The Executive Council in its meetings held on 05.02.2024, 09.03.2024, 28.03.2024, 30.04.2024, 29.06.2024, 29.07.2024 and 16.08.2024 has approved the amendments/modifications to various Ordinances and Rules & Regulations as per Annexure-1 and 2, respectively. **These amendments/modifications are being sent for keeping the record up-to-date.**

REGISTRAR

Through email

Endst.No.AC-IV/CS/24/$22583-682$ Dated: $20|11|2024$

A copy of the above is forwarded to the following for information and necessary action:

1. The Secretary to Governor-Chancellor, Haryana Raj Bhavan, Chandigarh.
2. The Director, Higher Education, Haryana, Shiksha Sadan, Sector-5, Panchkula.
3. The Registrar, Kurukshetra University, Kurukshetra.
4. The Controller of Examinations, M.D.University, Rohtak.
5. University Librarian, Vivekananda Library, M.D.University, Rohtak.
6. The Dean, Students' Welfare, M.D.University, Rohtak.
7. All the Heads of the University Teaching Departments, M.D.University, Rohtak.
8. The Chief Warden (Boys), M.D.University, Rohtak.
9. The Chief Warden (Girls), M.D.University, Rohtak.
10. All the Branch Officers, M.D.University, Rohtak.
11. The Joint Director (Audit), M.D.University, Rohtak.
12. The Director, University Computer Centre, M.D.University, Rohtak. He is requested to **kindly upload the same on the University website at appropriate place.**
13. OSD to Vice-Chancellor/Registrar, M.D.University, Rohtak.
14. AC- VI/AC-VII/AC-II Sets, Academic Branch, M.D.University, Rohtak.

Assistant Registrar (Academic)
for Registrar

MAHARSHI DAYANAND UNIVERSITY ROHTAK
INDEX

(ii)

(iii)

Meetings of the Executive Council held on 05.02.2024, 09.03.2024, 28.03.2024, 30.04.2024, 29.06.2024, 29.07.2024 and 16.08.2024.

ANNEXURE- A/1

RULES & REGULATIONS

1. Amendment in the '2nd sentence of # at the bottom of the Table 3B (Appendix-II)' contained in Chapter-7 of MDU Calendar Volume-III pertaining to Selection Criteria for Appointment of Assistant Professors in the University Teaching Departments/Institutes of the University:

   THE CANDIDATES ARE REQUIRED TO SUBMIT FORM NO.16 OR THE SALARY STATEMENT ISSUED BY THE EMPLOYER AND SUPPORTED BY THE BANK STATEMENT FOR THE CLAIMED PERIOD AS PROOF OF THE EXPERIENCE IN ADDITION TO THE EXPERIENCE CERTIFICATE.

   [E.C. Reso. No. 1 of 05.02.2024]

2. Modification in Selection Criteria for Appointment to the Post of Associate Professor and Professor in the University resolved under Reso. No. 22 of 30.12.2023:

Existing	Amended
--XXX-- One the basis of the research score, the top 12+3n candidates will be shortlisted for n (n=1,2,3.....) posts, for example, if it is more than 15 for single post and more than 18, 21, 24,.... For 2, 3, 4, ... posts, respectively, then further shortlisting will be done in the manner as given in 'B' below However, the process of shortlisting/ selection will be carried out for filling up only that many advertised posts which satisfy atleast 1:3 ratio for advertised number of posts to the number of eligible candidates e.g. if there are 7 applicants for three	--XXX-- On the basis of the research score, the top 12+3n candidates will be shortlisted for n (n=1,2,3,....) posts, for example, 15 for single post and 18,21,24,.... for 2,3,4,.... posts, respectively. In case of tie of the score with the lowest qualified candidates, all such candidates having same score shall also be included in the list of shortlisted candidates. If the number of candidates is less than 12+3n candidates for n posts, then all such candidates will be deemed to be shortlisted candidates for interview. The process shall not be carried forward if the number of eligible

advertised posts, then selction shall be made only against two posts.	candidates is less than 3. Further, the process of shortlisting/ selection will be carried out for filling up only that many advertised posts which satisfy atleast 1:3 ratio for advertised number of posts to the number of eligible candidates e.g. If there are 7 applicants for three advertised posts, then selection shall be made only against two posts.
B.—xxx-- Note: The candidates failing to secure atleast 50% marks in the performance in the interview will not be considered suitable for consideration of selection.	B.—xxx-- Note: The candidates failing to secure atleast 50% marks in the performance of the interview will not be considered suitable for selection.

[E.C. Reso. No. 1(22) of 09.03.2024]

3. Grant of Casual Leave to Advisors/Consultants/Adjunct Faculty/Floating Faculty etc. (Appendix C/1 pages 1-2).

[E.C. Reso. No. 10 of 09.03.2024]

4. Selection Criteria for the post of Assistant Training & Placement Officer (under SFS) of Institute of Hotel & Tourism Management (IHTM) (Appendix C/2 pages 3-4).

[E.C. Reso. No. 11 of 09.03.2024]

5. Selection Criteria for Assistant Professor on Contract in Computer Science and Engineering in UIET under SFS.

The UGC in the Regulations 2018 made the following provision under Point 1.1:

For the purpose of direct recruitment to teaching posts in disciplines relating to university and collegiate education, interalia in the fields of health, medicine, special education, agriculture, veterinary and allied fields, technical education, teacher education, norms or standards laid down by the authorities established by the relevant Act of Parliament under article 246 of the Constitution for the purpose of co-ordination and determination of standards in institutions for higher education or research and scientific and technical institutions, shall prevail

i. Provided that where no such norms and standards have been laid down by any regulatory authority, UGC Regulations herein shall be applicable till such time as any norm or standards are prescribed by the appropriate regulatory authority.

ii. Provided that for appointment to the post of Assistant Professor and equivalent positions pertaining to disciplines in which the National Eligibility Test (NET), conducted by the University Grants Commission or Council of Scientific and Industrial Research as the case may be, or State level Eligibility Test (SLET) or the State Eligibility Test (SET), conducted by bodies accredited by the UGC for the said purpose, qualifying in NET/SLET/SET shall be an additional requirement.

As per AICTE Regulations 2019 for MCA, the minimum eligibility conditions/qualifications are as under:

i) B.E./ B.Tech./ B.S. and M.E./ M.Tech./ M.S. or Integrated M.Tech. in relevant branch with first class or equivalent in any one of the degrees.

OR

B.E., B.Tech. and MCA with First Class or equivalent in any one of the two degrees.

OR

Graduation of three years' duration with Mathematics as a compulsory subject and MCA with First Class or equivalent with 2 years of relevant experience after acquiring degree of MCA.

The UGC qualification provides that for appointment to the post of Assistant Professor and equivalent positions pertaining to disciplines in which the National Eligibility Test (NET), conducted by the University Grants Commission or Council of Scientific and Industrial Research as the case may be, or State level Eligibility Test (SLET) or the State Eligibility Test (SET), conducted by bodies accredited by the UGC for the said purpose, qualifying in NET/SLET/SET shall be an additional requirement, subject to exemption for Ph.D. candidate as per UGC regulations.

[E.C. Reso. No. 12 of 09.03.2024]

6. **Revision of rates of room rent, meal charges of Faculty House, Community Club and other issues related to University Canteens appearing in Chapter-53 and Chapter-54 of Calendar Volume-III Appendix C/3 pages 5-12.**

Note:
10% INCREASE EVERY FINANCIAL YEAR ON VARIOUS RATES WILL BE EFFECTIVE FROM 1ST APRIL, 2025 INSTEAD OF 1ST APRIL, 2024.

[E.C. Reso. No. 17 of 09.03.2024, 1(17) of 28.03.2024 and 25 of 16.08.2024]

7. Election Rules and Counting Procedure appearing in University Calendar Volume-III Chapter-17 relating to Elections of University and College Teachers to the Court, Executive Council and Academic Council be prescribed as per Appendix C/4 pages 13-63.

[E.C. Reso. No. 20 of 09.03.2024]

8. Amendment in the Guidelines for Appointment of Consultants and Advisors excluding food facilities as under:

Existing Rules	Amended
Allowance: Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff and Medical Reimbursement etc. However, outstation Chief Consultant/ Advisor may be provided with Faculty House/Transit accommodation free of cost as and when required depending upon the availability of such accommodation with the University. They have to pay on account of food charges.	**No Change** *However, outstation Chief Consultant/Advisor/Senior Consultant may be provided accommodation in Faculty House/ Transit Hostel free of cost as and when required depending upon the availability of such accommodation with the University. They have to pay on account of food charges.*

[E.C. Reso. No. 26 of 09.03.2024]

9. Adoption of guidelines of the State Government regarding Grant of house rent as contained in the Clause – 14 of Haryana Civil Services Rules, 2016 (Appendix C/5 pages 64-65 and Appendix C/6 pages 66-68).

[E.C. Reso. No. 28 of 09.03.2024]

10. Adoption of the instructions issued by the Chief Secretary to Government Haryana vide Memo No. 6/2/2024-5HR-I dated 13.06.2024 regarding grant of promotions to the regularised employees of 2014 policies (Appendix C/7 page 69 and Appendix C/8 page 70).

[E.C. Reso. No. 05 of 29.06.2024]

11. Amendment/change in the nomenclature of the Committee "to Check the Menace of Sexual Harassment and Violence against Women (SCSHVW)" to that of "Internal Complaints Committee (ICC)" in Chapter-9 of University Calendar Volume-III

[E.C. Reso. No. 09 of 29.06.2024]

12. Framing terms and conditions for allotment of University accommodation to the employees engaged through Outsourcing Policy Part-II and HKRN (Appendix C/9 page 71) as under:

1. The allotment of Type-I old houses (near waterworks), if remain vacant due to no interest evinced by regular employees and employees on deputation, will be made to the persons engaged under Outsourcing Policy Part-II and HKRN by the Vice-Chancellor.

2. Such allotments shall be initially for a period of 11 months or 31st March, whichever is earlier, and will be reviewed subsequently by the General Administration Branch and subject to the approval of the Vice-Chancellor.

3. Each allottee shall be required to deposit one month advance of monthly charges through University receipt from 1st to 10th of each month failing which penal monthly charges at the rate of Rs. 5,000/- per month may be levied.

4. Such employees will be liable to pay monthly charges @ of 10% of the Gross Salary subject to minimum of Rs. 2,000/- (including water charges) and electricity charges on actual basis.

5. All such allottees shall be bound to vacate the accommodation within a period of 30 days, if required. The decision of the University shall be binding and final and shall in no way be required for assigning any reason thereof.

6. The prospective allottees shall be required to submit an undertaking to the effect that they accept the condition numbers on 2, 3, 4 & 5.

Note:
The request for allotment of vacant available Type-I old Houses from the persons engaged under Outsourced Policy Part-II and HKRN shall be considered only for essential services determined by the University authorities (Vice-Chancellor) on the recommendation of the following Committee:

1. Chairperson, House Allotment Committee.

2.   Registrar.
3.   Controlling officer of the applicant.

The discretion for such allotment on the basis of the recommendations by the Committee as above shall lie with the Vice-Chancellor.

[E.C. Reso. No. 11 of 29.06.2024]

13. Eligibility Conditions/Qualification and Selection Criteria for Assistant Professor in Management and Pharmaceutical Sciences (Appendix C/10 pages 72-82).

Note:
THE ELIGIBILITY CONDITIONS AS NOTIFIED BY THE PCI ON 29.05.2024 BE ALSO ADOPTED.

[E.C. Reso. No. 18(6) of 29.06.2024]

14. Guidelines for conduct of Online Learning (OL) and Open Distance Learning (ODL) programs (Appendix C/11 pages 83-84, Appendix C/12 pages 85-91 and Appendix C/13 page 92).

[E.C. Reso. No. 18(13) of 29.06.2024]

15. Adoption of the Notification dated 01.03.2019 issued by AICTE regarding Pay Scales, Service Conditions and Minimum qualifications for appointment of teachers and other academic staff in Technical Institutions affiliated with M.D. University, Rohtak (Appendix C/14 page 93-143).

[E.C. Reso. No. 18(27) of 29.06.2024]

16. Amendment in Clause 27.3 (Principal Investigator of Research Project) of Chapter – 27 (Rules relating to "Financial Powers of various Official/ Functionaries) of Calendar Volume –IV) regarding replacement of the Name of Director (Research) to Dean, Research & Development as under:

Existing	Amended
1. The Projects shall include Research Projects, Schemes, Programmes etc. (excluding Special Assistance Programem-SAP) of all funding agencies like UGC, DST, DBT, CSIR, ICMR etc. In case of Special Assistance Programme (SAP) the Advisory Committee may constitute	1. No change.

	a Purchase Committee to deal with the matter and the purchase cases shall be processed as per PPC Rules. In-case of DST-FIST, a Project Implementation Group shall be constituted by the concerned Coordinator with the due approval of the Vice-Chancellor, by following the Guidelines of DST as may be from time to time.	
2.	All the purchases relating to the project shall be made in the name of the Principal Investigator/ Coordinator concerned.	2. No change.
3.	The meeting of the Project Purchase Committee may be held in the office of the **Director (Research)** or in the Department concerned, if convenient, on the date and time · decided by the Principal Investigator/ Coordinator. The meeting(s) may be held as per requirements related to purchases. The Committee shall make all purchases including purchases of equipment's, consumables, upgradation, repairs, annual maintenance contract and laboratory renovation etc.The meeting of the PPC shall be convened by the Principal Investigator/Coordinator-Chairperson.	3.The meeting of the Project Purchase Committee may be held in the office of the **Dean, Research and Development** or in the Department concerned, if convenient, on the date and time decided by the Principal Investigator/ Coordinator. The meeting(s) may be held as per requirements related to purchases. The Committee shall make all purchases including purchases of equipment's, consumables, upgradation, repairs, annual maintenance contract and laboratory renovation etc. The meeting of the PPC shall be convened by the Principal Investigator/ Coordinator-Chairperson.
4.	The Principal Investigator/ Coordinator shall obtain prior necessary administrative/ financial approval of the competent authority i.e. **Director (Research)** for purchases upto 5.00 lakh & administrative approval from the Vice-Chancellor followed by financial approval by the **Director Research** for purchases worth **Rs.5.00 lakh & above**. The PI shall also certify the availability of required funds under the particular Head of the scheme before	4.The Principal Investigator/ Coordinator shall obtain prior necessary administrative/financial approval of the competent authority i.e. **Dean, Research and Development** for purchases upto 5.00 lakh & administrative approval from the Vice-Chancellor followed by financial approval by the **Dean, Research and Development** for purchases worth **above Rs.5.00 lakh**. The PI shall also certify the availability of required funds under the particular Head of the scheme

processing the case.	before processing the case.
5. After obtaining the necessary approval of the competent authority, the Principal Investigator/ Coordinator concerned shall invite quotations to be placed before the PPC for opening and consideration of the same by the PPC. In case of purchase Rs.5.00 lakh & above, purchase rules as approved for Purchase & Store Branch shall be applicable.	5. No change.
6. The Principal Investigator/ Coordinator concerned shall prepare the minutes/ proceedings of the PPC meeting for the items relating to his project required to be purchased and shall get the same signed from all the members, PI/ Coordinator thereafter shall process the purchase case.	6. No change.
7. Principal Investigator/Coordinator will submit a consolidated requirement for purchase of equipments/instruments sanctioned by the funding agency after ensuring availability of grant/funds under the concerned budget Head of the grant, from the **Research/UGC Cell**.	7. No change.
8. PI/Coordinator can draw temporary advance for the purchase of any item where payment is to be made in advance through **Research/UGC Cell** of Accounts Branch. The case of adjustment of the advance supported by relevant documents shall be submitted in the **Research/UGC Cell** within one month from the date of last inspection/installation of the item/equipment.	8. No change.
9. All bills in respect of Project (including bills for advance) will be signed and verified by the Principal Investigator/Coordinator and HOD concerned and shall be processed for audit by the respective PI/	9. All bills in respect of Project (including bills for advance) will be signed and verified by the Principal Investigator/Coordinator and HOD concerned and shall be processed for audit by the

Coordinator after getting necessary financial sanction of the **Director (Research)** through Research/UGC Cell of the Accounts Branch. The proper entry of GST/Taxes-TDS shall have to be recorded on Contingent Bill after deducting the same from the amount payable to the firm concerned. The PI/Coordinator shall also record on the bill that the item being purchased is not available on 'Rate Contract of the University'.	respective PI/Coordinator after getting necessary financial sanction of the **Dean, Research and Development** through Research/UGC Cell of the Accounts Branch. The proper entry of GST/Taxes-TDS shall have to be recorded on Contingent Bill after deducting the same from the amount payable to the firm concerned. The PI/Coordinator shall also record on the bill that the item being purchased is not available on 'Rate Contract of the University'.
10. PI/Coordinator can draw temporary advance for the purchase of any item where payment is to be made in advance through Research/UGC Cell of Accounts Branch. The case of adjustment of the advance supported by relevant documents shall be submitted in the Research/UGC Cell within one month from the date of last inspection/installation of the item/equipment.	10. No change.
11. Customs clearance of imported items at the airport will be done through the University custom clearing agent, if any. In case no such agent is available, then the P.I. may hirecustoms clearing agent on the spot without any quotation. The University is exempted from Custom Duty/Excise Duty/Octroi/some other taxes and therefore, the Department concerned shall issue Custom Duty/Excise Duty/Octroi/Taxes exemption Certificate (wherever applicable) to the supplier duly countersigned by the Registrar, M.D. University to avail these benefits and instructions to this effect must be ensured while inviting Quotations/Tenders and placing supply order.	11. No change.

12. Supply orders will be signed and issued by the PI after completing necessary formalities. In case of purchase cases costing more than 40000/-, prior audit verification/ scrutiny (pre-audit) before placing the supply/work order, may be ensured by the P.I./Coordinator so as to avoid any issues at the time of final audit.	12. No change.
13. It will be the responsibility of the PI to ensure that bills are complete in all respects and are in order.	13. No change.
14. PI can purchase items available at University rate contract basis or DGS&D (Central Govt.) and DS&D (Haryana Govt.) approved rates with the approval of the Director (Research) upto Rs.5.00 lakh and with the approval of the Vice-Chancellor for purchases **Rs.5.00 lakh & above**. However, in case of rate contract or quality based manufacturer/sole distributor the condition of three quotations shall not be applicable. In case of purchases on the basis of less than three quotations/tenders, the provisions of <u>clause 12.23</u>, **"Requirement of three Quotation/Tenders"** of chapter-12 (Store Purchase Regulations) of University Calendar Vol.-IV (University Account Code) shall apply.	14. PI can purchase items available at University rate contract basis or DGS&D (Central Govt.) and DS&D (Haryana Govt.) approved rates with the approval of the Director (Research) upto Rs.5.00 lakh and with the approval of the Vice-Chancellor for purchases **above Rs.5.00 lakh**. However, in case of rate contract or quality based manufacturer/ sole distributor the condition of three quotations shall not be applicable. In case of purchases on the basis of less than three quotations/tenders, the provisions of <u>clause 12.23</u>, **"Requirement of three Quotation/Tenders"** of chapter-12 (Store Purchase Regulations) of University Calendar Vol.-IV (University Account Code) shall apply.
15. In case of Research Projects/ Schemes/Programmes of interdisciplinary nature comprising more than one department, all the correspondence shall be routed through the Programme Coordinator of such Project/Scheme/ Programme.	15. No change.
16. As far as possible, the tendency on the part of user Department to recommend a single brand/make of equipment/instrument should be	16. No change.

11

discouraged. In case, the Department, for the purpose of research need only, proposes to purchase a specific make/brand of certain equipment, the provision of clause 12-28 **"Purchase of branded equipment/ machinery/ other item on qualify basis"** of Chapter-12 (Store Purchase Regulations) of University Calendar Volume-IV (University Account Code) shall be applicable.	
17. In the absence of applicability of any provisions/rules for the purchase for Research Project/ Schemes/ Programme, the provisions/rules of Chapter-12 'Store Purchase Regulations" of University Calendar Volume-IV (University Account Code) shall apply.	17. No change.

[E.C. Reso. No. 09 of 16.08.2024]

17. Fee concession to the students belonging to the families of low income group by considering the range of income and for devising more welfare schemes for employees and students (Appendix C/15 page 144) as under:

<u>Employee Welfare Scheme regarding Benevolent Fund:</u>

1) At present EBF Rs.15/- pm is being deducted from the salary of the employees and an amount of Rs.25,000/- is being paid to the nominee of deceased employee. Now, in the era of inflation and need to the hour is that an amount Rs.150/- pm be deducted from the salary of the employees in place of Rs.15/- pm and an amount of Rs.2,50,000/- be given to the nominee of deceased employee.

2) A separate budget head be created and allotted to the Accounts Branch from the revised Budget Estimates 2024-25 for making payments for the welfare of the employees from time to time.

[E.C. Reso. No. 24 of 16.08.2024]

Assistant Registrar (Academic)
for Registrar

12

ORDINANCES

18. Amendment in Clause-4 of the Ordinance 'Academical Costume' appearing in University Calendar Volume-II (Part-B) as under:

Existing	Amended
Clause-4 1. Sash Colour for the members are: (a) For Official Guests: Dark Saffron Colour	**Clause-4** 1. Sash Colour for the members are: (a) For **Vice-Chancellor, Dean Aademic Affairs, Registrar, Controller of Examinations** and Official Guests: Dark Saffron Colour
(b) ForDeans/AC/EC/Court Members :Light Saffron Colour	(b) For Deans/AC/EC/Court Members : Light Saffron Colour
(c) For Ph.D. students : Maroon Colour	(c) For Ph.D. students : Maroon Colour
(d) For M.Phil./Post Graduate student : Cadmium Yellow	(d) For M.Phil./Post Graduate student : Cadmium Yellow
(e) For Under Graduate Students: Cobalt Blue Colour	(e) For Under Graduate Students : Cobalt Blue Colour
(f) For Staff on Duty : Magenta (Dark Pink)	(f) For Staff on Duty :Magenta (Dark Pink)
2.Dress Code for Females: Off White Saree with Golden Red Border with half sleeves off white Blouse OR Off White Kameej with off white salwar/chudidar/plajo with off white Dupatta OR White shirt with White Trouser	2. Dress Code for Females: Off White Saree with Golden Red Border with half sleeves off white Blouse OR Off White Kameej with off white salwar/ chudidar/plajo with off white Dupatta OR White shirt with White Trouser **White/Off White Blazer/ Coat/ Pullover/ Sweater/Jersy without any border for Winter Convocation.**

The colour of footwear is Black/Brown 3.Dress Code for Males: Full Sleves White shirt with White Pants and Black Belt OR White Kurta with White Pajama/Dhoti OR White Safari Suit The Colour of footwear is Black with white socks.	The colour of footwear is Black/Brown 3.Dress Code for Males: Full Sleeves White Shirt with White Pants and Black Belt OR White Kurta with White Pajama/Dhoti OR White Safari Suit **White/Off White Blazer/Coat/ Pullover/ Sweater/ Jersy without any border for Winter Convocation.** The Colour of footwear is Black with White Socks.

[E.C. Reso. No. 18(2) of 29.06.2024]

19. **Amendments in the Clause-8 (iv)of the Ph.D. Ordinance 2023-24 about Course Work Assessment (Appendix C/16 page 145):**

Clause of Ph.D. Ordinance 2023-24	Existing	Amended
8(iv)	Each course shall have an internal assessment of 30 marks. It shall comprise of two written assignments (7.5 marks each) and two presentations (7.5 marks each). The concerned teacher/Head of the Department shall maintain the record for atleast six months after the declaration of results.	Each course shall have an internal assessment of 30%. It shall comprise two written assignments (7.5 % each) and two presentations (7.5 % each). The concerned teacher/Head of the Department shall maintain the record for at least six months after the declaration of results.

[E.C. Reso. No. 18(3) of 29.06.2024]

20. Amendments in Clause-4A.d. of Ph.D. Ordinance 2023-24 regarding submission of research proposal for the purpose of Interview (Appendix C/17 page 146) and amendment in Clause-4A.a.i. of Ph.D. Ordinance with regard to GPAT qualified candidates is proposed as GPAT qualified candidates are eligible for scholarship to pursue PG program only and not the Ph.D. program (Appendix C/18 page 147):

EXISTING	Amended
Clause -4A (d)	Clause -4A (d)
The interview shall be of 30 Marks (10 marks for domain knowledge, 5 Marks for Research Proposal (**Annexure B**), 10 marks for research aptitude and 5 marks for research accomplishment). Only the candidate who secures a minimum of 50% marks in the interview is eligible for Ph.D. admission in the order of merit.	The interview shall be of 30 Marks (10 marks for domain knowledge, 5 Marks for Research Proposal (**Annexure B1**), 10 marks for research aptitude and 5 marks for research accomplishment). Only the candidate who secures a minimum of 50% marks in the interview is eligible for Ph.D. admission in the order of merit.

&

Existing	Amended
4. A. a. i	4. A. a. i
A. Admission of Research Fellowship/Scholarship holders and NET qualified candidates a. The Ph.D. seats will be first offered to the candidates (who are exempted from entrance test) in the following order of preference as per merit criteria mentioned below based on their performance in the interview. i. UGC-NET/UGC-CSIR NET/GATE/**GPAT**/CEED and similar National level tests eligible for fellowship/ Scholarship.	A. Admission of Research Fellowship/Scholarship holders and NET qualified candidates a. The Ph.D. seats will be first offered to the candidates (who are exempted from entrance test) in the following order of preference as per merit criteria mentioned below based on their performance in the interview. i. UGC-NET/UGC-CSIR NET/GATE/CEED and similar National level tests eligible for fellowship/ Scholarship.

[E.C. Reso. No. 18(4) of 29.06.2024]

21. Starting of M.A. (Guidance and Counselling w.e.f. 2024-25 and Closure of M.A. (Applied Psychology) w.e.f. 2024-25.

[E.C. Reso. No. 18(7) of 29.06.2024]

22. **Implementation of NEP-2020 (Appendix C/19 page 148) in the University as under:**

   1. All the 5-Year Programs being run by the UTDs/ Centres/ Institutes be discontinued w.e.f. 2024-25 except LL.B (Hons) 5-Year Integrated Programs and MHMCT.
   2. Instead of 5-Year Integrated Programs, these Departments/ Centres/Institutes will offer Under-Graduate 4–Year Single Major Program w.e.f. the session 2024-25.

   [E.C. Reso. No. 18(8) of 29.06.2024]

23. **Ordinance for ITEP (4-Year Integrated B.Ed. Programme) (Appendix C/20 pages 149-158).**

   [E.C. Reso. No. 18(10) of 29.06.2024]

24. **Ordinance for Diploma in Teaching Indian Sign Language (DTISL) for the session 2022-23 (Appendix C/21 pages 159-167) & 2023-24 (Appendix C/22 pages 168-176) onwards and Ordinance of Diploma in Indian Sign Language Interpretation (DISLI) for the session 2022-23 (Appendix C/23 pages 177-185) & 2023-24 onwards (Appendix C/24 pages 186-193).**

   [E.C. Reso. No. 18(11) of 29.06.2024]

25. **Amendments in Ordinance(s) of Under-Graduate & Post-Graduate Programmes (ODL & Online Mode) being offered by the Centre for Distance and Online Education of this University for/from the Academic Session 2023-24 and onwards (Appendix C/25 pages 194-205).**

   Introduction of the following new Online mode programmes for/from the Academic Session 2023-24:

   1. Bachelor of Arts
   2. Master of Arts (Hindi)
   3. Master of Arts (Economics)
   4. Master of Arts (Political Science)
   5. Master of Arts (History)
   6. Master of Arts (Public Administration)

   [E.C. Reso. No. 18(12) of 29.06.2024]

26. **Introduction of Certificate Course in 3-D Printing and Design in both Odd and Even semester from the academic session 2023-24.**

[E.C. Reso. No. 18(16) of 29.06.2024]

27. **Subject combinations/nomenclature of Programs along with pool of minor courses, multi-disciplinary courses, ability enhancement courses as well nomenclature of PG Programs for implementation of NEP w.e.f. 2024-25 enclosed (Appendix C/26 pages 206-221).**

Note:
SUBJECT 'HOME SCIENCE' BE ALSO INCLUDED AT SR. NO. 39 IN THE LIST OF PG PROGRAMS ENDING ON PAGE 860 (ANNEXURE A/134).

[E.C. Reso. No. 18(35) of 29.06.2024]

28. **Amendment in Point No. 4(b) regarding empanelment of Ph.D. Degree holders on lecture basis against the uncovered teaching workload as under:**

Existing	Amended
Ph.D. Degree holders may be engaged as 'Visiting Teaching Associates' @Rs. 600/- per hour for theory class and @Rs. 300/- per hour for practical class subject to maximum of Rs. 20,000/- per month and Rs. 60,000/- per semester. For engaging such candidates, applications from the interested candidates may be invited by uploading the information for the same on the website of the University and the selection may be made by the following committee: i) The Dean Academic Affairs or a Professor having at least 10 years of experience as Professor to be nominated by the Vice- Chancellor ii) One outside expert in the	A panel of Ph.D. degree holders who are eligible for taking classes in a specific discipline may be drawn out of the interested Ph.D. degree holders in response to notice displayed on the University website by the following Selection Committee: i) Dean Academic Affairs (Chair) ii) Dean of the concerned Faculty iii) External Expert (To be nominated by the Vice-Chancellor) iv) Head of the concerned Department (Member Secretary) v) SC/BC/Women Representative (To be nominated by the Vice-Chancellor) The concerned Department may engage such empanelled Ph.D. Degree holders on lecture basis as per the requirement of the Department against the uncovered teaching workload @Rs.600/- per hour

concerned subject nominated by the Vice-Chancellor	for theory and @Rs. 300/- per hour for practical class subject to maximum of Rs. 20,000/- per month and Rs.60,000/- per semester. The panel so prepared/drawn may be made valid for only one academic session. New Panel may be drawn for each new academic session.
iii) Dean of the concerned Faculty	
iv) Head/Director of the Department/Center/Institute who will act as Member Secretary	
v) An academician representing SC/ ST/ OBC / Minority / Women / Differently-abled categories to be nominated by the Vice-Chancellor or acting Vice-Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the Selection Committee does not belong to that category	

[E.C. Reso. No. 22 of 16.08.2024]

Assistant Registrar (Academic)
for Registrar

Appendix - C/1

MODIFIED RECOMMENDATIONS OF THE COMMITTEE AS ACCEPTED BY THE VICE-CHANCELLOR, CONSISTING OF THE FOLLOWING TO CONSIDER THE ISSUE REGARDING MAKING PROVISION OF GRANTING CASUAL LEAVE ETC. FOR ADVISORS / CONSULTANTS / ADJUNCT FACULTY / FLOATING FACULTY

1.	Prof. A. K. Rajan	Convener
2.	Dean Academic Affairs	Member
3.	Registrar	Member
4.	Financial Advisor	Member

Recommendations:-

1. Distinguished Visiting Faculty & Honorary Faculty –

These faculty members are being engaged on hourly/daily basis, therefore, no leave facility can be recommended for these faculty members.

2. Visiting Professor-

Visiting Professor should be treated at par with faculty engaged on Deputation and same leave facilities may be provided to them except Earned Leaves. No earned leave be granted to the Visiting Professor.

Superannuated teachers may be allowed 20 days Casual Leaves and 12 days Academic Leaves in a calendar year. They may not be allowed any other kind of leave.

3. Scholars-in-Residence-

Scholars-in-Residence are also full time engaged in the University. Therefore, they may be allowed same leave facilities as are granted to the Visiting Professor i.e. all type of leaves except Earned Leave.

4. Adjunct Faculty –

These faculty members are also engaged on day to day basis, so no leave facility can be recommended for these faculty members.

5. Professor Emeritus–

A Professor Emeritus may avail 45 days leave in a calendar year with prior approval of the University Administration.

6. Chair Professor-

Chair Professor is an Academic assignment primarily for research. As the research is being continued during vacations and breaks, therefore, he/she may be treated at par with HODs / Directors as far as the entitlement of

leave is concerned. Such benefit of leave will be given provided the Chair Professor is full time Chair Professor.

7. Floating Faculty —

These faculty members are also engaged for full time basis on monthly honorarium. They may be allowed to avail 10 Casual Leave and 12 Academic Leave in calendar year.

8. Consultant/Advisor-

Consultant/Advisor who are engaged for full time basis on monthly honorarium may avail only the Casual Leave (and no other kind of leave) in the following manner–

Advisor/ Chief Consultant	–	20
Consultant (Senior)	-	15
Consultant (Junior)	-	10

Note: In case, a person engaged as above joins / leaves the University during the course of a year the leave be allowed on proportionate basis and quarterly basis. However, accumulation of leave, if any, be carried forward to next quarter but will be lapsed in the end of every calendar year

Appendix-C/2

Proceedings of the meeting of the Committee constituted by the Vice-Chancellor for preparing the Selection Criteria for the post of Assistant Training & Placement Officer (under SFS) of Institute of Hotel & Tourism Management (IHTM), held on 31.01.2024 at 03:00 p.m. in the office of Registrar

Members Present:

1.	Prof. Gulshan Lal Taneja Registrar	Convener
2.	Prof. Rajeev Kumar, Department of Mathematics	Member
3.	Prof. Sumeet Gill, Department of Mathematics	Member
4.	Director, Institute of Hotel & Tourism Management	Member

The Committee discussed the matter at length, and after thorough deliberations, recommended the selection criteria for the post of Assistant Training & Placement Officer at Institute of Hotel & Tourism Management, as per Annexure-1.

(Gulshan Lal Taneja)

(Sumeet Gill)

(Rajeev Kumar)

(Goldi Puri)
31/01/2024

Selection Criteria for appointment to the post of Assistant Training & Placement Officer (under SFS) in Institute of Hotel & Tourism Management, MDU, Rohtak

A	Academic Record				
1.	Graduation	Score			
		80% & Above = 08	60% to less than 80% = 06	55% to less than 60% =04	45% to less than 55%=02
2.	Master in Hotel Management (MHM)/Master in Tourism & Travel Management (MTTM) / M.B.A.	80% & Above = 12	60% to less than 80% = 10	55% (50% in case of SC/BC (non-creamy layer)/PWD) to less than 60%=08	
B.	Skill, ICT Knowledge & Experience				
	i) Experience in campus placement or Career/ Manpower development training for an industry/institution (02/year over and above the essential minimum required experience)	04		Max. Marks = 10	
	ii) Diploma or higher degree in Computer Science/ Applications/ Information Technology	06			
C.	i) Domain knowledge to be assessed by experts	08		Max Marks = 08	
	ii) Interview (Performance to accessed by the Selection Committee)				
	Communication Skill	04		Max Marks = 12	
	Quality of Response	04			
	Overall Personality	04			
	Total:			**50**	

Notes:

i) Only the candidates who secure at least 60% marks in the parameters 'A' and 'B' as above taking together will be called for assessment of Domain Knowledge by the experts and for the Interview.

ii) Selection will be made on the basis of marks obtained against parameters 'A', 'B' and 'C' taking all together.

31/01/24   31/01/24   Sumeet 31/1/24

31/1/24

Minutes of the meeting of the Committee constituted by the Vice-Chancellor to revise room charges and rates of food items along with the issues regarding viability of various canteens run by the University held on 29.05.2023, 07.06.2023, 17.07.2023, 13.10.2023 and 09.02.2024.

Members present:

1.	Registrar, M. D. University, Rohtak	Chairman
2.	Prof. Randeep Rana, Dept. of Eng. & Foreign Languages	Member
3.	Director, IHTM	-do-
	(He could not attend the meeting on 29.05.23)	
4.	Prof. Sandeep Malik, IHTM	-do-
5.	Dr. Gunjan Malik, IHTM	-do-
	(She could not attend the meeting on 13.10.23 and 09.02.24)	
6.	Sh. Dilawar Singh, Chief Consultant, Hospitality	-do-
7.	Finance Officer	-do-
8.	Incharge, Faculty House	-do-

The Committee deliberated on the following issues on various dates and finally on 09.02.2024:

1. Revisiting the Faculty House Rules.
2. Viability of various Canteens run by the University.
3. Food arrangements by the Faculty House for various functions/programmes.
4. Uniform crockery/cutlery for use in the offices/branches of the University.
5. Rooms of the Community Club and revisiting the rent of Community Club.
6. Rent to be charged for rooms of International Hostel/Transit Hostel from those other than international students.

After thorough deliberations, the Committee recommended the following:

1. Chapter-53 (Faculty House Rules) and Chapter-54 (Community Club Rules) may be replaced with the new ones as recommended by the Committee at Annexure-I and Annexure-II, respectively.

2. The Committee, on the basis of analysis done by the office regarding viability of various canteens run by the University, observed that it is not economically viable to run the three Canteens of the University, i.e., Cafeteria, Administrative Block and Pariksha Sadan by the University on its own, and hence recommended that these canteens may be outsourced.

3. The Committee also observed that due to shortage of staff it would not be possible to make food arrangements for more than 250 persons by the Faculty House. Also, for making food arrangements for the persons beyond 100 (the number of guests who may stay in the rooms of the Faculty House), some extra manpower requires and hence it is recommended that:

    i) Food arrangement for the guests staying in the rooms of the Faculty House and other guests (upto 100 persons) may be made by the Faculty House with its own available manpower

    ii) For making food arrangement for more than 100 and upto 250 persons, extra manpower i.e. 01 Tandooriya, 02 Waiters, 01 Kitchen Helper, 01 Dish washer may be allowed to be hired/engaged from the market by the Incharge Faculty House.

    iii) For food arrangement of more than 250 persons, and also if inability is shown by the Faculty House for making arrangements even in case of less than 250 persons, at least two catering agencies may be empanelled and for that purpose tenders

1
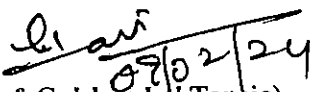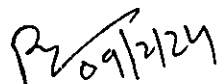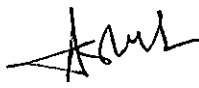
may be invited every financial year mentioning specific menus in the tender document. The process of inviting such tenders may be initiated by the Faculty House. In such cases, the appropriate venue will be decided by the University authorities.

iv) No Department/Office/organizer of the official programme/function in the University will be allowed to make the food arrangements through any outside caterer other than those empanelled. The food arrangements may be got made either from the Faculty House or the agency so empanelled depending upon the number as prescribed in 3(i) to (iv) above.

4. The maintenance charges for the rooms of International Hostel/Transit Hostel may be charged from those other than international students on the rates as mentioned in Clause-3 of Faculty House Rules.

