research and Academic Awards/ Fellowships	State Award/ Fellowship National Award/ Fellowship	20 30		> From Government organizations and apex international academic bodies (stationed outside India) with minimum 10 years of

F - 389

		International Award/ Fellowship	40	existence. ➤ Fellowship must be for the duration of at least 3 months (Travel award will not be considered for calculating credits).
7	IPR Generation and Technology transfer	National a. Filed b. Granted International a. Filed b. Granted Technology Transfer	20 50 40 100 150	➤ Credits will be given equally among inventors.
8	UGC-SAP/DST-FIST/STRIDE/DST PURSE/UGC Innovative/ICSSR and any other equivalent grants received from national/international funding agency	Project Coordinator/ Deputy Coordinator	50	

Table 2: Criteria for Best Researcher Award (Award III only).

S. No	Research Activity	Categories	Credit Points		Remarks
1	Extramural Research Funding/Consultancy Project (for each project)	1-3 (lakhs) >3-5 >5-10 >10-20 >20-50 >50	05 10 20 30 35 40		➤ Full credits will be given to PI (single PI) for each project. ➤ In case of collaborative research, PI will get 70 % credits and 30 % credits will be given to Co-PI. ➤ In case of more than one Co-PI, then 40 % credits will be equally shared among them.
2	Research Publications	UGC listed Journals Indian Citation Indexed Scopus indexed Impact factor (Thomson Reuters) 0.1-1 1-2 2-3 3-5 5-10 >10 - 15 >15 - 25 >25 - 35 >35	05 10 15 20 25 30 35 40 50 70 90 100		➤ Single author (full credits) ➤ In case of more than one author, 70% credits will be given to first/corresponding author and 30% to all other authors. ➤ Only research papers and review articles will be considered for credit points for each publication.
3	Book Publication/Book Chapter (reputed publishers with ISBN number)	Text Book/ Reference Book Book Chapter	National 10 03	International 30 05	➤ Single author (full credits) ➤ In case of more than one book editor/author, credits will be divided equally among all editors/authors. Whereas, In case of more than one author in a chapter, 70% credits will be given to first/corresponding author and 30% to all other

				authors. ➤ There will be capping of maximum 30 credits for each book (In case of self-edited books, credits earned will be only of book).
4	Citation Index as per Indian Citation Index (excluding self citation)	10-20 (Citation) >20-50 >50-100 >100-200 >500	05 10 20 30 40	➤ Those papers will be counted which have been published as M. D. University faculty.
5	Research & Academic Awards and Fellowships	State Award/ Fellowship National Award/ Fellowship International Award/ Fellowship	20 30 40	➤ From Government organizations and apex international academic bodies (stationed outside India) with minimum 10 years of existence. ➤ Fellowship must be for the duration of at least 3 months (Travel award will not be considered for calculating credits).
6	IPR Generation and Technology transfer	National a. Filed b. Granted International a. Filed b. Granted Technology Transfer	20 50 40 100 150 50	➤ Credits will be given equally among inventors.
7	UGC-SAP/DST-FIST/STRIDE/DST PURSE/UGC Innovative/ICSSR and any other equivalent grants received from national/international funding agency	Project Coordinator/ Deputy Coordinator		

PERIOD OF RECKONING

The calendar year is the period for calculating the points earned by the faculty members that is from 1st January to the 31st December of the respective year. The applications will be called once in a year in the month of March and the will be awarded before 31st May.

AWARD SELECTION COMMITTEE

A six member committee shall be constituted by the Vice-Chancellor under the Chairmanship of Dean, Academic Affairs. The Director, Research & Director, IQAC will be the members of the committee. Three members (including two outside experts) will be nominated by the Vice-Chancellor. The decision of the committee shall be final and binding.

B) RESEARCH INCENTIVES

Research Publication Promotion Incentives

The faculty members who fulfill any one of the following criteria will be awarded with a citation and memento (Performa - Annexure C).

- Any single publication (Research/Review papers) by faculty member as first/corresponding author carrying impact factor (Thomson Reuter/Clarivate Analytics) of Five or more.
- Faculty member who would be able to publish research/review papers of excellent quality as First/corresponding/Co-authors with a cumulative impact factor (Thomson Reuter/Clarivate analytics) as per following guidelines:

-557-

For Faculty of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology	
Impact Factor	Category
>15-25	Bronze
>25-35	Silver
>35	Gold
For Faculty of Management Sciences & Commerce, Law, Social Sciences, Interdisciplinary Studies, Education and Humanities & Arts	
Impact Factor	Category
>10-20	Bronze
>20-30	Silver
>30	Gold

Note:

- For Single Author: Full Credit be given
- In case of more than one author, 70% credit may be given to First/Corresponding author and 30% to co-authors.
- For (ii) in each category, more than one Bronze/Silver/Gold may be awarded.

- iii. The faculty member indexed in list of World top 2% Scientists by Stanford University will be awarded by citation & memento.

R & D/Consultancy Project Promotion Incentives

1. There may be provision of incentives for the faculty members awarded with extra mural funding for research project (minimum 5 lakhs) as per the following scheme (Performa - Annexure D):

Extra mural R&D Projects (Amount in lakhs)*	Consultancy Projects (Amount in lakhs)*	Incentives (Rs.)
5-10	1-2	5,100/-
>10-20	>2-5	11,000/-
>20-50	>5-10	21,000/-
>50-75	>10-20	31,000/-
>75	>20	51,000/-

*DST-FIST/UGC-SAP/DBT-IPLS or any other institutional grant will not be entitled for such incentives. The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 70:30 (PI:Co-PI).

