



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC

EDP Cell

Date: 13/06/2025

Subject:- Notice Inviting Quotations.

Sealed quotation or password protected document through post/e-mail are invited from reputed firms for the OMR Answer Sheets Scanning and Result Processing job for the different Entrance Exams for nearly 14,000 candidates (total) on following terms and conditions, for the session 2025-26:

1. All charges payable by the university should be clearly stated. Conditional quotations may be summarily reject by the committee.
2. Sealed quotation or password protected document by name should reach in the office of the undersigned:
 - Either by Post - Incharge EDP Cell, Second Floor, Pariksha Sadan, M.D. University, Rohtak.
 - Or by e-mail - ic.edp.coe@mdurohtak.ac.in, on/before 17/06/2025 up to 5.00 p.m. quoting our reference. The quotation will be opened on 18/06/2025 at 11.30 a.m. Provide a Mobile number of the concerned person in the email on which the committee shall contact to take the Password for opening the bid.
3. The bidder must have prior experience of OMR Scanning, Result Processing of OMR based Entrance Exam/University Exam of any affiliating university (attach supporting documents).
4. The OMR sheets will be scanned (including image scanning) and respective results will be processed in the university premises, as per requirements of the university and directions of the Incharge, EDP Cell/competent authority.
5. The result processing schedule will be provided by Incharge, EDP Cell and the concerned firm will be bound to abide by the same.
6. The result processing task at first instance for the Integrated, UG, PG etc. courses shall tentatively take place from 23/06/25 to 26/06/25, then 18/07/25 to 21/07/25, as per schedule.
7. No payment will be made in advance.
8. Breach of Work Order terms, malfunctioning, delay or error in work shall lead to suitable action against the shortlisted firm.
9. Disputes, if any will be subject to Rohtak Jurisdiction.

Incharge, EDP Cell