5. In order to bring uniformity, sufficient crockery/cutlery imprinted with University logo may be procured by the Purchase & Store Branch of the University and the same may be issued to all the Offices/Departments/Branches of the University.

6. The Committee recommended that the necessary repairing/renovation of rooms of the Community Centre be got done by the Faculty House and also other necessary action be taken as per the proceedings of the Committee dated 30.03.2022 as the Community Club has already been attached with the Faculty House for the purpose of booking and routine maintenance vide orders of the Vice-Chancellor dated 4th May 2022 (NP-9 of the File bearing No.VC/1590)
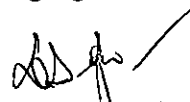
The meetings ended with a vote of thanks to the Chair.

(Prof. Gulshan Lal Taneja)
Registrar

(Prof. Sandeep Malik)
IHTM

(Baljeet Singh)
Incharge/Faculty House

(Prof. Randeep Rana)
Dept. of Eng. & Foreign Languages
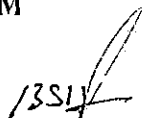
(Dilawar Singh)
Chief Consultant
Hospitality

(Prof. Ashish Dahiya)
Director, IHTM

(Mukesh Bhatt)
Finance Officer

2

ANNEXURE-I

CHAPTER- 53
FACULTY HOUSE RULES

These rules shall be called **Maharshi Dayanand University Faculty House Rules, 2024** and the same shall supersede all earlier rules / regulations and orders made/issued in the name of rules for the Faculty House.

1. **Transit Facility:** Faculty House is a transit facility for lodging and boarding at the University Campus for visitors and for those who visit the University for academic purposes as well as to facilitate the university employees governed by the rules stipulated hereinafter. It shall not be used for any commercial/private purpose, whatsoever.

2. **Free Boarding & Lodging Facility:** Faculty House will offer free boarding and lodging facility to the following:

(i) The Guest(s) treated as University Guest(s) by the Vice-Chancellor.

(ii) Members of the Court, Executive Council, Academic Council, Finance Committee, Establishment Committee, Selection Committee, Boards of Studies, Departmental Research Committee, Academic Audit Committee, while on visit to the MDU, Rohtak in connection with the meetings of these bodies.

(iii) Resource Persons/invited Corporate Persons/Experts/Examiners and Teachers of other Universities coming to attend official meetings/official functions/campus placement and other official purposes of MDU, Rohtak.

(iv) Present Vice-Chancellor(s) and Registrar(s) of the State / Central Universities in Haryana; Secretary and Director, Higher Education and Technical Education, Haryana for a maximum of 3 days.

(v) Former Vice-Chancellors/Registrars of the MDU, Rohtak for a maximum of 3 days.

Note:

a) The accompanying Driver/Guard/Gunman will also be allowed free boarding & lodging along with the above mentioned guests/members.

b) In case of (ii) and (iii) above, Head of the Department/Convenor of the Committee or his/her representative, as the case may be, are allowed free meal along with Guest.

c) No DA will be paid to those who will enjoy the free boarding and lodging facilities of the Faculty House.

3. **Lodging charges of Rooms at Faculty House / Community Club for persons other than those mentioned in Clause 2**

Sr. No.	Persons	Existing Rate (Rs.) Non AC	Existing Rate (Rs.) AC	Proposed Maintenance Charges for Rooms (Rs.)
(i)	For official programmes organized by University Departments/Offices	100	200	300
(ii)	Serving/Retd. Employees of MDU (along with Father/Mother/Spouse/Children)	200	400	600
(iii)	Employees of State Universities of Haryana and Aided/Govt. Colleges affiliated to MDU / Officers of Haryana/Central Govt./Public funded Autonomous Bodies.	300/400	600/800	1000
(iv)	Guests of Serving/Retired Employees of MDU/ Marriage and marriage related functions of serving/retired Employees of MDU (Self/Son/ Daughter) (Not more than 10 rooms)	200/300	400/600	1200 / 1000
(v)	Employees of Other Affiliated Colleges to MDU and that of other than State Universities.	400	800	1500
(vi)	For persons not covered above.	800	1500	2000

- VIP Suite (With the permission of the Vice-Chancellor/Registrar)   Rs.2,500/-
- VVIP Suite (With the permission of the Vice-Chancellor)   Rs.5,000/-

Note:
a) GST, extra, if applicable.
b) Not more than 2 rooms will be booked by an individual serving/retired employee of the university for their guests except on the occasion of marriage mentioned at Sr. No. (iii) above.
c) No booking will be allowed for more than Five (05) days at a time except under special circumstances with approval of the Vice-Chancellor.
d) There will be 10% increase every financial year (effective from 1st April) on the rates of preceding financial year by rounding up to the next multiple of ten.
e) Rooms of the Community Club will be booked on the same day, subject to availability.

4. **Cancellation and Refund Policy**

Before Check-in Date/Time	Amount to be Refunded
Cancellation by the University Authorities in case of any exigency	100%
On Notice of Cancellation beyond 72 hours before the Check-in Date/Time	90%
On Notice of Cancellation beyond 24 hours and upto 72 hours before the Check-in Date/Time	70%
On Notice of Cancellation upto 24 hours before the Check-in Date/Time	50%

Note:
a) The request for cancellation shall be entertained through e-mail only at mgr.facultyhouse@mdurohtak.ac.in which will be used as proof of date & time of the request.
b) Amendment and part cancellation of existing booking for rooms is permissible as per the provisions stated above.
c) No refund will be made in case of 'No Show'.
d) Once the entry for room booking is made in the booking register and the guest checks-in, no refund would be allowed if the guest decides not to use the room on any account, whatsoever.
e) The amount of refund will be sent by Account Payee Cheque / RTGS only.

4

5.   **Food Charges for persons other than those mentioned in Clause 2**

Sr. No.	Breakfast/Lunch/Dinner	Existing Rates (Rs.)	Propose Rates (Rs.) (Including GST)
(i)	**Breakfast** Two Paranthas, Curd (150 gm), Tea OR Cornflakes with Milk (250 ml) OR Bread - 04 Slices with Butter, Milk (250ml)/ Tea OR Poori (05 nos.), Sabzi, Tea	80.00	100.00 (Butter charges @ Rs.15 per 10 gm. Extra)
(ii)	**Lunch/Dinner** **(a) Ordinary** Chapatis, Dal/Rajmah/Chholey, One Seasonal Vegetable, Plain Rice, Curd, Salad **(b) Special** One Paneer Veg., One Seasonal Veg., One Dal/Rajma/Chholey, One Raita, Rice Pulao, Salad, Chapatis, One Sweet Dish: Kheer/Custard (150gm)/ Ice Cream (70 gm)/One Piece Gulab-Jamun/ One Piece Rasgulla	100.00 190.00	130.00 220.00
(iii)	**Additional Items**		
	1. Tea	10.00	**15.00**
	2. Tea dip-dip	15.00	**20.00**
	3. Coffee	15.00	**20.00**
	4. Cold Coffee	25.00	**40.00**
	5. Cold Coffee with Ice Cream	N.A.	**50.00**
	6. Milk (200 ml.)	N.A.	**25.00**
	7. Milk Shake	N.A.	**30.00**
	8. Lassi	N.A.	**25.00**
	9. Hot Chocolate	N.A.	**25.00**
	10. Fresh Lime Water	N.A.	**15.00**
	11. Packaged Drinking Water	N.A.	**MRP**
	12. Cold Drinks	N.A.	**MRP**
	13. Biscuit / Wafers	N.A.	**MRP**
	14. Toast with Butter & Preserves	N.A.	**40.00**
	15. Cornflakes with Milk	N.A.	**40.00**
	16. Dalia (cooked in Milk)	N.A.	**40.00**
	17. Poha	N.A.	**40.00**
	18. Veg Pakoda with Chutney / Sauce	240.00 per kg	**350.00 per kg** **40.00 per plate (100 gms.)**
	19. Paneer Pakoda with Chutney / Sauce	340.00 per kg	**450.00 per kg** **50.00 per plate (100 gms.)**
	20. Bread Pakoda	N.A.	**20.00**
	21. Paneer Bread Pakoda	N.A.	**30.00**

	22.	Veg. Sandwich	N.A.	30.00
	23.	Bread Slice (02 pc.)	N.A.	10.00
	24.	Cheese Cutlet	N.A.	70.00
	25.	Veg. Cutlet	N.A.	40.00
	26.	French Fries	N.A.	30.00
	27.	Chilla (Besan)	N.A.	30.00
	28.	Tomato Soup	25.00	30.00
	29.	Vegetable Soup	N.A.	30.00
	30.	Veg. Sweet Corn Soup	N.A.	40.00
	31.	Green Salad (Qt. Plate)	N.A.	30.00
	32.	Sweet Dish (One Bowl (100 gms) / One Piece)	30.00	35.00
	33.	Ghee-Shakkar per head (20gm-50gm)	20.00	30.00
	34.	Ice Cream (Vanila/Strawberry/ Chocolate)	N.A.	30.00
	35.	Ice Cream (Butter scotch/ Pista)	N.A.	50.00
	36.	Gulab Jamun (02 pc.)	N.A.	50.00
	37.	Rice Kheer with Shakkar	N.A.	40.00
	38.	Saiwaiyaan Kheer with Shakkar	N.A.	40.00
	39.	Kesar Kheer	N.A.	50.00
	40.	Fruit Custard	N.A.	35.00
	41.	Halwa (Suji) (100 gm)	N.A.	35.00
	42.	Halwa (Moong Daal) (100 gm)	N.A.	60.00
	43.	Halwa (Gajar) (100 gm)	N.A.	60.00
	44.	Fruit	As per market rate	As per market rate
	45.	Butter Chapati	N.A.	10.00
	46.	Stuffed Parantha	20.00	30.00
	47.	Curd (150 gm)	10.00	20.00
	48.	Butter 1 piece (10gm)	10.00	15.00
	49.	Curd (Packed)	N.A.	MRP
	50.	Water Bottle	N.A.	MRP

6.   **Meal Timings**

Sr. No.	TYPE	TIMINGS
1.	Break Fast	7:30 AM to 9:30 AM
2.	Lunch	12:00 PM to 2:00 PM
3.	Dinner	7:30 PM to 9:30 PM

6

7. **General Information/Instructions**

1. A photo copy of valid ID proof is to be submitted by occupant at the time of check-in.

2. In case of booking of rooms for marriage/marriage related functions, concerned employee has to submit a photo copy of his /her valid ID proof. Applicant will be responsible in case of untoward incident, if any.

3. Check-in and check-out time shall be 12:00 noon.

4. Payment towards reservation of room and meal charges will have to be remitted in advance. In case request received by post/e-mail through Registrar, rent will be charged at the time of occupation of room.

5. All the dues must be cleared at the time of check-out by the guest and key must be handed over to the dealing official on the duty.

6. All types of damages/loss of items, if any, will be borne by guest/applicant.

7. Entry into Faculty House after 10:00 p.m. is restricted.

8. Consumption of liquor, non-veg. food and smoking is strictly prohibited.

9. Meal will not be served in the rooms.

10. Menu of the meal will be decided by the official of Faculty House on day to day basis.

11. Only authorized person will be allowed to stay in the Faculty House.

12. Use of Lawns /Lounge/Dining Hall shall be strictly restricted to official functions of the University. However, with permission of Vice Chancellor/Registrar, Lawns / Lounge / Dining Hall can be used free of cost for farewell functions of University employee (s).

13. The Vice Chancellor may, wherever necessary, waive off the boarding and lodging charges.

14. Only the Vice Chancellor is competent to allow use of Chancellor's Suite, CM's Suite and VVIP Suite.

15. VIP Suites (1&2) shall only be allotted with the permission of Vice Chancellor/ Registrar.

16. In-Charge (Faculty House) shall permit usage of rooms for bonafide purposes only on the same day after office hours/holidays and seek post-facto approval from Registrar.

17. Four Rooms, i.e. Rooms No. 115, 116, 117 & 118, should be kept reserved for guests/officials invited by the university and be allotted with the permission of the Registrar. However, in case of urgency, these rooms can be allotted by the Incharge Faculty House after 8.00. p.m. only for one night with the permission of the Registrar.

Note: **The Vice Chancellor is competent to cancel any booking / allotment in case of any exigency. The Vice Chancellor / Registrar / In-Charge Faculty House, or any officer authorized by the Vice Chancellor reserves the right to inspect any room at any time without any notice.**

Chapter - 54

— /2 —

COMMUNITY CLUB RULES

These rules shall be called Maharshi Dayanand University Campus Community Club Rules, 2024 and the same supersede all earlier rules/regulations and orders made/issued in this regard.

Sr. No.	Category	Booking Charges (For the date booked to next day morning)	
1.	Serving or Retired Employees of the University above the rank of Deputy Superintendent. (For marriage of self or ward)	Rent Maintenance Charges Electricity Charges Cleaning Charges **Total**	= 20,000.00 = 10,000.00 = 6,000.00 = 2,000.00 = **38,000.00**
2.	Serving or Retired Employees of the University upto the rank of Deputy Superintendent. (For marriage of self or ward)	Rent Maintenance Charges Electricity Charges Cleaning Charges **Total**	= 10,000.00 = 10,000.00 = 6,000.00 = 2,000.00 = **28,000.00**
3.	Outsiders (On the recommendation & undertaking of the University Employee as a security for recovery of damage, if any)	Rent Maintenance Charges Electricity Charges Cleaning Charges **Total**	= 90,000.00 = 10,000.00 = 10,000.00 = 5,000.00 = **1,15,000.00**

(handwritten margin notes: 12,000.00 ; 30,000.00 ; 2,000.00 ; 20,000.00)

4. For functions other than marriages, i.e. Tea Party, Lunch, Dinner etc. of shorter duration not more than three hours, the Campus Community Club shall be booked for serving / retired employees of the University @ Rs.10,000/- (Maintenance Charges) per function.

5. The Campus Community Club shall be allowed to use @ Rs.5,000/- (Maintenance Charges) to serving / retired employees for functions like Farewell / Condolence Meetings.

6. Booking of the Campus Community Club shall be allowed by the Registrar.

7. Rooms of the Community Club will be booked on the same day, subject to availability and on the same rates as that of rooms of Faculty House.

8. Cancellation and Refund Policy

Before Booking Date	Amount to be Refunded
Cancellation by the University Authorities in case of any exigency	100%
On Notice of Cancellation beyond 21 – 30 days prior to date booked	75%
On Notice of Cancellation beyond 16 – 20 days prior to date booked	50%
On Notice of Cancellation beyond 0-15 Days prior to date booked	NIL

Note:

i) GST extra on rent, as applicable.

ii) Consumption of liquor, non-veg. food and smoking is strictly prohibited.

iii) University Employee will have to give an undertaking that the Campus Community Club will be used exclusively for his/her family function.

iv) No advance booking prior to 15 days from the date of function/event will be allowed for the outsiders.

iv) No illumination will be allowed outside the Campus Community Club gates.

v) Parking of vehicles shall be allowed only at designated points within the Campus Community Club premises and outside along the Hardwari Lal road and not along the road in front of the Club.

vi) The request for cancellation shall be entertained through e-mail only at mgr.facultyhouse@mdurohtak.ac.in which will be used as proof of date & time of the request.

vii) The amount of refund will be sent by Account Payee Cheque / RTGS only.

viii) There will be 10% increase every financial year (effective from 1st April) on the rent & other charges taking preceding financial year as the base year, by rounding upto next multiple of 100.

8

Appendix- C/4

MAHARSHI DAYANAND UNIVERSITY ROHTAK

MINUTES OF THE MEETINGS OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 21.04.2023, 24.04.2023, 01.05.2023, 23.05.2023, 12.06.2023, 03.07.2023 AND 21.08.2023 IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, M.D. UNIVERSITY, ROHTAK FOR REVISITING THE ELECTION RULES AND COUNTING PROCEDURE APPEARING IN UNIVERSITY CALENDAR VOLUME-III CHAPTER-17 RELATING TO ELECTIONS OF UTD TEACHERS AND COLLEGE TEACHERS TO THE ACADEMIC COUNCIL, COURT AND THE EXECUTIVE COUNCIL.

Members present:

1. Dean Academic Affairs — Convener
2. Prof. S.C. Malik, HoD (Statistics)
3. Prof. Rajeev Kumar, Deptt. of Mathematics

The Committee deliberated upon the issue at length in its various meetings held on 21.04.2023, 24.04.2023, 01.05.2023, 23.05.2023, 12.06.2023, 03.07.2023 and 21.08.2023 under the Chairmanship of the Dean, Academic Affairs for revisiting the Election Rules and Counting Procedure appearing in University Calendar Volume-III Chapter-17 relating to Election of UTD Teachers and College Teachers to the Academic Council, Court and the Executive Council and suggested that the Election Rules may be prescribed as per **Annexure-I** and the amendments in the relevant Statutes may be made as per **Annexure-II.**

The Committee further recommended that the proposed Election Rules/amendments in Statutes be first got vetted Legally and be placed before the Committee in its next meeting.

(Surendra Kumar)   (S.C. Malik)   (Rajeev Kumar)

MAHARSHI DAYANAND UNIVERSITY ROHTAK

MINUTES OF THE MEETINGS OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 21, 24.04.2023, 01, 23.05.2023, 12.06.2023, 03.07.2023 AND 21.08.2023 IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, M.D. UNIVERSITY, ROHTAK FOR REVISITING THE ELECTION RULES AND COUNTING PROCEDURE APPEARING IN UNIVERSITY CALENDAR VOLUME-III CHAPTER-17 RELATING TO ELECTIONS OF UTD TEACHERS AND COLLEGE TEACHERS TO THE ACADEMIC COUNCIL, COURT AND THE EXECUTIVE COUNCIL.
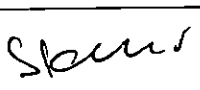
Members present:
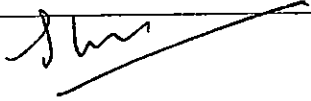
1.	Dean Academic Affairs	- Convener
2.	Prof. S.C. Malik, HoD (Statistics)	
3.	Prof. Rajeev Kumar, Deptt. of Mathematics	
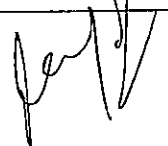
The Committee deliberated upon the issue at length in its various meetings dated 21, 24.04.2023, 01, 23.05.2023, 12.06.2023, 03.07.2023 and 21.08.2023 under the Chairmanship of the Dean, Academic Affairs regarding revisit the Election Rules and Counting Procedure appearing in University Calendar Volume-III Chapter-17 relating to Election of UTD Teachers and College Teachers to the Academic Council, Court and the Executive Council and suggested the amendments, wherever required in the Election Rules as well in the relevant Statutes, as under:

Existing	Proposed
PART-1	**PART-1**
Election of Teachers (other than Professors) to the Court and the Executive Council :	**Election of teacher (other than Professors) to the Court and the Executive Council:**
1. There shall be election of teachers (other than Professors) of the University Teaching Departments in terms of *sub-clause (iii) of Clause 1 (b) of Statute 9 and **sub-clause (vi) of Clause 1 (b) of Statute 11 of the M.D. University Act to the Court and the Executive Council, respectively and these members shall hold the office for a term of three years in the case of the Court and two years in the case of Executive Council.	1 (i) There shall be election of teachers (other than Professors) of the University Teaching Departments in terms of sub-clause (iii) of Clause-1(b) of Statute-9 **relating to 'Court and its constitution' provides that:** "Five teachers to be elected from amongst the Associate Professors and Assistant Professors of the University of whom at least two shall be Associate Professors; out of the afore mentioned five elected teachers, atleast one should be woman";

In the year in which the election is to be held, the Returning officer shall obtain a list of regular teachers (other than Professors) working in the University Teaching Departments (except those employed under the self Financing Scheme) from the University Office.

*Extract/copy of Statute - 9 (1) (b) (iii)

9 The Court shall consist of the following
(1) members, namely -
(a)   xx   xx   Xx   xx
   (b)   Other members

   i) to   (ii)   xx   xx
      xx
   iii) five teachers to be elected from amongst the Associate Professors and Assistant Professors of the University of whom at least two shall be Associate Professors; out of the afore mentioned five elected teachers, atleast one should be woman.

** Extract/copy of Statute - 11 (I) (b) (vi)

11 The Executive Council shall consist of the
1) following persons, namely --
a)   xx   xx   xx   xx

   b)   Other members

   i) to   (v)   xx
      xx   xx

   vi)   two teachers of the University Teaching Departments (other than Professors) to be elected from amongst themselves, out of which at least one shall be Associate Professor for a period of two years.

2. The Registrar shall be the Returning Officer.

3. After applying necessary scrutiny, the Returning Officer shall notify the list of voters. The lists shall be supplied to various teaching departments of the University 20 days before the date of election.

and

sub-clause (vi) of Clause-1(b) of Statute-11 **relating to 'Executive Council and its constitution'** of the M.D. University Act **provides that:**

"Two teachers of the University Teaching Departments (other than Professors) to be elected from amongst themselves, out of which at least one shall be Associate Professor for a period of two years".

(ii)   These members shall hold the office for a term of three years in the case of the Court and two years in the case of Executive Council.

(iii)   In the year in which the election is to be held, the Returning officer shall obtain a list of regular teachers (other than Professors) working in the University Teaching Departments (except those employed under the Self Financing Scheme) from the University Office.

Further, the name(s) of teacher(s) working on deputation from outside the jurisdiction of this University shall not be included in the Electoral Roll. The teacher placed under Suspension shall not be eligible to contest the election, if his/ her case is not settled before circulation of Electoral Roll.

2. The Registrar shall be the Returning Officer.

3. **After necessary scrutiny**, the Returning Officer shall notify the list of voters. The lists shall be supplied to various teaching departments of the University 20 days before the date of election.

4. The Returning Officer shall notify the teachers, on the list prepared under rule 3 above, the number of vacancies, the date and time by which the nomination form should reach the Returning Officer.	4. The Returning Officer shall also notify the number of vacancies, **the schedule**, date and time **for the election process.**
5. The schedule for various processes connected with the election shall be as under -	5. **The schedule for election process shall be as under:**
a) Letters inviting nomination form shall be issued by the Returning Officer --upto 15 days before the date of election.	a) Letters inviting nomination form shall be issued by the Returning Officer upto **fifteen (15)** days before the date of election.
b) Nomination on the prescribed form shall be received by the Returning Officer-upto 10 days before the date of election.	b) Nomination on the prescribed form shall be received by the Returning Officer upto **ten (10)** days before the date of election.
c) List of proposed candidates shall be supplied to all the Teaching Departments - 8 days before the election.	c) List of proposed candidates shall be supplied to all the Teaching Departments **eight (8)** days before the election.
d) Withdrawal of proposal -- 6 days before the date of election.	d) Withdrawal of proposal **six (6)** days before the date of election.
e) Final list of candidates will be notified --- 5 days before the date of election.	e) Final list of candidates will be notified **five (5)** days before the date of election.
The election of members shall be by the method proportional representation.	The election of members shall be by the method proportional representation.
6. The Vice-Chancellor may appoint one or more persons to assist the Returning Officer for supervision / conduct of election.	6. The Vice-Chancellor may **associate** one or more persons as **Additional Returning Officer (ARO) with** the Returning Officer for supervision **and smooth conduct of the** election.
------	7. **The Returning Officer may appoint a Presiding Officer for smooth conduct of the election.**
7. The proposal of every candidate shall be by a teacher of the University Teaching Department supported by another teacher of the University Teaching Department on the prescribed form (Form-I).	8. All eligible **voters** shall be entitled to propose **and second** as many persons for election as the number of vacancies **as per prescribed form (Form-I).**
The candidate proposed shall sign his nomination form in token of his consent to stand for election and also a declaration (Form-I). All eligible voter shall be entitled	The candidate proposed shall sign his/her nomination-cum-declaration **form (Form-I) in token of his/her consent to stand for election.**

to propose as many persons for election as the number of vacancies.

8. A nomination form shall be declared invalid if :

   a) a proposer and/or seconder is not a teacher in the University Teaching Dept.

   b) a proposer or a seconder has signed proposal papers of more candidates than the number of vacancies;

   c) the nomination form is not signed by the candidate or by the proposer or by the seconder;

   d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and hour notified.

   e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election;

   A candidate or a representative of the candidate appointed by him in writing may be present at the time of scrutiny of nomination forms.

   ----

9. A nomination form shall be declared invalid if :

   a) a proposer and/or seconder is not **an eligible voter.**

   b) a proposer or a seconder has signed proposal papers of more candidates than the number of vacancies;

   c) the nomination form is not signed by the candidate or by the proposer or by the seconder;

   d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and time notified.

   e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he/she is seeking election;

   A candidate or a representative of the candidate appointed by him/her in writing may be present at the time of scrutiny of nomination forms.

10. **Whenever a single Associate Professor is left in the fray in the Election in the case of Executive Council and two Associate Professors in the case of Court, the name(s) of such candidate(s) shall not be placed in the ballot paper. However, on the day of counting, their result shall be declared alongwith other contesting candidates.**

11. **The instructions on the reverse of the ballot paper shall be got printed on the prescribed form (Form-II) in case of more than three (03) contestants and in case the number of contesting candidates for single seat/post are two (02), then the instructions shall be got modified accordingly by the Returning Officer.**

----------	**12.** If the number of contesting candidates are less than number of seats or after the election, if a seat is vacated by an elected teacher due to any reason then the seat(s) will remain vacant till the next election.
9. On the date of election the voters shall be supplied ballot paper (Form-II) who will return the same after exercising their votes and deposit the same in the ballot box available with the Presiding Officer appointed by the Returning Officer at the polling booth.	**13.** On the date of election, the voters shall be supplied ballot paper (Form-II) who will return the same after exercising their votes and deposit the same in the ballot box available with the **Returning Officer/ Additional Returning Officer/Presiding Officer at the polling booth.**
10. On the date and on the expiry of the time notified under rule 5 above the Returning Officer and persons appointed under rule 6 shall open the ballot box, scrutinize the voting papers, rejecting those which are not in accordance with the rules and shall count the votes recorded.	**14.** On the date and on the expiry of the time notified under rule 5 above the Returning Officer and persons appointed under rule 6 shall open the ballot box, scrutinize the voting papers, rejecting those which are not in accordance with the rules and shall count the votes recorded.
11. After the scrutiny is completed and the votes have been counted, the names of the persons elected shall be forthwith notified by the Returning Officer.	**15.** After the scrutiny is completed and the votes have been counted, the names of the persons elected shall be forthwith notified by the Returning Officer.
12. If any question arises as to whether any person has been duly elected as, or is entitled to be, a member of the Court/Executive Council, the matter shall be referred to the Vice-Chancellor whose decision thereon shall be final.	**16.** If any **issue** arises **regarding the election process, candidature and the elected members of the Court/Executive Council** as to whether any person has been duly elected as, or is entitled to be, a member of the Court/Executive Council, the matter shall be **referred by the Returning Officer** to the Vice-Chancellor whose decision thereon shall be **treated as** final.

| 13. | The Registrar shall retain the used and unused election material viz. voter list, ballot papers etc., until the expiry of the six months from the date of election, in a cover to be sealed in the presence of Returning Officer, the candidates or their representatives (if present) and shall then with the approval of the Vice-Chancellor, cause them to be destroyed. | 17. | The Registrar shall retain the used and unused election material viz. voter list, ballot papers etc., until the expiry of the six months from the date of election, in a cover to be sealed in the presence of Returning Officer/ **Additional Returning Officer(s)**, the candidates or their representatives (if present) and **the same shall be destroyed following proper procedure after seeking the approval of the Vice-Chancellor.** |

EXISTING FORM

FORM - I
MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Nomination Paper

Election of teachers (other than Professor) to the Court/Executive Council under Statute 9/11 of the M.D. University Act.

Name of Candidate (as in the Final Electoral Roll)	Present Address & Serial No.

Name

....

Present Official Address

....

......

....

.....

Sr. No. in the Final Electoral Roll

....

Name and Address of the	Name and Address of the
Proposer	Seconder
Name	Name
....	....
Address	Address
....	....
....	....
....	.....
Sr. No. in the final Electoral Roll	Sr. No. in the final Electoral Roll
....	....
Signature of the proposer	Signature of the Seconder
Station	Station
....	....
Date	Date
....	....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Court/ Executive Council of the Maharshi Dayanand University, Rohtak in terms of Statute *9/11. I further certify that I continue to serve in the capacity in which my name has been entered in the Final Electoral Roll at Sr. No...............

Place ....

Date ....

Signature of the Candidate
Name of the Department
....

* Strike out which is not applicable

FORM - II

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Serial No.

....

I hereby acknowledge receipt of Ballot paper for election of Member (s) of the Court/Executive Council.

....

....

Signature of Voter

Address

....

....

Date

....

....

(Signature of Presiding Officer in   Sr. No. in the Final

token of issue of the Ballot Papers)   Electoral Roll ....

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Ballot Paper

Election of Member (s) of Court/Executive Council

Sr. No.	Name of Candidate	Designation & Address	Order of Preference
(1)	(2)	(3)	(4)
1.			
2.			
3.			
4.			
5.			

....

(Signature of Presiding Officer)

PROPOSED FORM

FORM - I

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Nomination Paper

Election of teachers (other than **Professors**) to the **Court** under Statute-9 (1)(b)(iii) of the M.D. University Act.

Name of Candidate (as in the Electoral Roll)	Present Address & Serial No.
Name & Designation	Present Official Address
....	,....................................
	....
	....
	Sr. No. in the Electoral Roll.............

Name and Address of the Proposer	Name and Address of the Seconder
Name	Name ....
Address	Address ....
....	....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....
....	....
Signature of the Proposer	Signature of the Seconder
Station	Station ....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the **Court** of the Maharshi Dayanand University, Rohtak in terms of Statute-9 (1)(b)(iii). I further certify that I will continue to serve in the capacity in which my name has been entered in the Electoral Roll at Sr. No................

Place ....

Date ....

Signature of the Candidate

Name of the Department............

Contact No.

Email ID:

FORM - I
MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Nomination Paper

Election of teachers (other than **Professors**) to the **Executive Council** under Statute-11(1)(b)(vi) of the M.D. University Act.

Name of Candidate (as in the Electoral Roll)	Present Address & Serial No.
Name & Designation	Present Official Address
....	....
	....
	....
	Sr. No. in the Electoral Roll..............
Name and Address of the Proposer	Name and Address of the Seconder
Name	Name ....
Address	Address ....
....	....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....
....	....
Signature of the Proposer	Signature of the Seconder
Station	Station ....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the **Executive Council** of the Maharshi Dayanand University, Rohtak in terms of Statute-11(1)(b)(vi). I further certify that I **will** continue to serve in the capacity in which my name has been entered in the Final Electoral Roll at Sr. No..................

Place ....   Signature of the Candidate

Date ....   Name of the Department........
                                         Contact No.
                                         Email ID:

FORM - II
MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Sr. No. ....

I hereby acknowledge receipt of Ballot paper for **Election** of Member (s) of the **Court**.

....
Signature of Voter

Address

....

Date ....

....
(Signature of Presiding Officer in token of issue of the Ballot **Paper**)

Sr. No. in the **Electoral Roll** ....

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Ballot Paper

Election of Member(s) of Court

Sr. No.	Name of Candidate	Designation & Address	Order of Preference
1.			
2.			
3.			
4.			
5.			

....
(Signature of Presiding Officer)

FORM - II

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Sr. No. ....

·I hereby acknowledge receipt of Ballot paper for **Election** of Member (s) of the **Executive Council.**

....
Signature of Voter

Address

....

Date ....

....
(Signature of Presiding Officer in token of issue of the Ballot **Paper)**

Sr. No. in the
Electoral Roll ....

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Ballot Paper

Election of Member(s) of Executive Council

Sr. No.	Name of Candidate	Designation & Address	Order of Preference
1.			
2.			
3.			
4.			
5.			

....
(Signature of Presiding Officer)

Reverse of the Ballot Paper Instructions

Existing	Proposed
1. Put figure 1 in the space opposite the name of your first choice. You may also express second, third and other choices by putting figure 2 opposite the name of your second choice, figure 3 opposite the name of your third choice and so on. You may express any number of choices, without regard to the number being elected.	1. Put **numeral** 1 in the space opposite the name of your first choice. You may also express second, third and other choices by putting **numeral** 2 opposite the name of your second choice, **numeral** 3 opposite the name of your third choice and so on. You may express any number of choices, without regard to the number being elected.
2. Your ballot will be counted for your first choice if it can help elect him. If it cannot help elect him, it will be transferred to the highest of your other choices whom it can help.	2. **Your ballot will be counted for your first choice if it can elect the candidate. If it cannot elect the candidate of your first choice, then it will be transferred to the highest of your next other choices whom it can help to elect.**
3. You will improve the chances of any candidate you prefer by not exercising lower preference for others. The more choices you exercise the surer you are to make your ballot count for one of them. But you may not exercise more choices than you really want to.	3. **It may be noted that the preference given with lower numeral value will give more chances of winning a candidate of your choice.**
4. Please do not put the same figure opposite more than one name.	4. Please do not put the same **numeral** opposite more than one name.
5. If you spoil this paper, please return it to the Presiding Officer/ Returning Officer and get another.	5. If the **Ballot Paper is spoiled that must be returned** to the Presiding Officer/Returning Officer and get **issued another one.**

Existing	Proposed
PART-II	**PART-II**
Election of teachers (other than Principals) to the Court and the Academic Council.	**Election of teachers (other than Principals) to the Court and the Academic Council.**
1.There shall be election of regular teachers (other than Principals) from affiliated/ maintained colleges in terms of *Sub-Clause (x) of clause (1) (b) of Statute -9 & **Sub-clause (v) of clause (1) (b) *Extract/copy of Statute - 9 (I) (b) (x) 9 (I) The Court shall consist of the following members namely – a) xx xx xx 1. Other members - (i) to (ix) xx xx (x) 10 regular teachers (other than the Principals) from affiliated or maintained colleges by election as under :- a) Omitted. b) Omitted c) Omitted d) Two teachers of Colleges of Education (As per new jurisdiction) e) Two teachers of Arts/Science/Commerce College from each of the following four zones. Zone -1 : Colleges situated in Rohtak and Jhajjar Districts. Zone-2 : Colleges situated in Bhiwani and Sonepat Districts. Zone-3: Colleges situated in Faridabad, Palwal Districts and Gurgaon Town. Zone-4 : Colleges situated in Mohindergarh, Rewari, Mewat and Gurgaon Districts excluding Gurgaon Town. Provided that out of eight teachers from Arts/ Science/ Commerce College, atleast four shall be women, one from each zone.	1(i) There shall be election of regular teachers (other than Principals) from affiliated/ maintained colleges in terms of Sub-Clause (x) of Clause-1(b) of Statute-9 **relating to "Court and its constitution" provides that:** **Eight (08) regular teachers (other than the Principals) from affiliated/maintained colleges by election as under:** a) Omitted b) Omitted c) Omitted d) Two **(02)** teachers of Colleges of Education e) Two **(02)** teachers of Arts/Science/Commerce Colleges from each of the following four zones. Zone-1: Colleges situated in Rohtak and Jhajjar Districts. Zone-2: **Co-Educational Colleges** situated in Sonepat District Zone-3: **Colleges situated in Faridabad and Palwal Districts (except B.Ed and Engineering Colleges).** Zone-4: **Omitted** Provided that out of **six (06)** teachers from Arts/ Science/Commerce College,

** Extract/copy of Statute 13 (1) (b) (v)

13.1) The Academic Council shall consist of the following persons namely.

a) xx   xx.   xx
b)   Other members
i) to (iv) xx   xx
v) 15 regular teachers (other than Principals) from affiliated / maintained colleges by election as under :

  a) Omitted
  b) Omitted
  c) One teacher (other than Professor) of Engineering Colleges.
  d) Two teachers of Education Colleges.
  e) Three teachers of Arts/ Science/ Commerce Colleges, from each of the following zones.

Zones-1   Colleges situated in Rohtak & Jhajjar Districts.
Zones-2   Colleges situated in Sonepat & Bhiwani Districts
Zones-3   Colleges situated in Faridabad, Palwal Districts and Gurgaon Town

Zone-4   Colleges situated in Mohindergarh, Rewari, Mewat and Gurgaon Districts excluding Gurgaon Town of Statute-13 of the M.D. University Act to the Court and the Academic Council, respectively and these members shall hold the office for a term of three years in the case of the Court and two years in the

atleast **three (03)** shall be women, one from each zone.

and

Sub-Clause (v) of Clause-1(b) of Statute-13 of the M.D. University Act **relating to Academic Council and its constitution provides that:**

Twelve (12) regular teachers (other than Principals) from affiliated/maintained colleges by election as under:

  a. Omitted
  b. Omitted
  c. One **(01)** teacher (other than Professor) of Engineering Colleges.
  d. Two **(02)** teachers of Education Colleges.
  e. Three **(03)** teachers of Arts/Science/Commerce Colleges from each of the following zones:

Zone-1: Colleges situated in Rohtak and Jhajjar Districts.
Zone-2: **Co-Educational Colleges** situated in Sonepat District
Zone-3: **Colleges situated in Faridabad and Palwal Districts (except B.Ed and Engineering Colleges).**
Zone-4: Omitted

Provided that out of **Nine (09)** teachers from Arts/ Science/ Commerce College, atleast **one (01)** shall be woman, by rotation from the above Zones*.