2. Additional 10 duty leaves (for research purpose) may be sanctioned to the Principal Investigator/Co-Principal Investigator (having a major research project of more than 10 lakhs) for Project related work outside the University

C) GRANTS TO PROMOTE RESEARCH AT UNIVERSITY LEVEL

The M. D. UNIVERSITY, ROHTAK will provide following categories of research funding annually to the achievers based on the credits earned by regular faculty members of the University through various research activities.

- a. Seed Grant for newly appointed Faculty members (up to five years from the date of their joining):

Total research grant for 3 years	For Faculty members of Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology	For faculty members of Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts
Rs. 3 Lakhs	Research articles in reputed journals (Scopus/Web of Science indexed journals) with Cumulative impact factor (Thomson Reuters) of 15 as First/Corresponding author	15 Research articles in reputed journals (Scopus/Web of Science/UGC CARE listed journals) as First/Corresponding author

-552-

b.) Post Seed Grant for Faculty members (teachers who have more than 5 years of experience in MDU):

Total research grant for 3 years	For Faculty members of Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology	For faculty members of Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts
Rs. 3 Lakhs	Research articles in reputed journals (Scopus/Web of Science indexed journals) with Cumulative impact factor (Thomson Reuters) of 20 in the previous two years as First/Corresponding author	15 Research articles in reputed journals (Scopus/Web of Science/UGC CARE listed journals) in the previous three years as First/Corresponding author
Rs. 5 Lakhs	Research articles in reputed journals (Scopus/Web of Science indexed journals) with Cumulative impact factor (Thomson Reuters) of 30 in the previous two years as First/Corresponding author.	30 Research articles in reputed journals (Scopus/Web of Science/UGC CARE listed journals) in the previous three years as First/Corresponding author

Note:

- Only 15 Projects will be awarded in a particular year under category a and b in the order of merit (Performa - Annexure E). In case two applicants are having same weightage, the person senior in age will be preferred for allocation of project.
- Teachers who have more than 5 years of service at MDU and a minimum of four service left before superannuation are eligible for apply under Post Seed Grant for Faculty members.
- Faculty members will be eligible for apply for the second project only after one year of completion of submission of final project report and utilization certificate of first grant awarded by the University and as well subject to the minimum two research articles out of the project sanctioned in Scopus/web of Science indexed journals (For Science Faculties) or Scopus/web of Science indexed/ UGC Care Listed journals (For non-science Faculties).
- The budget heads under which the grant would be provided are as follows:

For Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology:

Budget head	Percentage of allocation
Minor Equipment (excluding computer, Laptop, Printer, AC)/ consumables (chemicals/glassware)/Hiring services (sample analysis)	80%
Contingency /Travel related to project work (field work)	20%

For Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts:

Budget head	Percentage of allocation
Fieldwork: Travel/Logistics/Boarding, etc. including Books/Journals	40%
Equipment and Other Items: Source Material/Software and Data Sets, etc. (excluding computer, Laptop, Printer, AC)	50%
Contingency	10%

c. Travel Grant for Faculty members to attend international conference outside India (Performa - Annexure F)

Travel grant	For Faculty members of Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology	For faculty members of Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts
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Rs. 5 Lakhs for once in two year (instead of once in four year as per normal policy of University)	Research Articles in reputed Journals (Scopus/Web of Science indexed journals) with Cumulative impact factor (Thomson Reuters) of 15* in the previous year as First/Corresponding author	15 Research Articles in reputed journals (Scopus/Web of Science/UGC CARE listed journals) in the previous year as First/Corresponding author
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The invitation for the proposals will be called once in a year in the month of March and will be awarded before 31st May. The proposals for the above funding will be reviewed through **Research Promotion Board** consisting of following members.

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|---|---|----------------------|
| 1. Dean, Academic Affairs | - | Chairman/Chairperson |
| 2. Dean of Concerned Faculty | - | Member |
| 3. HOD/Director of concerned UTD/Centre/Institute | - | Member |
| 4. Director (Research) | - | Member |
| 5. Director (IQAC) | - | Member |

In case concerned Dean/HOD/Director is an applicant, the Senior Most Faculty Member of Concerned Department/Centre/Institute shall be member of Research promotion Board. The proposals will be awarded on their merits and decision of the Research Promotion Board will be the final.

R&D Corpus fund shall be created by the Maharshi Dayanand University, Rohtak with sufficient amount to encourage research and innovation activities.

D) Contingent incentive for Research Publications

- a) Faculty members who would be able to publish research paper of excellent quality with a cumulative impact factor (Thomson Reuter/Clarivate) of more than Ten as first or corresponding author is eligible for contingent Incentives for Research Publication (Annexure-G)

- For Single Author: Full Credit be given)
- In case of more than one author, 70% credit may be given to First/Corresponding author.
- In case of more than one First/Corresponding author, 70% credit will be further divided amongst the number of First/Corresponding author.

- b) The contingent amount of Rs. 1000/- per Cumulative Impact Factor (CIF) upto one decimal may be granted (e.g. if CIF is 10.4, then the grant will be Rs. 10400/- for contingent expenses.) These expenses may be provided by the Dean (Research & Development) for the following purpose.

- i. Chemical, Glassware, Field Visit, Software, Publication charges, Conferences Registration (National/International) Analysis charges, Characterization Charges (From Govt. approved agencies)
- ii. Any other similar charges for which the Dean (R&D) may deem proper.
- iii. This amount needs to be utilized within 12 months from the date of award.

