



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)
NAAC Accredited 'A+' Grade

GENERAL ADMINISTRATION BRANCH

Endst. No. G.A./G-III/F-28/2025/ 1711-1814

Date 30-04-2025

A copy of the Resolution No. 13 of the meeting of the Executive Council held on 30.01.2025 (three pages) is forwarded to the following for information and further necessary action:

1. Secretary to Governor, Haryana Raj Bhawan, Chandigarh
2. Director General, Higher Education Haryana, Shiksha Sadan, Sector-5, Panchkula.
3. Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi.
4. Registrar of all the State Universities, Haryana.
5. Director, Public Relation, M.D. University, Rohtak.
6. All the Deans/Directors/HODs/Branch Officers, M.D. University, Rohtak.
7. Director, University Computer Centre, M.D. University, Rohtak with the request to upload the same on the University website.
8. University Librarian, Vivekananda Library, M.D. University, Rohtak.
9. Controller of Examinations, M.D. University, Rohtak.
10. Director, MDU-CPAS, Gurugram.
11. Finance Officer, M.D. University, Rohtak.
12. Assistant Registrar, Academic Branch, M.D. University, Rohtak.
13. OSD to the Vice-Chancellor/Registrar and PA to the DAA/COE (for kind information of Vice-Chancellor/Registrar/DAA/COE), M.D. University, Rohtak.


30/04/2025
Assistant Registrar (General Admn.)
For REGISTRAR

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Copy of extract of Reso. No. 13 of the meeting of
the Executive Council held on 30/1/25

13. Consideration of the recommendations of the Committee constituted by the Vice-Chancellor to deliberate various issues related to stay of the teachers, per day workload etc. etc. in the light of UGC Regulations, 2018 and requests made by the President, M.D. University Teaching Association vide letter no. 98/2023/MDUTA & 99/2023/MDUTA (Annexure A/10 pages 284-286, already circulated).

The issue regarding implementation of 05 days' week in University Teaching Departments and MDU CPAS is pending since long.

In this regard, various requests have been received for the last many years from the MDU Teachers' Association. On recent request received from MDUTA dated 26.12.2023, the following Committee was constituted to deliberate over various issues related to stay of the Teachers, per day workload etc. and in the light of UGC Regulations, 2018:

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| 1. Prof. A. S. Maan, Dean Academic Affairs | Convener |
| 2. Prof. Rajesh Dhankar | Member |
| 3. Prof. Gulshan Lal Taneja, Registrar | Member |
| 4. Prof. Narasimhan B, Director IQAC | Member |

The Committee in its meeting dated 23.07.2024 deliberated over the issue in the light of UGC regulations 2018 (Annexure A/10 page 286, already circulated) and observed/ recommended as under:

OBSERVATIONS:

1. The UGC regulation regarding 06 days a week and 05 days a week is summarized as under:

	Number of weeks: 6 days a week pattern	Number of weeks: 5 days a week pattern
Categorization	University	University
Teaching and Learning Process	30 (180 days) weeks	36 (180 days) weeks

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Admissions, Examinations, and preparation for Examination	12	8
Vacations	8	6
Public Holidays (to increase and adjust teaching days accordingly)	2	2
Total	52 Weeks	52 Weeks

2. Clause 15 of UGC regulations 2018 regarding work load is as under:

15.0 Workload

15.1 The workload of the teachers in full employment should not be less than Forty hours a week for thirty working weeks (One Hundred and Eighty teaching days) in an academic year. It should be necessary for the teacher to be available for at least Five hours daily in the University/College. The Teacher shall devote at least Two hours per day for mentoring of students (minimum Fifteen students per coordinator) for Community Development/Extra Curricular Activities/library consultation/ research in case of Under-Graduate Courses and/or at least Two hours per day for research in case of Post-Graduate courses, for which the necessary space and infrastructure shall be provided by the University/ College.

The direct teaching-learning work load should be as follows:

Assistant Professor - 16 hours per week

Associate Professor/Professor - 14 hours per week

15.2 Professors/ Associate Professors/ Assistant Professors involved in administration/ extension work can devote two hours per week from the teaching and learning hours.

RECOMMENDATIONS:

In view of the above, 05 days per week may be implemented in UTDs as the same has already been implemented at various State Universities of Haryana i.e. GJUST, Hissar, DCRUST, Murthal, J.C.Bose University, Faridabad, CRSU, Jind and SUPVA, Rohtak.

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However, to meet the workload requirements as per UGC/State Govt. Guidelines (Clause 15 mentioned in observation 2 as above), the working hours of Teachers in University Teaching Departments may be changed as follows:

Existing Time Slot	Proposed Time Slot	Remarks
9.00 a.m. – 01.00 p.m. (04 hours)	9.00 a.m. – 01.00 p.m. (04 hours)	To suffice the UGC Regulations not less than of 40 hrs./week workload (8 hours working/day instead of existing workload i.e. 7 hours/ day)
01.00 p.m. – 2.00 p.m. (Lunch Break)	01.00 p.m. – 1.30 p.m. (Lunch Break)	
2.00 p.m. – 5.00 pm (03 hours)	1.30 p.m. – 5.30 pm (04 hours)	

The Proceedings of the Committee dated 23.07.2024 are placed at Annexure A/10 page 284-285, already circulated.

The Vice Chancellor, while considering the Proceedings of the Committee ordered to refer the recommendations to Executive Council for its consideration.

The Executive Council considered the above; and

RESOLVED THAT THE RECOMMENDATIONS OF THE COMMITTEE AS ABOVE BE APPROVED.

RESOLVED FURTHER THAT THE SAME BE IMPLEMENTED ADOPTING '5 DAYS A WEEK PATTERN' AS PRESCRIBED IN OBSERVATION 1 OF THE COMMITTEE, FROM THE ACADEMIC SESSION 2025-26.

[ACTION BY A.R. (GEN.ADMN.)]