---

* this time it will be the turn of Zone- _____

case of the Academic Council. In the year in which the election is to be held, the Returning Officer shall call upon the Principals of the affiliated/maintained colleges to forward the names of eligible teachers and whose appointment as regular teachers have been approved by the University.	(ii) These members shall hold the office for a term of three years in the case of the Court and two years in the case of the Academic Council. (iii) In the year in which the election is to be held, the Returning Officer shall call upon the Principals of the affiliated/ maintained colleges to forward the names of eligible Teachers/Librarian (except those employed under the Self Finance Scheme Colleges) whose appointment as Regular Teachers/ Librarian have been approved by the University for inclusion in the Electoral Roll. Further, the names of Demonstrators, Typewriter, Instructors, Adhoc Assistant/ Associate Professors ADPEs, teachers, working on deputation from outside the jurisdiction of this University shall not be included in the Electoral Roll. The teacher placed under suspension shall not be eligible to contest the election, if his/her case is not settled before circulation of Electoral Roll.
2. The Registrar shall be the Returning Officer.	2. The Registrar shall be the Returning Officer.
3. [After applying necessary scrutiny, the Returning Officer shall notify the list of voters. The list shall be dispatched to the Principals of the affiliated/maintained colleges 32 days before the date of election.]	3. After necessary scrutiny, the Returning Officer shall notify the list of voters. The list shall be dispatched to the Principals of the affiliated/ maintained colleges 32 days before the date of election.
4. The Returning Officer shall notify the teachers on the list prepared under rule 3 above, the number of vacancies and the date and time by which the nomination form should reach the Returning Officer.	4. The Returning Officer shall also notify the number of vacancies, the schedule, date and time for the election process.
5. The schedule for various processes connected with the election shall be as under :- a) [Letters inviting nomination forms shall be issued by the Returning Officer atleast 30 days before the date of election].	5. The schedule for election process shall be as under: a) Letters inviting nomination forms shall be issued by the Returning Officer atleast Thirty (30) days before the date of election.

b) Nomination on the prescribed form (Form-I) shall be received by the Returning Officer upto 25 days before the date of election.	b) Nomination on the prescribed form (Form-I) shall be received by the Returning Officer upto **Twenty Five (25) days** before the date of election.
c) List of proposed candidates shall be despatched to the Principals of the affiliated/maintained colleges 20 days before the date of election.	c) List of proposed candidates shall be dispatched to the Principals of the affiliated/maintained colleges **Twenty (20)** days before the date of election.
d) Withdrawal of proposal 15 days before the date of election.	d) Withdrawal of proposal **Fifteen (15)** days before the date of election.
e) Final list of candidates will be notified 12 days before the date of election.	e) Final list of candidates will be notified **Twelve (12)** days before the date of election.
f) Issue of ballot papers 8 days before the date of election.]	f) Issue of ballot papers **Eight (8)** days before the date of election.
The ballot papers (Form-II) shall be accompanied by a covering letter (Form-III)	The ballot papers (Form-II) shall be accompanied by a covering letter (Form-III)
The election of members shall be by simple majority voting of ballot.	The election of members shall be by simple majority voting of ballot.
6. The Vice-Chancellor may appoint one or more persons to assist the Returning Officer for supervision/ conduct of election.	6. The Vice-Chancellor may **associate** one or more persons as **Additional Returning Officer (ARO) with** the Returning Officer for supervision **and smooth conduct of the** election.
———	7. **The Returning Officer may appoint a Presiding Officer for smooth conduct of the election.**
7. The proposal of every candidate shall be by a regular teacher of the college supported by another regular teacher of the college on the prescribed form (Form-I).	8. All eligible **voters** shall be entitled to propose **and second** as many persons for election as the number of vacancies **as per prescribed**
The candidate proposed shall sign his nomination form in token of his consent to stand for elections and also a	The candidate proposed shall sign his/her nomination-cum-declaration **form (Form-I) in token of his/her consent to stand for election.**

declaration (Form-I). An eligible voter shall be entitled to propose as many persons for election as the number of vacancies.

8. A nomination form shall be declared invalid if:-

  a) a proposer and/or seconder is not a regular teacher of the affiliated/ maintained College.

  b) a proposer and/or seconder has signed proposal papers of more candidates than the number of vacancies.

  c) the nomination form is not signed by the candidate or by the proposer or by the seconder.

  d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and hour notified.

  e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election.

A candidate or a representative of the candidate appointed by him in writing may be present at the scrutiny of nomination forms.

9. A nomination form shall be declared invalid if:

  a) a proposer and/or seconder is not an eligible voter.

  b) a proposer and/or seconder has signed proposal papers of more candidates than the number of vacancies.

  c) the nomination form is not signed by the candidate or by the proposer or by the seconder.

  d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and hour notified.

  e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he/she is seeking election.

A candidate or a representative of the candidate appointed by him/her in writing may be present at the scrutiny of nomination forms.

10. Whenever the number of candidate against number of seat or the seat reserved for woman candidate is equal, the name of such candidate shall not be placed in the ballot paper. However, on the day of counting, their result shall be declared alongwith other contesting candidates.

11. If the number of contesting candidates are less than number of seats or after the election, if a seat is vacated by an elected

	teacher due to any reason then the seat(s) will remain vacant till the next election.
	12. If after the election, any elected teacher is placed under suspension, his/her membership on the concerned body will be kept pending till the finalization of his/her case.
9. An elector shall fill in and sign his covering letter in the presence of the Principal of his college who shall authenticate the covering letter with his signature and his office seal. He shall forward the covering letter and the voting papers in a registered cover duly sealed addressed to the Returning Officer by name or deliver it personally to the Returning Officer.	**13.** An elector shall fill in and sign his/her covering letter in the presence of the Principal of his/her college who shall authenticate the covering letter with his/her signature and his/her office seal. He/she shall forward the covering letter and the voting papers in a registered cover duly sealed addressed to the Returning Officer by name or deliver it personally to the Returning Officer.
All voting papers accompanied by covering letter must reach the Returning Officer not later than the day and hour notified for the closing of the ballot. The Returning Officer shall as soon as possible after the receipt of such covering letters and the voting papers, deposit them in the ballot box.	All voting papers accompanied by covering letter must reach the Returning Officer not later than the day and hour notified for the closing of the ballot. The Returning Officer shall as soon as possible after the receipt of such covering letters and the voting papers, deposit them in the ballot box.
10. On the date and on the expiry of the time notified under rule above, the Returning Officer and persons appointed under rule-6 shall open the ballot box, scrutinize the voting papers rejecting those which are not in accordance with the rules and shall count the votes recorded.	**14.** On the date and on the expiry of the time notified under rule above, the Returning Officer and persons appointed under rule-6 shall open the ballot box, scrutinize the voting papers rejecting those which are not in accordance with the rules and shall count the votes recorded.
11. After the scrutiny is completed and the votes have been counted the names of the persons elected shall be forthwith notified by the Returning Officer.	**15.** After the scrutiny is completed and the votes have been counted the names of the persons elected shall be forthwith notified by the Returning Officer.
12. If any question arises as to whether any person has been duly elected as, or is entitled to be a member of the Court/Academic Council, the matter shall be referred to the Vice-Chancellor whose decision thereon shall be final.	**16.** If any issue arises regarding the election process, candidature and the elected members of the Court/Academic Council as to whether any person has been duly elected as, or is entitled to be, a

	member of the Court/Academic Council, the matter shall be **referred by the Returning Officer** to the Vice-Chancellor whose decision thereon shall be **treated as** final.
13. The Registrar shall retain the used and unused election material viz. voter list, ballot papers etc. until the expiry of six months from the date of election, in a cover to be sealed in the presence of the Returning Officer, the candidates or their representatives (if present) and shall then, with the approval of the Vice-Chancellor, cause them to be destroyed.	17. The Registrar shall retain the used and unused election material viz. voter list, ballot papers etc., until the expiry of the six months from the date of election, in a cover to be sealed in the presence of Returning Officer/**Additional Returning Officer(s)**, the candidates or their representatives (if present) and **the same shall be destroyed following proper procedure after seeking the approval of the Vice-Chancellor.**

_34_

EXISTING

FORM - I

MAHARSHI DAYANAND UNIVERSITY ROHTAK
NOMINATION PAPER (FOR COURT)

Election of teachers (other than Principals) to the Court, under Statute 9

(1) (b) (x) of the M.D. University Act.

Name of Candidate	....
(as in the Electoral Roll)	....
Name	Present Official Address ....
	Sr. No. in the Electoral Roll ....

Name and Address of the Proposer	Name and Address of the Seconder
Name	Name ....
Address	Address ....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....
Signature of the proposer Station	Signature of the Seconder Station
....	....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Court of the Maharshi Dayanand University, Rohtak in terms of Statute - 9

(1) (b) (x). I further certify that I continue to serve in the capacity in which my name has been entered in the Electoral Roll at Sr. No.................

Place ....   · Signature of the Candidate

Date ....   Name of the College

....

Contact No.

....

Email :

FORM - I

MAHARSHI DAYANAND UNIVERSITY ROHTAK
NOMINATION PAPER (FOR ACADEMIC COUNCIL)

Election of teachers (other than Principals) to the Academic Council under Statute 13 (I) (b) (v) of the M.D. University Act.

Name of Candidate   ....

(as in the Electoral Roll)   ....

Name

....   Present Official Address

....

.....

....

.....

Sr. No. in the
Electoral Roll

....

Name and Address of the Proposer	Name and Address of the Seconder
Name	Name
....	....
Address	Address
....	....
....	....
.....	.....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll
....	....
....	....
.....	.....
Signature of the proposer Station	Signature of the Seconder Station
....	....
Date	Date
....	....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Academic Council of the Maharshi

Dayanand University, Rohtak in terms of Statute 13 (1) (b) (v). I further certify that I continue to serve in the capacity in which my name has been entered in the Electoral Roll at Sr. No...........

Place ....   Signature of the Candidate

Date ....   Name of the College ....

                                         Contact No. ....

                                         Email ....

FORM - II

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Serial No. ....

I hereby acknowledge receipt of Ballot paper for election of Member (s) of the Court.

....

Signature of Voter
Address

....

....

Date ....

....
(Signature of Principal of the college
in token of issue of the Ballot Papers)

Sr. No. in the Final Electoral Roll

....

Sr. No.

....

MAHARSHI DAYANAND UNIVERSITY ROHTAK

BALLOT PAPER (FOR COURT)

Election of Member (s) of Court

Sr. No.	Name of Candidate	Designation & Address	Mark (√) the choice of your candidate
(1)	(2)	(3)	(4)
1.			
2.			
3.			
4.			
5.			

....
(Signature of Returning Officer)

FORM - II

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Serial No. ....

I hereby acknowledge receipt of Ballot paper for election of Member (s) of the Academic Council.

....

Signature of Voter
Address

....

....

Date

....

....
(Signature of Principal of the college
in token of issue of the Ballot Papers)

Sr. No. in the Final
Electoral Roll

....

Sr. No.

....

MAHARSHI DAYANAND UNIVERSITY ROHTAK

BALLOT PAPER (FOR ACADEMIC COUNCIL)

Election of Member (s) of Academic Council

Sr. No.	Name of Candidate	Designation & Address	Mark (√) the choice of your candidate
(1)	(2)	(3)	(4)
1.			
2.			
3.			
4.			
5.			

....

(Signature of Returning Officer)

FORM - III

COVERING LETTER (FOR COURT)

I enclose herewith a sealed envelope containing my Ballot Paper for the election of teachers (other than Principals) from affiliated/maintained colleges to the Court and have signed this covering letter in the presence of the Principal of my college.

Signature of the teacher

....

Serial Number of Electoral Roll

....

.... College

Dated ....

Certified that Shri

....

is

regular teacher of my College listed against serial number

....

of the Electoral Roll and has signed this covering letter in my presence.

(Seal)

....

....

Principal

....

College

....

Dated ....

FORM - III

COVERING LETTER (FOR ACADEMIC COUNCIL)

I enclose herewith a sealed envelope containing my Ballot Paper for the election of teachers (other than Principals) from affiliated/maintained colleges to the Academic Council and have signed this covering letter in the presence of the Principal of my college.

Signature of the teacher

....

Serial Number of Electoral Roll

....

.... College

Dated ....

Certified that Shri

....

is

regular teacher of my College listed against serial number

....

of the Electoral Roll and has signed this covering letter in my presence.

(Seal)

....

....

Principal

....

College

....

Dated ....

PROPOSED FORM

FORM – I

MAHARSHI DAYANAND UNIVERSITY ROHTAK
NOMINATION PAPER (FOR COURT)

Election of teachers (other than Principals) to the Court, under Statute -9(1)(b)(x) of the M.D.University, Act

Name of Candidate (as in the Electoral Roll)	Present Address & Serial No.
Name & Designation	Present Official Address .... Sr. No. in the Electoral Roll............
Name and Address of the Proposer	Name and Address of the Seconder

Name ....

Name ....

Address ....

Address ....

....

....

Sr. No. in the
Electoral Roll ....

Sr. No. in the
Electoral Roll ....

....

....

Signature of the Proposer

Signature of the Seconder

Station ....

Station ....

Date ....

Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Court of the Maharshi Dayanand University, Rohtak in terms of Statute-9(1)(b)(x). I further certify that I will continue to serve in the capacity in which my name has been entered in the Electoral Roll at Sr. No...............

Place ....

Signature of the Candidate

Date ....

Name of the Department........
Contact No.
Email ID:

FORM - I
MAHARSHI DAYANAND UNIVERSITY ROHTAK
NOMINATION PAPER (FOR ACADEMIC COUNCIL)

Election of teachers (other than Principals) to the Academic Council under Statute-13 (1)(b)(v) of the M.D. University Act.

Name of Candidate (as in the Electoral Roll)	Present Address & Serial No.
Name & Designation	Present Official Address
....	....
	....
	....
	Sr. No. in the Electoral Roll............
Name and Address of the Proposer	Name and Address of the Seconder
Name	Name ....
Address	Address ....
....	....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....
....	....
Signature of the Proposer	Signature of the Seconder
Station	Station ....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Academic Council of the Maharshi Dayanand University, Rohtak in terms of Statute-13 (1)(b)(v). I further certify that I will continue to serve in the capacity in which my name has been entered in the Electoral Roll at Sr. No................

Place ....

Signature of the Candidate

Date ....

Name of the Department........
Contact No.
Email ID:

FORM - II
MAHARSHI DAYANAND UNIVERSITY, ROHTAK

Sr. No. ....

I hereby acknowledge receipt of Ballot paper for **Election** of Member(s) of the Court.

....
Signature of Voter

Address

....

Date ....

....
(Signature of Principal of the College in token of issue of the Ballot **Paper**)

Sr. No. in the
Electoral Roll ....

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Ballot Paper
Election of Member(s) of Court

Sr. No.	Name of Candidate	Designation & Address	Mark (✓) choice of your candidate
1.			
2.			
3.			
4.			
5.			

....
(Signature of Returning Officer)

FORM - II

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Sr. No. :....................

I hereby acknowledge receipt of Ballot paper for **Election** of Member(s) of the Academic Council.

....

Signature of Voter

Address

....

Date ....

....

(Signature of Principal of the College in token of issue of the Ballot **Paper**)

Sr. No. in the Electoral Roll ....

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
Ballot Paper
Election of Member(s) of Academic Council

Sr. No.	Name of Candidate	Designation & Address	Mark (✓) choice of your candidate
1.			
2.			
3.			
4.			
5.			

....

(Signature of Returning Officer)

FORM - III

COVERING LETTER (FOR COURT)

I enclose herewith a sealed envelope containing my Ballot Paper for the election of teachers (other than Principals) from affiliated/maintained colleges to the Court and have signed this covering letter in the presence of the Principal of my college.

Signature of the teacher ....
Sr. No. in Electoral Roll ....

.... College

Dated ....

Certified that **Mr./Mrs./Ms./Dr.** ....is **a** regular teacher of my College listed against Sr. No................ in the Electoral Roll and has signed this covering letter in my presence.

(Seal) ....

Principal ....
College ....…....

Dated ....

FORM - III

COVERING LETTER (FOR ACADEMIC COUNCIL)

I enclose herewith a sealed envelope containing my Ballot Paper for the election of teachers (other than Principals) from affiliated/maintained colleges to the Academic Council and have signed this covering letter in the presence of the Principal of my college.

Signature of the teacher ....
Sr. No. in Electoral Roll ....
.... College

Dated ....

Certified that **Mr./Mrs./Ms./Dr.** ....is **a** regular teacher of my College listed against Sr. No.................... in the Electoral Roll and has signed this covering letter in my presence.

(Seal) ....

Principal ....
College ....

Dated ....

Existing	Proposed
PART-III Procedure for counting of votes and tabulation of results relating to the election of teachers (other than Professors) from University Teaching Departments in terms of sub-clause (iii) of clause (1) (b) of Statute 9 and sub-clause (vi) of clause (I). (b) of Statute 11 of Maharshi Dayanand University Act, to the Court and the Executive Council, respectively.	**PART-III** **Procedure for counting of votes and tabulation of results relating to the Election of Teachers (other than Professors) from University Teaching Departments in terms of sub-clause (iii) of clause (1) (b) of Statute 9 and sub-clause (vi) of clause (I) (b) of Statute 11 of Maharshi Dayanand University Act, to the Court and the Executive Council, respectively.**
1. Definitions: i) "Elector" means any person entitled to vote at the election;	1. Definitions : i) "Elector" means any person entitled to vote at the election;
ii) "Continuing candidate" means any candidate not elected and not excluded from the poll at any given time;	ii) "Continuing candidate" means any candidate not elected and not excluded from the poll at any given time;
iii) "Count" means - a) all the operations involved in the counting of the first preferences recorded for candidates; or b) all the operations involved in the transfer of the surplus of an elected candidate; or c) all the operations involved in the transfer of the total value of votes of an excluded candidate.	iii) "Count" means - a) all the operations involved in the counting of the first preferences recorded for candidates; or b) all the operations involved in the transfer of the surplus **votes** of an elected candidate; or c) all the operations involved in the transfer of the total value of votes of an excluded candidate.
iv) "Exhausted paper" means a ballot on which no further preference is recorded for a continuing candidate, provided that paper shall also be deemed to have become exhausted whenever - a) the names of two or more candidates, whether continuing or not, are marked with the same figure and are next in order of preference; or b) the name of the candidate next in order of preference, whether	iv) "Exhausted paper" means a ballot on which no further preference is recorded for a continuing candidate, provided that paper shall also be deemed to have become exhausted whenever - a) the names of two or more candidates, whether continuing or not, are marked with the same figure and are next in order of preference; or b) the name of the candidate next in order of preference, whether

continuing or not, is marked by a figure not following consecutively after some other figure on the ballot paper or by two or more figures; or

c) for any reason it can not be determined for which of the continuing candidates the next available preference of the elector is recorded;

v) "First preference" shall mean the figure I set opposite the name of any candidate, "Second preference" similarly shall mean the figure 2, "third preference" the figure 3 and so on;

vi) "Original Vote" in regard to any candidate shall mean the vote derived from Ballot Paper on which first preference is recorded for such candidate;

vii) "Surplus" shall mean the number by which the votes of any candidate, original and transferred, exceed the quota;

viii) "Transferred votes" in regard to any candidate shall mean votes credited to such candidates which are derived from Ballot Papers on which a second or subsequent preference is recorded for such candidate;

ix) "Unexhausted papers" shall mean Ballot Papers on which a further preference is recorded for a continuing candidate.

2. Before the date of the poll, the Returning Officer shall notify the place where the counting of votes will be done, and the date and time at which the counting will commence. Provided that if for any reason the Returning Officer finds it necessary, he may alter

continuing or not, is marked by a figure not following consecutively after some other figure on the ballot paper or by two or more figures; or

c) for any reason it can not be determined for which of the continuing candidates the next available preference of the elector is recorded;

v) "First preference" shall mean the **Numeral 1** set opposite the name of any candidate, "Second preference" similarly shall mean the **Numeral** 2, "third preference" the **Numeral** 3 and so on;

vi) "Original **votes**" in regard to any candidate shall mean the vote derived from Ballot Paper on which first preference is recorded for such candidate;

vii) "Surplus **votes**" shall mean the number by which the votes of any candidate, original and transferred, exceed the quota;

viii) "Transferred **vote**" in regard to any candidate shall mean **the vote** credited to **candidate** which derived from Ballot **Paper** on which a second or subsequent preference is recorded for such candidate;

ix) "Unexhausted papers" shall mean Ballot Papers on which a further preference is recorded for a continuing candidate.

2. Before the date of the poll, the Returning Officer shall notify the place where the counting of votes will be done, and the date and time at which the counting will commence. Provided that if for any reason the Returning Officer finds it necessary, he may alter the date, time and place

the date, time and place so fixed, or any of them, and notify the same in such manner as he may deem fit.	so fixed, or any of them, and notify the same in such manner as he may deem fit.
3. The Registrar shall act as Returning Officer at the time of counting of votes. He may also appoint such other person(s) to assist him as he deems necessary. Votes will be counted by, or under the supervision or direction of the Returning Officer.	3. The Registrar as Returning Officer at the time of counting of votes may appoint **Counting Officer(s)** to assist him as deems necessary. Votes will be counted by, or under the supervision or direction of the Returning Officer **or Additional Returning Officer (ARO).**
4. The candidate or his agent duly authorised by him in writing in this behalf shall be entitled to be present at the time of counting. The agent so authorised must be an elector in the election.	4. The candidate or his/**her** agent duly authorised by him/**her** in writing in this behalf shall be entitled to be present at the time of counting. The agent so authorised must be an elector in the election.
5. In carrying out the operations approved in the procedure hereinafter contained --	5. In carrying out the operations approved in the procedure hereinafter contained-
i) all fractions shall be disregarded; and	i) all fractions shall be **ignored;** and
ii) all preferences recorded for candidates already elected or excluded from the poll shall be ignored.	ii) all preferences recorded for candidates already elected or excluded from the poll shall be ignored.
6. **Arrangement of valid ballot papers in parcels :**	6. **Arrangement of valid ballot papers in parcels:**
After rejecting the ballot papers which are invalid, the Returning Officer shall :-	After rejecting the ballot papers which are invalid, the Returning Officer shall-
a) arrange the remaining ballot papers in parcels according to the first preference recorded for each candidate;	a) arrange the remaining ballot papers in parcels according to the first preference recorded for each candidate;
b) count and record the number of papers in each parcel and the total number; and	b) count and record the number of papers in each parcel and the total number; and
c) credit to each candidate the value of the papers in his parcel.	c) credit to each candidate the value of the papers in his parcel.

7. Ascertainment of quota : At any election where more than one seat is to be filled, every valid ballot paper shall be deemed to be of the value of 100, and the quota sufficient to secure the return of a candidate at the election shall be determined as follows : a) add the values created to all the candidates under Clause (c) of Rule (6); b) divided the total by a number which exceeds by 1 the number of vacancies to be filled; and c) add 1 to the quotient ignoring the remainder, if any, and the resulting number is the quota. **8. Candidates with quota elected :** If at the end of any count or at the end of the transfer of any parcel or sub-parcel of an excluded candidate the value of ballot papers credited to a candidate is equal to or greater than the quota, that candidate shall be declared elected. **9. Transfer of surplus :** 1. If at the end of any count the value of the ballot papers credited to a candidate is greater than the quota, the surplus shall be transferred, in accordance with the provisions of this Rule to the continuing candidates indicated on the ballot papers of that candidate shall be declared elected. 2. If more than one candidate have a surplus, the largest surplus shall be dealt with first and the others in order of magnitude. Provided that every surplus arising on the first count shall be dealt with before those arising on the second count and so on.	**7. Ascertainment of quota :** At any election where more than one seat is to be filled, every valid ballot paper shall be deemed to be of the value of 100, and the quota sufficient to secure the return of a candidate at the election shall be determined as follows : a) add the values created to all the candidates under Clause (c) of Rule (6); b) divided the total by a number which exceeds by 1 the number of vacancies to be filled; and c) add 1 to the quotient ignoring the remainder, if any, and the resulting number is the quota. **8. Candidates with quota elected:** If at the end of any count or at the end of the transfer of any parcel or sub-parcel of an excluded candidate the value of ballot papers credited to a candidate is equal to or greater than the quota, that candidate shall be declared elected. **9. Transfer of surplus votes:** 1. If at the end of any count the value of the ballot papers credited to a candidate is greater than the quota, the surplus **votes** shall be transferred, in accordance with the provisions of this Rule to the continuing candidates indicated on the ballot papers of that candidate shall be declared elected. 2. If more than one candidate have surplus **votes**, the largest surplus **votes** shall be dealt with first and the others in order of magnitude, provided that every surplus **vote** arising on the first count shall be dealt with before those arising on the second count and so on.

3. Where there are more surpluses than one to distribute and two or more surpluses are equal, regard shall be had to the original votes of each candidate and the candidate for whom most original votes are recorded shall have his surplus first distributed; and if the values of their original votes are equal, the Returning Officer shall decide by lot which candidate shall have his surplus first distributed.	3. Where there are more **cases of** surplus **votes** than one to distribute and two or more **surplus votes** are equal, regard shall be had to the original votes of each candidate and the candidate for whom most original votes are recorded shall have his/**her** surplus **votes** first distributed; and if the values of their original votes are equal, the Returning Officer shall decide by lot which candidate shall have his/**her** surplus **vote** first distributed.
4.a) If the surplus of any candidate to be transferred arises from original votes only, the Returning Officer shall examine all the papers in the parcel belonging to that candidate, divide the unexhausted papers into sub-parcel according to the next preference recorded thereon and make a separate sub-parcel of the exhausted papers.	4.a) If the surplus **votes** of any candidate to be transferred arises from original votes only, the Returning Officer **(RO)** shall examine all the papers in the parcel belonging to that candidate, divide the unexhausted papers into sub-parcel according to the next preference recorded thereon and make a separate sub-parcel of the exhausted papers.
b) He shall ascertain the value of the papers in each sub-parcel and of all the unexhausted papers.	b) **The Returning Officer** shall ascertain the value of the papers in each sub-parcel and of all the unexhausted papers.
c) If the value of the unexhausted papers is equal to or less than surplus, he shall transfer all the unexhausted papers at the value at which they were received by the candidate whose surplus is being transferred.	c) If the value of the unexhausted papers is equal to or less than surplus **votes**, **the RO** shall transfer all the unexhausted papers at the value at which they were received by the candidate whose surplus **vote** is being transferred.
d) If the value of the unexhausted papers is greater than the surplus, he shall transfer the sub-parcels of unexhausted papers and the value at which each paper shall be transferred shall be ascertained by dividing the surplus by the total number of unexhausted papers.	d) If the value of the unexhausted papers is greater than the surplus **votes, the** RO shall transfer the sub-parcels of unexhausted papers and the value at which each paper shall be transferred shall be ascertained by dividing the surplus **votes** by the total number of unexhausted papers.
4. If the surplus of any candidate to be transferred arises from transferred as well as original votes, the Returning Officer shall re-examine all the papers in sub-parcel last transferred to the candidate divide the	4. If the surplus **votes** of any candidate to be transferred arises from transferred as well as original votes, the Returning Officer shall re-examine all the papers in sub-parcel last transferred to the candidate divide the unexhausted papers into

unexhausted papers into sub-parcels in the same manner as is provided in the case of sub-parcels referred to in sub-rule (4).

5. The papers transferred to each candidate shall be added in the form of a sub-parcel to the papers already belonging to such candidate.

6. All papers in the parcel or sub-parcel of an elected candidate not transferred under this Rule shall be set apart as finally dealt with.

10. Exclusion of candidate lowest on the poll

1. If after all surpluses have been transferred as herein before provided, the number of candidates elected is less than the required number the Returning Officer shall exclude from the poll the candidate lowest on the poll and shall distribute his unexhausted papers among the continuing candidates according to the next preferences recorded thereon; and any exhausted papers shall be set apart as finally dealt with.

Provided that in case the number of continuing candidates of a reserved category i.e. women and Associate Professors, as the case may be, is equal to the candidates to be elected against that category, such candidate(s) shall not be excluded from the poll even though he/she/they is/are lowest on the poll.

2. The papers containing original votes of an excluded candidate shall first be transferred, the transfer value of each paper being one hundred.

---

sub-parcels in the same manner as is provided in the case of sub-parcels referred to in sub-rule (4).

5. The papers transferred to each candidate shall be added in the form of a sub-parcel to the papers already belonging to such candidate.

6. All papers in the parcel or sub-parcel of an elected candidate not transferred under this Rule shall be set apart as finally dealt with.

10. Exclusion of candidate lowest on the poll:

1. If after all surplus **votes** have been transferred as herein provided, the number of candidates elected is less than the required number, the Returning Officer shall exclude the candidate lowest on the poll and shall distribute his/**her** unexhausted papers among the continuing candidates according to the next preferences recorded thereon; and any exhausted paper shall be set apart as finally dealt with.

Provided that in case the number of continuing candidates of a reserved category, i.e. women and Associate Professors, as the case may be, is equal to the candidates to be elected against that category, such candidate(s) shall not be excluded from the poll even though lowest on the poll.

2. The papers containing original votes of an excluded candidate shall first be transferred, the transfer value of each paper being one hundred.

3. The papers containing transferred votes of an excluded candidate shall then be transferred in the order of the transfers in which, and at the value at which, he obtained them.

4. Each of such transfers shall be deemed to be a separate transfer but not a separate count.

5. If, as a result of the transfer of papers, the value of votes obtained by a candidate is equal or greater than the quota the count then proceeding shall be completed but no further papers shall be transferred to him.

6. The process directed by this Rule shall be repeated on the successive exclusions one after another of the candidates lowest on the poll until such vacancy is filled either by the election of a candidate with the quota or as herein after provided.

7. If at any time it becomes necessary to exclude a candidate and two or more candidates have the same value of votes and are lowest on the poll, regard shall be had to the original votes of each candidate and the candidate for whom lowest original votes are recorded shall be excluded; and if the value of their original votes are equal the candidate with the smallest value at the earliest count at which these candidates had unequal values shall be excluded.

8. If two or more candidates are lowest on the poll and each has the same value of votes at all count the Returning Officer shall decide by lot which candidates shall be excluded.

3. The papers containing transferred votes of an excluded candidate shall then be transferred in the order of the transfers in which, and at the value at which, he/**she** obtained them.

4. Each of such transfers shall be deemed to be a separate transfer but not a separate count.

5. If, as a result of the transfer of papers, the value of votes obtained by a candidate is equal or greater than the quota, the **counting proceedings** shall be completed **and** no further papers shall be transferred to the candidate.

6. The process directed by this Rule shall be repeated on the successive exclusions one after another of the candidates lowest on the poll until such vacancy is filled either by the election of a candidate with the quota or as herein provided.

7. If at any time, it becomes necessary to exclude a candidate and two or more candidates have the same value of votes and are lowest on the poll, regard shall be had to the original votes of each candidate and the candidate for whom lowest original votes are recorded shall be excluded; and if the value of their original votes are equal the candidate with the smallest value at the earliest count at which these candidates had unequal values shall be excluded.

8. If two or more candidates are lowest on the poll and each has the same value of votes at all count, the Returning Officer shall decide by lot which candidates shall be excluded.

11. Filling the last vacancies : 1. When at the end of any count the number of counting candidates is reduced to the number of vacancies remaining unfilled, the continuing candidate shall be declared elected. 2. When at the end of any count only one vacancy remains unfilled and the value of the papers of some one candidate exceeds the total value of the papers of all the other continuing candidates together with any surplus not transferred, that candidate shall be declared elected. 3. When at the end of any count only one vacancy remains unfilled and there are only two continuing candidates and each of them has the same value of votes and no surplus remains capable of transfer, the Returning Officer shall decide by lot which of them shall be excluded; and after excluding him in the manner aforesaid, declare the other candidate to be elected. **12. Provisions for recounts :** 1. Any candidate or, in his absence, his agent may, at any time during the counting of the votes, either before the commencement or after the completion of any transfer of votes (whether surplus or otherwise), request the Returning Officer to re-examine and re-count the papers of all or any candidates (not being papers set aside at any previous transfer as finally dealt with) and the Returning Officer shall forthwith re-examine and	**11. Filling the last vacancies:** 1. When at the end of any count, the number of **continuing** candidates is reduced to the number of vacancies remaining unfilled, the continuing candidate shall be declared elected. 2. When at the end of any count, only one vacancy remains unfilled and the value of the papers of any candidate exceeds the total value of the papers of all the other continuing candidates together with any surplus **vote** not transferred, that candidate shall be declared elected. 3. When at the end of any count, only one vacancy remains unfilled and there are only two continuing candidates and each of them has the same value of votes and no surplus **vote** remains capable of transfer, the Returning Officer shall decide by lot which of them shall be excluded; and after excluding him/her in the manner aforesaid, declare the other candidate to be elected. **12. Provisions for recounts:** 1. Any candidate or, in his/her absence, his/her agent may, at any time during the counting of the votes, either before the commencement or after the completion of any transfer of votes (whether surplus or otherwise), request the Returning Officer to re-examine and re-count the papers of all or any candidates (not being papers set aside at any previous transfer as finally dealt with) and the Returning Officer shall forthwith re-

re-count the same accordingly.	examine and re-count the same accordingly.
2. The Returning Officer may in his discretion re-count the votes either once or more than once in any case in which he is not satisfied as to the accuracy of any previous count. Provided that nothing in this sub-rule shall make it obligatory on the Returning Officer to re-count the same votes more than once.	2. The Returning Officer may in his discretion re-count the **papers** either once or more than once in any case in which he is not satisfied as to the accuracy of any previous count. Provided that nothing in this sub-rule shall make it obligatory on the Returning Officer to re-count the same **papers** more than once.

Existing	Proposed
PART-IV	**PART-IV**
[1][**Election of one teacher (other than a Principal) of a College to be elected by the member of the Court from amongst themselves to the Executive Council.**	**Election of one teacher (other than a Principal) of a College to be elected by the member of the Court amongst themselves to the Executive Council.**
1. One College teacher, (other than a Principal) who is the member of the Court shall be elected to the Executive Council by the members of the Court in terms of Sub-Clause-(vii) of Clause -1 (b) of Statute - 11.	1. One College teacher (other than a Principal), who is the member of the Court shall be elected to the Executive Council by the members of the Court in terms of Sub-Clause-(vii) of Clause -1 (b) of Statute-11.
2. The elected person shall hold the office for a term of one year.	2. The elected person shall hold the office for a term of one year.
3. The Registrar shall be the Returning Officer.	3. The Registrar shall be the Returning Officer.
4. After conducting necessary scrutiny, the Returning Officer shall notify the list of voters. The list shall be supplied to the concerned colleges at least 30 days before the date of election.	4. After necessary scrutiny, the Returning Officer shall notify the list of voters. The list shall be supplied to the concerned colleges at least **Thirty (30)** days before the date of election.
5. The Returning Officer shall also notify the list of the teachers who are eligible to contest the election at least 30 days before the date of election.	5. The Returning Officer shall also notify the list of the teachers who are eligible to contest the election **at least Thirty (30) days** before the date of election.
6. The following schedule for various processes connected with the election shall be observed :	6. **The schedule for election process shall be as under:**
a) Letters inviting nomination forms shall be issued by the Returning Officer at least 22 days before the date of election.	a) Letters inviting nomination forms shall be issued by the Returning Officer at least **Twenty Two (22)** days before the date of election.
b) Nomination on prescribed form shall be received by the Returning Officer at least 15 days before the date of election.	b) Nomination on prescribed form shall be received by the Returning Officer at least **Fifteen (15)** days before the date of election.
c) List of proposed candidates shall be supplied to all the Principals of the concerned colleges at least 13 days	c) List of proposed candidates shall be supplied to all the Principals of the concerned colleges at least **Thirteen (13)** days before the date of election.

before the date of election. d) Withdrawal of Nomination shall be at least 10 days before the date of election. e) Final list of the candidates will be notified 9 days before the date of election. f) The election if necessary will be held through secret ballot in the annual meeting of the Court. g) [1]The candidate obtaining maximum votes will be declared elected. In the event of two or more candidates securing the same number of votes and that number being more than the number of votes secured by any candidate other than the two or more securing the same number of votes, the determination as between such candidates shall be by a draw of lots.	d) Withdrawal of Nomination shall be least **Ten (10)** days before the date election. e) Final list of the candidates will be notified **Nine (9)** days before the date of election. f) The election if necessary will be held through secret ballot in the annual meeting of the Court. g) The candidate obtaining maximum votes will be declared elected. In the event of two or more candidates securing the same number of votes and that number being more than the number of votes secured by any candidate other than the two or more securing the same number of votes, the determination as between such candidates shall be by a draw of lots.
7. The Vice-Chancellor may appoint one or more persons to assist the Returning Officer for supervision/ conduct of election. ‑‑‑‑‑‑‑‑	7. The Vice-Chancellor may **associate** one or more persons as **Additional Returning Officer (ARO) with** the Returning Officer for supervision **and smooth conduct of the election.** 8. **The Returning Officer may appoint Presiding Officer for smooth conduct the election.**
8. The name of the candidate for election shall be proposed by a member of the Court and seconded by another member of the Court, on the prescribed form (Form-I) 9. A nomination form shall be declared invalid if : a) a proposer and/or seconder is not a member of the Court. b) a proposer or a seconder has signed proposal papers of more candidates than the number of	9. The name of the candidate for election shall be proposed by a member of the Court and seconded by another member of the Court, on the prescribed form (Form-I). 10. A nomination form shall be declared invalid if: a) a proposer and/or seconder is not member of the Court. b) a proposer or a seconder has signed proposal papers of more candidates than the number of vacancy.

vacancy.

Left column:

c) the nomination form is not signed by the candidate or by the proposer or by the seconder.

d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and hour notified.

e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election.

10. A candidate or a representative of the candidate appointed by him in writing may be present at the time of scrutiny of nomination forms.

11. On the date of election the voter shall be supplied a ballot paper (Form-II). After exercising his vote he will deposit the same in the Ballot Box available with the Presiding Officer, appointed by the Returning Officer, at the polling booth.

12. After the time of election as notified by the Returning Officer is over, the Returning Officer along with the persons appointed under Rule-7 shall open the Ballot Box. They will scrutinize the voting papers, rejecting those which are not in accordance with the rules, and count the votes recorded.

13. After the counting of votes, the name of the person elected shall be forthwith notified by the Returning Officer.

14. In case of any dispute arising out of counting of votes and notification of result, the matter shall be referred to the Vice-Chancellor whose decision thereon shall be final.

Right column:

c) the nomination form is not signed by the candidate or by the proposer or by the seconder.

d) the nomination paper is not addressed to the Returning Officer by name and does not reach him under a registered cover or is not delivered to him personally by the date and hour notified.

e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he/**she** is seeking election.

11. A candidate or a representative of the candidate appointed by him/**her** in writing may be present at the time of scrutiny of nomination forms.

12. On the date of election the voter shall be supplied a ballot paper (Form-II). After exercising his/**her** vote he/**she** will deposit the same in the Ballot Box available with the Presiding Officer, **appointed by the Returning Officer.**

13. After the time of election as notified by the Returning Officer is over, the Returning Officer along with the persons appointed under Rule-7 shall open the Ballot Box. They will scrutinize the voting papers, rejecting those which are not in accordance with the rules, and count the votes recorded.

14. After the counting of votes, the name of the person elected shall be forthwith notified by the Returning Officer.

15. If any **issue** arises **regarding the election process, candidature and the elected member of the Executive Council** as to whether any person has been duly elected as, or is entitled to be, a member of the

	Executive Council, the matter shall be **referred by the Returning Officer** to the Vice-Chancellor whose decision thereon shall be **treated as** final.
15. The Registrar shall retain the used and unused election material viz. voter lists, ballot papers etc., in a sealed cover for six months from the date of election and shall thereafter with the approval of the Vice-Chancellor, cause them to be destroyed.	16. The Registrar shall retain the used and unused election material viz. voter list, ballot papers etc., until the expiry of the six months from the date of election, in a cover to be sealed in the presence of Returning Officer/ **Additional Returning Officer(s)**, the candidates or their representatives (if present) and **the same shall be destroyed** . following **proper procedure** after seeking the approval of the Vice-Chancellor.