- c) A new budget head for contingent expenses may be allocated to the R&D for the purpose.

E) Promotion of Academic Integrity and Prevention of Plagiarism

The assessment of academic and research work done leading to the partial fulfillment for the award of degrees at Master's and doctoral level, by a student or a faculty or a researcher, in the form of thesis, dissertation and publication of research papers, chapters in books, full-fledged books and any other similar work, reflects the extent to which elements of academic integrity and originality are observed. To detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, and researcher of MDU committing the act of plagiarism, the Departmental Academic Integrity Panel has put in place at MDU, Rohtak.

Constitution of Departmental Academic Integrity Panel (DAIP):

1	HOD/Director	Chairman/Chairperson
2	Senior Professor from outside the University nominated by the Vice Chancellor	Member (Tenure : two years)
3	University Librarian	Member (A person well versed with anti-plagiarism tools)
4	Special invitee	Concerned Supervisor (in case of a Research Scholar)

The quorum of the meeting shall be 2 out of 3 members (including Chairperson)
Functions of Departmental Academic Integrity Panel (DAIP):

1. The DAIP shall investigate the cases of plagiarism.
2. The DAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff.
3. The DAIP shall have the power to assess the level of plagiarism and recommend penalty/(ies) accordingly.
4. The DAIP after investigation shall submit its report with the recommendation on penalties to be imposed to the authorities within a period of 45 days from the date of receipt of complaint / initiation of the proceedings.

F) Research promotion funding for students

a. Provision of University Research Scholarship:

To promote research Culture the M. D. University, Rohtak provides 100+ University Research Scholarship per year to meritorious students admitted to Ph.D. program under various Faculties as per of selection criteria given in the criteria of Ordinance of URS as notified by the University from time to time.

b. Award of best Ph.D. thesis:

To encourage the good quality research culture among the research scholars the M.D. University, Rohtak adopts the following awards for Ph.D. thesis for each academic year based on cumulative impact factor (CIF of Thomson Reuters Only) based on the publication of research articles at time of submission of Ph.D. thesis (Performa for application- Annexure I) as per the following guidelines:

S. No.	Category	Minimum Eligibility	Award	Cash Price (Rs.)	Selection Criteria
1	University Gold Medal	CIF > 10	Gold Medal + Citation	1,00,000/-	Highest impact factor
2	University Silver Medal	CIF > 10	Silver Medal + Citation	51,000/-	Second highest Impact Factor
3	University Bronze medal	CIF > 10	Bronze Medal + Citation	31,000/-	Third Highest Impact Factor
4	Faculty Best Ph.D. thesis	CIF > 3	Citation	21,000/-	Highest in each Faculty
5	Certificate of Appreciation with Cash Prize	CIF > 10	Citation	11,000/-	CIF > 10 but below Bronze medal Category and excluding Faculty Best Thesis award
6	Certificate of Appreciation	CIF>5	Citation	Nil	CIF>5, and excluding Faculty Best Thesis Award

INSTRUCTIONS TO THE CANDIDATE FOR SUBMISSION OF APPLICATION

1. The academic year corresponds to 1st July of particular year to 30 June of next year. For example, If a candidate wants to apply for the best Ph.D. thesis award for the academic year 2019-20, his thesis should have been submitted between 01-07-2019 to 30-06-2020.
2. The date of award of Ph.D. thesis is not considered for submission of best Ph.D. thesis award application to particular academic year.
3. Only the provide the details of research articles included in the Ph.D. thesis (either published or accepted)
4. The candidate should not include the details research articles which are communicated at the time of submission of thesis and are accepted on later date.
5. Do not add the details of review articles as they are not considered for the award of best Ph.D. thesis
6. Provide the journal impact factor as per Thomson Reuters corresponding to the year of publication of article not the latest impact factor of journal.
7. Enclose the first page of published research article not the entire publication as proof of publication.
8. Provide the proof of journal impact factor as per Thomson Reuters along with proof of publication.
9. Only the application duly verified by the supervisor and forwarded by the Head of the Department will be considered for the award of best Ph.D. thesis.

- 555-
10. The candidate should also submit the softcopy of the application in MS Office – Word format to the email id: dr.reg.br@mdurohtak.ac.in
 11. Provision of wrong information may liable for disqualification of the candidate from best Ph.D. thesis award.

INSTRUCTIONS TO THE SUPERVISOR FOR FORWARDING APPLICATION FOR THE AWARD OF BEST Ph.D. THESIS

Before forwarding the applications of the candidates supervised by him/her for the award of best Ph.D. thesis to the R&S branch through HOD, the supervisor must ensure that

1. The details of research articles claimed for the award of best Ph.D. thesis are part of the Ph.D. work and the data is included in the Ph.D. thesis of the candidate.
2. The journal impact factor claimed by the candidate is as per Thomson Reuters corresponding to the year of publication of article not the latest impact factor of journal.

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Performa for Research Awards

Category: MDU Research Excellence Award

(Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering and Technology)

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. January 1st to December 31. Past 10 year data will be considered for MDU Research Excellence Award, whereas, past five year data for MDU Best Researcher Award. The faculty receiving the MDU research excellence award of a particular year will not be considered for the MDU Best Researcher Award.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.