EXISTING FORM
FORM - I

MAHARSHI DAYANAND UNIVERSITY ROHTAK
NOMINATION PAPER

Election of one teachers (other than Principals) of a college who is the member of the Court to the Executive Council under Clause 1 (b) (vii) of Statute - 11 of the M.D. University Act.

Name of Candidate
(as in the Electoral Roll) ....
....

Name

....

Present Official Address

....
....

Sr. No. in the
Electoral Roll ....

Name and Address of the Proposer	Name and Address of the Seconder
Name	Name
....	....
Address	Address
....	....
....	....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....
Signature of the proposer	Signature of the Seconder
Station	Station ....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Executive Council of the Maharshi Dayanand University, Rohtak in terms of Statute 11 (I) (b) (vii). I further certify that I continue to serve in the capacity in which my name has been entered in the Final Electoral Roll at Sr. No................

Place ....

Signature of the Candidate

Date ....

Name of the College ....

Contact No. ....
Email : ....

FORM - II

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Serial No.

....

I hereby acknowledge receipt of Ballot paper for election of Member (s) of the Executive Council.

....
....

(Signature of Voter)

Sr. No. in Voter list

....
....

MAHARSHI DAYANAND UNIVERSITY ROHTAK

BALLOT PAPER

Election of Member (s) of Executive Council under

Clause - 1 (b) (vii) of Statute-11

Sr. No.	Name of Candidate Sarv. Sh./Smt./Dr.	Designation & Address	Mark (√) the choice of your candidate
(1)	(2)	(3)	(4)
1.			
2.			
3.			

....

(Signature of Returning Officer)

_-62-_

PROPOSED FORM

FORM - I

MAHARSHI DAYANAND UNIVERSITY ROHTAK

NOMINATION PAPER

Election of one **teacher (other than a Principal)** of a college who is the member of the Court to the Executive Council under Clause 1 (b) (vii) of Statute-11 of the M.D. University Act.

Name of Candidate...
(as in the Electoral Roll)

Name and Designation	Present Official Address ....
	Sr. No. in the Electoral Roll ....
Name and Address of the Proposer	Name and Address of the Seconder
Name	Name ....
Address	Address ....
....	....
Sr. No. in the Electoral Roll	Sr. No. in the Electoral Roll ....

....	....
Signature of the proposer	Signature of the Seconder
Station	Station ....
Date	Date ....

Candidate's Declaration

I hereby declare that I agree to stand for election as a member of the Executive Council of the Maharshi Dayanand University, Rohtak in terms of Statute 11 (I) (b) (vii). I further certify that I will continue to serve in the capacity in which my name has been entered in the Final Electoral Roll at Sr. No.................

Place ....
Date ....

Signature of the Candidate
Name of the College ....
Contact No.:
Email ID:

FORM - II

MAHARSHI DAYANAND UNIVERSITY ROHTAK

Sr. No. ....

I hereby acknowledge receipt of Ballot paper for election of Member of the Executive Council.

....
(Signature of Voter)

Sr. No. in Voter list................

MAHARSHI DAYANAND UNIVERSITY ROHTAK

BALLOT PAPER

Election of Member of Executive Council under
Clause - 1 (b) (vii) of Statute-11

Sr. No.	Name of Candidate Sarv. Sh./Smt./Dr.	Designation & Address	Mark (✓) choice of your candidate
1.			
2.			
3.			

....
(Signature of Returning Officer)

MINUTES OF THE MEETINGS HELD ON 15.01.2024 AND 29.01.2024 UNDER THE CHAIRMANSHIP OF THE DEAN, ACADEMIC AFFAIRS IN THE OFFICE OF DEAN ACADEMIC AFFAIRS, MAHARSHI DAYANAND UNIVERSITY, ROHTAK.

Following members were present:

1. **Prof. A.S. Maan** - **Convener**
   Dean Academic Affairs
2. **Prof. Vineeta Shukla** - **Member**
   Head, Department of Zoology
3. **Prof. Gulshan Lal Taneja** - **Member**
   Registrar, MDU, Rohtak
4. **Prof. Randeep Rana** - **Member**
   Head, Department of English
5. **Mr. Mukesh Bhatt** - **Member**
   Finance Officer
6. **Mr. N.R. Sharma** - **Member**
   Financial Advisor

The committee considered the request of the Maharshi Dayanand University Teaching Association regarding adoption of State Government instructions regarding claiming of house rent issued vide Haryana Govt. Gazzette Sept. 20, 2016 dated 19th July, 2016.

The committee deliberately discussed the matter and after detailed discussions, the committee recommends as under:-

1. The State Govt. guidelines dated 19th July, 2016 regarding grant of house rent to employees residing beyond 20 KM of the posting station, may be placed before the Competent Authority i.e. Executive Council for consideration and adoption of the same.

2. After adoption of the guidelines, the employees residing beyond 20 kms of the Municipal Corporation, Rohtak of the University may be directed to submit afresh the proof regarding place of residence and all such employees may be allowed to claim house rent allowance as applicable at the place of posting OR place of actual residence, whichever is less, if he/she is residing at a place which is at a distance more than 20 kms outer limit of municipal limit of place of posting, subject to approval by the Vice- Chancellor.

3. Further that any such provision shall in no way hamper the punctuality and efficiency of such employee residing at any other place beyond 20 km from the Municipal Corporation, Rohtak and that the same shall be monitored by the concerned controlling officer. However, all the other terms and conditions as per the services rules shall continue to be in force.
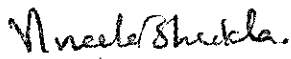
Contd-2-
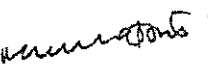
4. After such provisions having come into force, new amendments shall be a part and parcel of appointment letters/ service agreements etc. already issued/ executed, as may be applicable.

(Prof. A.S. Maan)

(Prof. Vineeta Shukla)

(Prof. Gulshan Lal Taneja)

(Prof. Randeep Rana)

(Mukesh Bhatt)

(N.R. Sharma)

Pg.3

Appendix-c/6

GOVERNMENT OF HARYANA

FINANCE DEPARTMENT

HARYANA CIVIL SERVICES (ALLOWANCES TO GOVERNMENT EMPLOYEES) RULES, 2016

VARIOUS ALLOWANCES AND PRINCIPLES THEREOF, GRANT OF
HOUSE RENT ALLOWANCE, RECOVERY OF LICENCE FEE AND RENT
OF GOVERNMENT ACCOMMODATION, HILL COMPENSATORY
ALLOWANCE, DEARNESS ALLOWANCE, UNIFORM ALLOWANCE,
CYCLE ALLOWANCE, SPECIAL ALLOWANCE, CONVEYANCE
ALLOWANCE, CHILDREN EDUCATION ALLOWANCE,
NON-PRACTISING ALLOWANCE, ALLOWANCES
DURING THE PERIOD OF RE-EMPLOYMENT,
HONORARIUM AND FEE
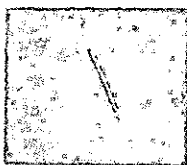
14. Grant of house rent allowance.—

(1) Save as otherwise provided in these rules, a Government employee shall be granted house rent allowance at the rate prescribed from time to time by the competent authority, provided it shall be certified by him, in the prescribed form, once in a calendar year or at the time of change of *headquarters* that he is not residing in Government accommodation or rent free accommodation allotted to him or any member of his *family* by any Department or *Organization* under Haryana Government or any other Government at a place upto twenty kilometers outer limit of the municipal limits of the place of posting.

(2) The house rent allowance of a Government employee shall be determined as per the rate of—

   (a) place of posting if he is residing upto twenty kilometers outer limit of the municipal limits of the city of place of posting; or

   (b) place of posting or actual residence, whichever is less, if he is residing at a place which is at a distance more than twenty kilometers outer limit of the municipal limits of place of posting;

   irrespective of the fact that the actual residence is in the territory of the neighbouring State.

Note.— A Government employee residing in rented house shall be entitled to house rent allowance upto the amount of actual rent paid or as per rate admissible under these rules, whichever is less.

(3) At present the rate(s) of house rent allowance are as under:-

Sl. No.	Census of 2011 of the city/town of place of posting or actual residence	Classification of cities/ towns	Rates of HRA as % of emoluments (including NPA)
1	50 lakhs and above	X	30 %
2	5 lakhs but less than 50 lakhs	Y	20 %
3	Less than 5 lakhs	Z	10 %

Note.— House rent allowance shall be admissible to all if more than one member of a family are residing together in one and the same own house.

Certificate

1.   I certify that no Government accommodation or rent free accommodation has been allotted to me or my spouse by any Department or Organization under Haryana Government or any other Government upto 20 kms outer limits of the Municipal limit of place of my posting.

2.   I Certify that I am not residing in a Government accommodation or rent free accommodation allotted to any member of my family, by any Department or Organization under Haryana Government or any other Government upto 20 kms. outer limits of the Municipal limit of place of my posting.

3.   I certify that I am residing in a rented house and have paid Rs. _____ as rent for the month of _____ for House No._____ Street_____ Sector_____ City_____ .

4.   I certify that I am residing in own house, i.e. in a house owned by me/ my spouse/son/daughter/parents/grand-parents/parents-in-law, House No. _____ Sector/Street ·_____ City_____ .

Date : _____   (Signature) _____

                                        Designation_____

15.   Entitlement of house rent allowance on transfer.—

A Government employee who, on transfer, has been permitted to retain Government accommodation at the old station shall be entitled to house-rent allowance in respect of the new station, if otherwise admissible, irrespective of the fact whether he has been permitted by the competent authority to retain the Government accommodation, if any, at old station on payment of normal rent or penal rent.

16.   House rent allowance in case of death while in service.—

In case of death while in service, the family of deceased Government employee shall be entitled to—

(a)   house rent allowance for a period of one year at the rate drawn immediately before the death; or

(b)   retain Government accommodation for one year on payment of normal licence fee.

No. 6/2/2024-5HR-I
HARYANA GOVERNMENT
HUMAN RESOURCES DEPARTMENT
(Human Resources-I Branch)

Dated: Chandigarh, the 13th June, 2024.

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments in the State of Haryana.
3. The Managing Directors/ Chief Administrators of all the Boards/ Corporations in the State of Haryana.
4. The Registrar of Punjab and Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners in the State of Haryana.

Subject: - Grant of promotions to the regularised employees of 2014 policies in pursuance of the Hon'ble Apex Court interim order dated 06.02.2024 in SLP(C) No. 27349 of 2018 titled as "Madan Singh and others Vs State of Haryana and another" alongwith connected matters including SLP No. 31566 of 2018-State of Haryana versus Yoesh Tyagi and another.

......

Sir/Madam,

The undersigned is directed to invite your attention to the para 3(a) of the Government instructions bearing No. 6/29/2019-1GS-I, dated 18.06.2020 vide which it was decided to withhold the promotional benefits of employees who were regularised under regularisation policy of 2014 in pursuance of interim orders of the Apex Court dated 26.11.2018 in SLP No. 31566 of 2018 titled as "State of Haryana and others Vs Yogesh Tyagi and another".

2. Now, the Apex Court vide interim orders dated 06.02.2024 in SLP(C) No. 27349 of 2018 titled as "Madan Singh and others Vs State of Haryana and another" tagged with various SLPs has directed that promotions of employees who were regularised under regularisation policy of 2014 will be subject to the outcome of the present appeals.

3. The matter has been re-considered by the State Government in the light of above interim orders dated 06.02.2024 of the Apex Court and it has now been decided to substitute para-3(a) of instructions bearing No. 6/29/2019-1GS-I, dated 18.06.2020 with the following para:-

"3(a). The employees regularised under the regularisation policies of 2014 will be entitled for promotions subject to the final outcome of the above pending SLPs in the Apex Court."

These instructions may be brought to the notice of all concerned for strict compliance in letter and in spirit.

Yours faithfully,

Tilak Ram.
Superintendent Human Resources-I,
for Chief Secretary to Government Haryana.

Endst. No. 6/2/2024-5HR-I   Dated, Chandigarh the 13th June, 2024.
A copy is forwarded to the following or information and necessary action:-

1. The Principal Accountant General (Audit/A&E), Haryana, Chandigarh.
2. The Registrar of all the Universities of the State of Haryana.
3. The Secretary, Haryana Public Service Commission/Haryana Staff Selection Commission, Panchkula, Haryana.

Tilak Ram
Superintendent Human Resources-I,
for Chief Secretary to Government Haryana.

HARYANA GOVERNMENT
GENERAL ADMINISTRATION DEPARTMENT
General Services-I Branch

Dated: Chandigarh, the 18th June, 2020

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of the Departments in the State of Haryana.
3. All the Divisional Commissioners in Haryana.
4. All the Deputy Commissioners in Haryana.
5. All the Registrar of Universities of Haryana.
6. All the Managing Directors/ Chief Administrators of all the Boards/Corporations in Haryana State.

Subject: - Grant of promotion and other benefits to the regularized employees in pursuance of the Regularization Policies, 2014- Clarification.

Sir/Madam,

I am directed to invite your kind attention on the subject cited above and to say that in CWP No. 17206 of 2014 titled as Yogesh Tyagi & Ors. Vs. State of Haryana & Ors., the Division Bench of Hon'ble High Court, by its judgment dated 31.05.2018 quashed all the regularization policies issued by the State of Haryana in the year 2014. In an appeal filed by State of Haryana in SLP No. 31556 of 2018, the Hon'ble Supreme Court, vide an interim order dated 26.11.2018, directed to maintain the status quo.

2. Various Departments have been seeking advice whether promotions and other benefits like Child Care Leave/ Child Education Allowance/ LTC/ Annual Increment etc. can be granted to the employees who were regularized under the Regularization policies of 2014.
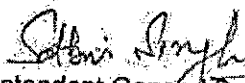
3. This matter has been considered by the Government and after thorough examination it has been decided that:-

(a) Promotions will be clearly in contempt of the order of status quo dated 26.11.2018. Hence, promotional benefit may be withheld till further orders of the Hon'ble Supreme Court. The promotion of persons junior to the regularized employee shall be made subject to final decision of the Hon'ble Supreme Court.

(b) Other benefits such as Child Care Leave/ Children Education Allowance/ LTC/ Annual Increment etc. may be granted, if otherwise admissible.

4. All concerned are directed to take necessary action in the light of the above clarification.

Yours faithfully,

Superintendent General Services-I,
for Chief Secretary to Government Haryana.

Endst. No. 6/29/2019-1GS-I   Dated: Chandigarh, the 18th June, 2020

A copy is forwarded to the Principal Accountant General (Audit/A&E), for information.

Minutes of meeting of the Committee constituted by the Vice-Chancellor held on 08.04.2024 at 03:00 p.m. in the Committee Room of the Registrar, M.D. University Rohtak to revisit the recommendations of its meeting held on 15.01.2024 regarding framing terms and conditions for allotment of University accommodation to the employees engaged though outsourcing policy Part-II and HKRN in the light of the Reso. No. 1(58) of Executive Council dated 30.10.2023.

Following were present:-

1.	Prof. A.S. Maan, Dean Academic Affairs	- Convener -
2.	Prof. Vineeta Shukla, Dept of Zoology	- Member
3.	Prof. Gulshan Lal Taneja, Registrar, M.D.U, Rohtak	- Member
4.	Prof. Randeep Rana, Dept. of English & Foreign Languages	- Member
5.	President MDU Non-Teaching Employees Association	- Member
6.	Sh Narender Kumar, Dy. Superintendent, Nominee, In-charge (Estate)	

The Committee discussed and recommended as under:

1. The allotment of Type-I old houses (near waterworks), if remain vacant due to no interest evinced by regular employees and employees on deputation, will be made to the persons engaged under Outsourcing Policy Part-II and HKRN by the Vice-Chancellor.

2. Such allotments shall be initially for a period of 11 months or 31st March, whichever is earlier, and will be reviewed subsequently by the General Administration Branch and subject to the approval of the Vice-Chancellor.

3. Each allottee shall be required to deposit one month advance of monthly charges through University receipt from 1st to 10th of each month failing which penal monthly charges at the rate of Rs. 5,000/- per month may be levied.

4. Such employees will be liable to pay monthly charges @ of 10% of the Gross Salary subject to minimum of Rs. 2,000/- (including water charges) and electricity charges on actual basis.

5. All such allottees shall be bound to vacate the accommodation within a period of 30 days, if required. The decision of the University shall be binding and final and shall in no way be required for assigning any reason thereof.

6. The prospective allottees shall be required to submit an undertaking to the effect that they accept the condition numbers on 2, 3, 4 & 5.

Meeting ended with a vote of thanks to the Chair.

(A.S. Maan)   (Vineeta Shukla)   (Gulshan Lal Taneja)
                        08/4/24   08/04/24

(Randeep Rana)   (Raj Kumar)   (Narender Kumar)
                                                    8/4/24

Qualifications for the posts of Assistant Professor in Management and Pharmaceutical Sciences

i) (a) Management

Bachelor's Degree in any discipline and Master's degree in Business Administration / PGDM/ C.A/ ICWA/ M.Com with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.

(b) Pharmacy

B.Pharm. and M.Pharm. in the relevant specialization with First Class or equivalent in any one of the two degrees.

ii) Provided that for appointment to the post of Assistant Professor and equivalent positions pertaining to disciplines in which the National Eligibility Test (NET), conducted by the University Grants Commission or Council of Scientific and Industrial Research as the case may be, or State level Eligibility Test (SLET) or the State Eligibility Test (SET), conducted by bodies accredited by the UGC for the said purpose, qualifying in NET/SLET/SET shall be an additional requirement, subject to exemption to Ph.D. Candidates as per UGC Regulations.

Criteria for shortlisting and selection of eligible candidates for appointment to the post of Assistant Professor in discipline of Management/Pharmaceutical Science in the University

1. Criteria for shortlisting

S. No.	Academic Record	Score		
1.	Graduation	80% & Above = 15	60% to less than 80% = 13	
2.	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	
3.	M. Phil. (Only upto the Academic Session allowed by the UGC)	60% & above=07	55% to less than 60% =05	Maximum - 30 marks
4.	Ph.D.	30		
5.	NET with JRF	07		Maximum – 07 marks
	NET	05		
	SLET/SET	03		
6.	*Research Publications	10 (Max.)		
	g. SCOPUS/Web of Science	03 marks / publication		
	h. UGC CARE list w.e.f. 14th June 2019/ Publications prior to 14th June, 2019 in peer reviewed or UGC old listed journals	02 marks / publication		
7.	Teaching / Post Doctoral Experience (2 marks for one year each)#	10		
8.	Awards	Maximum – 03 marks		
	International./ National level (Awards given by International Organizations/ Government of India/ Government of India recognized National Level Bodies)	03		
	State-Level (Awards given by State Government)	02		

 # If the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately. The candidates are required to submit Form No.16 or the salary statement issued by the employer and supported by the Bank Statement for the claimed period as proof of the experience in addition to the experience certificate.

On the basis of score as per above Table, the top 20+5n candidates will be shortlisted for n (n=1,2,3,...) posts, for example, 25 for single post and 30,35,40... for 2,3,4,... posts, respectively. In case of tie of the score with the lowest qualified candidates, all such candidates having same score shall also be included in the list of shortlisted candidates.

In case of number of candidates is less than 20+5n (for n=1,2,3... posts), all such candidates will be deemed to be shortlisted for interview. The process shall not be carried forward if the number of candidates is less than 3.

Further, the process of shortlisting / selection will be carried out for filling up only that many advertised posts which satisfy atleast 1:3 ratio for advertised number of posts to the number of eligible candidates e.g. If there are 7 applicants for three advertised posts, then selection shall be made only against two posts.

Note:
*Criteria for Calculation of Marks for Joint Publication(s)(Research Papers/Books): Of the total score for the relevant category of publications by the concerned applicant the First/Principal author/ Corresponding author would share 70% of the total value of publication and remaining 30% of the total value of publication for each of other authors. For example, if the total score for a publication is 02(say), then the. first/principal author/corresponding author would get 1.4 marks each and the other authors would get 0.6 marks each. However, the marks for research paper(s) published will be considered only if the candidate will submit authentic proof for the same up to the last day of the receipt of the applications.

2. **Selection of shortlisted candidates for Management/Pharmaceutical Science:**

The shortlisted candidates shall appear before the selection committee having composition as per Statute – 22 of M. D. University Act.

The selections shall be based on the performance in the interview by assessing the following:

Sr. No.	Component	Weightage
(vii)	Subject Knowledge & Research Aptitude	50%
(viii)	Presentation, Communication Skills & ICT Knowledge	30%
(ix)	Overall Personality	20%

Note: The candidates failing to secure atleast 50% marks in the performance of the interview will not be considered suitable for selection.

Ref.No. 14-163/2021-PCI/1342

2 9 MAY 2024

All institutions approved by Pharmacy Council of India –

U/s 12 of the Pharmacy Act –
For conduct of course.
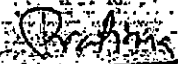
Sub.- Follow the rule and regulations of UGC and State Government.

Sir/Madam,

With reference to the subject cited above, I am directed to inform that subject cited issue was considered by 406th Executive Committee of the PCI in its meeting held in March, 2024, decision of which decided to write to pharmacy institutions to follow the rule and regulations of UGC and State Government in toto.

This is for your information and necessary action.

Yours faithfully

(Pratima Tiwari)
Deputy Secretary

भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

भारतीय भेषजी परिषद्

अधिसूचना

नई दिल्ली, 11 नवम्बर, 2014

सं. 14-163/2010-भा.भे.परि.—भेषजी अधिनियम, 1948 (1948 का 8) की धारा 10 और 18 द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए भारतीय भेषजी परिषद्, केन्द्रीय सरकार के अनुमोदन से निम्नलिखित विनियम बनाती है, अर्थात्—

1. संक्षिप्त नाम तथा प्रारम्भ—

   - इन विनियमों को "भेषजी संस्थानों में शिक्षकों की न्यूनतम योग्यता विनियम, 2014" कहा जाएगा।

   - ये सरकारी राजपत्र में प्रकाशित होने की तारीख से लागू होंगे।

2. उद्देश्य —

   - भेषजी संस्थानों के विभिन्न विभागों द्वारा डिप्लोमा, स्नातक एवं स्नातकोत्तर स्तर पर प्रदान की जा रही शिक्षा के स्तर को बनाए रखने के लिए भेषजी शिक्षकों की नियुक्ति के लिए निर्धारित योग्यताएं एवं अनुभव।

3. शिक्षक की नियुक्ति के लिए न्यूनतम योग्यताएं—

   - डिप्लोमा, स्नातक एवं स्नातकोत्तर शिक्षा प्रदान करने वाले भेषजी कॉलेजों अथवा संस्थानों के विभिन्न विभागों में शिक्षकों की नियुक्ति के लिए न्यूनतम योग्यताएं तथा अनुभव भारतीय भेषजी परिषद् द्वारा समय-समय पर निर्धारित की जाएंगी जो वर्तमान में निम्नलिखित अनुसूची के अनुसार निर्धारित है :—

अनुसूची

प्रत्येक नियोक्ता प्राधिकरण, भेषजी महाविद्यालय अथवा संस्थान में, शिक्षक के पद पर नियुक्ति से पूर्व निम्नलिखित मानदण्डों का पालन करेगा —

(i) सभी भेषजी शिक्षक भेषजी अधिनियम, 1948 की धारा 12 के अंतर्गत भारतीय भेषजी परिषद् द्वारा अनुमोदित परीक्षा प्राधिकरण (विश्वविद्यालय) से प्राप्त भारतीय भेषजी परिषद् द्वारा मान्य बुनियादी भेषजी उपाधि रखते हों ;

(ii) अभ्यर्थी राज्य भेषजी परिषद् के भेषज पंजीकरण रजिस्टर में पंजीकृत होना चाहिए;

(iii) नियोक्ता प्राधिकरण, भारतीय भेषजी परिषद् द्वारा समय-समय पर अनुमोदित एवं अधिसूचित समतुल्य योग्यता प्राप्त अभ्यर्थियों के अभ्यर्थीकरण पर भी विचार कर सकता है।

(iv) शैक्षणिक पदों के नाम, शैक्षणिक योग्यताऐं एवं अध्यापन/अनुसंधान/औद्योगिक अनुभव जो शैक्षणिक पदों के लिए आवश्यक है, अनुसूची की तालिका में दर्शाये गये हैं।

(v) सभी शैक्षणिक संकाय पूर्णकालिक होने चाहिए सिवाय गणित एवं सांख्यिकी, बेसिक इलैक्ट्रोनिक्स, कम्प्यूटर, ऐपलिकेशन, फार्मास्यूटिक्ल बिजिनेस मैनेजमैन्ट, इंजिनियरिंग ड्राईंग और पैथोलोजी इत्यादि जहां अंशकालिक शैक्षणिक स्टाफ की अनुमति होगी।

(vi) भारतीय भेषजी परिषद् द्वारा मान्य एम.फार्म./फार्म.डी या विद्यावाचस्पति की योग्यता रखने वाले केवल यही शिक्षक जिन्होंने बी.फार्म पाठ्यक्रम की पढ़ाई भारतीय भेषजी परिषद् द्वारा भेषजी अधिनियम, 1948 की धारा 12 के अंतर्गत अनुमोदित संस्थान से की है, भेषजी शिक्षक समझे जाएंगे।

(vii) केवल यही शिक्षक जो एम.फार्म./फार्म.डी पास करने के बाद किसी अनुमोदित/मान्यताप्राप्त कॉलेज में कम से कम पांच वर्ष का अध्यापन अनुभव अथवा विद्यावाचस्पति के बाद तीन वर्ष का अध्यापन अनुभव रखते हों, स्नातकोत्तर भेषजी शिक्षक समझे जाएंगे।

(viii) भेषजी विभागों/कॉलेजों/संस्थानों में कार्य कर रहे शिक्षण संकाय के वेतनमान राज्य सरकार/विश्वविद्यालय अनुदान आयोग/अखिल भारतीय तकनीकी शिक्षा परिषद् द्वारा समान श्रेणी के पदों के लिए निर्धारित वेतनमान से कम नहीं होंगे।

(ix) कोई भी शिक्षक जो किसी अनाचार या दुर्व्यवहार अथवा अनैतिक कार्य में लिप्त पाया जाता है उसे भारतीय भेषजी परिषद् द्वारा अनुमोदित संस्थान में अध्यापन से तीन साल के लिए बहिष्कृत किया जाएगा। इसकी एक रिपोर्ट, भेषजी अधिनियम, 1948 की धारा 36 के अंतर्गत कार्यवाही के लिए राज्य भेषजी परिषद् को भी भेजी जाएगी।

(x) शिक्षक जो एक ही समय में एक जगह से अधिक जगह कार्य करेगा उसके विरुद्ध निम्नलिखित अनुशासनात्मक कार्यवाही की जाएगी --

(क) यदि वह एक से अधिक भेषजी संस्थानों में शैक्षणिक कार्य करता हुआ पाया जाएगा तो उसे भारतीय भेषजी परिषद् द्वारा अनुमोदित भेषजी संस्थान में अध्यापन से तीन साल के लिए बहिष्कृत किया जाएगा तथा भारतीय भेषजी परिषद् द्वारा उसे शिक्षक/स्नातकोत्तर शिक्षक के रूप में मिली मान्यता वापस ले ली जाएगी।

(ख) यदि वह भेषजिक उद्यम/विक्रय अथवा भेषजी संस्थान और उद्यम के किसी विभाग में कार्य करता पाया जाता है तो इसकी रिपोर्ट केन्द्रीय/राज्य औषधि नियंत्रण विभाग को ड्रग्स एण्ड कॉस्मेटिक्स एक्ट, 1940 के अंतर्गत कार्यवाही के लिए भेजी जाएगी।

(ग) यदि वह समुद्रपार किसी एजेंसी में कार्यरत है तो उसकी एक रिपोर्ट विदेश मामलों के मंत्रालय को उपयुक्त कार्यवाही के लिए भेजी जाएगी।

(घ) ऐसे सभी मामले राज्य भेषजी परिषद् को भेषजी अधिनियम, 1948 की धारा 36 के अंतर्गत नाम हटाने की कार्यवाही हेतु भेजे जाएंगे।

(xi) नियोक्ता भेषजी संस्थान यह सुनिश्चित करेंगे कि उनके द्वारा नियुक्त कोई भी शिक्षक एक ही समय में एक से अधिक जगह कार्य नहीं कर रहा है। इस संबंध में यदि भेषजी संस्थान स्टाफ डिक्लेरेशन फार्म में गलत जानकारी भरता है तो भेषजी अधिनियम, 1948 की धारा 13 के अंतर्गत उसके विरुद्ध कार्यवाही की जाएगी।

(xii) एक भेषजी शिक्षक किसी भेषजी कॉलेज में एक शैक्षणिक सत्र (1 जुलाई से अगले कलैन्डर वर्ष 30 जून तक) में एक बार ही शिक्षक गिना जाएगा। जो व्यक्ति पहले ही किसी भेषजी कॉलेज के शैक्षणिक सत्र विशेष में एक बार शिक्षक गिना जा चुका है वह दुबारा भेषजी शिक्षक के रूप में किसी अन्य भेषजी संस्थान में उसी शैक्षणिक सत्र में शिक्षक नहीं गिना जाएगा।

तालिका

भेषजी महाविद्यालयों/संस्थानों में शैक्षणिक पदों के लिए न्यूनतम शैक्षणिक योग्यताऐं, अध्यापन, अनुसंधान एवं उद्यम अनुभव की न्यूनतम आवश्यकताऐं

I. डिप्लोमा पाठ्यक्रमः

पद का नाम	शैक्षणिक योग्यता	अध्यापन/अनुसंधान/उद्यम अनुभव
प्राचार्य/निदेशक/संस्थान प्रमुख/विभागाध्यक्ष	भेषजिक विज्ञान के किसी विषय में भारतीय भेषजी परिषद् द्वारा मान्य स्नातकोत्तर योग्यता अथवा भारतीय भेषजी परिषद् द्वारा मान्य फार्म.डी योग्यता	आवश्यक भारतीय भेषजी परिषद् द्वारा अनुमोदित/मान्यता प्राप्त भेषजी महाविद्यालय में 5 वर्ष का अध्यापन अनुभव।

		वांछनीय
		किसी जिम्मेदारी के पद पर प्रशासनिक कार्य का अनुभव
प्रवक्ता (भेषजी विषय)	भारतीय भेषजी परिषद् द्वारा मान्य एम.फार्म./फार्म.डी अथवा भारतीय भेषजी परिषद् द्वारा मान्य बी.फार्म. (i) एक व्यक्ति जिसके पास एम.बी.बी.एस. की योग्यता है उसे अनाटॉमी एण्ड फिजियोलॉजी तथा बॉयो-कैमिस्ट्री एण्ड क्लिनिकल पैथोलॉजी विषयों के लिए प्रवक्ता के पद पर विचार किया जा सकता है। (ii) एक व्यक्ति जिसके पास एम.एस.सी. (गणित) की उपाधि है अंशकालिक प्रवक्ता (गणित) के पद के योग्य होगा।	─── आवश्यक 3 वर्ष का व्यावसायिक अनुभव।
	(iii) एक व्यक्ति जिसके पास एम.एस.सी. (जूलॉजी) अथवा एम.एस.सी. (बॉटनी) की उपाधि है अंशकालिक प्रवक्ता (बॉयोलॉजी) के पद के लिए योग्य होगा। (iv) एक व्यक्ति जिसके पास बी.ई.(सी.एस.) अथवा एम.सी.ए. की उपाधि है अंशकालिक प्रवक्ता (संगणक विज्ञान) के पद के योग्य होगा।	

II. बी.फार्म/फार्म.डी/स्नाकोत्तर भेषजी पाठ्यक्रम ─

निदेशक/आचार्य/संस्थान प्रमुख	प्रथम श्रेणी में बी.फार्म उपाधि के साथ भेषजी में विशेषज्ञता की संगत शाखा में स्नाकोत्तर उपाधि (एम.फार्म) या फार्म.डी (योग्यता भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए) के साथ भेषजी के किसी भी विषय में विद्यावाचस्पति की उपाधि (विद्यावाचस्पति की उपाधि भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए)।	आवश्यक भारतीय भेषजी परिषद् द्वारा अनुमोदित/मान्यता प्राप्त भेषजी महाविद्यालय में आचार्य/विभागाध्यक्ष के रूप में 5 वर्ष के साथ कुल 15 वर्ष का अध्यापन अथवा अनुसंधान कार्य का अनुभव। वांछनीय किसी जिम्मेदारी के पद पर प्रशासनिक कार्य का अनुभव।
आचार्य	प्रथम श्रेणी में बी.फार्म उपाधि के साथ भेषजी में विशेषज्ञता की संगत शाखा में स्नाकोत्तर उपाधि (एम.फार्म) या फार्म.डी (योग्यता भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए) के साथ भेषजी के किसी भी विषय में विद्यावाचस्पति की उपाधि (विद्यावाचस्पति की उपाधि भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए)।	आवश्यक भारतीय भेषजी परिषद् द्वारा अनुमोदित/मान्यता प्राप्त भेषजी महाविद्यालय में सह आचार्य के रूप में 5 वर्ष के साथ कुल 10 वर्ष का अध्यापन अथवा अनुसंधान कार्य का अनुभव।
सह-आचार्य	प्रथम श्रेणी में बी.फार्म उपाधि के साथ भेषजी विशेषज्ञता की संगत शाखा में स्नाकोत्तर उपाधि (एम.फार्म) (योग्यता भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए)। भारतीय भेषजी परिषद् द्वारा मान्य फार्म.डी की उपाधि धारक भी पैथोफिजियोलॉजी, फार्माकोलॉजी और फार्मेसी प्रैक्टिस विषयों में सह आचार्य के पद के लिए योग्य होगा। आचार्य के पद की पात्रता के लिए सह आचार्य को 7 वर्ष के अन्दर भेषजी के किसी भी विषय में	भारतीय भेषजी परिषद् द्वारा अनुमोदित/मान्यता प्राप्त भेषजी महाविद्यालय में सहायक आचार्य या समतुल्य के रूप में 3 वर्ष का अध्यापन अथवा अनुसंधान का अनुभव।

	भारतीय भेषजी परिषद् द्वारा मान्य विद्यावाचस्पति की उपाधि प्राप्त करनी होगी।	
प्रवक्ता/सहायक आचार्य	प्रथम श्रेणी में बी.फार्म उपाधि के साथ भेषजी विशेषज्ञता की संगत शाखा में स्नाकोत्तर उपाधि (एम.फार्म) (योग्यता भारतीय भेषजी परिषद् द्वारा मान्य होनी चाहिए)। भारतीय भेषजी परिषद् द्वारा मान्य फार्म.डी. उपाधि धारक भी पैथोफिजियोलॉजी, फार्माकोलॉजी और भेषजी प्रैक्टिस विषयों के लिए प्रवक्ता/सहायक आचार्य के पद के लिए योग्य होगा।	भारतीय भेषजी परिषद् द्वारा अनुमोदित/मान्यता प्राप्त भेषजी महाविद्यालय में 2 वर्ष के अध्यापन अनुभव के बाद प्रवक्ता को सहायक आचार्य के रूप में रि-डेज़िगनेट किया जाएगा।

टिप्पणी:   (I)   शिक्षा अधिनियम, 1991, फार्म.डी विनियम 2008 अथवा भारतीय भेषजी परिषद् द्वारा अनुमोदित अन्य दस्तावेजों में निहित बातों के होते हुए भी, भेषजी शिक्षण संकाय की न्यूनतम योग्यताएँ तथा अनुभव इन विनियमों में उल्लेखित योग्यताओं और अनुभव के अनुसार होंगे तथा इन विनियमों के सरकारी राजपत्र में प्रकाशित होने की तारीख से प्रभावी होंगे।

        (II)   नियमित रूप से कार्य कर रहे मौजूदा शिक्षण संकाय इन विनियमों से प्रभावित नहीं होगा। तथापि ऐसी शिक्षण संकाय की पदोन्नति इन विनियमों के अनुसार ही होगी।

        (III)   यदि स्नातकोत्तर स्तर पर श्रेणी या वर्ग नहीं दिया जाता, तो न्यूनतम 60% अग्रीगेट अंक या संचयी ग्रेड प्वाइन्ट औसत को प्रथम श्रेणी के समकक्ष या प्रथम श्रेणी या वर्ग, जैसा भी हो, के समतुल्य माना जायेगा।

        (IV)   नियमित रूप से कार्य कर रहा मौजूदा शिक्षण संकाय किसी भी अन्य भेषजी महाविद्यालय/संस्थान में उसी पद पर नियुक्त किया जा सकता है जिस पद से वे सेवानिवृत्ति/कार्यभारमुक्त हुए थे, यथापि, ऐसे शिक्षकों की पदोन्नति इन विनियमों के अनुसार विनियमित होगी।

अर्चना मुदगल, निबन्धक-एवं-सचिव,
[विज्ञापन III/4/असा./101/14]

PHARMACY COUNCIL OF INDIA

NOTIFICATION

New Delhi, the 11th November, 2014

No. 14-163/2010-PCI.—In exercise of the powers conferred by Sections 10 and 18 of the Pharmacy Act,1948 (8 of 1948), the Pharmacy Council of India, with the approval of the Central Government, hereby makes the following regulations; namely—

1. **Short title and commencement—**

   - These regulations may be called the "Minimum Qualification for Teachers in Pharmacy Institutions Regulations, 2014".

   - They shall come into force from the date of their publication in the Official Gazette.

2. **Objectives—**

   - Appointment of pharmacy teachers with prescribed qualifications and experience in various departments of a pharmacy institution imparting diploma, graduate and post-graduate education to maintain the minimum standard of teaching.

3. **Minimum qualifications for appointment as a teacher—**

   - Minimum qualification and experience for appointment as a teacher in various departments of a pharmacy college or institution imparting diploma, graduate and post-graduate education shall be as prescribed by the Pharmacy Council of India (PCI) from time to time and presently as specified in the Schedule given below—

THE SCHEDULE

Every appointing authority, before making an appointment to a teaching post in a pharmacy college or institution, shall observe the following norms— .