Name of the Faculty Member	:	
Designation	:	
Department/Institute/Centre	:	
Faculty	:	
Contact number	:	
E mail ID	:	

Extramural research funding/ consultancy project (for each project) Nature of the project (MRP/RPS etc.), and year of award	Category Amount in Lakhs	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits for each project as amount in Lakhs 1-5= 5 Credits, >5-10= 10 Credits, >10-20= 15 Credits, >20-30= 20 Credits, >30-50= 30 Credits, >50-100= 35 Credits, >100= 40 Credits > Full credits will be given to PI (single PI) for each project > In case of collaborative research, PI will get 70 % credits and 30 % credits will be given to Co-PI > In case of more than one CoPI, then 30 % credits will be equally shared among them			

Research Publications	Impact factor (Latest Thomson Reuters Only)	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Kaur H, Narasimhan B, Synthesis, Characterization, Antimicrobial and Antioxidant Potential of DiazenylChalcones, 2018, 18(10): 844 - 856, <i>Current Topics in Medicinal Chemistry</i>	3.374	9	
	Total (Cumulative Impact Factor)	xyz	
Note: Please calculate credits for each publication individually with Impact Factor as 0.5-1= 05 Credits, >1-3=15 Credits, >3-5=25 Credits, >5-7.5= 35 Credits, 7.5-10= 45 Credits, >10-15= 50 Credits; >15-25=70, >25-35=90, >35= 100 criteria. > Single author (full credits) > In case of more than one author, 70% credits will be given to first/corresponding author and 30% to all other authors > Only research papers and review articles will be considered for credit points for each publication.			

Book Publication/Book Chapter (reputed publishers with ISBN number)	Text Book/Reference Book	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits for each book publication as Text Book/ Reference Book National =10, International 30, Chapter in book published by national publisher (03) and international publisher (05) > Single author (full credits)			

- In case of more than one book editor/author, credits will be divided equally among all editors/authors. Whereas, in case of more than one author in a chapter, 70% credits will be given to first/corresponding author and 30% to all other authors.
- There will be capping of maximum 30 credits for each book (In case of self-edited books, credits earned will be only of book).

Citations as per Scopus only (only for the period under consideration excluding self citation)	Number of citations	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate as per total citations appeared in the countable year as 25-50= 05 Credits, >50-100= 10 Credits, >100-200 =20 Credits, >200-500=30 Credits, >500= 40 Credits. Only those papers/books/book chapter will be counted which have been published as M. D. University faculty.			

h-index of the faculty as per Scopus		Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as per h-index of the faculty in the countable year as 05-10=10 Credits, >10-15=20 Credits, >15-20=30 Credits, >20-25=40 Credits, 25-30=50 Credits, 30-35=60 credits, 35-40= 70 Credits, >40= 80 Credits.			

Research and Academic Awards/ Fellowships (Name of the award)	Agency awarded and year of award	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as State Award/Fellowship= 20 Credits, National Award/Fellowship= 30 Credits, International Award/Fellowship= 40 Credits. ➤ From Government organizations and apex international academic bodies (stationed outside India) with minimum 10 years of existence ➤ Fellowship must be for the duration of at least 3 months (Travel award will not be considered for calculating credits)			

IPR Generation and Technology transfer	Patenting agency	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as: National Patent (Filed: 20, Granted: 50), International (Filed: 40, Granted: 100). Technology transfer with revenue generated and submitted to MDU: 150. Credits will be given equally among inventors.			

UGC-SAP/DST- FIST/STRIDE/DST PURSE/UGC Innovative/ICSSR and any other equivalent grants received from national/international funding agency	Awarding agency	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as: Project Coordinator/Deputy Coordinator: 50 credit each			
		TOTAL CREDIT POINTS CLAIMED	TOTAL CREDIT POINTS VERIFIED BY THE COMMITTEE

Date and Signature of the Researcher :
 Forwarded by Concerned Head of Department/Director :
 Signatures of the verifying committee members :

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Performa for Research Awards

Category: MDU Best Researcher Award

(Faculty of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary Studies, Education, Humanities and Arts)

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. January 1st to December 31. Past five year data for MDU Best Researcher Award. The faculty receiving the MDU research excellence award of a particular year will not be considered for the MDU Best Researcher Award.
3. The researcher is required to attach sufficient proof of each claim.
4. Please use separate sheet wherever required.

Name of the Faculty Member	:	
Designation	:	
Department/Institute/Centre	:	
Faculty	:	
Contact number	:	
E mail ID	:	

Extramural research funding/project (for each project) Nature of the project (MRP/RPS etc.), and year of award	Category Amount in Lakhs	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits for each project as amount in Lakhs 1-3 = 5 Credits, >3-5 = 10 Credits, >5-10 = 20 Credits, >10-20 = 30 Credits, >20-50 = 35 Credits, >50 = 40 Credits > Full credits will be given to PI (single PI) for each project > In case of collaborative research, PI will get 70 % credits and 30 % credits will be given to Co-PI > In case of more than one Co-PI, then 30 % credits will be equally shared among them			

Research Publications	Impact factor (Latest Thomson Reuters Only)	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Kaur H, Narasimhan B, Synthesis, Characterization, Antimicrobial and Antioxidant Potential of DiazenylChalcones, 2018, 18(10): 844 – 856, <i>Current Topics in Medicinal Chemistry</i>	3.374	9	
	Total (Cumulative Impact Factor)	XYZ	
Note: Please calculate credits for each publication individually with Impact Factor as 0.1 -1= 20 Credits, >1-2= 25 Credits, >2-3 = 30 Credits, >3-5 = 35 Credits, >5-10= 40 >10-15= 50 Credits; >15-25=70, >25-35=90, >35= 100 criteria Credits. > Single author (full credits) > In case of more than one author, 70% credits will be given to first/corresponding author and 30% to all other authors> Only research papers and review articles will be considered for credit points for each publication.			