    (i)   All pharmacy teachers must possess a basic degree recognized by the Pharmacy Council of India in pharmacy obtained from an examining authority (University) approved by the Pharmacy Council of India under section 12 of the Pharmacy Act, 1948;

(ii)   The candidate should be registered in the register of pharmacists maintained by a State Pharmacy Council;

(iii) The appointing authority can also consider the candidatures of the holders of equivalent qualifications approved and notified by the Pharmacy Council of India from time to time:

(iv)   The names of the teaching posts, academic qualifications and the teaching/research/industry experience required for each teaching post are given in the table annexed to the Schedule.

(v)   All teaching faculty shall be full time except in respect of the subjects like Mathematics and Statistics, Basic Electronics, Computer Applications, Pharmaceutical Business Management, Engineering Drawing and Pathology etc. where part-time teaching staff shall be permitted.

(vi)   Only those teachers with M.Pharm/Pharm.D or Ph.D qualifications recognized by the Pharmacy Council of India who have undergone B.Pharm course from an institution approved by the Pharmacy Council of India under Section 12 of the Pharmacy Act,1948 shall be recognised as pharmacy teachers.

(vii) Only those teachers who possess at least five years teaching experience obtained in approved/recognized Pharmacy College after passing M.Pharm/Pharm.D course or three years teaching experience after Ph.D shall be recognized by the PCI as post—graduate pharmacy teachers.

(viii) The scale of pay of the teaching faculty working in pharmacy departments/colleges/institutions shall not be less than the scale of pay prescribed by the State Govt./UGC /AICTE for similar category of posts.

(ix)   Any teacher who is found to be involved in malpractices or guilty of misconduct or misdemeanour shall be debarred from teaching in an institution approved by the Pharmacy Council of India for a period of three years. A report in the matter shall also be sent to the State Pharmacy Council for taking action under Section 36 of the Pharmacy Act,1948.

(x)   A teacher working at more than one place simultaneously shall render himself liable to disciplinary action in the following manner :—

   (a) He will be derecognized as a pharmacy teacher/PG teacher by the PCI and will be debarred from teaching in a pharmacy institution approved by the PCI for a period of three years if he is found teaching in more than one pharmacy institution.

   (b) A report will be sent to the Central/State Drugs Control Deptt. for taking action under the Drugs & Cosmetics Act, 1940 if he is working in a pharmaceutical industry/sales or any other department of a pharmacy institution and industry.

   (c) The matter will be referred to the Ministry of External Affairs for appropriate action if he is working with any agency overseas.

   (d) In all such cases, the matter will be taken up with the State Pharmacy Council for taking action under Section 36 of the Pharmacy Act,1948 for deletion of his name from the State Pharmacy Register.

(xi)   The employer Pharmacy Institution shall be responsible to ensure that the faculty employed by it as teacher is not working simultaneously in any other institution. In case the employer Pharmacy institution submits false Staff Declaration Form (SDF) in this regard then action shall be taken against it under Section 13 of the Pharmacy Act, 1948.

(xii) A Pharmacy teacher shall be considered teacher in one Pharmacy College in one academic year (1st July to 30th June of next calendar year). In case the person was already considered teacher during particular academic year in any Pharmacy College, he shall not be counted/considered as teacher in other institution in same academic year.

TABLE

MINIMUM REQUIREMENTS OF ACADEMIC QUALIFICATIONS, TEACHING, RESEARCH AND INDUSTRY EXPERIENCE FOR TEACHING POSTS IN PHARMACY COLLEGES/INSTITUTIONS

I. Diploma course:

Name of the Post	Academic qualification	Teaching/Research/Industry Experience
Principal/Director/ Head of Instt./ Head of Deptt.	PCI recognized Post Graduate qualification in any discipline of pharmaceutical sciences. OR PCI recognized Pharm.D	**Essential** 5 years teaching experience in PCI approved/recognized Pharmacy College. **Desirable** Administrative experience in a responsible position.

Lecturer (Pharmacy subjects).	PCI recognized M.Pharm/ Pharm.D OR PCI recognized B.Pharm (i) A person holding M.B.B.S. qualification can be considered for the post of Lecturer in the subjects of Anatomy & Physiology and Bio-Chemistry & Clinical Pathology. (ii) A person holding M.Sc. (Maths) degree shall be eligible for the post of Lecturer (Mathematics) on part-time basis.	**Essential** 3 years professional experience.
	(iii) A person holding M.Sc. (Zoology) or M.Sc. (Botany) degree shall be eligible for the post of Lecturer (Biology) on part-time basis. (iv) A person holding B.E.(C.S.) or MCA degree shall be eligible for the post of Lecturer(Computer Science) on part-time basis.	

II. B.Pharm /Pharm.D/Post graduate course in Pharmacy –

Director/Principal/ Head of Institution	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	**Essential** 15 years experience in teaching or research out of which 5 years must be as Professor/HOD in a PCI approved/ recognized pharmacy college. **Desirable** Administrative experience in a responsible position .
Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy or Pharm.D (Qualifications must be PCI recognized). With Ph.D degree in any of Pharmacy subjects (Ph.D. Qualifications must be PCI recognized).	**Essential** 10 years experience in teaching in PCI approved/ recognized Pharmacy College or research experience out of which 5 years must be as Associate Professor in PCI approved/recognized Pharmacy College. -
Associate Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized).	3 years experience in teaching or research at the level of Assistant Professor or equivalent in PCI approved/ recognized Pharmacy College.

	A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Associate Professor in the subjects of pathophysiology, pharmacology sand pharmacy practice. Associate Professor shall acquire PCI recognized Ph.D in any of Pharmacy subjects within 7 years to become eligible for the post of Professor.	
Lecturer/Assistant Professor	First Class B.Pharm with Master's degree in Pharmacy (M.Pharm) in appropriate branch of specialization in Pharmacy (Qualification must be PCI recognized). A PCI recognized Pharm.D degree holder shall also be eligible for the posts of Lecturer/Assistant Professor in the subjects of pathophysiology, pharmacology and pharmacy practice.	A lecturer will be re-designated as Assistant Professor after 2 years of teaching experience in PCI approved/ recognized Pharmacy College.

Note:

(i) Notwithstanding anything contained in the Education Regulations, 1991, the Pharm.D Regulations, 2008 or any other documents approved by the PCI, the minimum qualification and experience for the teaching faculty in pharmacy shall be as mentioned in these regulations w.e.f. the date of their publication in the Official Gazette.

(ii) The existing teaching faculty working on regular basis shall not be affected. However, promotions of such faculty will be governed by these regulations.

(iii) If a class or division is not awarded at Master level, a minimum of 60 % marks in aggregate or equivalent cumulative grade point average shall be considered equivalent to first class or division, as the case may be.

(iv) The existing teaching faculty working on regular basis can be appointed in any other Pharmacy College/ Institution on the same post from which such faculty member retired / relieved, however, promotions of such faculty member shall be governed by these regulations.

ARCHNA MUDGAL, Registrar-cum-Secy.

[ADVT. III/4/Exty./101/14]

Minutes of the online/offline meeting of the Centre for Internal Quality Assurance (CIQA) Committee held on 28th June, 2023 at 1:00 PM under the Chairmanship of the Vice-Chancellor, Maharshi Dayanand University, Rohtak.

The following members were present:

Vice-Chancellor of the Institution		
1	Prof. Rajbir Singh, Vice Chancellor, M. D. University, Rohtak	Chairperson
Officials from Administration and Finance Departments of HEI		
2	Prof. Surendra Kumar, Dean Academic Affairs, MDU, Rohtak	Member
3	Prof. Gulshan Taneja, Registrar, MDU, Rohtak	Member
4	Dr. Satish Malik, University Librarian, MDU, Rohtak	Member
5	Dr. B.S. Sindhu, Controller of Examination, MDU, Rohtak	Member
6	Dr. G.P. Saroha, Director, UCC, MDU, Rohtak	Member
7	Mr. Mukesh Bhatt, Finance Officer, MDU, Rohtak	Member
Three Senior Teachers of HEI		
8	Prof. K.S. Chauhan, Dept. of Sociology, MDU, Rohtak	Member
9	Prof. A.S. Maan, Dept. of Physics, MDU, Rohtak	Member
10	Prof. Harish Kumar, Dept. of Journalism and Mass Communication, MDU, Rohtak	Member
Head of three Departments or School of Studies offering recognized programs in Open and Distance learning and Online mode		
11	Prof. Sewa Singh Dahiya, Dept. of Public Administration, MDU, Rohtak	Member
12	Prof. Randeep Rana, Dept. of English & Foreign Languages, MDU, Rohtak	Member
13	Dr. Sunita Saini, Dept. of Sanskrit, Pali & Prakrit, MDU, Rohtak	Member
To external experts of Open and Distance Learning and/or Online Education		
14	Prof. Uma Kanjilal, School of Lib. Science, IGNOU, New Delhi	Member
Director, Centre for Internal Quality Assurance		
15	Prof. Narasimhan B, Director, Centre for Internal Quality Assurance	Member Secretary
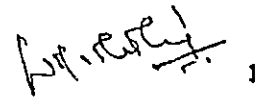
Prof. Rajbir Singh, Vice-Chancellor, MDU welcomed the members to the meeting of Centre for Internal Quality Assurance and placed on record the services and valuable contributions made by the outgoing members and also introduced and welcomed the new CIQA members. He also apprised the members that the University has maintained its position within top 100 Universities (96th Rank in NIRF 2023) consecutively for the last five years. Thereafter, the CIQA deliberated on the agenda at length and resolved the following:

1. Confirmation of the minutes of the meeting of Centre for Internal Quality Assurance Committee held on 18-03-2021.
   The CIQA confirmed the minutes of the meeting held on 18.03.2021.

2. Follow up of Action Taken Report of CIQA held on 18-03-2021.
   The Centre for Internal Quality Assurance Committee noted the action taken report (Annexure-A) submitted by CIQA on the resolutions made in the CIQA meeting held on 18.03.2021 and approved the same.

1

3. Introduction of online PG programmes.

The CIQA has apprised the House that the proposals for following programmes (w.e.f. 2023-24 session) have been submitted to UGC-DEB for consideration by Centre for Distance and Online Education for:

- Bachelor of Arts
- Master of Arts (History)
- Master of Arts (Political Science)
- Master of Arts (Hindi)
- Master of Arts (Economics)
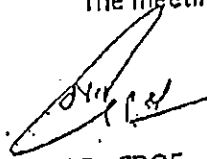- Master of Arts (Public Administration)

4. Introduction of online courses.

The CIQAC recommended the Centre for Distance and Online Education to explore the possibility of offering the following through online mode:

- Certificate and Diploma Programmes
- Multidisciplinary courses
- Value Added Courses

5. Any other item with the permission of the Chair.

a) The Vice-Chancellor suggested that the Director, Centre for Distance and Online Education (CDOE), Controller of Examination and two to three teachers to visit the centres/universities where online examination, Study Learning Materials (SLMs) and e-content development have been followed in ODL and OL mode which will strengthen the ODL and OL education at M.D. University, Rohtak.

b) The CIQAC suggested that an external agency may be hired for conducting proctored examination following the norms of University. Further, the CIQAC suggested that the charges may be collected from the learners opting for such proctored examination.

c) Dr. Uma Kanjilal suggested the following examination reforms:

I. Provision of flexibility in the examination system in the Ordinance for ODL and OL learners i.e. the provision for simultaneous examination for even and odd semesters as well provision for giving the online examination by ODL students.

II. Computer Based Examination at identified centres following the conventional examination pattern which ensure the uniformity in examination system.

The meeting ended with vote of thanks to the Chair.

DIRECTOR - CDOE

DIRECTOR – CIQA

T 2 Singh

VICE CHANCELLOR 13/07/23

2

Proceedings of the meeting of the Committee constituted by the Vice-Chancellor to chalk out the feasibilities with regard to the points related to Distance Education Courses running through Online mode held on 17.10.2023 at 02:00 pm in the Registrar's Committee Room.

The following were present:
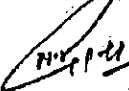
1.	Prof. A.S. Maan, DCDC	Convenor
2.	Prof. Nasib Singh Gill, Director, CDOE	Member
3.	Dr B S Sindhu, COE	Member
4.	Prof. Narasimhan B., Director, IQAC	Member
5.	Prof. Pardeep Ahlawat, Prof. I/C, UCC	Member
6.	Dr G P Saroha, Director, UCC	Member

Prof. Gulshan Lal Taneja, Registrar could not attend the meeting.
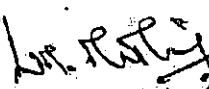
The Director, CDOE shared with the Committee that there are only 122 students who have enrolled till date in all UG and PG courses offered through online mode. The Committee duly noted this limited enrolment and after deliberations recommends the following:

(i)   It will not be feasible to engage an external agency for conducting proctored examinations for students enrolled in Online programs in view of a very limited enrolment in Online programs. Further, the Committee feels that the existing mechanism of online proctoring as was devised during the Covid-19 pandemic for Descriptive exams, if applied rigorously, shall be sufficient. Accordingly, in light of the existing mechanism as reference, the guidelines for Online proctoring annexed at Annexure-A may be implemented. In addition, the online proctoring for UG Examinations offered through online mode may be held at UIET, MDU Rohtak and for PG Examinations, may be held at respective UTDs. The students appearing through online mode of examinations shall have to follow the Standard Operating Procedure (SOP) annexed here as Annexure-B.

(ii)   Considering the hardship faced by the candidates serving in Indian Armed Forces/ Paramilitary Forces/ Police etc. and are enrolled in ODL mode, such candidates may be allowed to appear through online mode of examination upon request of the candidate addressed to the Controller of Examinations/ Conduct Branch well supported by documents as proof of employment. The Online proctoring of such candidates of UG courses may be held at UIET, MDU Rohtak and of PG Courses at respective UTDs.

(iii)   The Committee deliberated upon conduct of Computer Based Examinations at identified Examination Centres in the existing examination format i.e. Descriptive mode and is of considered opinion that such mechanism may not be feasible.
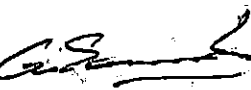
(A S Maan) 02/11/23   (Nasib Singh Gill) 2/XI/2023   (B S Sindhu)

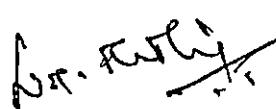(Narasimhan B.) 2/11/23   (Pardeep Ahlawat) 9/11/23   (G P Saroha)

Guidelines for conduct of examinations for the candidates appearing through Online Mode

The following arrangements shall be required to be made for the students appearing in online examinations:
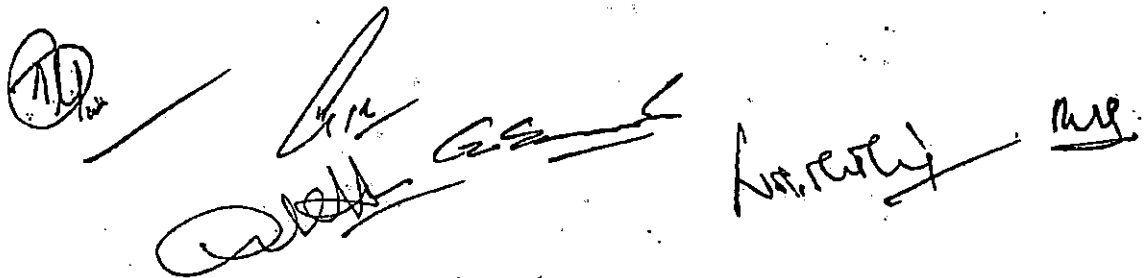
(i) The data of the candidates enrolled in Online programs and of those candidates who are enrolled in ODL courses but have been allowed to appear though Online mode of examination, will be shared by the CDOE and Conduct Branch respectively in the below mentioned format to the Concerned Director/HOD of the UIET/Deptt. where his/her examination centre has been set up well before commencement of examinations:

Roll No.	Name of Examination Centre	Name of the Course	Subject Name	Question Paper ID (QPID of paper will be the same of concerned paper in offline exams)	Authenticated e-mail ID of the student	Mobile No. of the student

(ii) The question papers will be dispatched to the designated examination centers by the Conduct Branch, in sealed box (in printed form). The respective Director/Head will make arrangements to unseal the question paper under his/her presence, 15 minutes prior to the commencement of the examination. After unsealing, the question paper must be scanned to create a PDF file, which will then be shared with the candidates on the email provided by the CDOE.

(iii) The concerned Director/Head will issue directions to the students that they will be required to upload the attempted answer sheet within stipulated time, with an additional hour allocated for scanning and uploading of Answer Sheets in pdf format on the same e-mail id through which they receive the question paper.

(iv) The proctoring in online examinations shall be carried out in the ratio of 1:20 i.e. one Invigilator (equivalent to Asstt. Supdt) per 20 students. Appointment of one Additional Supdt is also allowed for supervising online examinations provided there are more than one Invigilator/Proctor in online examination.

(v) The invigilators put on proctoring duty are required to observe the appearing candidates throughout the examination and scanning time. If a student is cautioned/warned by the Invigilation staff upto maximum 5 times during the examination, then his/her attempt shall be treated as Unfairmeans and his/her paper shall be cancelled. In such cases, the concerned Invigilator shall certify as " Certified that Roll No._____ appearing in the examination_____ on_____in the session_____ was duly warned/cautioned during the examination for more than 5 times) but did not pay heed to the same. Accordingly the attempt falls under the category of UMC." The online screen recording will be preserved by the Institute/Department concerned and the concerned Invigilator will certify on that basis.

(vi) The Head/Director will arrange to preserve the soft copy of the attempted Answer-books of the students date-wise in one folder in compressed form using Winzip/Winrar for the prescribed period i.e. 6 (Six) months after the declaration of the result.

(vii) The Head/Director will arrange to download, take print out, stapled each and every attempted Answer-books and get them packed in a separate bundle alongwith the secrecy memo and arrange to deliver the same to the Secrecy Branch preferably on the day of examination alongwith offline mode answer sheet bundles and in case of any hardship due to any cogent reason will ensure to send the same next day in morning positively.

(viii) The evaluation of Online as well as Offline answer sheets shall be done by the Secrecy Branch.

Standard Operating Procedures for Students appearing in examinations through Online Mode

Pre Exam:

The student will ensure:

1. Availability of sufficient data pack in mobile or proper Internet connection before the commencement of Examination.

2. The availability of the working video camera or web cam, microphone and Internet connectivity (at least 3G speed) on their access device (PC, Laptop, Smartphone). Students will be under Camera Surveillance of Invigilators during examinations.

3. To install Adobe Scan or Microsoft Office Lens in his smartphone and become familiar with its operations to create a single scanned pdf file from multiple pages, if he/she does not have a proper scanner.

4. To learn well before the date of first exam, how to scan the answersheets and create a single pdf file of good readable quality.

5. Arrange for lined/ruled A-4 size sheets to write the answer.

6. To fill the following details on the first page of the paper:

   I The student is required to do the following after joining the meeting and attendance:

   Filling the following details on the first page of the paper:

   a) Univ. Roll No. (in figures):_____ in words
   _____
   b) Class/Semester:_____
   c) Name of the Paper:_____
   d) d) Question Paper ID_____
   e) Total No. of Pages written by candidate:_____
   f) f) Date of Examination:_____
   g) Signature of the student _____
   II All subsequent pages should have Page No., Roll No., Date and Signature marked in middle as shown in specimen answersheet.

During Exam:

1. Will join the video meet at least 15 minutes before the start of examination.

2. To show her/his Admit card and Photo ID on the camera and also pronounce her/his Roll No in the Microphone. **She/he is not allowed to switch off the camera and microphone during the examination.**

3. In case of students who are not visible on the Proctor's screen, their paper may be treated as Cancelled.

4. If any student is found involved in any malpractice(s) during Camera Surveillance, then the examination of the student would be Cancelled.

5. If a student is cautioned/warned by the Invigilation staff upto maximum 5 times during the examination, then his/her attempt shall be treated as Unfairmeans and his/her paper shall be cancelled. In such cases, the concerned Invigilator shall certify as " Certified that Roll No._____ appearing in the examination_____ on _____ in the session _____ was duly warned/cautioned during the examination for more than 5 times) but did not pay heed to the same. Accordingly the attempt falls under the category of UMC." The online screen recording will be preserved by the Institute/Department concerned and the concerned Invigilator will certify on that basis.

6. Download/note down the question paper.

7. Use lined/ruled A-4 size paper in his/her own handwriting (as per specimen).

8. Attempt questions Serial No. wise and mark Page No. on each page.

9. Each question paper should be attempted in maximum 36 lined/ruled pages single side OR 18 sheets both sides.

Post Exam:

1. At the end of the exam, the student has to scan the answersheets using Adobe Scan or Office Lens app and convert all the sheets into a single pdf file.

2. He/she will be required to complete all the process & send the soft copy of his/ her attempted questions in PDF format only through E-mail within an hour on the same email address from which the Question Paper was sent to the student.

3. The quality of such PDF format file is to be ensured by the student such that the contents are readable. In case the file is not readable, then the attempted answersheet shall be treated as Cancelled.

4. The Student must ensure that the overall size of pdf file does not exceed 22 MB. Save file as ddmmyy-RollNo.pdf. The maximum number of answer sheets attempted should not exceed 36.

5. The student at the end of examination shall create a PDF of the attempted questions sequentially and the file name shall be as per example given as under:

E.g. :- ↓

Date of Examination + Roll No. + Session of Examination for example

011223 + 370965 + M ——→ Morning = 011223370965M

011223 + 370965 + E ——→ Evening = 011223370965E

6. The student has to send this pdf file to the same email Id from which she/he received the question paper within 1 hour of the scheduled end of exam.

Specimen Answersheet

Page No. -1

a)   Univ. Roll No. (in figures):1234567 in words: One Two Three Four Five Six Seven

b).   Name of the student:XYZ   c).Class/Semester: M.A 4th Semester

d).   Name of the Paper: Hindi   e). Code of Paper:1001

f).   Total No. of Pages written by candidate:15

g). Date& Session of Exam:01.12.2023 (Morning/Evening)

h).   Sign. of the student_____

Ques. No. 1

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)
'A+' Grade University Accredited by NAAC

Appendix-C/13

Notification and Guidelines regarding conduct of examinations of OL Programs and Special Provision of Online Examinations for ODL Candidates Serving in Armed Forces/Paramilitary Forces/Police Force

The Vice-Chancellor on the recommendations of a Committee has approved the following measures/guidelines for conduct of various Online Learning (OL) and Open and Distance Learning (ODL) programs:

1. The Online proctoring of the examinees enrolled in UG OL (Online Learning) Programs shall be held at UIET, MDU Rohtak and of PG OL Programs, it shall be held at respective UTDs (University Teaching Departments).

2. The candidates serving in the Indian Armed Forces/ Paramilitary Forces/ Police, etc., who are enrolled in Open and Distance Learning (ODL) programs, may also appear in examinations through online mode for which they shall be required to submit a request to the Controller of Examinations/Conduct Branch well before starting of examinations along with relevant documents as proof of employment. The Online proctoring of such examinees of UG Courses shall be held at UIET, MDU Rohtak and of PG Courses, it shall be held at respective UTDs.

3. For implementation of online proctoring and smooth conduct of online examinations, the guidelines attached here at Annexure-A shall be followed.

4. The Candidates appearing through online mode of examinations shall have to follow the Standard Operating Procedure (SOP) annexed here as Annexure-B.

CONTROLLER OF EXAMINATIONS

Endst No: Conduct/AC-II/2023/4807 -14   Dated:'17.11.2023

Copy of the above is forwarded to the following for information and necessary action:
1. Director/Heads of UIET/ Deptt of (Mathematics, Commerce, Hindi, History, Political Science, Public Admn., Economics, English, Sanskrit, Journalism), M.D. University, Rohtak (along with Annexure-A and Annexure-B)
2. Director, CDOE, M.D. University, Rohtak (along with Annexure-A and Annexure-B)
3. The Director, Computer Centre with the request to arrange to upload this notification (along with Annexure-B) on the university website.
4. Director, Public Relations, MDU, Rohtak with the request to issue a press note in this behalf for wide publicity in all leading newspapers.
5. CPA to COE, MDU, Rohtak
6. All branch officers of Examination Wing, MDU, Rohtak
7. PA to COE, for kind information of the Controller of Examinations.
8. Concerned Dealing Assistants, Conduct Branch, M.D. University, Rohtak

Supdt (Conduct) 17/11/23

Appendix-c/114

MINUTES OF THE MEETING OF THE COMMITTEE CONSITUTED BY THE VICE-CHANCELLOR HELD ON 22.04.2024 AT 12.00 NOON IN THE O/O DEAN ACADEMIC AFFAIRS, M.D. UNIVERSITY, ROHTAK TO EXAMINE/ADOPTION THE NOTIFICATION DATED 01.03.2019 OF AICTE REGARDING PAY SCALES, SERVICE CONDITIONS AND MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN TECHNICAL INSTITUTIONS AFFILIATED TO THIS UNIVERSITY
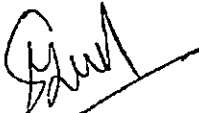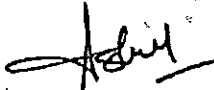
The following members were present:-
1. Dean Academic Affairs/DCDC
2. Director, UIET
3. Director, IMSAR
4. Director, IHTM
5. Head, Deptt. of Computer Science & Applications

The Committee deliberated upon the matter and also considered the letter dated 22.02.2024 issued by the Director General Technical Education Haryana, Panchkula and resolved to adopt and implement the AICTE Gazette notification bearing REGD. No. D.L. 33004/49 dated 01.03.2019 and clarification bearing No. F. No. 61/RIFD/7th CPC/2016-17 dated 16.06.2020 issued by the AICTE regarding Pay Scales, Service Conditions and Minimum Qualifications for appointment of Teachers and other Academic Staff in Technical Institutions affiliated to M.D. University, Rohtak.

(DEAN ACADEMIC AFFAIRS/DCDC)　　　　　　　　DIRECTOR (UIET)

DIRECTOR (IMSAR)　　　　DIRECTOR (IHTM)　　　　HOD (DCSA)

From

Director General
Higher Education Department
(Directorate of Technical Education)
Bays No. 7-12, Sector-4, Panchkula, Haryana.

To

Superintendent,
Maharishi Dayanand University,
Rohtak (Haryana) – 124001

Memo No.: 126 /Colleges

Dated: 22/2/2024

Subject: Regarding supplying of latest qualification for various teaching posts in Engineering, Management an Architecture College/ Institutes.

Kindly refer to your letter no. CB-V(b)/Quali./ 2024/ 20 dated 02.01.2024 on the subject cited above.

In this regard, it is intimated that AICTE has already issued the notification dated 01 03.2019 for pay scales, service conditions and minimum qualifications for the appointment of teachers and other academic staff such as library, physical education and training & placement personnel in technical institutions and measures for the maintenance of standards in technical education – (degree). This is for your kind information and further necessary action, please.

Deputy Director (Colleges)
for Director General, Technical Education
Haryana, Panchkula

भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

अखिल भारतीय तकनीकी शिक्षा परिषद्

अधिसूचना

नई दिल्ली, 1 मार्च, 2019

तकनीकी संस्थाओं में शिक्षकों एवं अन्य शैक्षणिक स्टॉफ जैसे पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण एवं नियोजन कार्मिकों की नियुक्ति के लिए वेतनमान, सेवा शर्तें और न्यूनतम अर्हताएं तथा तकनीकी शिक्षा में मानकों के अनुरक्षण के लिए उपायों पर अभातशिप (डिग्री) विनियम, 2019

फा. सं. 61-1/आरआईएफडी/7वां सीपीसी/2016-17.—अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 (1987 का 52) की धारा 10(छ), (ज) और (झ) के साथ पठित धारा 23 की उपधारा (1) के अंतर्गत प्रदत्त शक्तियों का प्रयोग करते हुए तथा भारत सरकार द्वारा सं. 1-37/2016-टीएस II दिनांक 18 जनवरी 2019 और पश्चात्वर्ती समसंख्यक पत्र दिनांक 29 जनवरी, 2019 और 12 फरवरी, 2019 द्वारा दिए गए अनुमोदन के पश्चात्, अखिल भारतीय तकनीकी शिक्षा परिषद् निम्नलिखित विनियम बनाती है, अर्थात् :

1.0 संक्षिप्त नाम, प्रयोजनीयता और प्रांरभ :

1.1 संक्षिप्त नाम :

इन विनियमों का संक्षिप्त नाम अखिल भारतीय तकनीकी शिक्षा परिषद् तकनीकी संस्थाओं में शिक्षकों एवं अन्य शैक्षणिक स्टॉफ जैसे पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण एवं नियोजन कार्मिकों की नियुक्ति के लिए वेतनमान, सेवा शर्तें और न्यूनतम अर्हताएं तथा तकनीकी शिक्षा में मानकों के अनुरक्षण के लिए उपाय-(डिग्री) विनियम, 2019 है।

1.2 उन संस्थाओं की श्रेणी जिन पर विनियम लागू होते हैं

ये ऐसी प्रत्येक डिग्री स्तरीय तकनीकी संस्था और विश्वविद्यालय जिसमें मानित विश्वविद्यालय भी शामिल हैं, पर लागू होंगे जो तकनीकी शिक्षा प्रदान कर रहे हैं तथा अभातशिप द्वारा अनुमोदित अन्य पाठ्यक्रमों/कार्यक्रमों और परिषद् द्वारा समय-समय पर यथा अधिसूचित विषय-क्षेत्रों को संचालित कर रहे हैं।

1.3 प्रभावी होने की तारीख :

क) वेतन मान और महंगाई भत्ता (डी.ए.) : संशोधित वेतन-मान दिनांक 01.01.2016 से प्रभावी होंगे।

ख) अन्य भत्ते : भत्ते जैसे अवकाश यात्रा रियायत, विशेष प्रतिकर भत्ता, बालक शिक्षा भत्ता, परिवहन भत्ता, मकान किराया भत्ता, प्रतिनियुक्ति भत्ता, गृह निर्माण भत्ता, यात्रा भत्ता आदि उस तारीख से लागू होंगे जैसा केंद्रीय सरकार/संबंधित राज्य सरकार और संघ राज्यक्षेत्र द्वारा समय-समय पर अधिसूचित किया जाए।

1.4   सेवा शर्तों के प्रभावी होने की तारीख

क) अन्य सभी सेवा शर्तें जिनमें योग्यता, अनुभव, भर्ती, प्रोन्नतियां, प्रकाशन, प्रशिक्षण और पाठ्यक्रम की आवश्यकताएं आदि शामिल हैं, इस राजपत्र अधिसूचना की तारीख से प्रभावी होंगी।

ख) 01.01.2016 से इस राजपत्र अधिसूचना के जारी होने तक योग्यताएं, अनुभव, भर्ती, प्रोन्नतियां आदि अखिल भारतीय तकनीकी शिक्षा परिषद् तकनीकी संस्थाओं (डिग्री) में शिक्षकों तथा अन्य शैक्षणिक स्टॉफ के लिए वेतनमान, सेवा शर्तें और अर्हताएं विनियम, 2010 दिनांक 05 मार्च 2010 तथा समय–समय पर जारी पश्चात्वर्ती अधिसूचनाओं द्वारा प्रशासित की जाएंगी।

ग) जो अभ्यर्थी इस राजपत्र के प्रकाशन की तारीख के पश्चात् प्रोन्नति के लिए पात्र हैं, उन्हें आवश्यक शर्तों की पूर्ति करनी होगी जैसेकि : अतिरिक्त योग्यताएं, औद्योगिक प्रशिक्षण, शिक्षाशास्त्र प्रशिक्षण, संकाय अधिष्ठापन कार्यक्रम में भाग लेना, शोध पत्र जारी करना आदि। तथापि, इन अपेक्षाओं की पूर्ति 31 जुलाई, 2022 तक किए जाने की अनुमति होगी ताकि संकाय सदस्य पात्रता की तारीख से भूतलक्षी प्रभाव से प्रोन्नति के लाभ प्राप्त करने के लिए इस राजपत्र की अपेक्षित अनिवार्य अपेक्षाओं से स्वयं को सुसज्जित करने में समर्थ हो सकें।

घ) पदधारक संकाय सदस्यों के लिए, पात्रता की तिथि 6ठें सीपीसी दिनांक 08 नवम्बर, 2012 को प्रकाशित राजपत्र अधिसूचना के अनुसार दिनांक 31 जुलाई 2022 तक किए जाने की अनुमति होगी। ऐसे उम्मीदवारों को प्रोन्नति के सभी लाभों को भूतलक्षी प्रभाव से देने की अनुमति दी जाती है, जिस तिथि को वह पात्रता प्राप्त कर लेंगे।

ड.) इस बात पर ध्यान दिया जाए कि, इसमें दिनांक 31 जुलाई 2022 से आगे कोई और विस्तार नहीं दिया जाएगा तथा जो अभ्यर्थी उपर्युक्त छूट की अवधि के बावजूद अनिवार्य मानदण्ड की पूर्ति नहीं करते हैं, वे भूतलक्षी प्रभाव में प्रोन्नति प्राप्त करने का अवसर खो देंगे। तथापि, वे इन मानदंडों को पूरा करने की तिथि से प्रोन्नति के लिए पात्र होंगे।

च) ऐसे मामलों में, जहां यदि सीधी भर्ती अथवा प्रोन्नतियों के लिए साक्षात्कार पहले ही संचालित कर लिए गए हैं परंतु उम्मीदवारों ने कार्यभार ग्रहण नहीं किया है, वहां ऐसे उम्मीदवारों को कार्यभार ग्रहण करने की अनुमति दी जाएगी। उनका आगामी उन्नयन इस अधिसूचना द्वारा प्रशासित होगा।

छ) ऐसे मामलों में, जहां विज्ञापन प्रकाशित किया गया था, आवेदन आमंत्रित किए गए थे परंतु साक्षात्कार इस अधिसूचना के प्रकाशन तक संचालित नहीं किए गए, संस्थानों/नियोजकों से अपेक्षित है कि वे शुद्धिपत्र प्रकाशित करें और आवेदनों का प्रक्रमण इस अधिसूचना में दिए गए उपबंधों के अनुसार किया जाए।

2.0   सामान्य

2.1   संशोधित पदनाम और नियुक्ति की पद्धति

जहां तक संवर्ग संरचना का संबंध है, डिग्री स्तरीय तकनीकी संस्थाओं में शिक्षकों के संबंध में केवल तीन पदनाम होंगे, अर्थात् सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर जैसाकि नीचे तालिका–1 में दिया गया है। इसके अलावा विभिन्न लेवलों पर पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण एवं नियोजन अधिकारी के संबंध में वर्तमान पदनामों में कोई परिवर्तन नहीं होगा।

अब से, नियुक्ति की निम्नलिखित पद्धतियों का प्रयोग किया जाएगा।

तालिका 1 : संवर्ग संरचना एवं नियुक्ति की पद्धति

क्रम संख्या	शिक्षण संकाय के पदनाम	प्रवेश वेतन	लेवल	नियुक्ति की पद्धति
1	सहायक प्रोफेसर	57700	10	सीधी भर्ती
2	सहायक प्रोफेसर (वरिष्ठ मान)	68900	11	प्रोन्नति
3	सहायक प्रोफेसर (चयन ग्रेड)	79800	12	प्रोन्नति
4	एसोसिएट प्रोफेसर	131400	13ए1	प्रोन्नति/सीधी भर्ती
5	प्रोफेसर	144200	14	प्रोन्नति/सीधी भर्ती
6	वरिष्ठ प्रोफेसर	182200	15	प्रोन्नति
7	प्राचार्य/निदेशक	144200	14	सीधी भर्ती

2.2   नई वेतन संरचना

नई वेतन संरचना में वेतन मैट्रिक्स शामिल होगा जिसमें लेवलों की आरोही श्रृंखलाएं होंगी तथा प्रत्येक लेवल में आरोही सैल होंगे। नया वेतन मैट्रिक्स वेतन बैंड और ग्रेड वेतन को एक साधारण चार्ट में सम्मिलित करेगा जैसा अनुबंध–1 में दिया गया है। वेतन मैट्रिक्स में दो आयाम शामिल होंगे – लेवलों की क्षैतिज परिधि जो पदानुक्रम में निम्नतम लेवल से प्रारंभ होगी तथा उच्चतम लेवल तक ऊपर बढ़ेगी, जिसमें लेवलों को 10 से 15 तक संख्यांकित किया जाएगा और शिक्षकों एवं अन्य शैक्षणिक कर्मचारिवृंद के संपूर्ण पहलुओं को शामिल किया जाएगा। प्रत्येक

लेवल के भीतर, व्यक्ति के ऊर्ध्व रूप से नीचे जाने पर वेतन में वृद्धि होगी जिसमें नीचे जाने की प्रत्येक प्रोन्नति को एक 'सैल' द्वारा दर्शाया जाएगा। उस लेवल में प्रत्येक सैल 03 प्रतिशत के वार्षिक वित्तीय उन्नयन के चरणों को दर्शाता है। भर्ती/प्रोन्नति पर कर्मचारी किसी विशेष लेवल पर कार्यभार ग्रहण करेगा तथा ऊर्ध्व परिधि के अनुसार लेवल के भीतर प्रगति करेगा। यह संचलन उसकी आगामी प्रोन्नति होने के समय तक वार्षिक वेतन−वृद्धियों पर आधारित होगा। जब कर्मचारी प्रोन्नति प्राप्त करेगा, वह क्षैतिज परिधि के समाप्त होने पर आगामी लेवल में प्रवेश करेगा।

2.3 लेवल और सैल

7वें केन्द्रीय वेतन आयोग द्वारा अपनाई गई पद्धति को शैक्षणिक वेतन संरचना के लिए भी अपनाया जाएगा, जिसमें वेतन बैंड और शैक्षणिक ग्रेड वेतन की अवधारणा के स्थान पर लेवल और सैल शामिल होंगे। ये परिवर्तन केवल तदनुरूपी ग्रेड वेतन की तुलना में शैक्षणिक ग्रेड वेतन के संदर्भ में दो क्षेत्रों के बीच विद्यमान अंतरों के कारण उत्पन्न होंगे। शैक्षणिक वेतन के लिए लेवल को भी समनुरूपी गैर−शैक्षणिक लेवल के अनुसार संख्यांकित किया जाएगा। अतः, लेवलों को वर्तमान रू० 6000, 7000, 8000, 9000, 10000 और 12000 के एजीपी के अनुरूप क्रमशः 10,11,12,13ए1,14 और 15 के रूप में संख्यांकित किया जाएगा।