Book Publication/Book Chapter (reputed publishers with ISBN number)	Text Book/Reference Book	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits for each book publication as Text Book/ Reference Book National =10, International 30, Chapter in book published by national publisher (03) and international publisher (05) ➤ Single author (full credits) ➤ In case of more than one book editor/author, credits will be divided equally among all editors/authors. Whereas, In case of more than one author in a chapter, 70% credits will be given to first/corresponding author and 30% to all other authors. ➤ There will be capping of maximum 30 credits for each book (In case of self-edited books, credits earned will be only of book).			
Citations as per Indian Citation Index (only for the period under consideration excluding self citation)	Number of citations	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate as per total citations appeared in the countable year as 10-20= 05 Credits, >20-50= 10 Credits, >50-100 =20 Credits, >100-200 =30 Credits, >500= 40 Credits. Only those papers will be counted which have been published as M. D. University faculty.			

Research and Academic awards and Fellowships (Name of the award)	Agency awarded and year of award	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as State Award/Fellowship= 20 Credits, National Award/Fellowship= 30 Credits, International Award/Fellowship= 40 Credits. ➤ From Government organizations and apex international academic bodies (stationed outside India) with minimum 10 years of existence ➤ Fellowship must be for the duration of at least 3 months (Travel award will not be considered for calculating credits)			
IPR Generation and Technology transfer	Patenting agency	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as: National Patent (Filed: 20, Granted: 50), International (Filed: 40, Granted: 100). Technology transfer with revenue generated and submitted to MDU: 150. Credits will be given equally among inventors.			
UGC-SAP/DST-FIST/STRIDE/DST PURSE/UGC Innovative/ICSSR and any other equivalent grants received from national/international funding agency	Awarding agency	Credit points claimed as per guidelines of the policy	Credit points verified by the committee
Note: Please calculate credits as: Project Coordinator/Deputy Coordinator: 50 credit each			
		TOTAL CREDIT POINTS CLAIMED	TOTAL CREDIT POINTS VERIFIED BY THE COMMITTEE

Date and Signature of the Researcher :
 Forwarded by Concerned Head of Department/Director :
 Signatures of the verifying committee members :

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for Research Incentives
Category: Research Publication Promotion Incentives

Important:

1. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
2. The period of reckoning will be calendar year i.e. **January 1st, to December 31st**
3. The researcher is required to attach sufficient proof of each claim.
4. Any single publication (Research /Review Papers) by faculty members as first/corresponding author carrying an impact factor (Thomson Reuter/ Clarivate) of five or more.
5. Faculty member who would be able to publish research/Review papers of excellent quality as First/corresponding/Co-authors with a cumulative Impact factor (Thomson Reuter/Clarivate)
6. Please use separate sheet wherever required.

Name of the Faculty Member	:	
Designation	:	
Department/Institute/Centre	:	
Faculty	:	
Contact number	:	
E mail ID	:	

Details of Publications:

S. No.	Authors (In serial as appeared in publication)	Role as First author/ Corresponding author	Title of the paper and Name of Journal	Year, Volume and Page number	Latest Impact factor as per Thomson Reuters Only	Verification by Committee
1	Kaur H, Narasimhan B	Corresponding author	Antimicrobial Activity of Diazenyl Derivatives: An Update, <i>Current Topics in Medicinal Chemistry</i>	2018;18(1), 3-21	3.374	
Cumulative impact factor/Impact factor (>5) of single publication						

Date and Signature of the Researcher :

Forwarded by concerned Head of Department/Director :

Signatures of the verifying committee members :

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for Research Incentives

Annexure D

Category: R & D / Consultancy Project Promotion Incentives

Important:

7. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
8. The period of reckoning will be calendar year i.e. January 1st, to December 31st
9. The researcher is required to attach sufficient proof of each claim.
10. Please use separate sheet wherever required.

Name of the Member	:	:
Designation	:	:
Department/Institute/Centre	:	:
Faculty	:	:
Contact number	:	:
E mail ID	:	:

Details of R & D / Consultancy Project:

Name of Funding Agency	Project Title	Sanctioned amount	Verification by the committee

Guidelines:

There may be provision of incentives for the faculty members awarded with extra mural funding for research project (minimum 5 lakhs) as per the following scheme:

Extra mural R&D Projects (Amount in lakhs)*	Consultancy Projects (Amount in lakhs)*	Incentives (Rs)
5-10	1-2	5,100/-
>10-20	>2-5	11,000/-
>20-50	>5-10	21,000/-
>50-75	>10-20	31,000/-
>75	>20	51,000/-

*DST-FIST/JGC-SAP/DBT-IPLS or any other institutional grant will not be entitled for such incentives. The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 60:40 (PI: Co-PI).

Date and Signature of the PI :
Date and Signature of the Co-PI :
Forwarded by concerned Head of Department/Director :
Signatures of the verifying committee members :

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for applying for Seed Grant/Post Seed Grant

Important:

11. Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
12. The period of reckoning will be calendar year i.e. January 1st, to December 31st
13. The researcher is required to attach sufficient proof of each claim.
14. Please use separate sheet wherever required.
15. The format of annual progress report, project completion report and Utilization Certificate is enclosed as Annexure 1, 2, and 3 respectively.