2.4 वेतन मैट्रिक्स और संशोधित वेतन का नियतन

वेतन मैट्रिक्स में 01 जनवरी, 2016 की स्थिति के अनुसार, किसी कर्मचारी के वेतन के नियतन के लिए, दिनांक 31 दिसम्बर, 2015 को पूर्व−संशोधित संरचना में विद्यमान वेतन (वेतन बैंड में वेतन और शैक्षणिक ग्रेड वेतन) को 2.57 के घटक से गुणा किया जाएगा, निकटतम रूपए में पूर्णांकित किया जाएगा, तथा इस प्रकार जो संख्या आएगी, उसे वेतन मैट्रिक्स में उस लेवल में देखा जाएगा और यदि वेतन मैट्रिक्स के लागू लेवल के किसी सैल में ऐसी ही कोई समान संख्या प्राप्त होती है, तो वह वेतन होगी और यदि लागू लेवल में ऐसा कोई सैल उपलब्ध नहीं है, तो वेतन का नियतन वेतन मैट्रिक्स के लागू लेवल में तत्काल आगामी उच्च सैल में कर दिया जाएगा। यदि इस तरीके से निकाली गई संख्या उस लेवल में प्रथम सैल से कम है, तो वेतन का नियतन वेतन मैट्रिक्स के उस लेवल के प्रथम सैल में कर दिया जाएगा।

यदि दो से अधिक अवस्थाओं को एक साथ सम्मिलित किया गया है, सम्मिलित की गई प्रत्येक दो अवस्थाओं के लिए 03 प्रतिशत के समान एक अतिरिक्त वेतन वृद्धि दी जाएगी तथा वेतन को वेतन मैट्रिक्स में समरूपी सैल में नियत किया जाएगा।

2.5 एजीपी और आईओआर के साथ वेतन बैंड (युक्तिकरण का सूचकांक)

उपर्युक्त के आधार पर, शैक्षणिक ग्रेड वेतन (एजीपी) के साथ वेतन के विभिन्न लेवल अनुबंध−I के अनुसार हैं।

2.6 प्रवेश वेतन

शैक्षणिक वेतन संरचनाओं तथा लेवलों के लिए प्रवेश वेतन तालिका−1 के अनुसार हैं।

2.7 सीधी भर्ती/प्रोन्नति के मामले में वेतन नियतन

01 जनवरी, 2016 को और उसके उपरांत सीधी भर्ती द्वारा नियुक्त कर्मचारियों का वेतन उस लेवल में न्यूनतम वेतन अथवा प्रथम सैल पर नियत किया जाएगा, जो उस पद के लिए लागू है जिस पर ऐसा कर्मचारी नियुक्त हुआ है। प्रोन्नति के मामले में, उम्मीदवार को उस लेवल में आगामी उच्च सैल में ले जाते हुए उसके विद्यमान वेतन लेवल में एक परिकल्पित वेतन−वृद्धि प्रदान की जाएगी। इस सैल में दर्शाए गए वेतन को उस पद, जिस पर उम्मीदवार को प्रोन्नत किया गया है, के समनुरूप नए स्तर में देखा जाएगा। यदि नए लेवल में उस वेतन के समान सैल उपलब्ध है, तो वह सैल नया वेतन होगा; अन्यथा उस लेवल पर आगामी उच्च सैल कर्मचारी का नया वेतन होगा। यदि इस तरीके से निकाला गया वेतन नए लेवल में प्रथम सैल से कम है, तो उस लेवल के प्रथम सैल पर वेतन नियत किया जाएगा।

2.8 वेतन−वृद्धि की तारीख

(i) वार्षिक वेतन−वृद्धि वेतन मैट्रिक्स में 03 प्रतिशत पर दी जाती है, जिसमें प्रत्येक सैल समान लेवल में पूर्व सैल की तुलना में 03 प्रतिशत अधिक होता है और उसे निकटतम 100 में पूर्णांकित किया जाता है। प्रत्येक कर्मचारी की वार्षिक वेतन−वृद्धि समान शैक्षणिक लेवल में आगे बढ़ेगी और कर्मचारी शैक्षणिक लेवल में विद्यमान सैल से समान शैक्षणिक लेवल में तत्काल आगामी सैल में चला जाएगा।

(ii) प्रत्येक वर्ष वेतन−वृद्धि की दो तारीखें होंगी, अर्थात् 01 जनवरी और 01 जुलाई परंतु यह कि कर्मचारी उसकी नियुक्ति, प्रोन्नति अथवा वित्तीय उन्नयन प्रदान किए जाने की तारीख के अनुसार इन दो तारीखों में से किसी एक पर ही केवल एक वार्षिक वेतन−वृद्धि का हकदार होगा।

(iii) 02 जनवरी और 01 जुलाई (दोनों दिन शामिल) के बीच की अवधि के दौरान नियुक्त अथवा प्रोन्नत कर्मचारी के संबंध में वेतन−वृद्धि 01 जनवरी को प्रदान की जाएगी तथा 02 जुलाई और 01 जनवरी (दोनों दिन शामिल) के बीच की अवधि के दौरान नियुक्त अथवा प्रोन्नत कर्मचारी के संबंध में वेतन−वृद्धि 01 जुलाई को प्रदान की जाएगी।

2.9 प्रोन्नति की वार्षिक प्रक्रिया

प्रत्येक विश्वविद्यालय/महाविद्यालय/डीटीई यह सुनिश्चित करेगा कि विभिन्न पदों के लिए सीधी भर्ती की चयन प्रक्रिया वार्षिक रूप से क्रियान्वित की जाए ताकि अभातशिप मानदण्डों के अनुसार अपेक्षित संकाय संख्या और संवर्ग अनुपात अनुरक्षित किया जाए जिससे विद्यार्थियों को कोई क्षति कारित न हो। संकाय सदस्यों की प्रोन्नति के लिए साक्षात्कार एक नियमित अवधि पर वार्षिक रूप से संचालित किए जाएं ताकि संकाय सदस्यों के कैरियर विकास में किसी गतिरोध से बचा जा सके।

जो उम्मीदवार विनियमों में प्रस्तावित न्यूनतम अपेक्षा की पूर्ति नहीं करते हैं, उनका एक वर्ष की अवधि के पश्चात् पुनः मूल्यांकन किया जाएगा। प्रोन्नति की तारीख, वह तारीख होगी, जिसको वह समस्त न्यूनतम अपेक्षाओं की पूर्ति करता है तथा उसका सफलतापूर्वक पुनर्मूल्यांकन किया जाता है।

इन नियुक्तियों/सहायक प्रोफेसर से एसोसिएट प्रोफेसर तथा एसोसिएट प्रोफेसर से प्रोफेसर अथवा प्रोफेसर से वरिष्ठ प्रोफेसर में प्रोन्नतियों के लिए यथालागू चयन समिति का संगठन अनुबंध–II में उल्लिखित है। प्रोन्नतियों/सीधी भर्ती के विभिन्न चरण और चयन की रीति तालिका–2 में दी गई है।

जो शिक्षक प्रोन्नति के लिए विचार किए जाने के लिए इच्छुक हैं, वे संबंधित विश्वविद्यालय/महाविद्यालय द्वारा तैयार किए गए विनिर्दिष्ट प्रपत्र में लिखित में अपनी उस देय तारीख, जिसको वह सभी अपेक्षित अर्हताओं की पूर्ति कर लेता है, से तीन माह के भीतर महाविद्यालय के प्राचार्य/निदेशक को समस्त प्रत्यय-पत्रों द्वारा सम्यक रूप से समर्थित आवेदन प्रस्तुत करेंगे।

प्रोन्नतियों के लिए प्रवेश स्तर तथा पश्चातवर्ती अवस्थाएं **तालिका–2** में दर्शाई गई हैं।

तालिका 2 : प्रोन्नति/सीधी भर्ती और चयन की रीति की अवस्थाएं

अवस्था	पदनाम
प्रवेश स्तर, अवस्था–I	सहायक प्रोफेसर
अवस्था–II	सहायक प्रोफेसर (वरिष्ठ मान)
अवस्था–III	सहायक प्रोफेसर (चयन ग्रेड)
अवस्था–IV	एसोसिएट प्रोफेसर
अवस्था–V	प्रोफेसर
अवस्था–VI	वरिष्ठ प्रोफेसर

2.10   शोध संवर्धन अनुदान

गुणवत्ता में सुधार करने के लिए प्रदान किए जाने वाले बल का उद्देश्य विश्वविद्यालयों/संस्थाओं में शोध और विकास का संवर्धन करना है, अतः समस्त अभातशिप मान्यता प्राप्त संस्थाएं एक पृथक बजट सृजित करेंगी और शोध क्रियाकलापों को सुदृढ़ बनाने के लिए उनके संकाय सदस्यों को वित्तीय सहायता उपलब्ध कराएंगी।

2.11   7वें सीपीसी स्केल के क्रियान्वयन के लिए भारत सरकार से वित्तीय सहायता

केन्द्रीय सरकार वित्तीय सहायता के रूप में राज्य सरकार/सरकार द्वारा सहायता प्राप्त/राज्य सरकार की स्वायत्त संस्थाओं/राज्य विश्वविद्यालय विभागों में संकाय तथा अन्य कर्मचारिवृंद जैसे पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण नियोजन कार्मिकों के लिए संशोधित वेतन मानों के क्रियान्वयन पर होने वाले अतिरिक्त व्यय (01.01.2016 से 31.03.2019 तक बकाया राशि) की **50%** राशि प्रदान करेगी।

(क)   योजना के अंतर्गत शिक्षकों तथा अन्य कर्मचारिवृंद जैसे पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण नियोजन कार्मिकों के संशोधित वेतनमानों का विकल्प चुनने वाली राज्य/संघ राज्यक्षेत्र सरकारों को केन्द्रीय सरकार की और से वित्तीय सहायता प्रतिपूर्ति के माध्यम से विश्वविद्यालयों, महाविद्यालयों और राज्य/संघ राज्यक्षेत्र सरकार द्वारा वित्त–पोषित अन्य तकनीकी संस्थाओं के लिए संशोधन के क्रियान्वयन में अंतर्विष्ट अतिरिक्त व्यय के 50% (पचास प्रतिशत) की सीमा तक सीमित होगी। इसके लिए, राज्य/संघ राज्यक्षेत्र सरकारें केन्द्र सरकार को दावा प्रस्तुत करेंगी। ऐसे सभी दावों को राज्य/संघ राज्यक्षेत्र दिनांक 31.03.2020 को या इससे पहले केन्द्र सरकार को प्रस्तुत करेगी। दिनांक 31.03.2020 के पश्चात् राज्य/संघ राज्यक्षेत्र सरकार द्वारा प्रस्तुत किसी भी दावे को वित्तीय सहायता के लिए विचार नहीं किया जाएगा।

(ख)   ऊपर उप-खंड में निर्दिष्ट वित्तीय सहायता केवल दिनांक 01.01.2016 से 31.03.2019 की अवधि के लिए प्रदान की जाएगी।

(ग)   01.04.2019 से वेतन मानों आदि के संशोधन के फलस्वरूप संपूर्ण दायित्व वेतन मानों के संशोधन का विकल्प चुनने वाली राज्य/संघ राज्यक्षेत्र सरकार द्वारा ग्रहण कर लिया जाएगा।

(घ)   केन्द्रीय सरकार की ओर से वित्तीय सहायता वेतन मानों के संशोधन तक सीमित होगी न कि किसी अन्य भत्ते के लिए और और केवल उन्हीं पदों के संबंध में होगी जो 01.01.2016 को विद्यमान थे और नियमित आधार पर भरे गए थे।

(ङ.)   राज्य/संघ राज्यक्षेत्र सरकारें, अन्य स्थानीय परिस्थितियों को ध्यान में रखते हुए, अपने विवेकानुसार इस योजना में उल्लिखित वेतन से उच्च वेतन प्रारंभ करने पर भी निर्णय ले सकेंगी और संशोधित वेतन मानों को 01.01.2016 से प्रवृत्त करेंगी, तथापि ऐसे मामलों में, प्रस्तावित आशोधनों के विवरण केन्द्रीय सरकार को भेजे जाएंगे तथा केन्द्रीय सहायता केन्द्रीय सरकार द्वारा यथाअनुमोदित वेतन तक ही सीमित रहेगी, राज्य सरकार(रों) द्वारा नियत किए गए किसी उच्च वेतन के लिए नहीं होगी।

(च)   इस योजना के क्रियान्वयन के लिए केन्द्रीय सहायता का संदाय (पेमैन्ट) इस शर्त के अध्यधीन भी है कि विनियमों और अन्य दिशा-निर्देशों के माध्यम से अभातशिप द्वारा निर्धारित की गई सभी शर्तों के साथ वेतन मानों के संशोधन की संपूर्ण योजना का

राज्य/संघ राज्यक्षेत्र सरकार(रों) तथा उनके क्षेत्राधिकार के अंतर्गत आने वाली तकनीकी संस्थाओं द्वारा एक संयोजित योजना के रूप में क्रियान्वयन किया जाएगा।

(छ) इस योजना के अंतर्गत प्रत्येक लाभार्थी से इस आशय का वचन लिया जाएगा कि वेतन के गलत नियतन के कारण अथवा किसी अन्य कारण से किए गए किसी अधिक भुगतान की राशि का समायोजन लाभार्थी को देय किसी भावी भुगतान से किया जाएगा अथवा अन्यथा उसी रीति से किया जाएगा जो वित्त मंत्रालय (व्यय विभाग) के का. ज्ञा. सं० एफ. 1-1/2 सीक्यू 8-आईसी दिनांक 30.08. 2008 के साथ पठित मानव संसाधन विकास मंत्रालय के का.ज्ञा.सं० एफ. 23-7/2008-आईएफडी दिनांक 23.01.2008 में उपवंधित की गई है।

(ज) इस योजना के अंतर्गत वेतन की बकाया राशि (एरियर) और लागू भत्तों के साथ संशोधित वेतन, जैसा ऊपर उल्लेख किया गया है, का भुगतान सभी पात्र लाभार्थियों को लागू होने की तारीख से किया जाएगा।

2.12 अधिवर्षिता की आयु

समस्त संकाय सदस्यों तथा संस्थाओं के प्राचार्यों/निदेशकों की अधिवर्षिता की आयु 65 वर्ष होगी। उन संकाय सदस्यों को 5 वर्ष (70 वर्ष की आयु प्राप्त करने तक) का विस्तार दिया जा सकेगा जो शारीरिक रूप से स्वस्थ हैं, जिन्होंने तकनीकी पुस्तकें लिखी हैं, पत्र प्रकाशित किए हैं तथा 10 में से 8 से अधिक का औसत 360 डिग्री फीडबैक प्राप्त किया है जो उन्हें सेवा के अंतिम 3 पूर्ववर्ती वर्षों के दौरान सक्रिय दर्शाता है।

2.13 स्वास्थ्य बीमा योजना

जहां कहीं सरकार द्वारा स्वयं अथवा परिवार को पूर्ण स्वास्थ्य कवरेज प्रदान नहीं की गई है, वैयक्तिक संस्थाएं अपने संकाय सदस्यों और अन्य शैक्षणिक कर्मचारिवृंद के लिए अंशदायी समूह स्वास्थ्य बीमा योजना क्रियान्वित करेंगी जिससे उन्हें सामाजिक सुरक्षा प्रदान की जा सके तथा उन्हें संबंधित संस्थाओं के प्रति आकर्षित करने और उसके साथ लंबे संबंधों के लिए वहां बनाए रखने में सहायता मिल सके। समूह स्वास्थ्य बीमा विकल्प सेवानिवृत्त संकाय सदस्यों तथा अन्य शैक्षणिक कर्मचारिवृंद को भी प्रदान किया जाना चाहिए।

2.14 पेंशन, उपदान, परिवार पेंशन, जीपीएफ, छुट्टी संनकदीकरण और अन्य पेंशन लाभ

छुट्टी संनकदीकरण सहित सभी पेंशन संबंधी लाभ संकाय सदस्यों तथा अन्य कर्मचारिवृंद जैसे पुस्तकालय, शारीरिक शिक्षा और प्रशिक्षण एवं नियोजन कार्मिकों को 7वें केन्द्रीय वेतन आयोग द्वारा अनुशंसित संशोधित तथा भारत सरकार/राज्य/संघ राज्यक्षेत्र सरकारों द्वारा क्रियान्वित मानदण्डों के अनुसार प्रदान किए जाएंगे।

2.15 औद्योगिक प्रशिक्षण

क्योंकि संकाय सदस्यों के ऊर्ध्वावर संचलन के लिए औद्योगिक प्रशिक्षण अनुबंधित किया गया है, अभातशिप, राज्य/संघ राज्यक्षेत्र सरकार/डीटीई, भारतीय उद्योग परिसंघ (सीआईआई), फिक्की (एफआईसीसीआई), नैसकॉम (एनएएसएससीओएम) एवं अन्य इसी प्रकार के औद्योगिक निकायों से परामर्श के साथ सभी संकाय सदस्यों को औद्योगिक प्रशिक्षण प्राप्त करने की सुविधा प्रदान करने के लिए उपयुक्त तंत्र तैयार करेगी।

2.16 शिक्षण कार्य

अभातशिप के क्षेत्राधिकार के अंतर्गत तकनीकी संस्थाओं में कार्य करने वाले संकाय सदस्य शिक्षण संपर्क घंटों और अन्य क्रियाकलापों सहित प्रति सप्ताह 40 घंटे से अन्यून कार्य करेंगे। ट्यूटोरियल/परियोजना/ शोध/प्रशासन के कार्य को संकाय सदस्यों के मध्य आवश्यकता और कर्मचारियों की उपलब्धता के अनुसार वितरित किया जा सकेगा। प्रयोगशाला कार्य को भी शिक्षण घंटों में गिना जाएगा। विभिन्न पदों के लिए न्यूनतम शिक्षण संपर्क घंटें नीचे तालिका 3 में दिए गए हैं।

तालिका 3 : डिग्री स्तर के संस्थानों में संकाय सदस्यों का शिक्षण कार्य

पदनाम	(शिक्षण/प्रयोगशाला घंटे)/सप्ताह
सहायक प्रोफेसर	16
ऐसोसिएट प्रोफेसर	14
प्रोफेसर/वरिष्ठ प्रोफेसर	14
निदेशक/प्राचार्य	6

विभागाध्यक्ष/डीन जैसे अतिरिक्त उत्तरदायित्वों का निर्वहन करने वाले संकाय सदस्यों को शिक्षण संपर्क घंटों में प्रति सप्ताह 2 घंटे की छूट दी जाएगी।

2.17 नए प्रवेशकर्ताओं के लिए प्रोत्साहन

डिग्री स्तरीय संस्थाओं में नए प्रवेशकर्ताओं तथा विद्यमान संकाय सदस्यों को उनके कार्यालय में इंटरनेट संयोजनता के साथ डेस्कटॉप कंप्यूटर/लेपटॉप/कार्यालय फर्नीचर और एक प्रिंटर प्रदान किया जाएगा ताकि वे कंप्यूटर संचालन में दक्ष बन सकें तथा नवीनतम प्रौद्योगिकी तक उनकी पहुँच बनाई जा सके।

2.18　वृत्तिक विकास के लिए अनुदान

सभी शिक्षकों को वृत्तिक सोसाइटियों की सदस्यता प्राप्त करने तथा राष्ट्रीय/अंतर्राष्ट्रीय सम्मेलनों/कार्यशालाओं आदि में प्रतिभागिता करने के लिए प्रतिपूर्ति आधार पर प्रतिवर्ष 75,000/- रु. तक का अनुदान प्रदान किया जाएगा जिसे 03 वर्ष तक संचालित करने की अनुमति होगी।

2.19　परामर्श

i) संस्थाओं के लिए अथवा स्वयं के लिए संसाधन सृजित करने के प्रयोजनार्थ संकाय के सदस्यों द्वारा परामर्श कार्य संचालित किया जा सकेगा।

ii) संकाय सदस्यों को परामर्श कार्य संचालित करने में सहायता करने के प्रयोजनार्थ न केवल संकाय सदस्यों को परामर्श कार्य संचालित करने के लिए प्रोत्साहित किया जाना चाहिए बल्कि राज्य सरकारों/संस्थाओं के प्रबंधन द्वारा ऐसे कार्य करने हेतु उपयुक्त अनुकूल परिवेश का सृजन भी किया जाना चाहिए।

iii) उन विश्वविद्यालयों और संस्थाओं द्वारा जहाँ संकाय सदस्यों द्वारा परामर्श कार्य संचालित किया जाता है, सृजित किए गए संसाधनों की संस्थाओं और वैयक्तिक संकाय सदस्य के बीच साझेदारी करने के लिए उपयुक्त मापदण्ड विकसित किए जाने चाहिए और उन्हें अपनाया जाना चाहिए।

iv) परामर्शी/उद्योग संपर्क/शोध/स्टार्ट-अप क्रियाकलापों/सामुदायिक सेवाओं में लगे संकाय सदस्यों को उनके शिक्षण संपर्क घंटों के साथ समझौता किए बगैर शिक्षण समय सारणी (टाइम-टेबल) में कतिपय समायोजन करने की अनुमति प्रदान की जाएगी।

2.20　संकाय के लिए अध्ययन प्रोत्साहन अवकाश

तकनीकी संस्था और उद्योग के बीच संपर्क को बढ़ावा देने के लिए संकाय सदस्यों को उद्योग/वृत्तिक विकास में कार्य करने के प्रयोजनार्थ छह माह का अध्ययन प्रोत्साहन अवकाश प्रदान किया जाएगा बशर्ते कि संकाय के पास न्यूनतम पांच वर्ष का शिक्षण अनुभव हो। तथापि, ऐसा अवकाश किसी शिक्षक को उसके शिक्षण कैरियर में केवल दो बार ही उपलब्ध होगा।

2.21　स्टार्ट-अप

वर्तमान में, संस्थाओं को विद्यार्थियों के शैक्षणिक प्रदर्शन और उनके नियोजन के आधार पर रैंक प्रदान किया जाता है। भविष्य में, यह संस्थान द्वारा सृजित किए गए स्टार्ट-अपों और उद्यमियों की संख्या पर भी आधारित होगा। अतः, प्रौद्योगिकी उद्भवन केन्द्रों की स्थापना की जाएगी तथा स्टार्ट-अप प्रारंभ करने के लिए विद्यार्थियों को प्रोत्साहित करने के लिए उद्यमियों/उद्योगपतियों/एल्यूमनाई और विद्यार्थियों के बीच निरंतर संपर्कों की व्यवस्था की जाएगी।

2.22　पीएच.डी. तथा अन्य उच्च अर्हताओं के लिए प्रोत्साहन

i. सहायक प्रोफेसर के रूप में किसी नई भर्ती के प्रवेश स्तर पर पाँच गैर-संयोजित वेतन-वृद्धियां यूजीसी द्वारा यथाविनिर्दिष्ट प्रवेशपरीक्षा, पाठ्यक्रम कार्य और बाह्य मूल्यांकन की देय प्रक्रिया का अनुपालन करते हुए मान्यता प्राप्त विश्वविद्यालय द्वारा अथवा संसद के अधिनियम के अधीन स्थापित संस्थानों द्वारा अपनाई गई प्रवेश प्रक्रिया द्वारा प्रासंगिक विषयक्षेत्र में प्रदत्त पी.एच.डी की डिग्री धारण करने वाले व्यक्ति अथवा पी.एच.डी में प्रवेश के लिए वैध गेट/जीपेट स्कोर रखने वाले विद्यार्थियों राष्ट्रीय डॉक्टरल फेलोशिप कार्यक्रम/प्रधानमंत्री शोध फेलोशिप कार्यक्रम के अंतर्गत पी.एच.डी कार्यक्रम के लिए चयनित विद्यार्थियों के लिए अनुदेय होगी।

ii. प्रासंगिक सांविधिक निकाय/परिषद् द्वारा मान्यता प्राप्त एम.टेक/एम.आर्क/एम.प्लान/एम.ई/एम.फार्मा./एम.डिजाइन/एम.एस. आदि में स्नातकोत्तर डिग्री धारण करने वाले प्रवेश स्तर पर दो गैर-संयोजित अग्रिम वेतन-वृद्धियों के पात्र होंगे।

iii. ऐसे अध्यापक जो सहायक प्रोफेसर के रूप में सेवा में रहते हुए अपनी पी.एच.डी. डिग्री पूरी करते हैं, सहायक प्रोफेसर के रूप में प्रवेश स्तर पर लागू नियत वेतन वृद्धि में तीन गैर-संयोजित वेतन वृद्धियों के लिए पात्र होंगे, यह वेतन वृद्धि तभी अनुमेय होगी, जब यह पी.एच.डी. रोजगार के प्रासंगिक विषयक्षेत्र में यूजीसी द्वारा यथाविनिर्दिष्ट प्रवेशपरीक्षा, पाठ्यक्रम कार्य और बाह्य मूल्यांकन की देय प्रक्रिया का अनुपालन करते हुए मान्यता प्राप्त विश्वविद्यालय द्वारा अथवा संसद के अधिनियम के अधीन स्थापित संस्थानों द्वारा अपनाई गई प्रवेश-प्रक्रिया द्वारा प्रासंगिक विषयक्षेत्र में प्रदत्त पी.एच.डी की डिग्री धारण की होगी अथवा पी.एच.डी में प्रवेश के लिए वैध गेट/जीपेट स्कोर रखने वाले विद्यार्थियों अथवा अभांतशिप में गुणवत्ता संवर्धन कार्यक्रम (क्यूआईपी)/शिक्षक शोध अध्येतावृत्ति (टीआरएफ) कार्यक्रम के अंतर्गत पी.एच.डी कार्यक्रम के लिए चयनित विद्यार्थियों के लिए अनुदेय होगी।

2.23　सांविधिक आरक्षण

अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़े वर्गों/आर्थिक रूप से कमजोर वर्ग/दिव्यांग जनों/महिला उम्मीदवारों की नियुक्ति और प्रोन्नति के लिए सांविधिक आरक्षण नीति का केन्द्र/संबंधित राज्य/संघ राज्यक्षेत्र सरकार के नियमों के अनुसार पालन किया जाना चाहिए।

2.24　गुणवत्ता संवर्धन कार्यक्रम (क्यूआईपी)/शिक्षण शोध फेलोशिप (टीआरएफ) योजनाएं :

तकनीकी शिक्षा की गुणवत्ता में सुधार करने के उद्देश्य से, सभी राज्यों के डीटीई और उच्च शिक्षा सचिवों को तकनीकी संस्थानों में कार्य कर रहे सभी पात्र शिक्षकों के लिए क्यूआईपी/टीआरएफ योजना क्रियान्वित करने का निदेश दिया जाता है। स्व-वित्त पोषित संस्थाओं के प्रबंधनों

को भी निदेश दिया जाता है कि वे क्यूआईपी/टीआरएफ/क्यूआईपी (विदेशी विश्वविद्यालय) योजना में भाग लेने के लिए अपने संकाय सदस्यों को प्रोत्साहित करें।

2.25 सीधी भर्ती और प्रोन्नति के लिए पूर्व सेवा की गणना

किसी विश्वविद्यालय, महाविद्यालय, राष्ट्रीय प्रयोगशाला अथवा अन्य वैज्ञानिक/वृत्तिक संगठन जैसे सीएसआईआर, आईसीएआर, डीआरडीओ, यूजीसी, आईसीएसएसआर, आईसीएचआर, आईसीएमआर, डीबीटी अथवा राज्यों के पीएसयू आदि में सहायक प्रोफेसर, एसोसिएट प्रोफेसर अथवा प्रोफेसर अथवा समकक्ष के रूप में पूर्व नियमित सेवा, चाहे राष्ट्रीय हों या अंतर्राष्ट्रीय, की गणना, सहायक प्रोफेसर/एसोसिएट प्रोफेसर/प्रोफेसर के रूप में सीधी भर्ती के लिए की जाएगी, बशर्ते कि :

क) धारित पद की अर्हताएं सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर के लिए, जैसा भी मामला हो, अभातशिप द्वारा विनिर्दिष्ट योग्यताओं से न्यून न हों।

ख) पद सहायक प्रोफेसर/एसोसिएट प्रोफेसर/रीडर और प्रोफेसर के पद की ही भांति समकक्ष ग्रेड अथवा पूर्व-संशोधित वेतन मान में है/था।

ग) सीधी भर्ती के लिए उम्मीदवार ने उचित माध्यम से आवेदन किया हो।

घ) संबंधित सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर यथास्थिति, सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर के पद में नियुक्ति के लिए अभातशिप द्वारा यथाविनिर्दिष्ट समान न्यूनतम योग्यताएं धारित करता हो।

ङ) पद को ऐसी नियुक्तियों के लिए विश्वविद्यालय/राज्य सरकार/केन्द्रीय सरकार/संबंधित संस्था के विनियमों में यथानिर्धारित विदित चयन प्रक्रिया के अनुरूप भरा गया हो।

च) पूर्व नियुक्ति किसी अवधि के लिए अथवा तदर्थ अथवा एक वर्ष से कम अवधि की अवकाश रिक्ति पर अतिथि व्याख्याता के रूप में नहीं हो। एक वर्ष से अधिक की तदर्थ अथवा अस्थायी सेवा की गणना की जा सकेगी बशर्ते कि :

1. सेवा की अवधि एक वर्ष से अधिक थी ;

2. पदधारक की नियुक्ति सम्यक रूप से गठित चयन समिति की सिफारिश पर की गई थी ;

3. पदधारक का स्थायी पद पर चयन तदर्थ अथवा अस्थायी सेवा के अनुक्रम में किया गया था ;

4. सेवा में कृत्रिम व्यवधान का प्रयोग स्थायी आधार पर नियुक्त किए गए कर्मचारी के प्रति पूर्वापेक्षा रखने के लिए नहीं किया जाएगा। स्थायी आधार पर नियुक्त व्यक्ति को उसके द्वारा की गई संपूर्ण सेवा का लाभ सेवा में कृत्रिम व्यवधान/व्यवधानों के होते हुए भी मूल नियुक्ति की तारीख (अस्थायी/संविदा/तदर्थ) से दिया जाएगा।

5. पदधारक किसी नियमित रूप से नियुक्त सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर, जैसा भी मामला हो, की प्रारंभिक अवस्था पर मासिक सकल वेतन से अन्यून कुल सकल परिलब्धियां आहरित कर रहा था ; तथा

6. चयन के समय, निर्धारित किए गए निबंधन और शर्तें अनुभव की अवधि, अनुभव की प्रकृति का स्पष्टतः उल्लेख करती हों तथा नियोजक द्वारा उनकी सहमति दी गई हो।

छ) संस्था के प्रबंधन की प्रकृति के संदर्भ में वहां कोई विभेद नहीं किया जाना चाहिए, जहां की गई पूर्व सेवा निजी (निजी (प्राइवेट)/स्थानीय निकाय/सरकार) पर इस खंड के अंतर्गत पूर्व सेवाओं की गणना के लिए विचार किया गया था।

2.26. डिप्लोमा स्तरीय संस्थाओं और डिग्री स्तरीय संस्थाओं के अनुभव की समकक्षता

डिप्लोमा स्तरीय पॉलीटेक्नीकों में अनुभव को डिग्री स्तरीय संस्थाओं में उपयुक्त स्तर पर यथालागू अनुभव के समकक्ष माना जाएगा, बशर्ते कि वर्तमान अधिसूचना के अनुसार वेतनमान, अर्हताएं, अनुभव और शोध योगदान विचाराधीन पद के समान हों।

3.0 संवर्ग संरचना

3.1 न्यूनतम संवर्ग अनुपात :

(i) प्रोफेसर : एसोसिएट प्रोफेसर : सहायक प्रोफेसर के लिए न्यूनतम क्रमशः 1 : 2 : 6 संस्वीकृत संवर्ग अनुपात अनुरक्षित किया जाएगा।

(ii) किसी अनुमोदित संस्थान के लिए संकाय अपेक्षाओं की न्यूनतम संख्या अभातशिप द्वारा विनिर्दिष्ट संकाय : छात्र अनुपात के आधार पर आंकलित की जाएगी।

(iii) संकाय : छात्र अनुपात अभातशिप द्वारा समय-समय पर प्रकाशित अनुमोदन प्रक्रिया पुस्तिका के अनुसार लागू होगा।

(iv) इस संवर्ग अनुपात के प्रयोजनार्थ, सहायक प्रोफेसर, सहायक प्रोफेसर (वरिष्ठ मान), सहायक प्रोफेसर (चयन ग्रेड) को एक साथ समूहित किया जाएगा और सहायक प्रोफेसर कहा जाएगा।

(v) इसी प्रकार, प्रोफेसर और वरिष्ठ प्रोफेसर को एक साथ समूहित किया जाएगा तथा प्रोफेसर कहा जाएगा।

(vi)   प्राचार्य/निदेशक संवर्ग अनुपात के क्षेत्राधिकार से बाहर होंगे।

3.2   लचीली संवर्ग संरचना

पदधारक को प्रोन्नत करते हुए लचीली संवर्ग संरचना निम्नानुसार होगी :

i)   पदधारक संकाय सदस्यों को पात्र बन जाने पर उस संवर्ग में रिक्ति की उपलब्धता न होते हुए भी, वार्षिक रूप से आयोजित चयन प्रक्रिया के माध्यम से उच्च पदों में उन्नयित किया जाएगा।

ii)   उच्च पद में इस प्रकार उन्नयित किए गए पदधारक को, यथास्थिति, सहायक प्रोफेसर (वरिष्ठ मान)/सहायक प्रोफेसर (चयन ग्रेड)/एसोसिएट प्रोफेसर/प्रोफेसर के रूप में पुनः पदनामित किया जाएगा।

iii)   इस संवर्ग संरचना के साथ, किसी निश्चित समय पर अधिक संकाय सदस्य प्रोफेसर/एसोसिएट प्रोफेसर बनेंगे जिसके फलस्वरूप, उदाहरण के तौर पर, संवर्ग विषम बन जाएगा जैसे 9 : 0 : 0 अथवा 8 : 1 : 0 अथवा 5 : 1 : 3 आदि परंतु किसी भी स्थिति में यह 0 : 0 : 9 अथवा 0 : 1 : 8 अथवा 0 : 2 : 7 नहीं होना चाहिए।

iv)   हालांकि जब इन प्रोन्नतियों के साथ संवर्ग अनुपात में परिवर्तन हो रहा होगा, न्यूनतम संकाय पदों की कुल संख्या वही बनी रहेगी, जैसाकि संकाय–छात्र अनुपात द्वारा परिकलित की गई थी।

v)   निम्न पद को तभी रिक्त माना जाएगा जब पदधारक प्रोन्नति के माध्यम से अथवा सीधे चयन के माध्यम से उच्च पद में चला जाता है जिसमें सभी संवर्गों के कुल संस्वीकृत पदों को एक साथ रखते हुए नियत माना जाएगा।

vi)   यह रिक्त पद अपेक्षित अर्हताएं धारण करने वाले उपयुक्त पात्र पदधारक द्वारा भरा जाएगा।

vii)   यदि उपयुक्त उम्मीदवार उपलब्ध नहीं है, तो पद खुली चयन प्रक्रिया द्वारा भरा जाएगा।

viii)   खुला चयन इस राजपत्र में प्रकाशित मानदण्डों के अनुसार गठित समिति द्वारा किया जाएगा।

ix)   उम्मीदवार को निम्न संवर्ग से उच्च संवर्ग में तब प्रोन्नत किया जाएगा जब वे उस संवर्ग में पद की उपलब्धता न होने के बावजूद, उच्च संवर्ग के लिए पात्रता मानदण्डों की पूर्ति कर लेते हैं।

3.3   सीधी भर्ती और प्रोन्नत हुए शिक्षकों के बीच परस्पर वरिष्ठता

सीधी भर्ती हुए शिक्षक की परस्पर वरिष्ठता का निर्धारण कार्यभार ग्रहण करने की तारीख के संदर्भ में तथा प्रोन्नत हुए शिक्षक के लिए पात्रता की तारीख के संदर्भ में किया जाएगा जैसाकि संबंधित उम्मीदवारों की चयन समिति की सिफारिशों में दर्शाया गया हो। वरिष्ठता के सभी अन्य मामलों के लिए केन्द्रीय/संबंधित राज्य सरकार/संघ राज्यक्षेत्र सरकार के नियम और विनियम लागू होंगे। पूर्व में सीधे चयन हुए तथा सीएएस के अंतर्गत प्रोन्नत हुए शिक्षकों के बीच वरिष्ठता के समान मद्दों, यदि कोई हैं, का नियतन समान आधार पर किया जाएगा। इस प्रकार तैयार की गई वरिष्ठता सूची को संस्थान की वेबसाईट पर पोस्ट किया जाएगा।

3.4   प्राचार्य/निदेशक के पद :

1.   अभातशिप अनुमोदित संस्था के प्राचार्य/निदेशक पूर्णकालिक संकाय होने चाहिए जिनका चयन संबंधित विश्वविद्यालय/राज्य सरकार/लोक सेवा आयोग/संबंधित शासी मंडल/प्रबंधन मंडल द्वारा अपनाई जाने वाले चयन की सम्यक प्रक्रिया के अनुरूप किया गया हो, जिसमें अभातशिप द्वारा यथा निर्धारित अर्हताओं तथा अन्य अपेक्षाओं को ध्यान में रखा गया हो।

2.   ऐसी संस्था में, जहां तकनीकी शिक्षा के अंतर्गत अभातशिप द्वारा अनुमोदित अनेक कार्यक्रम चल रहे हैं, प्राचार्य/निदेशक इनमें से किसी एक कार्यक्रम से होगा, अधिमानतः उस कार्यक्रम से जिसमें छात्रों की संख्या अधिकतम है।

4.0   अनिवार्य शिक्षक प्रशिक्षण :

1.   इस राजपत्र के प्रकाशन के बाद से किसी भी पद पर नियुक्त/प्रोन्नत प्रत्येक शिक्षक को अभातशिप शिक्षण प्रशिक्षण नीति के अनुसार अधिमानतः सेवा के प्रथम वर्ष के भीतर 'स्वयं' में एमओओसीएस के 8 ऑनलाइन मॉड्यूलों को अनिवार्यतः पूर्ण करना होगा।

2.   कोई भी नया नियुक्त हुआ संकाय सदस्य इन 8 मॉड्यूलों को पूर्ण करने का प्रमाणन प्राप्त किए बिना परिवीक्षा पूर्ण नहीं करेगा। शिक्षक प्रशिक्षण नीति दस्तावेज अभातशिप वेबसाइट से डॉउनलोड किए जा सकते हैं।

3.   इन मॉड्यूलों को पूर्ण करने की अपेक्षा, जैसी इस राजपत्र में परिकल्पित की गई है, सभी पदधारक शिक्षकों पर भी कैरियर में केवल एक बार, आगामी उच्च संवर्ग में प्रोन्नति/चयन के लिए आवेदन करते समय लागू होगी।