Name of the Faculty Member	:	
Designation	:	
Department/Institute/Centre	:	
Faculty	:	
Contact number	:	
E mail ID	:	

Details of Publication:

S. No.	Authors (In serial as appeared in publication)	Role as First author/ Corresponding author	Title of the paper and Name of Journal	Year, Volume and Page number	Latest Impact factor as per Thomson Reuters Only (For Science Faculty)	UGC Care listing (Only for nonscience Faculties).	Verification by Committee
1	Kaur H, Narasimhan B	Corresponding author	Antimicrobial Activity of Diazenyl Derivatives: An Update, <i>Current Topics in Medicinal Chemistry</i>	2018; 18(1), 3-21	3.374		
Cumulative Impact factor							

Details of Project:

1.	Project Title	
2.	Project Summary (upto 250 words)	
3.	Keywords (upto 6 keywords)	
4.	Background of Project (Upto 500 words)	
5.	Literature Review (upto 1000 words)	
6.	Novelty/Innovation of the Project (upto 250 words)	
7.	Study objectives	
8.	Methodology (upto 2000 words)	
9.	Expected outcomes	
10.	Future plans	

11. Project timeline

S. No.	Activity/Milestone	1 st year		2 nd year		3 rd year	
		1-6 M	6-12 M	13-18 M	19-24 M	25-30 M	31-36M
A1							
A2							
-							
**	Draft completion report for						

review (3 month prior to date of completion)						
--	--	--	--	--	--	--

12. Proposed Budget:

For Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology:

Budget head	Justification
Major Equipment (excluding computer, Laptop, Printer, AC)/ consumables (chemicals/glassware)/Hiring services (sample analysis)	
Contingency /Travel related to project work (field work)	

For Faculties of Management Sciences and Commerce, Law, Social Sciences, Interdisciplinary studies, Education, Humanities and Arts:

Budget head	Justification
Fieldwork: Travel/Logistics/Boarding, etc. including Books/Journals	
Equipment and Other Items: Source Material/Software and Data Sets, etc. (excluding computer, Laptop, Printer, AC)	
Contingency	

Forwarded by concerned Head of Department/Director :

Signatures of the Screening committee members :

-584-

Detailed Guidelines

1. **Title:** Should be **concise** and yet sufficiently descriptive and informative. Title may include study design such as a randomized controlled trial; an observational study; a case-control study etc.
2. **Summary (up to 250 words):** A structured summary should contain the following subheadings: *Background, Novelty, Objectives, Methods, and Expected Outcomes.*
3. **Keywords:** Six keywords separated by comma which best describe your project may be provided
4. **Background (up to 500 words):** State the background information to adequately present the problem, mention how the research question addresses the critical barrier(s) in scientific knowledge, technical capability, and/or programmatic/clinical/lab practice and its relevance to local, national and international context.
5. **Literature review (up to 1000 words):** Review to be written cohesively to build justification for the research question to be addressed with reference of key publications in the field. References up to 20 in Vancouver style may be provided at the end of literature review. (*References will not be included in the word count*)
6. **Novelty/Innovation (up to 250 words):** Describe how the proposal challenges and seeks to shift current research/knowledge/clinical practice paradigms by utilizing novel theoretical concepts, approaches or methodologies, instrumentation, or interventions. Mention if there is a refinement, improvement, or new application of the theoretical concepts, approaches or methodologies, instrumentation, or interventions in the proposed study.
7. **Study objectives:** Define the objectives clearly and in measurable terms; mention as primary and secondary objectives if necessary. Do not write too many objectives.
8. **Methodology (up to 2000 words):** Include the following subheads
 - i. **Study design:** Proposed study design should be appropriate to fulfil all the objectives; details of study design whether descriptive, analytical, experimental, operational, a combination of these or any other, and adequate description of study population should be provided. Explain the rationale of selection of the research participants and controls (humans or laboratory animals), whether chosen randomly, consecutively etc. with inclusion and exclusion criteria, rules for discontinuation, definitions of cases, controls and lost to follow up etc.; in case of Intervention studies a detailed description of Intervention (drug/device/behavioral intervention) should be given. The use of quantitative and qualitative methods may be specified if any.
 - ii. **Sample size:** Details of sample size and/or power calculation should be described with references where needed. [*Please note: the sample size calculation should provide adequate power to the study to satisfactorily answer all the primary objectives, data from pilot studies can also be used for sample size calculation.*] Operational definitions for key variables should be presented. A flow chart indicating study design with number of participants should be given where applicable.
 - iii. **Project implementation plan:** Describe the overall strategy for enrolment of participants including collaboration with other departments where applicable, process of enrolment of participants - how, where and by whom will the participants be enrolled, how and when and where will they be followed up; collection, storage and testing of samples; if new tests are being done describe the process of standardization etc. Describe quality assurance processes to accomplish the study objectives
 - iv. **Ethics review:** Address review requirements including ethics review [human or animal], approval for use of stem cells, biologicals etc. and other regulatory reviews/approvals as applicable. Details of obtaining informed consent and its documentation should be described along with risks and benefits to the participants. [*Ethics and other regulatory guidelines related to Bio-medical research are available on ICMR website*]
 - v. **Data collection & statistical analysis plan:** Describe the key variables of the study, how will they be measured and unit of measurement. Specify comprehensively the data collection methods and tools as relevant to the study objectives and study design and provide structural components like data entry and analytical platforms to be used for analysis. Present data analysis plan comprehensively mentioning appropriate statistical methods to be used in order to answer/ achieve the study objectives.

9. Expected outcomes (up to 100 words)
10. Future plans based on expected outcomes if any (up to 100 words)
11. Timelines: Details of activities to be carried out along with timelines during preparatory phase, data collection, analysis & report writing to be provided.
12. Budget: Should be appropriate and as per Research Promotion Policy along with justification
For Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology:

Budget head	Percentage of allocation
For Equipment (excluding computer, Laptop, Printer, AC)/ consumables (chemicals/glassware)/Hiring services (sample analysis)	80%
Contingency /Travel related to project work (field work)	20%

For Faculties of Management Sciences, Law, Social Sciences, Interdisciplinary studies, Education, Commerce, Humanities and Arts:

Budget head	Percentage of allocation
Fieldwork: Travel/Logistics/Boarding, etc. including Books/Journals	40%
Equipment and Other Items: Source Material/Software and Data Sets, etc. (excluding computer, Laptop, Printer, AC)	50%
Contingency	10%

-566-

Annexure-1

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
FORMAT FOR ANNUAL PROGRESS REPORT

1. Project title
2. PI (name & address)
3. Date of start
4. Duration
5. Objectives of the proposal
6. Methodology
7. Interim modification of objectives/methodology (with justifications)
8. Detail progress of the work carried out during the period
9. Research work which remains to be done under the project
10. Grant Sanctioned utilized
11. Any publications.

Date :

Signature of Principal Investigator

Signature of HOD/Director

MAHARSHI DAYANAND UNIVERSITY, ROHTAK.

FORMAT FOR PROJECT COMPLETION REPORT

1. Project title
2. PI (name & address)
3. Date of start
4. Duration
5. A summary sheet of not more than two pages under following heads (Title, Introduction, Rationale, Objectives, Methodology, Results, Translational Potential)
6. Deviation made from original objectives if any, while implementing the project and reasons thereof.
7. Grant Sanctioned and Utilized
8. Details of publications.
9. Details of patents applied for

Date :

Signature of Principal Investigator

Signature of HOD/Director

MAHARSHI DAYANAND UNIVERSITY, ROTHAK

FORMAT FOR UTILISATION CERTIFICATE

Certified that out of Rs. of grants-in-aid sanctioned during the year in favour of under Maharshi Dayanand University, Rohtak vide Letter No..... and a sum of Rs has been utilized for the purpose of for which it was sanctioned and that the balance of Rs.remaining unutilized at the end of the project has been surrendered to Maharshi Dayanand University, Rohtak.

Signature of HOD/Director
with date

Signature of Principal
Investigator
with date

Signature of Registrar/
with date

Signature of Finance Officer
with date

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for applying for Travel Grant

Annexure- G

Important:

- 1 Before filling up the form, please read the guidelines mentioned in the Research Promotion Policy adopted by the University.
- 2 The period of reckoning will be calendar year i.e. January 1st, to December 31st
- 3 The researcher is required to attach sufficient proof of each claim.
- 4 Please use separate sheet wherever required.
- 5 Grant will be released subject to the production of claim bill with necessary documents after attending the conference.

Name of the Faculty Member	:	
Designation	:	
Department/Institute/Centre	:	
Faculty	:	
Contact number	:	
E mail ID	:	

Details of Publication in previous year

S. No.	Authors (In serial as appeared in publication)	Role as First author/ Corresponding author	Title of the paper and Name of Journal	Year, Volume and Page number	Latest Impact factor as per Thomson Reuters Only (For Science Faculty)	UGC Care listing (Only for nonscience Faculties).	Verification by Committee
1	Kaur H, Narasimhan B	Corresponding author	Antimicrobial Activity of Diazenyl Derivatives: An Update, <i>Current Topics in Medicinal Chemistry</i>	2018; 18(1), 3-21	3.374		
Cumulative impact factor							

Budget Requirement

Name of the International Conference	
Name of the organizer	
Proposed Budgetary requirement from University (Give details of Registration Fee, Visa Charges, Travel amount and admissible DA etc.)	

Forwarded by concerned Head of Department/Director :

Signatures of the Screening committee members :

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for Research Incentives
Category: Contingent Incentive for Research Publication

Important:

1. Before filling up the form, please read the guidelines as mentioned in the Research Promotion Policy adopted by the University
2. The period of reckoning will be calendar year i.e. January 1st to December 31st.
3. The researcher is required to attach sufficient period of each claim.
4. Publication as First/ Corresponding author only will be considered.
5. Please use separate sheet wherever required.

Name of Faculty Members	
Designation	
Department/Institute/Centre	
Faculty	
Contact Number	
E-mail ID	

Details of Publication:

Sr. No.	Authors (in serial as appeared in publication)	Role as First author/ corresponding author	Title of the paper and Name of Journal	Year, Volume and Page Number	Latest Impact factor as per Thomson Reuters only	Impact factor claimed As per Role of Author	Verification by Committee

Date and Signature of the Researcher:

Forwarded by the concerned Head/Director of the Department/Institute:

Signatures of the verifying Committee members:

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Performa for Research Incentives
 Category: Contingent Incentive for Research Publication

Important:

1. Before filling up the form, please read the guidelines as mentioned in the Research Promotion Policy adopted by the University
2. The period of reckoning will be calendar year i.e. January 1st to December 31st.
3. The researcher is required to attach sufficient period of each claim.
4. Publication as First/ Corresponding author only will be considered.
5. Please use separate sheet wherever required.