4.   जो व्यक्ति इस राजपत्र के प्रकाशन की तिथि के पश्चात प्रोन्नति के लिए पात्र बनते हैं, उन्हें अनिवार्य शर्तों जैसे कि अतिरिक्त अर्हता, औद्योगिक प्रशिक्षण से गुजरना, अध्यापन–विषयक प्रशिक्षण, संकाय प्रेरण कार्यक्रम, शोध पत्र प्रकाशित करना आदि को पूरा करना होगा। तथापि, संकाय सदस्यों को 31 जुलाई, 2022 तक इन अपेक्षाओं को पूरा करने की अनुमति दी जाएगी ताकि उन्हें पात्रता की तिथि से भूतलक्षी प्रभाव से प्रोन्नति का लाभ प्राप्त करने हेतु इस राजपत्र की अनिवार्य अपेक्षाओं को पूरा करने में सक्षम बनाया जा सके।

5.0   भर्ती के लिए न्यूनतम अर्हता

संकाय सदस्यों की सीधी भर्ती और प्रोन्नतियों के विभिन्न लेवलों के लिए न्यूनतम अर्हता, अनुभव, शोध योगदान, प्रतिपुष्टि और अपेक्षित प्रशिक्षण अपेक्षाएं इस प्रकार हैं :

5.1   सहायक प्रोफेसर (लेवल–10, प्रवेश वेतन 57700/–) के रूप में सीधी भर्ती के लिए न्यूनतम अर्हताएं

(क) इंजीनियरी/प्रौद्योगिकी :

प्रासंगिक शाखा में बी.ई./बी.टेक./बी.एस. और एम.ई./एम.टेक./एम.एम. अथवा एकीकृत एम.टेक जिसमें से किसी भी एक डिग्री में प्रथम श्रेणी अथवा समकक्ष हो।

(ख) प्रबंधन :

किसी विषय क्षेत्र में स्नातक डिग्री तथा व्यवसाय प्रशासन/पीजीडीएम/सी.ए./आईसीडब्ल्यूए/एम.कॉम में प्रथम श्रेणी अथवा समकक्ष निष्णात डिग्री तथा निष्णात डिग्री प्राप्त करने के उपरांत दो वर्ष का व्यावसायिक अनुभव।

(ग) भेषजी :

प्रासंगिक विशेषज्ञता में बी.फार्मा. और एम.फार्मा जिसमें दोनों डिग्रियों में से किसी एक में प्रथम श्रेणी अथवा समकक्ष हो।

(घ) एमसीए :

प्रासंगिक शाखा में बी.ई./बी.टेक./बी.एस. और एम.ई./एम.टेक/एम.एस अथवा एकीकृत एम.टेक जिसमें से किसी एक डिग्री में प्रथम श्रेणी अथवा समकक्ष हो।

अथवा

बी.ई, बी.टेक. और एमसीए जिसमें से दोनों डिग्रियों में किसी एक में प्रथम श्रेणी अथवा समकक्ष हो।

अथवा

एक अनिवार्य विषय के रूप में गणित के साथ तीन वर्ष की अवधि का स्नातक और प्रथम श्रेणी की एमसीए डिग्री अथवा समकक्ष हो और एमसीए की डिग्री प्राप्त करने के बाद दो वर्ष का प्रासंगिक अनुभव

(ड़) होटल प्रबंधन और खानपान प्रौद्योगिकी :

होटल प्रबंधन और खानपान प्रौद्योगिकी (एचएमसीटी) में न्यूनतम 4 वर्षीय स्नातक डिग्री और एचएमसीटी अथवा प्रासंगिक विषय क्षेत्र में निष्णात डिग्री जिसमें से दोनों डिग्रियों में किसी एक में प्रथम श्रेणी अथवा समकक्ष।

अथवा

होटल प्रबंधन और खानपान प्रौद्योगिकी (एचएमसीटी) में न्यूनतम 4 वर्षीय स्नातक डिग्री प्रथम श्रेणी अथवा समकक्ष में तथा किसी 4–सितारा होटल में सहायक प्रबंधक से अन्यून प्रबंधकीय स्तर अथवा आतिथ्य सत्कार उद्योग/पर्यटन उद्योग में किसी समकक्ष पद पर न्यूनतम 5 वर्ष का प्रासंगिक अनुभव।

(च) वास्तुकला :

बी.आर्क. और एम. आर्क अथवा किसी संबद्ध क्षेत्र में समकक्ष निष्णात डिग्री जिसमें दोनों डिग्रियों में से किसी एक में प्रथम श्रेणी हो, तथा वास्तुकला व्यवसाय में न्यूनतम 2 वर्ष का अनुभव।

अथवा

बी.आर्क प्रथम श्रेणी अथवा समकक्ष के साथ तथा वास्तुकला व्यवसाय में न्यूनतम 5 वर्ष का अनुभव।

(छ) नगर आयोजना :

वास्तुकला/आयोजना/सिविल इंजीनियरी में स्नातक डिग्री अथवा भूगोल/अर्थशास्त्र/सामाजिक विज्ञान में निष्णात डिग्री अथवा समकक्ष

और

आयोजना में निष्णात अथवा समकक्ष जिसमें से या तो आयोजना निष्णात में अथवा उपरोक्त डिग्री में से दोनों डिग्रियों में किसी एक में प्रथम श्रेणी अथवा समकक्ष हो तथा दो वर्ष का प्रासंगिक अनुभव हो।

(ज) डिजाइन :

स्नातक डिग्री अथवा डिजाईन, ललित कला, अनुप्रयुक्त कला और वास्तुकला की शाखाओं में से किसी एक में न्यूनतम 4 वर्षीय डिप्लोमा अथवा प्रथम श्रेणी या समकक्ष के साथ इंजीनियरी में स्नातक डिग्री

और

प्रासंगिक विषय क्षेत्रों में निष्णात डिग्री अथवा समकक्ष स्नातकोत्तर डिप्लोमा जिसमें औद्योगिक डिजाइन/दृश्य संचार/ललित कला/अनुप्रयुक्त कला/वास्तुकला/संपर्क डिजाईन/नवीन मीडिया अध्ययन/डिजाइन प्रबंधन/एर्गोनमिक्स/मानव कारक इंजीनियरी/भारतीय शिल्प अध्ययन और इंजीनियरी अथवा डिजाइन के संबंधित/प्रासंगिक/संबद्ध क्षेत्रों में प्रथम श्रेणी अथवा समकक्ष हो

और

उद्योग/अनुसंधान संगठन/डिजाइन स्टूडियों में न्यूनतम 2 वर्ष का व्यावसायिक डिजाइन अनुभव

(झ) ललित कला :

प्रासंगिक शाखा में स्नातक अथवा निष्णात डिग्री जिसमें दोनों डिग्रियों में से किसी एक में प्रथम श्रेणी अथवा समकक्ष तथा न्यूनतम 2 वर्ष का प्रासंगिक व्यावसायिक अनुभव

(ञ) विज्ञान एवं मानविकी के संकाय के लिए अर्हताएं

आधारभूत विज्ञान, सामाजिक विज्ञान और मानविकी के विषय क्षेत्रों में संकाय के लिए भर्ती और प्रोन्नति हेतु अर्हताएं यूजीसी अधिसूचना सं० एफ. 1–2/2017(ईसी/पीएस) दिनांक 18 जुलाई, 2018 तथा समय–समय यूजीसी द्वारा जारी दिशा–निर्देशों के अनुसार होंगी।

टिप्पणी : जिन उम्मीदवारों ने गेट/जीपैट/सीड के साथ राष्ट्रीय महत्व के संस्थान से स्नातक की डिग्री के बाद पीएच.डी. की है, वह सहायक प्रोफेसर के पद के लिए पात्र होंगे।

5.2   अवस्था–II से अवस्था–VI के लिए सीधी भर्ती/प्रोन्नति के लिए न्यूनतम अर्हता मानदण्ड

(क) सहायक प्रोफेसर के लिए अर्हताएं (वरिष्ठ मान, लेवल–11, प्रवेश वेतन–68900/–)

पदधारकों की प्रोन्नति के लिए

क. सहायक प्रोफेसर के पद के लिए विनिर्दिष्ट अर्हताएं

और

ख. अनुबंध–III के अनुसार न्यूनतम प्रशिक्षण अपेक्षाएं पूर्ण की हों

और

ग. अपेक्षाओं के नीचे उल्लिखित सेट में से किसी एक की पूर्ति की हो

सेट संख्या	अतिरिक्त अर्हता	सहायक प्रोफेसर के संवर्ग में अर्जित किए जाने के लिए		
		अनुभव (वर्ष)	एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में शोध प्रकाशन	औसत 360 डिग्री प्रतिपुष्टि अंक (10 में से)
1	–	4	2	8 से 10
2	–	5	1	8 से 10
3	–	5	2	5 से < 8

(ख) सहायक प्रोफेसर के लिए अर्हताएं (चयन ग्रेड, लेवल–12, प्रवेश वेतन–79800/–)

पदधारकों की प्रोन्नति के लिए

क. सहायक प्रोफेसर (वरिष्ठ मान) के पद के लिए विनिर्दिष्ट अर्हताएं

और

ख. अनुबंध–III के अनुसार न्यूनतम प्रशिक्षण अपेक्षाएं पूर्ण की हों

और

ग. अपेक्षाओं के नीचे उल्लिखित सेट में से किसी एक की पूर्ति की हो

सेट संख्या	सहायक प्रोफेसर (वरिष्ठ मान) के संवर्ग में अर्जित किए जाने के लिए			
	अतिरिक्त अर्हता	अनुभव (वर्ष)	एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में शोध प्रकाशन	औसत 360 डिग्री प्रतिपुष्टि अंक (10 में से)
1	-	4	1	8 से 10
2	-	4	2	5 से < 8

(ग) एसोसिएट प्रोफेसर के लिए अर्हताएं (लेवल-13ए1, प्रवेश वेतन-131400/-)

i.   सीधी भर्ती के लिए

क.   प्रासंगिक क्षेत्र में पीएच.डी. डिग्री तथा प्रासंगिक क्षेत्र में स्नातक अथवा निष्णात स्तर पर प्रथम श्रेणी अथवा समकक्ष

और

ख.   एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में न्यूनतम कुल 6 शोध प्रकाशन

और

ग.   शिक्षण/शोध/उद्योग में न्यूनतम 8 वर्ष का अनुभव जिसमें से न्यूनतम 2 वर्ष का पोस्ट पीएच.डी. अनुभव होगा।

टिप्पणी : एचएमसीटी के मामले में, विभागाध्यक्ष के पद से अनिम्न प्रबंधकीय स्तर पर 8 वर्ष का उद्योग का अनुभव जिसमें किसी 4 सितारा होटल अथवा उपर की श्रेणी में अथवा आतिथ्य-सत्कार उद्योग/पर्यटन उद्योग में किसी समान पद पर 20 व्यक्तियों अथवा अधिक के दल का संचालन किया हो।

ii   पदधारकों की प्रोन्नति के लिए

क. प्रासंगिक क्षेत्र में पीएच.डी. डिग्री तथा प्रासंगिक शाखा में स्नातक अथवा निष्णात स्तर पर प्रथम श्रेणी अथवा समकक्ष

और

ख. अनुबंध-III अनुसार न्यूनतम प्रशिक्षण अपेक्षाए पूर्ण की हों

और

ग. अपेक्षाओं के लिए निम्न वर्णित सेट में से किसी एक की पूर्ति की हो

सेट संख्या	सहायक प्रोफेसर (चयन ग्रेड) के संवर्ग में अर्जित किए जाने के लिए		
	अनुभव (वर्षों में)	एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में शोध प्रकाशन	औसत 360 डिग्री प्रतिपुष्टि अंक (10 में से)
1	3	2	5 से < 8
2	3	1	8 से 10

(घ)   प्रोफेसर के लिए अर्हताएं (लेवल-14, प्रवेश वेतन-144200/-)

(i) सीधी भर्ती

क. प्रासंगिक क्षेत्र में पीएच.डी. डिग्री तथा प्रासंगिक शाखा में स्नातक अथवा निष्णात स्तर पर प्रथम श्रेणी अथवा समकक्ष

और

ख. शिक्षण/शोध/उद्योग में न्यूनतम 10 वर्ष का अनुभव जिसमें से न्यूनतम 3 वर्ष एसोसिएट प्रोफेसर अथवा समकक्ष पद पर होना चाहिए।

और

ग. एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में एसोसिएट प्रोफेसर के स्तर पर न्यूनतम 6 शोध प्रकाशन तथा प्रोन्नति की पात्रता की तारीख तक पर्यवेक्षक/सह-पर्यवेक्षक के रूप में न्यूनतम 2 सफल पीएच.डी. मार्गदर्शन

अथवा

प्रोन्नति की पात्रता की तारीख तक एससीसीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में एसोसिएट प्रोफेसर के स्तर पर न्यूनतम 10 शोध प्रकाशन

(ii) पदधारकों की प्रोन्नति के लिए

क. प्रासंगिक क्षेत्र में पीएच.डी. डिग्री तथा प्रासंगिक शाखा में स्नातक अथवा निष्णात स्तर पर प्रथम श्रेणी अथवा समकक्ष

और

ख. अपेक्षाओं के लिए निम्न वर्णित सेट में से किसी एक की पूर्ति की हो।

सेट संख्या	पीएच.डी. मार्ग-दर्शन	कुल अनुभव (वर्षों में)	एसोसिएट प्रोफेसर के संवर्ग में अर्जित किया जाना है		
			अनुभव (वर्षों में)	एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में शोध प्रकाशन	औसत 360 डिग्री प्रतिपुष्टि अंक (10 में से)
1	1	15	3	6	8 से 10
2	2	15	3	6	5 से < 8
3	-	16	3	4	8 से 10

टिप्पणियां : 360° प्रतिपुष्टि

1. प्रोन्नति की अपेक्षाओं के लिए, अगली अवस्था की पात्रता की तिथि तक, प्रति वर्ष प्राप्त प्रतिपुष्टि से सभी पूर्ववर्ती वर्षों की प्रतिपुष्टि को जोड़कर उसके औसत को लिया जाएगा।

2. ऐसे मामले में जहाँ उम्मीदवार विनिर्दिष्ट न्यूनतम प्रतिपुष्टि अंक (स्कोर) प्राप्त करने में असफल रहता है तो उसके पूर्ववर्ती वर्षों की प्रतिपुष्टि को विचार के लिए लिया जाएगा जबकि उनमें से किसी उस एक वर्ष को छोड़ दिया जाएगा जिसमें न्यूनतम प्रतिपुष्टि स्कोर प्राप्त हुआ होगा।

(ड.) वरिष्ठ प्रोफेसर की प्रोन्नति के लिए अर्हताएं (लेवल–15, प्रवेश वेतन–182200/–)

क. प्रासंगिक क्षेत्र में पीएच.डी. डिग्री

और

ख. प्रोफेसर के संवर्ग में न्यूनतम दस वर्ष का अनुभव

और

ग. एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित अनुमोदित जर्नलों की सूची में से जर्नलों में न्यूनतम 8 शोध प्रकाशन, प्रोफेसर के रूप में पर्यवेक्षक/सह–पर्यवेक्षक के बतौर न्यूनतम 2 सफल पीएच.डी. मार्ग दर्शन होने चाहिएं

अथवा

ग. एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित अनुमोदित जर्नलों की सूची में से जर्नलों में न्यूनतम 8 शोध प्रकाशन, प्रोफेसर के स्तर पर संस्था प्रमुख के रूप में न्यूनतम 03 वर्ष का अकादमिक नेतृत्व प्रदान किया होना चाहिए।

अथवा

ग. एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित अनुमोदित जर्नलों की सूची में से जर्नलों में न्यूनतम 8 शोध प्रकाशन, प्रोफेसर के स्तर पर राज्य/राष्ट्रीय स्तर पर न्यूनतम 03 वर्ष का शैक्षणिक नेतृत्व प्रदान किया होना चाहिए।

और

घ. कम–से–कम एक पेटेंट प्रदान किया गया हो

अथवा

घ. राष्ट्रीय मंच पर लागू एक एमओओसी (मूक्स) पाठ्यक्रम का विकास

टिप्पणियां :

1. वरिष्ठ प्रोफेसर का चयन वरिष्ठ प्रोफेसर अथवा न्यूनतम दस वर्ष का अनुभव रखने वाले प्रोफेसर के पद से अनिम्न तीन प्रतिष्ठित विषय विशेषज्ञों से शैक्षणिक उपलब्धियों, शैक्षणिक, शोध और प्रशासनिक कार्य के अनुकूल समीक्षा पर भी आधारित होगा।

2. चयन दस श्रेष्ठ प्रकाशनों तथा पिछले 10 वर्षों के दौरान उसके पर्यवेक्षण के अंतर्गत कम–से–कम दो उम्मीदवारों को पीएच.डी. डिग्री प्रदान किए जाने तथा विनियम के अनुसार गठित समिति के साथ सम्प्रेषण पर आधारित होगा।

(च) प्राचार्य/निदेशक की सीधी भर्ती के लिए अर्हताएं

(लेवल—14, प्रवेश वेतन—144200/— तथा 6750/— रू० प्रति माह का विशेष भत्ता)

क.   पीएच.डी. डिग्री तथा प्रासंगिक शाखा में स्नातक अथवा निष्णात स्तर पर प्रथम श्रेणी अथवा समकक्ष

ख.   पर्यवेक्षक/सह—पर्यवेक्षक के रूप में न्यूनतम दो सफल पीएच.डी. मार्गदर्शन तथा एससीआई जर्नलों/यूजीसी/अभातशिप अनुमोदित जर्नलों की सूची में न्यूनतम 8 शोध प्रकाशन

ग.   शिक्षण/शोध/उद्योग का न्यूनतम 15 वर्ष का अनुभव जिसमें से न्यूनतम 3 वर्ष का अनुभव प्रोफेसर के पद के समकक्ष पद पर होगा।

टिप्पणियां :

1.   यह पद 5 वर्ष के लिए संविदात्मक प्रकृति का होगा तथा कार्य—निष्पादन के आधार पर इसे एक और अवधि के लिए बढ़ाया जा सकता है।

2.   कार्य—निष्पादन मूल्यांकन संबद्ध विश्वविद्यालय द्वारा नियुक्त की गई समिति के माध्यम से संचालित किया जाएगा।

3.   अंतिम अवधि की समाप्ति के उपरांत, पदधारक अपने उस पूर्व पदनाम में अपने मूल संगठन में वापस पदभार ग्रहण कर लेगा जहां से वह प्रोफेसर/वरिष्ठ प्रोफेसर, जैसा भी मामला हो, के रूप में पदनाम के साथ आगे गया था।

6.0   अन्य कर्मचारीवृंद की सीधी भर्ती और प्रोन्नति के लिए न्यूनतम अर्हताएं:

6.1   कार्यशाला अधीक्षक :

कार्यशाला अधीक्षक की प्रारंभिक भर्ती सहायक प्रोफेसर के समान होगी तथा अर्हताएं यांत्रिकी/उत्पादन इंजीनियरी में सहायक प्रोफेसर के समान होगी।

अवरोही संचलन और पदनाम तालिका 3 में इंगित अधिसूचना के चरण I से V के अनुसार होंगे

तालिका 3 : कार्यशाला अधीक्षक के लिए पदोन्नति और पदनाम के चरण

चरण	पदनाम
प्रवेश स्तर अवस्था—I	कार्यशाला अधीक्षक
अवस्था—II	कार्यशाला अधीक्षक (वरिष्ठ मान)
अवस्था—III	कार्यशाला अधीक्षक (चयन ग्रेड)
अवस्था—IV	एसोसिएट प्रोफेसर (कार्यशाला)
अवस्था—V	प्रोफेसर (कार्यशाला)

6.2   प्रशिक्षण और नियोजन अधिकारी के लिए अर्हताएं

क.   प्रशिक्षण और नियोजन अधिकारी की अर्हताएं, सेवा शर्तें तथा वेतनमान इंजीनियरी और प्रौद्योगिकी अथवा संबंधित तकनीकी कार्यक्रम में प्रोफेसर के समान होंगे।

ख.   संस्थान के किसी एक प्रोफेसर को चक्रानुक्रम के आधार पर प्रशिक्षण और नियोजन अधिकारी का अतिरिक्त उत्तरदायित्व सौंपा जाएगा।

ग.   यदि प्रोफेसर उपलब्ध नहीं है, तो एसोसिएट प्रोफेसर/सहायक प्रोफेसर की इस पद के लिए पहचान की जा सकेगी।

6.3   सहायक पुस्तकाध्यक्ष की सीधी भर्ती के लिए न्यूनतम अर्हताएं

(लेवल—10, प्रवेश वेतन 57700/—)

क)   न्यूनतम प्रथम श्रेणी अथवा समकक्ष के साथ पुस्तकालय विज्ञान/सूचना विज्ञान/प्रलेखीकरण विज्ञान में स्नातकोत्तर डिग्री अथवा समकक्ष व्यावसायिक डिग्री तथा पुस्तकालय के कंप्यूटरीकरण के ज्ञान के साथ निरंतर उत्कृष्ट शैक्षणिक रिकार्ड।

ख)   यूजीसी द्वारा इस प्रयोजनार्थ संचालित राष्ट्रीय स्तर की परीक्षा अथवा यूजीसी द्वारा अनुमोदित इसी के समकक्ष अन्य किसी परीक्षा में अर्हता।

6.4   सहायक निदेशक —शारीरिक शिक्षा (लेवल—10, प्रवेश वेतन—57700/—) की सीधी भर्ती के लिए न्यूनतम अर्हताएं

क)   किसी मान्यता प्राप्त विश्वविद्यालय/संस्थान से शारीरिक शिक्षा में निष्णात डिग्री अथवा खेलकूद विज्ञान में निष्णात डिग्री अथवा प्रथम श्रेणी अथवा इसके समकक्ष के साथ समकक्ष डिग्री तथा उत्कृष्ट शैक्षणिक रिकार्ड।

ख) अंतरविश्वविद्यालय/अंतर–महाविद्यालय प्रतियोगिताओं में अथवा राज्य और/अथवा राष्ट्रीय चैंपियनशिपों में विश्वविद्यालय/ महाविद्यालय का प्रतिनिधित्व करने का रिकार्ड।

ग) यूजीसी अथवा यूजीसी द्वारा अनुमोदित किसी अन्य एजेंसी द्वारा इस प्रयोजनार्थ संचालित राष्ट्रीय स्तर की परीक्षा में अर्हता तथा इन विनियमों के अनुसार संचालित शारीरिक उपयुक्तता परीक्षा उत्तीर्ण की हो।

घ) महाविद्यालय/विश्वविद्यालय अध्ययन के दौरान खेलकूद, नाटक, संगीत, फिल्म, चित्रकला, फोटोग्राफी, पत्रकारिता कार्यक्रम प्रबंध में अथवा अन्य छात्र/कार्यक्रम प्रबंध क्रियाकलापों में पर्याप्त संलिप्तता का रिकार्ड तथा प्रतिभागिता का उत्कृष्ट ट्रैक रिकार्ड।

ड़) छात्र संयोजक के रूप में अथवा जीवन के पश्चातवर्ती भाग में ऐसे कार्यक्रमों के आयोजन का रिकार्ड।

6.5 सहायक पुस्तकाध्यक्ष और सहायक निदेशक–शारीरिक शिक्षा के लिए प्रोन्नति की क्रियाविधि

सहायक पुस्तकाध्यक्ष तथा सहायक निदेशक–शारीरिक शिक्षा के लिए प्रोन्नति हेतु अर्हताएं यूजीसी की अधिसूचना सं० एफ. 1–2/2017(ईसी/पीएस) दिनांक 18 जुलाई, 2018 के अनुसार होंगी।

7.0 अतिरिक्त आवश्यकताएं :

7.1 शोध प्रकाशन :

प्रोन्नति के लिए प्रकाशनों की गुणवत्ता सुनिश्चित करने के उद्देश्य से, निम्नलिखित के माध्यम से न्यूनतम मानक सुनिश्चित किया जाएगा :

क) प्रोन्नतियों के प्रयोजनार्थ के लिए, उम्मीदवारों ने एससीआई जर्नलों अथवा यूजीसी अनुमोदित जर्नलों अथवा अभातशिप अनुमोदित जर्नलों की सूची अथवा संबंधित परिषदों/संस्थानों जैसे वास्तुकला परिषद/भारतीय भेषजी परिषद/नगर आयोजनाकार संस्थान, भारत के साथ अभातशिप द्वारा संयुक्त रूप से अनुमोदित जर्नलों में शोध पत्र प्रकाशित किए हों।

ख) एचएमसीटी के मामले में, अनुसंधान/परामर्श के रूप में 1 जीवंत मामला अध्ययन अथवा 1 जीवंत उद्योग परियोजना जिसमें अत्यंत उच्च कोटि के प्रत्यायक को 1 प्रकाशन के समकक्ष मान्यता प्रदान की जाएगी।

ग) डिजाइन, वास्तुकला और नगर आयोजना के मामले में, 1 जीवंत मामला अध्ययन, शोध/परामर्श के रूप में 1 जीवंत उद्योग परियोजना अथवा अत्यंत उच्च कोटि के प्रत्यायक रखने वाले/उच्च स्तरीय मान्यता प्राप्त करने वाले 1 अपवादस्वरूप डिजाइन को 1 प्रकाशन के समकक्ष मान्यता प्रदान की जाएगी।

7.2 पीएच.डी. के लिए समकक्षता

पीएच.डी. के लिए समकक्षता 5 अंतर्राष्ट्रीय जर्नल पत्रों के प्रकाशन पर आधारित है, जिसमें से प्रत्येक जर्नल का संचयी प्रभाव सूचकांक 2.0 से अन्यून हो, जिसमें पदधारक मुख्य लेखक है तथा सभी 5 प्रकाशन लेखक के विशेषज्ञता के क्षेत्र हैं। विकल्पत : व्यक्ति ने कम–से–कम दो पेटेंट प्राप्त किए होने चाहिए तथा कार्य स्थल में उत्पादकता में वृद्धि करने के लिए योगदान किया होना चाहिए जिसे राज्य अथवा राष्ट्रीय स्तर पर मान्यता दी गई हो अथवा वह राष्ट्रीय अकादमियों में से किसी के फैलो के रूप में निर्वाचित हो। तथापि, समकक्षता प्रदान करने की प्रक्रिया संबंधित संबद्धक विश्वविद्यालय द्वारा तैयार की जाएगी।

7.2.1 बी.ई./बी.टैक के पश्चात् सीधे पीएच.डी करने हेतु पात्रता

पदों के विभिन्न स्तरों के लिए बी.ई./बी.टैक के पश्चात् सीधे प्राप्त की गई पी.एच.डी. की अर्हता तकनीकी संस्थाओं में लागू होगी, वशर्ते कि प्रासंगिक शाखा में प्राप्त की गई पीएच.डी. की डिग्री विश्वविद्यालय अनुदान आयोग द्वारा यथानिर्दिष्ट, पंजीकरण, पाठ्यक्रम कार्य तथा बाह्य मूल्यांकन प्रक्रिया आदि का अनुपालन करते हुए मान्यता प्राप्त विश्वविद्यालय अथवा मानव संसाधन विकास मंत्रालय द्वारा विधिवत अनुमोदित राष्ट्रीय महत्व के संस्थान (जैसे कि – आईआईटी/आईआईएससी/एनआईटी इत्यादि) द्वारा प्रदान की गई हो। आगे यह भी की, उम्मीदवार ने इंजीनियरी/प्रौद्योगिकी में स्नातक स्तर पर कम से कम प्रथम श्रेणी प्राप्त की हो।

7.3 वर्ग/श्रेणी

यदि कोई वर्ग/श्रेणी प्रदान नहीं की गई है, सकल अंकों के अधिकतम 60 प्रतिशत अंकों पर प्रथम वर्ग/श्रेणी के समकक्ष विचार किया जाएगा। यदि ग्रेड अंक प्रणाली अपनाई गई है, तो सीजीपीए को निम्नानुसार समकक्ष अंकों में परिवर्तित किया जाएगा :

ग्रेड अंक	समकक्ष प्रतिशतता
6.25	55 %
6.75	60 %
7.25	65 %
7.75	70 %
8.25	75 %

7.4 प्रासंगिक डिग्रियों की नामावली :

विभिन्न संकाय पदों के लिए अर्हताएं निर्दिष्ट करती हैं कि डिग्री की विशेषज्ञता उपयुक्त/प्रासंगिक शाखा में होगी। अनेक आईआईटी, एनआईटी, केन्द्रीय विश्वविद्यालय नई नामावलियों के अंतर्विषयक कार्यक्रम प्रारंभ करते हैं। इंजीनियरी की अंतर्विषयक प्रकृति के बढ़ते महत्व को ध्यान में रखते हुए, स्नातकपूर्ण और स्नातकोत्तर, दोनों ही विशेषज्ञताओं के अंतर्विषयक पाठ्यक्रमों पर विचार किया जा सकेगा। चयन समिति अध्ययन के कार्यक्रम तथा संस्था की आवश्यकता के आधार पर इस संबंध में अंतिम निर्णय ले सकेगी। अभातशिप ने इस मुद्दे को भारत सरकार के राजपत्र एफ. सं० 27/आरआईएफडी/वेतन/01/2017–18 दिनांक 28.04.2017 द्वारा पहले ही स्पष्ट कर दिया है। यदि अभातशिप की परिधि में कोई विशेषज्ञता उपलब्ध नहीं है, तो बोर्ड/विश्वविद्यालय पाठ्यक्रम के आधार पर समकक्षता पर निर्णय लेगा। अतः उनकी अर्जित अर्हता/विशेषज्ञता के आधार पर पूर्व में नियुक्त पदधारक संकाय सदस्य अथवा अन्य संस्थाओं में प्रोन्नति के लिए और साथ ही सीधी भर्ती के लिए अर्हक बने रहना जारी रहेंगे, बशर्ते कि वे विभिन्न शिक्षण पदों के लिए यथा विनिर्दिष्ट अन्य पात्रता मानदण्डों और उच्च अर्हताओं, यदि कोई हैं, की पूर्ति करते हों।

7.5 पूर्व अर्हताओं के साथ पदधारक संकाय सदस्य :

विद्यमान पदधारक जिन्हें मूलभूत न्यूनतम अर्हताओं जैसे एम.एससी.(गणित), एम.एससी (जैव–प्रौद्योगिकी), एम.एससी. (इलेक्ट्रॉनिक्स), एम.एस.सी (कम्प्यूटर विज्ञान एवं संबद्ध विषय), एम.एससी. (भौतिकी), एम.एससी. (रसायन विज्ञान), एम.सी.ए., पीजीडीएम, एएमआईई/एम.कॉम और किसी अन्य समान अर्हता के साथ भर्ती किया गया था, जिसे नियुक्ति के समय अर्हक माना गया था अथवा अभातशिप राजपत्र दिनांक 13 मार्च, 2010 के प्रकाशन से पूर्व प्रवेश लिया था, को उसी अथवा अन्य संस्थाओं में प्रोन्नति अथवा सीधी भर्ती के लिए अर्हक माना जाएगा बशर्ते कि, वे विभिन्न शिक्षण पदों के लिए अन्य मानदण्डों और उच्च अर्हताओं, यदि कोई हैं, की पूर्ति करते हैं।

7.6 प्रतिनियुक्ति पर संकाय सदस्य

किसी संकाय सदस्य, जो किसी सरकारी संगठन/स्वायत्तशासी निकाय जैसे डीटीई/अभातशिप/यूजीसी/मा.सं.वि.मं./डीएसटी आदि में शैक्षणिक/प्रशासनिक पद पर प्रतिनियुक्ति पर हैं, को शैक्षणिक और अकादमिक/प्रशासन का अनुभव प्राप्त माना जाएगा तथा एफडीपी, औद्योगिक प्रशिक्षण और 360 डिग्री प्रतिपुष्टि की अपेक्षा से छूट दी जाएगी। यदि किसी संकाय सदस्य ने कम–से–कम 'बहुत अच्छा' कोटि प्राप्त की है, तो उसे प्रतिनियुक्ति की अवधि के लिए इस अधिसूचना के संदर्भ में 360 डिग्री प्रतिपुष्टि के 10 अंकों के पैमाने पर 8 अंकों के समकक्ष माना जाएगा।

अस्वीकरण : अधिसूचना की भाषा

अधिसूचना अंग्रेजी एवं हिंदी दोनों भाषाओं में प्रकाशित की गई है। यद्यपि अंग्रेजी से हिंदी में अनुवाद करते समय अत्यंत सावधानी बरती गई है। तथापि व्याख्या में किसी प्रकार की विसंगति के मामले में, अंग्रेजी संस्करण मान्य होगा।

प्रो. एम. पी. पूनिया, उपाध्यक्ष

[विज्ञापन-III/4/असा./561/18]

अनुबंध-I

डिग्री स्तर की तकनीकी संस्थाओं के लिए वेतन मैट्रिक्स तालिका

(सभी आंकड़े रूपयों (रु.) में हैं)					
6ठें केन्द्रीय वेतन आयोग में वेतन बैंड	15600 –39100			37400 - 67000	67000-79000
कैडर शीर्षक	सहायक प्रोफेसर			एसोसिएट प्रोफेसर	प्रोफेसर	वरिष्ठ प्रोफेसर
6ठें केन्द्रीय वेतन आयोग में ग्रेड वेतन	6000	7000	8000	9000	10000	0
प्रवेश वेतन	21600	25790	29900	49200	53000	67000
सैल संख्या स्तर	10	11	12	13ए1	14	15
1	57700	68900	79800	131400	144200	182200
2	59400	71000	82200	135300	148500	187700
3	61200	73100	84700	139400	153000	193300
4	63000	75300	87200	143600	157600	199100
5	64900	77600	89800	147900	162300	205100
6	66800	79900	92500	152300	167200	211300
7	68800	82300	95300	156900	172200	217600

8	70900	84800	98200	161600	177400	224100
9	73000	87300	101100	166400	182700	
10	75200	89900	104100	171400	188200	
11	77500	92600	107200	176500	193800	
12	79800	95400	110400	181800	199600	
13	82200	98300	113700	187300	205600	
14	84700	101200	117100	192900	211800	
15	87200	104200	120600	198700	218200	
16	89800	107300	124200	204700		
17	92500	110500	127900	210800		
18	95300	113800	131700	217100		
19	98200	117200	135700			
20	101100	120700	139800			
21	104100	124300	144000			
22	107200	128000	148300			
23	110400	131800	152700			
24	113700	135800	157300			
25	117100	139900	162000			
26	120600	144100	166900			
27	124200	148400	171900			
28	127900	152900	177100			
29	131700	157500	182400			
30	135700	162200	187900			
31	139800	167100	193500			
32	144000	172100	199300			
33	148300	177300	205300			
34	152700	182600	211500			
35	157300	188100				
36	162000	193700				
37	166900	199500				
38	171900	205500				
39	177100					
40	182400					

नोटः किसी भी कॉलम के अंतिम बिन्दु उस लेवल पर प्राप्त किए गए वेतन के अंतिम बिन्दुओं को व्यक्त नहीं करते हैं। जैसाकि पारंपरिक वेतनमान के पूर्व के प्रावधानों में था कि अंतिम बिन्दु परिकलन के उद्देश्य से उस लेवल के अधिकतम वेतन को नहीं दर्शाता है। किसी भी स्तर के औसत वेतन की गणना के लिए कॉलम के अंतिम बिन्दुओं को वेतनमान के अधिकतम एवं न्यूनतम वेतन के रूप में नहीं माना जाना चाहिए।

अनुबंध—II

छानबीन–सह–मूल्यांकन/चयन समिति का गठन

अभातशिप ने निम्नलिखित के संबंध में निम्न दिशा-निर्देश तैयार किए हैं :

(क)   सीधी भर्ती के लिए और प्रोन्नतियों के लिए सहायक प्रोफेसर, एसोसिएट प्रोफेसर, प्रोफेसर के चयन हेतु चयन समिति का गठन।

(ख)   विश्वविद्यालयों और महाविद्यालयों में शिक्षकों के लिए सीधी भर्ती और प्रोन्नतियों हेतु विनिर्दिष्ट चयन प्रक्रियाएं।

चयन कार्यवाहियां :

चयन समिति की समस्त चयन प्रक्रियाएं चयन समिति की बैठक के तत्काल उपरांत ही पूर्ण की जाएंगी, जिसमें प्राप्तांक प्रोफार्मा और मैरिट के आधार पर की गई सिफारिश, योग्यता के क्रम में चयनित और प्रतीक्षा सूची के उम्मीदवारों/नामों के पैनल के साथ कार्यवृत्त अभिलेखित किए जाएंगे जिस पर चयन समिति के सभी सदस्यों द्वारा सम्यक रूप से हस्ताक्षर किए जाएंगे।

सहायक प्रोफेसर, एसोसिएट प्रोफेसर और प्रोफेसर के लिए सीधी भर्ती और प्रोन्नति दोनों हेतु चयन समिति की संरचना

I.   **विश्वविद्यालय संकाय सदस्यों के लिए :**

(क)   विश्वविद्यालय में सहायक प्रोफेसर के पद के लिए चयन समिति की संरचना निम्नलिखित होगी :

     i)   कुलपति अथवा कार्यवाहक कुलपति चयन समिति के अध्यक्ष होंगे।

     ii)   संबंधित विश्वविद्यालय के प्रासंगिक सांविधिक निकाय द्वारा अनुमोदित नामों के पैनल में से कुलपति अथवा कार्यवाहक कुलपति द्वारा नामनिर्दिष्ट संबंधित विषय में तीन विशेषज्ञ।

     iii)   संबंधित संकाय का डीन, जहां लागू हो।

     iv)   विभाग/विद्यालय का प्रमुख/अध्यक्ष।

     v)   विजिटर/चांसलर द्वारा नामनिर्दिष्ट शिक्षाविद्, जहां लागू हो।

     vi)   अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/अल्पसंख्यक/महिला/दिव्यांग जन श्रेणियों का प्रतिनिधित्व करने वाला शिक्षाविद् जिसका नामनिर्देशन कुलपति अथवा कार्यवाहक कुलपति द्वारा किया जाएगा, यदि इन श्रेणियों से संबंधित कोई उम्मीदवार आवेदक है और यदि चयन समिति के उपर्युक्त सदस्यों में से कोई भी उस श्रेणी से संबंधित नहीं है।

(ख)   बैठक के लिए गणपूर्ति का गठन करने के प्रयोजनार्थ, पांच सदस्य उपस्थित होंगे जिनमें से कम-से-कम दो सदस्य कुल तीन विषय-विशेषज्ञों में से होंगे।