Name of Faculty Members	
Designation	
Department/Institute/Centre	
Faculty	
Contact Number	
E-mail ID	

Details of Publication:

Sr. No.	Authors (in serial as appeared in publication)	Role as First author/ corresponding author	Title of the paper and Name of Journal	Year, Volume and Page Number	Latest Impact factor as per Thomson Reuters only	Impact factor claimed As per Role of Author	Verification by Committee

Date and Signature of the Researcher:

Forwarded by the concerned Head/Director of the Department/Institute:

Signatures of the verifying Committee members:

-57/-

Annexure-I

APPLICATION FOR THE AWARD OF GOLD / SILVER / BRONZE MEDAL / FACULTY BEST PH.D. THESIS/
CERTIFICATE OF APPRECIATION FOR THE ACADEMIC SESSION FOR THE ACADEMIC SESSION 20-----
TO 20-----

1.	Name of the candidate	
2.	Name of the supervisor	
3.	Department	
4.	Title of Ph.D. thesis	
5.	Date of submission of thesis	
6.	Details of publications (To be given in the following format)	1. Only the provide the details of research articles Included in the Ph.D. thesis (either published or accepted) 2. Do not add provide the details of review articles as they are not considered for the award of best Ph.D. thesis 3. Enclose the first page of publication not the entire publication as proof 4. Provide the journal impact factor as per Thomson Reuters corresponding to the year of publication not the latest impact factor of journal.

Passport size
photograph
of candidate

S.No.	Publication Details	Journal Impact factor provided by the candidate as per Thomson Reuters citation	Journal impact factor verified by the supervisor	Proof of publication and impact factor as Annexure
1	A. Deep, P. Kumar, B. Narasimhan, K. Ramasamy, V. Mani, R.K.Mishra, A.B.A. Majeed, Current Topics in Med. Chem. 13, 2034-2046, 2013	3.45	3.453	A
2				B
3				C
4				D
5				E
Total				

CERTIFICATE FROM THE SUPERVISOR

(Signature of the candidate)

I hereby verified the publication details of my Ph.D. candidate Mr./Ms. _____ and certify that they are part of his/her Ph.D. thesis work and the journal impact factors are correct as per Thomson Reuters Citation.

(Signature of supervisor)

Name of supervisor	
Designation	
Department	

FORWARDED BY

(Signature of HOD/Director)

Name	
Office seal	

INSTRUCTIONS TO THE CANDIDATE FOR SUBMISSION OF APPLICATION

12. The academic year corresponds to 1st July of particular year to 30 June of next year. For example If a candidate wants to apply for the best Ph.D. thesis award for the academic year 2019-20, his thesis should have been submitted between 01-07-2019 to 30-06-2020.
13. The date of award of Ph.D. thesis is not considered for submission of best Ph.D. thesis award application to particular academic year.
14. Only the provide the details of research articles included in the Ph.D. thesis (either published or accepted)
15. The candidate should not include the details research articles which are communicated at the time of submission of thesis and are accepted on later date.
16. Do not add the details of review articles as they are not considered for the award of best Ph.D. thesis
17. Provide the journal impact factor as per Thomson Reuters corresponding to the year of publication of article not the latest impact factor of journal.
18. Enclose the first page of published research article not the entire publication as proof of publication.
19. Provide the proof of journal impact factor as per Thomson Reuters along with proof of publication.
20. Only the application duly verified by the supervisor and forwarded by the Head of the Department will be considered for the award of best Ph.D. thesis.
21. The candidate should also submit the softcopy of the application in MS Office – Word format to the email id: **dr.reg.br@mdurohtak.ac.in**
22. Provision of wrong information may liable for disqualification of the candidate from best Ph.D. thesis award.

INSTRUCTIONS TO THE SUPERVISOR FOR FORWARDING APPLICATION FOR THE AWARD OF BEST Ph.D. THESIS

Before forwarding the applications of the candidates supervised by him/her for the award of best Ph.D. thesis to the R&S branch through HOD, the supervisor must ensure that

3. The details of research articles claimed for the award of best Ph.D. thesis are part of the Ph.D. work and the data is included in the Ph.D. thesis of the candidate.
4. The journal impact factor claimed by the candidate is as per Thomson Reuters corresponding to the year of publication of article not the latest impact factor of journal.
5. The rules for consideration for the award of Award of gold/silver / Bronze medal/ Faculty best Ph.D. thesis/ Certificate of Appreciation for the academic session----- are as under:

S. No.	Category	Minimum Eligibility	Award	Cash Price	Selection Criteria
1	University Gold Medal	CIF > 10	Gold Medal + Citation	1,00,000/-	Highest impact factor
2	University Silver Medal	CIF > 10	Silver Medal + Citation	51,000/-	Second highest Impact Factor
3	University Bronze medal	CIF > 10	Bronze Medal + Citation	31,000/-	Third Highest Impact Factor
4	Faculty Best Ph.D. thesis	CIF > 3	Citation	21,000/-	Highest in each Faculty
5	Certificate of Appreciation with Cash Prize	CIF > 10	Citation	11,000/-	CIF > 10 but below Bronze medal Category and excluding Faculty Best Thesis award
6	Certificate of Appreciation	CIF>5	Citation	Nil	CIF>5, and excluding Faculty Best Thesis Award

SCHEDULE OF INVITATION/SCREENING OF APPLICATION FOR AWARD OF BEST PH.D. THESIS-BY THE R & S BRANCH FOR EACH ACADEMIC YEAR

Last date for submission of application by the candidate	or before 31 st August of every year
Screening of application by the committee constituted by Vice Chancellor	or before 30 th September of every year
Notification of screening report in the University website for inviting objections if any	First week of 7 th October of every year (Objections if any received after 31 st October of every year will not be entertained).