II.   **तकनीकी संस्थाओं में संकाय सदस्यों के लिए :**

(क)   प्राइवेट महाविद्यालयों सहित महाविद्यालयों में सहायक प्रोफेसर/एसोसिएट प्रोफेसर और प्रोफेसर के पद के लिए चयन समिति की संरचना निम्नलिखित होगी :

     i)   महाविद्यालय के शासी निकाय का अध्यक्ष अथवा शासी निकाय के सदस्यों के मध्य में से उसका नामिती चयन समिति का अध्यक्ष होगा।

     ii)   महाविद्यालय का प्राचार्य/निदेशक।

     iii)   महाविद्यालय से संबंधित विषय का विभागाध्यक्ष।

     iv)   संबद्धक विश्वविद्यालय के कुलपति अथवा कार्यवाहक कुलपति के दो नामिती जिनमें से एक विषय-विशेषज्ञ होना चाहिए। यदि महाविद्यालय को अल्पसंख्यक शैक्षणिक संस्था के रूप में अधिसूचित/घोषित किया गया है, पाँच नामों के पैनल में से महाविद्यालय के अध्यक्ष के 'दो नामिती, जो अधिमानतः अल्पसंख्यक समुदायों से होंगे, जिनकी अनुशंसा संबद्धक विश्वविद्यालय के कुलपति अथवा कार्यवाहक कुलपति द्वारा महाविद्यालय के प्रासंगिक सांविधिक निकाय द्वारा सुझाई गई विशेषज्ञों की सूची में से की जाएगी, जिसमें से एक विषय-विशेषज्ञ होना चाहिए।

     v)   संबंधित विश्वविद्यालय के प्रासंगिक सांविधिक निकाय द्वारा अनुमोदित विषय-विशेषज्ञों की सूची से कुलपति अथवा कार्यवाहक कुलपति द्वारा अनुशंसित पांच नामों के पैनल में से महाविद्यालय के शासी निकाय के अध्यक्ष द्वारा नामनिर्दिष्ट किए जाने वाले दो विषय-विशेषज्ञ जो महाविद्यालय से संबद्ध नहीं होंगे।

     (ii)   अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/अल्प संख्यक/महिला/दिव्यांग जन श्रेणियों का प्रतिनिधित्व करने वाला शिक्षाविद्, यदि इन श्रेणियों से संबंधित कोई उम्मीदवार आवेदक है, जिसका नामनिर्देशन कुलपति अथवा कार्यवाहक कुलपति द्वारा किया जाएगा, यदि चयन समिति के उपर्युक्त सदस्यों में से कोई भी उस श्रेणी से संबंधित नहीं है।

(ख)   बैठक के लिए गणपूर्ति का गठन करने के प्रयोजनार्थ, पांच सदस्य उपस्थित होंगे जिनमें से कम-से-कम दो सदस्य कुल तीन विषय-विशेषज्ञों में से होंगे।

(ग)   सरकारी/सरकार द्वारा सहायता प्राप्त महाविद्यालयों/सरकारी स्वायत्तशासी महाविद्यालयों के लिए सभी लेवलों हेतु शिक्षण पदों के लिए राज्य लोक सेवा आयोग/शिक्षक भर्ती बोर्ड, जहां लागू है, तीन विषय-विशेषज्ञों को आमंत्रित करेंगे जिसके लिए संबंधित नियुक्ति प्राधिकारी द्वारा संबंधित विश्वविद्यालय को चयन प्रक्रिया में शामिल किया जाएगा। वे राज्य, जहां स्वायत्तशासी संस्थानों में चयन

संबंधित शासी बोर्डों को प्राधिकृत किया गया है, ऐसा करना जारी रखेंगे परंतु समिति का गठन अभातशिप द्वारा निर्देशित किए गए अनुसार किया जाएगा।

III.   वरिष्ठ प्रोफेसर

(क) वरिष्ठ प्रोफेसर के पद के लिए चयन समिति में निम्नलिखित व्यक्ति शामिल होंगे :

i) कुलपति जो समिति का अध्यक्ष होगा।

ii) वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न शिक्षाविद् जिसके पास न्यूनतम दस वर्ष का अनुभव होगा, जो विजिटर/चासंलर, जहां लागू है, का नामिती होगा।

iii) संबंधित विषय/क्षेत्र में न्यूनतम दस वर्ष के अनुभव के साथ वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न तीन विशेषज्ञ जिनका नामनिर्देशन विश्वविद्यालय के प्रासंगिक सांविधिक निकाय द्वारा अनुमोदित नामों के पैनल में से कुलपति द्वारा किया जाएगा।

iv) संकाय का डीन, जहां लागू है (जो वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न होगा जिसके पास न्यूनतम दस वर्ष का अनुभव होगा)।

v) प्रमुख/अध्यक्ष (जो वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न होगा जिसके पास न्यूनतम दस वर्ष का अनुभव होगा) अथवा विभाग/विद्यालय का वरिष्ठतम प्रोफेसर (जो वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न होगा और जिसके पास न्यूनतम दस वर्ष का अनुभव होगा), यदि प्रमुख/अध्यक्ष, यदि कोई है, उपर्युक्त अपेक्षा की पूर्ति नहीं करता है।

vi) अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/अल्पसंख्यक/महिला/दिव्यांग जन श्रेणियों का प्रतिनिधित्व करने वाला शिक्षाविद् (जो वरिष्ठ प्रोफेसर/प्रोफेसर के रैंक से अनिम्न होगा जिसके पास न्यूनतम दस वर्ष का अनुभव होगा), यदि श्रेणियों से संबंधित कोई उम्मीदवार आवेदक है, जिसका नामनिर्देशन कुलपति द्वारा किया जाएगा, यदि चयन समिति के उपर्युक्त सदस्यों में से कोई भी उस श्रेणी से संबंधित नहीं है।

(ख) चार सदस्य, जिनमें दो बाह्य विषय-विशेषज्ञ शामिल हैं, गणपूर्ति गठित करेंगे।

IV.   तकनीकी संस्था के प्राचार्य/निदेशक

(क) महाविद्यालय प्राचार्य के पद के लिए चयन समिति की संरचना निम्नलिखित होगी :

i) अध्यक्ष के रूप में शासी निकाय का अध्यक्ष।

ii) महाविद्यालय के शासी निकाय के दो सदस्य जिनका नामनिर्देशन अध्यक्ष द्वारा किया जाएगा, जिनमें से एक अकादमिक प्रशासन में विशेषज्ञ होगा।

iii) कुलपति का एक नामिती जो उच्च शिक्षा प्रबंधन में विशेषज्ञ होगा।

iv) तीन विशेषज्ञ, जिनमें महाविद्यालय का प्राचार्य/निदेशक, एक प्रोफेसर तथा संबंधित संबद्धक विश्वविद्यालय के प्रासंगिक सांविधिक निकाय द्वारा अनुमोदित छह विशेषज्ञों के पैनल में से प्रोफेसर के रैंक के अनिम्न एक सुस्थापित शिक्षाविद् (जिसका नामनिर्देशन महाविद्यालय के शासी निकाय द्वारा किया जाएगा) शामिल होगा।

v) अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग/अल्पसंख्यक/महिला/दिव्यांगजन श्रेणी का प्रतिनिधित्व करने वाला शिक्षाविद्, यदि इन श्रेणियों से संबंधित कोई उम्मीदवार आवेदक है, जिसका नामनिर्देशन संबद्धक विश्वविद्यालय द्वारा द्वारा किया जाएगा।

(ख) बैठक की गणपूर्ति गठित करने के लिए, पांच सदस्य उपस्थित होंगे, जिनमें से कम-से-कम दो सदस्य, तीन विषय-विशेषज्ञों में से होंगे।

<div align="center">

अनुबंध-III

सभी विषयक्षेत्रों से शिक्षकों की प्रोन्नति के लिए प्रशिक्षण अपेक्षाएं

</div>

सहायक प्रोफेसर (वरिष्ठ मान) के लिए : सहायक प्रोफेसर के लेवल में निम्नलिखित प्रशिक्षण अपेक्षाओं की पूर्ति :

प्रासंगिक क्षेत्र में अभातशिप/यूजीसी/टीईक्यूआईपी/एनआईटीटीटीआर/पीएमएमएमएनएमटीटी/ आईआईएस/आईआईटी/विश्वविद्यालय/ सरकार/डीटीई/तकनीकी शिक्षा बोर्ड/सीओए/आईआईए/एसपीए /आईटीपीआई/एनआरसी/एआरपीआईटी शोध संगठन/राष्ट्रीय महत्व के अन्य संस्थान/डिजाईन स्टूडियो द्वारा मान्यता प्रदान दो सप्ताह का संकाय विकास कार्यक्रम (एफडीपी) जिसमें से कम-से-कम एक एफडीपी उन्नत शिक्षा शास्त्र में हो।

अथवा

उपर्युक्तानुसार एक सप्ताह का संकाय विकास कार्यक्रम तथा एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह की अवधि का एक एमओओसीएस (मूक्स) पाठ्यक्रम

अथवा

एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह के दो एमओओसीएस (मूक्स) पाठ्यक्रम पूर्ण किए हों

और

कम—से—कम दो सप्ताह का प्रासंगिक औद्योगिक प्रशिक्षण/व्यावसायिक प्रशिक्षण पूर्ण किया हो।

सहायक प्रोफेसर (चयन ग्रेड) के लिए : सहायक प्रोफेसर (वरिष्ठ मान) के लेवल में निम्नलिखित प्रशिक्षण अपेक्षाओं की पूर्ति :

प्रासंगिक क्षेत्र में अभातशिप/यूजीसी/टीईक्यूआईपी/एनआईटीटीटीआर/पीएमएमएमएनएमटीटी/आईआईएस/ आईआईटी/विश्वविद्यालय/ सरकार/डीटीई/तकनीकी शिक्षा बोर्ड/सीओए/आईआईए/एसपीए/ आईटीपीआई/एनआरसी/एआरपीआईटी शोध संगठन/राष्ट्रीय महत्व के अन्य संस्थान/डिजाईन स्टूडियो द्वारा मान्यता प्रदान दो सप्ताह का संकाय विकास कार्यक्रम (एफडीपी)।

अथवा

उपर्युक्तानुसार एक सप्ताह का संकाय विकास कार्यक्रम तथा एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह का एक एमओओसीएस (मूक्स) पाठ्यक्रम

अथवा

एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह के दो एमओओसीएस (मूक्स) पाठ्यक्रम पूर्ण किए हों

और

कम—से—कम दो सप्ताह का औद्योगिक प्रशिक्षण/व्यावसायिक प्रशिक्षण पूर्ण किया हो।

एसोसिएट प्रोफेसर के लिए : सहायक प्रोफेसर (चयन ग्रेड) के लेवल में निम्नलिखित प्रशिक्षण अपेक्षाओं की पूर्ति :

प्रासंगिक क्षेत्र में अभातशिप/यूजीसी/टीईक्यूआईपी/एनआईटीटीटीआर/पीएमएमएमएनएमटीटी/आईआईएस/ आईआईटी/विश्वविद्यालय/ सरकार/डीटीई/तकनीकी शिक्षा बोर्ड/सीओए/आईआईए/एसपीए/ आईटीपीआई/एनआरसी/एआरपीआईटी शोध संगठन/राष्ट्रीय महत्व के अन्य संस्थान/डिजाईन स्टूडियो द्वारा मान्यता प्रदान दो सप्ताह का संकाय विकास कार्यक्रम (एफडीपी)।

अथवा

उपर्युक्तानुसार एक सप्ताह का संकाय विकास कार्यक्रम तथा एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह की अवधि का एक एमओओसीएस (मूक्स) पाठ्यक्रम

अथवा

एनपीटीईएल—अभातशिप द्वारा ई—प्रमाणन के साथ ऐसे आठ सप्ताह की अवधि के दो एमओओसीएस (मूक्स) पाठ्यक्रम पूर्ण किए हों

और

कम—से—कम दो सप्ताह का प्रासंगिक औद्योगिक प्रशिक्षण/व्यावसायिक प्रशिक्षण पूर्ण किया हो।

अनुबंध - IV

360^0 प्रतिपुष्टि अंक का परिकलन

360^0 स्कोर का निर्धारण निम्नलिखित मापदण्डों के आधार पर किया जाएगा :

क.   शिक्षण (अधिकतम अंक 25)

ख.   छात्र प्रतिपुष्टि (अधिकतम अंक 25)

ग.   विभागीय क्रियाकलाप (अधिकतम अंक 20)

घ.   संस्थान क्रियाकलाप (अधिकतम अंक 10)

ड.   ए.सी.आर. (अंक 10)

च.   समाज को योगदान (अधिकतम अंक 10)

उम्मीदवार प्रत्येक शैक्षणिक वर्ष के लिए विचार की जाने वाली परिकलन शीट और एक सारांश शीट प्रस्तुत करेगा जिसमें 10 अंक के पैमाने पर उसके अंकों को दर्शाया गया होगा

क. शिक्षण प्रक्रिया (अधिकतम अंक 25)

परिकलन को एक तालिका में प्रस्तुत किया जाएगा जैसा इस अनुबंध में दर्शाया गया है। तालिका में विचाराधीन शैक्षणिक वर्ष में पढ़ाए गए पाठ्यक्रमों के विवरण होंगे जैसे सत्र (सेमेस्टर), पाठ्यक्रम कोड/नाम, अधिसूचित कक्षाओं की संख्या, वास्तव में लगाई गई कक्षाएं। योग को 25 अंक पैमाने पर कम किया जाएगा।

ख. छात्र प्रतिपुष्टि (अधिकतम अंक 25)

उम्मीदवार विचाराधीन शैक्षणिक वर्ष के दौरान पढ़ाए गए प्रत्येक पाठ्यक्रम के लिए 25 के पैमाने पर औसत अंक प्रस्तुत करेगा। सभी ऐसे अंकों के कुल औसत का प्रयोग किया जाएगा।

ग. विभागीय क्रियाकलाप (अधिकतम अंक 20)

यह खंड विचाराधीन शैक्षणिक वर्ष के दौरान विभागाध्यक्ष द्वारा एक समुचित कार्यालय आदेश के माध्यम से शिक्षक को निर्दिष्ट किए गए समस्त उत्तरदायित्वों का सारांश प्रस्तुत करता है। इसमें विभिन्न उत्तरदायित्व शामिल हैं, जैसे प्रयोगशाला प्रभारी, टाईम टेबल प्रभारी, एनबीए–अभातशिप कार्य, प्रायोजित परियोजनाएं, विभागीय न्यूजलैटर आदि। उम्मीदवार प्रत्येक क्रियाकलाप के लिए प्रति सेमेस्टर अधिकतम 20 अंकों तक 3 अंक अर्जित रहेगा।

घ. संस्थान क्रियाकलाप (अधिकतम अंक 10)

यह खंड विचाराधीन शैक्षणिक वर्ष के दौरान विभागाध्यक्ष द्वारा एक समुचित कार्यालय आदेश के माध्यम से किसी उम्मीदवार को निर्दिष्ट किए गए समस्त उत्तरदायित्वों का सारांश प्रस्तुत करता है। इसमें विभिन्न उत्तरदायित्व शामिल हैं जैसे विभागाध्यक्ष, समन्वयक, वार्डन, प्रशिक्षण और नियोजन अधिकारी, संपदा अधिकारी आदि। उम्मीदवार प्रत्येक क्रियाकलाप के लिए प्रति सेमेस्टर अधिकतम 20 अंकों तक 5 अंक अर्जित रहेगा।

ड़. ए.सी.आर. (अधिकतम अंक 10)

संस्थान स्तर पर अनुरक्षित ए.सी.आर. में ग्रेडिंग के आधार पर 10 अंक होंगे।

च. समाज को योगदान (अधिकतम अंक 10)

उम्मीदवार अभातशिप द्वारा प्रारंभ की गई विभिन्न पहलों में शामिल है। उम्मीदवार प्रत्येक क्रियाकलाप के लिए प्रति सेमेस्टर 5 अंक अर्जित करेगा। दावे को संस्थान के प्रमुख से कार्यालय आदेश/अधिकारिक पत्र द्वारा समर्थित किया जाना चाहिए।

सभी शैक्षणिक वर्षों के लिए अंकों के सकल योग को 10 अंक के पैमाने पर कम किया जाएगा।

टिप्पणी : उपर्युक्त मानदण्डों में उल्लिखित क्रियाकलाप सांकेतिक हैं। प्राचार्य/निदेशक/विभागाध्यक्ष संस्थान की आवश्यकताओं के अनुसार विभागीय और संस्थान स्तर पर कतिपय क्रियाकलापों को विभागीय और संस्थान स्तर पर कतिपय क्रियाकलापों को जोड़/घटा सकेगा। निम्नलिखित अधिमानों के अनुसार संस्थान स्तर पर अनुरक्षित एसीआर के लिए 20 अंकों में से 10 अंकों का अधिमान दिया जा सकेगा।

असाधारण	उत्कृष्ट	बहुत अच्छा	अच्छा	संतोषजनक
10	9	8	7	5

<div align="center">

क्रैडिट अंकों का परिकलन

(प्रतिदर्श (सैम्पल) परिकलन पृष्ठ–1)

</div>

नाम	
वर्तमान पद	
शैक्षणिक वर्ष	
शिक्षण प्रक्रिया	

क. शिक्षण प्रक्रिया (अधिकतम अंक 25)

क्रम संख्या	सत्र	पाठ्यक्रम कोड/नाम	निर्धारित की गई कक्षाओं की संख्या.	वास्तव में आयोजित की गई कक्षाओं की संख्या	अर्जित अंक	संलग्नक संख्या
1	1/ 2018-19	सीईटी -100	42	39		
2	1/ 2018-19	सीईटी -200	39	38		
3	2/ 2018-19	एमईडी -100	41	39		
4	2/ 2018-19	बीएसई -100	42	41		
		कुल	164	157	23.93	

ख. विद्यार्थी प्रतिपुष्टि (अधिकतम अंक 25)

क्रम संख्या	सत्र	पाठ्यक्रम कोड/नाम	स्केल 25 पर विद्यार्थियों की औसत प्रतिपुष्टि	संलग्नक संख्या
	1/ 2018-19	सीईटी -100	22.3	
	1/ 2018-19	सीईटी -200	21.8	
	2/ 2018-19	एमईडी -100	19.6	
	2/ 2018-19	बीएसई -100	22.8	
		कुल	**86.5**	

ग. विभागीय कार्यकलाप (अधिकतम क्रैडिट 20)

क्रम संख्या	सत्र	कार्यकलाप	क्रैडिट अंक	मानदण्ड	संलग्नक संख्या
1	1/ 2018-19	प्रयोगशाला प्रभारी	3	3 अंक /सत्र	
2	1/ 2018-19	परामर्श	3	3 अंक /सत्र	
3	1/ 2018-19	टाईम टेबल प्रभारी	3	3 अंक/सत्र	
4	2/ 2018-19	टाईम टेबल प्रभारी	3	3 अंक/सत्र	
5	2/ 2018-19	एनबीए कार्य	3	3 अंक/कार्यक्रम	
6	2/ 2018-19	प्रयोगशाला प्रभारी	3	3 अंक/कार्यक्रम	
7	2/ 2018-19	परामर्श	3	3 अंक/सत्र	
		कुल	21		

क्रैडिट अंकों का परिकलन

[प्रतिदर्श (सैम्पल) परिकलन पृष्ठ–2]

घ. संस्थान क्रियाकलाप (अधिकतम क्रैडिट 10)

क्रम संख्या	सत्र	कार्यकलाप	क्रैडिट अंक	मानदण्ड	संलग्नक संख्या
1	1/ 2018-19	विभागाध्यक्ष/डीन	4	4 अंक/सत्र	
2	2/ 2018-19	संस्थान के प्रमुख द्वारा नियुक्त समन्वयक	2	2 अंक/सत्र	
3	2/ 2018-19	आयोजित सम्मेलन	2	2 अंक/कार्यक्रम	
4	2/ 2018-19	एफडीपी/सम्मेलन	2	1 अंक/कार्यक्रम, सभी सह–समन्वयकों के बीच विभाजित किए जाएं	

ड़. संस्थान स्तर पर अनुरक्षित एसीआर (अधिकतम क्रैडिट 10)

असाधारण	उत्कृष्ट	बहुत अच्छा	अच्छा	संतोषजनक
10	9	8	7	5

क्रम संख्या	वर्ष	कार्यकलाप	क्रेडिट अंक	मानदण्ड	संलग्नक संख्या
1	2018-19	एसीआर	10	असाधारण	
2		एसीआर	8	बहुत अच्छा	
3		एसीआर	9	उत्कृष्ट	
4		एसीआर	10	असाधारण	
	औसत		37/4 = 9.25		

च. समाज के लिए योगदान (अधिकतम क्रैडिट 10)

क्रम संख्या	सत्र	कार्यकलाप	क्रेडिट अंक	मानदण्ड	संलग्नक संख्या
1		अधिष्ठापन कार्यक्रम	5		
2		उन्नत भारत अभियान	5		
3		योग कक्षाएं	5		
4		रक्त दान	5		

क्रैडिट अंकों का परिकलन

(खाली प्रपत्र)

नाम	
वर्तमान पद	
शैक्षणिक वर्ष	
शिक्षण प्रक्रियां	

क. शिक्षण प्रक्रिया (अधिकतम अंक 25)

क्रम संख्या	सत्र	पाठ्यक्रम कोड/नाम	निर्धारित की गई कक्षाओं की संख्या	वास्तव में आयोजित की गई कक्षाओं की संख्या	अंक	संलग्नक संख्या
1						
2						

ख. विद्यार्थी प्रतिपुष्टि (अधिकतम अंक 25)

क्रम संख्या	सत्र	पाठ्यक्रम कोड/नाम	स्केल 25 पर विद्यार्थियों की औसत प्रतिपुष्टि	संलग्नक संख्या
1				
2				

ग. विभागीय कार्यकलाप (अधिकतम क्रैडिट 20)

क्रम संख्या	सत्र	कार्यकलाप	क्रेडिट अंक	मानदण्ड	संलग्नक संख्या
1					
2					

घ. संस्थान क्रियाकलाप (अधिकतम क्रैडिट 10)

क्रम संख्या	सत्र	कार्यकलाप	क्रैडिट अंक	मानदण्ड	संलग्नक संख्या
1					
2					

ड. संस्थान स्तर पर अनुरक्षित एसीआर (अधिकतम क्रैडिट 10)

क्रम संख्या	वर्ष	कार्यकलाप	क्रैडिट अंक	मानदण्ड	संलग्नक संख्या
1					
2					

च. समाज के लिए योगदान (अधिकतम अंक 10)

क्रम संख्या	सत्र	कार्यकलाप	क्रैडिट अंक	मानदण्ड	संलग्नक संख्या
1					
2					

सारांश

सारांश	शैक्षणिक वर्ष 1	शैक्षणिक वर्ष 2	शैक्षणिक वर्ष 3
क. शिक्षण प्रक्रिया (अधिकतम अंक 25)			
ख. छात्र प्रतिपुष्टि (अधिकतम अंक 25)			
ग. विभागीय क्रियाकलाप (अधिकतम अंक 20)			
घ. संस्थान क्रियाकलाप (अधिकतम अंक 10)			
ड. अभातशिप पहलकदम (अधिकतम अंक 10)			
कुल (अधिकतम अंक 100)			
10 अंक स्केल में कुल			

छात्र प्रतिपुष्टि प्रपत्र

(संस्था के उपयोग के लिए)

शैक्षणिक वर्ष :		संकाय का नाम	
पाठ्यक्रम		सत्र	
		प्रतिपुष्टि की तिथि	

विद्यार्थी द्वारा भरे जाने के लिए

क्रम संख्या	वर्णन	बहुत खराब (1)	खराब (2)	अच्छा (3)	बहुत अच्छा (4)	उत्कृष्ट (5)
1	क्या शिक्षक ने विश्वविद्यालय/महाविद्यालय/बोर्ड द्वारा निर्धारित की गई समग्र विषयवस्तु को पूरा किया है ?					

2	क्या शिक्षक ने विषयवस्तु के अतिरिक्त प्रासंगिक शीर्षकों को भी शामिल किया है						
3	निम्न के संदर्भ में शिक्षक की प्रभावशीलता :						
	(क) तकनीकी अन्तर्वस्तु/पाठ्यक्रम अन्तर्वस्तु						
	(ख) सम्प्रेषण कौशल						
	(ग) शिक्षण सहायक सामग्रियों का प्रयोग						
4	जिस गति से अन्तर्वस्तु पूरी की जाती है						
5	विद्यार्थियों के लिए सीखने की प्रेरणा एवं अभिप्रेरणा						
6	विद्यार्थियों के कौशलों को विकसित करने के लिए सहायता						
	(i) प्रायोगिक प्रदर्शन						
	(ii) मौके पर प्रदर्शन						
7	विद्यार्थियों की अपेक्षाओं की स्पष्टता						
8	विद्यार्थियों की प्रगति पर उपलब्ध करवाई गई प्रतिपुष्टि						
9	विद्यार्थियों को सहायता एवं परामर्श देने की तत्परता						
	कुल						

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

NOTIFICATION

New Delhi, the 1st March, 2019

AICTE REGULATIONS ON PAY SCALES, SERVICE CONDITIONS AND MINIMUM QUALIFICATIONS FOR THE APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF SUCH AS LIBRARY, PHYSICAL EDUCATION AND TRAINING & PLACEMENT PERSONNEL IN TECHNICAL INSTITUTIONS AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN TECHNICAL EDUCATION – (DEGREE) REGULATION, 2019.

F. No. 61-1/RIFD/7ᵗʰ CPC/2016-17.—In exercise of the powers conferred under sub-section (1) of Section 23 read with Section 10(g), (h) and (i) of the All India Council for Technical Education Act, 1987 (52 of 1987) and after approval of the Government of India vide No. 1 - 37 / 2016 – TS.II, Dated 18ᵗʰ January, 2019 followed by letters of even No. dated 29ᵗʰ January, 2019 and 12ᵗʰ February, 2019, the All India Council for Technical Education makes the following regulations; namely:

1.0   Short Title, Application and Commencement

1.1   Short Title

These regulations may be called the All India Council for Technical Education Pay Scales, Service Conditions and Minimum Qualifications for Appointment of Teachers and Other Academic Staff such as Library, Physical Education and Training & Placement Personnel in Technical Institutions and Measures for the Maintenance of Standards in Technical Education – (Degree) Regulation, 2019.

1.2   **Categories of Institutions to whom the regulations apply**

These shall apply to all degree level technical institutions and universities including deemed to be universities imparting technical education and such other courses / programs approved by AICTE and areas as notified by the council from time to time.

1.3   **Date of Effect**

a)   **Pay Scales and DA:** The revised pay-scales shall be effective from 1.1.2016.

b)   **Other Allowances:** Allowances such as Leave Travel Concession, Special Compensatory Allowances, Children's Education Allowance, Transport Allowance, House Rent Allowance, Deputation Allowance, House Building Allowance, Travelling Allowance etc. shall be applicable from the date as notified by the Central Government / respective State and UT Government from time to time.

1.4   **Effective date of application of Service Conditions**

a)   All other service conditions including Qualifications, Experience, Recruitment, Promotions publications, training and course requirements etc. shall come into force with effect from the date of this Gazette Notification.

b)   The Qualifications, Experience, Recruitment and Promotions etc. during 01-01-2016 till the issue of this Gazette Notification shall be governed by All India Council for Technical Education Pay Scales, Service Conditions and Qualifications for the Teachers and other Academic Staff in Technical Institutions (Degree) Regulation, 2010 dated 5th March 2010 and subsequent notifications issued from time to time.

c)   Those who are eligible for promotions after the date of publication of this gazette, shall have to meet the necessary conditions such as additional qualification, undergoing industrial training, pedagogical training, faculty induction program, publishing research papers etc. However, these requirements shall be permitted to be fulfilled till 31st July, 2022 so as to enable faculty members in equipping them for requisite mandatory requirements of this gazette to avail the benefit of promotion retrospectively from the date of eligibility.

d)   For incumbent faculty members, the date of eligibility up to 31st July, 2022 shall be allowed to be according to the 6th CPC Gazette notification published on 8th November, 2012. All the benefit of promotion to such candidates be permitted retrospectively on the date when he/she became eligible.

e)   It may be noted that, no further extension would be given beyond 31st July, 2022 and those who do not meet the essential criteria despite the above grace period, shall lose an opportunity for getting promotion retrospectively. However, they will be eligible for promotion from the date they meet these criteria thereafter.

f)   In cases, wherein interviews are already conducted either for direct recruitment or for promotions but candidates did not join, such candidates may be allowed to join. Their further up-gradation will be governed by this notification.

g)   In cases, where advertisement was published, applications invited but interviews have not been conducted till publication of this notification, the institutes / employers are required to publish corrigendum and processing of applications must be done in accordance with the provisions given in this notification.

2.0   **General**

2.1 Revised Designations and Mode of Appointments

There shall be only three designations in respect of teachers in degree level technical institutions as far as cadre structure is concerned, namely **Assistant Professor, Associate Professor and Professor** as given below in **Table 1.** Also there shall be no change in the present designations in respect of **Library, Physical Education and Training & Placement** Personnel at various levels.

Following mode of appointment shall henceforth be used:

Table 1: Cadre Structure and Mode of Appointment

Sr. No.	Designations of Teaching Faculty	Entry Pay	Level	Mode of Appointment
1	Assistant Professor	57700	10	Direct Recruitment
2	Assistant Professor (Senior Scale)	68900	11	Promotion
3	Assistant Professor (Selection Grade)	79800	12	Promotion
4	Associate Professor	131400	13A1	Promotion / Direct Recruitment
5	Professor	144200	14	Promotion / Direct Recruitment
6	Senior Professor	182200	15	Promotion
7	Principal / Director	144200	14	Direct Recruitment

2.2   **New Pay Structure**

The new pay structure shall involve a pay matrix with an ascending series of levels and ascending cells in each level. The new pay matrix shall subsume the pay band and grade pay in one simple chart as given in Annexure - I. The pay matrix shall comprise of two dimensions – a horizontal range of levels starting from the lowest level in the hierarchy and ascending to the highest level, with the levels being numbered from 10 to 15 covering the entire gamut of Teachers and other Academic Staff. Within each level, the salary increases as one goes down vertically, with each progression of going down represented by a "Cell". Each Cell within that level represents the steps of annual financial progression of 3%. On recruitment / promotion, an employee shall join at a particular level and progress within the level as per the vertical range. The movement shall be based on annual increments till the time of his /her next promotion. When the employee will receive a promotion, he/she will progress to the next level in the horizontal range till it exhausts.

2.3   **Levels and Cells**

The method followed by the 7th CPC shall be adopted in the academic pay structure also, moving from the concept of Pay Band and Academic Grade Pay to that of Levels and Cells. The changes will appear only due to the existing difference between the two streams in terms of Academic Grade Pay vis-à-vis the corresponding Grade Pay. The levels for academic pay shall be numbered as per the corresponding non-academic level. Thus, the levels are numbered as 10, 11, 12, 13A1, 14, & 15 corresponding to the present AGP of Rs. 6000, 7000, 8000, 9000, 10000 and 12000 respectively.

2.4   **Pay Matrix and Fixation of Revised Pay**

For Fixation of pay of an Employee in the Pay Matrix as on 1st January 2016, the existing pay (Pay in Pay Band plus Academic Grade Pay) in the pre-revised structure as on 31st December, 2015 shall be multiplied by a **factor of 2.57**, rounded off to the nearest Rupee, and the figure so arrived at, will be located in that level in the Pay Matrix and if such an identical figure corresponds to any cell in the applicable level of the Pay Matrix, the same shall be the pay, and if no such cell is available in the applicable level, the pay shall be fixed at the immediate next higher cell in that applicable level of the Pay Matrix. If the figure arrived at in this manner is less than the first cell in that level, then the pay shall be fixed at the first cell of that level of Pay Matrix.

If more than two stages are bunched together, one additional increment equal to 3% may be given for every two stages bunched, and pay fixed in the subsequent cell in the pay matrix.

2.5   **Pay Bands with AGP and IOR (Index of Rationalization)**

Based on the above, the various levels of pay with its Academic Grade Pay (AGP) are as per Annexure-I.

2.6   Entry Pay

The Entry Pay for Academic Pay Structures and Levels shall be as per **Table 1.**

2.7   Pay Fixation in case of Direct Recruitment / Promotion

The pay of employees appointed by direct recruitment on or after 1st day of January 2016 shall be fixed at the minimum pay or the first cell in the level, applicable to the post to which such employee is appointed. In case of promotion, candidate would be given a notional increment in his existing Level of Pay, by moving him/her to the next higher cell at that level. The pay shown in this cell would now be located in the new level corresponding to the post to which candidate has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell at that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed at the first cell of that level.

2.8   Date of Increment

(i)   Annual increment is given in the Pay Matrix at 3%, with each cell being higher by 3% over the previous cell in the same level, rounded off to nearest 100. Annual increments to each employee would move up in the same academic level, with an employee moving from the existing cell in the academic level to the immediate next cell in the same academic level.

(ii)   There shall be two dates of increment i.e. 1st January and 1st July of every year, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or grant of financial upgradation.

(iii)   The increment in respect of an employee appointed or promoted during the period between the 2nd day of January and 1st day of July (both inclusive) shall be granted on 1st day of January and the increment in respect of an employee appointed or promoted during the period between the 2nd day of July and 1st day of January (both inclusive) shall be granted on 1st day of July.

2.9   Annual Process of Promotion

Every University / College / DTE shall ensure that the selection process for direct recruitment for various positions is carried out annually so as to maintain required faculty numbers and cadre ratio as per AICTE norms so that no loss is caused to students. Interviews for the promotions of the faculty members shall be carried out at a regular span annually to avoid any stagnation in career growth of faculty members.

Candidates who do not fulfill the minimum requirement proposed in the Regulation, will have to be re-assessed after a period of one year. The date of promotion shall be the date on which he / she satisfies all the minimum requirements and successfully reassessed.

The constitution of the selection committee as applicable to these appointments / promotions of the Assistant Professor to Associate Professor and Associate Professor to Professor or Professor to Senior Professor is enumerated in **Annexure-II.** Various stages of promotions/ direct recruitment and mode of selection are given in Table 2.

A teacher who wishes to be considered for promotion may submit in writing in the prescribed proforma as evolved by the concerned University / College duly supported by all credentials to the Principal / Director of the College, within three months in advance of the due date, that he / she fulfils all requisite qualifications.

The entry level and consecutive stages of promotions are shown in **Table 2**

Table 2: Stages of Promotion/ Direct Recruitment and mode of selection

Stage	Designation
Entry Level, Stage-I	Assistant Professor
Stage-II	Assistant Professor (Senior Scale)
Stage-III	Assistant Professor (Selection Grade)

Stage-IV	Associate Professor
Stage-V	Professor
Stage-VI	Senior Professor

2.10 Research Promotion Grant

The thrust has to be given for improving quality of research and development in the Universities / Institutions, therefore, all the AICTE recognized Institutions shall create a separate budget and provide financial assistance to their faculty members for strengthening research activities.

2.11 Financial Assistance from Government of India for implementation of 7th CPC scale.

The Central Government shall provide by way of financial assistance, 50% of the additional expenditure (arrears from 01.01.2016 till 31.03.2019) on implementing the revised scales of pay for faculty and other staff such as Library, Physical Education and Training Placement Personnel in State Government/Government Aided /State Government Autonomous institutions/State University Departments.

a) Financial assistance from the Central Government to State / UT Governments for revising pay scales of teachers and other staff such as Library, Physical Education and Training Placement Personnel under the scheme shall be limited, by way of reimbursement, to the extent of 50% (fifty percent) of the additional expenditure involved after payment of arrears to eligible faculty members in the implementation of the revision, for the Universities, colleges and other technical education institutions funded by the State / UT Government. For this, State / UT Governments shall submit the claim to the Central Government. All such claims must be submitted to the Central Government by the state / UT on or before 31.03.2020. No claim of the State / UT Government shall be condidered for financial assistance after 31.03.2020.

b) Financial assistance referred to in sub-clause (a) above shall be provided for the period from 01.01.2016 to 31.03.2019 only.

c) The entire liability on account of revision of pay scales etc. with effect from 01.04.2019 shall be taken over by the State / UT Government opting for revision of pay scales.

d) Financial assistance from the Central Government shall be restricted to revision of pay scales and not for any other allowances and in respect of only those posts which were in existence and had been filled up on regular basis as on 01.01.2016.

e) State / UT Governments, taking into consideration other local conditions, may also decide at their discretion, to introduce pay higher than those mentioned in this Scheme, and shall give effect to the revised scales of pay from 01.01.2016; however, in such cases, the details of modifications proposed shall be furnished to the Central Government and Central assistance shall be restricted to the Pay as approved by the Central Government and not to any higher pay fixed by the State / UT Government(s).

f) Payment of Central assistance for implementing this Scheme is also subject to the condition that the entire Scheme of revision of pay scales together with all the conditions laid down by the AICTE by way of Regulations and other guidelines shall be implemented by State / UT Governments and technical institutions coming under their jurisdiction as a composite scheme.

g) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay or due to any other reason shall be adjusted against the future payments due or otherwise to the beneficiary in the same manner as provided in this HRD Ministry's O.M. No. F.23-7/2008-IFD dated 23.01.2008, read with Ministry of Finance (Department of Expenditure) O.M. No. F.1-1/2CQ8-IC dated 30.08.2008.

h) The revised pay including arrears of salary and applicable allowances from the date of application as mentioned above shall be paid to all eligible beneficiaries under this scheme.

2.12 Age of Superannuation

The age of superannuation of all faculty members and Principals / Directors of institutions shall be 65 years. An extension of 5 years (till the attainment of 70 years of age) may be given to those faculty members who are physically fit, have written technical books, published papers and has average 360° feedback of more than 8 out of 10 indicating them being active during last 3 preceding years of service.

2.13 Health Insurance Scheme

Wherever full health coverage for self and family is not provided for by the Government, individual institutions shall implement Contributory Group Health Insurance Scheme for faculty members and other academic staff to extend social security to them and to help attract and retain them for longer association with respective institutions. The Group Health Insurance option shall also be extended to the retired faculty members.

2.14 Pension, Gratuity, Family Pension, GPF, Leave Encashment and Other Pensionary Benefits

All pensionary benefits including leave encashment shall be extended to faculty members and other staff such as Library, Physical Education and Training & Placement Personnel as per the revised norms recommended by the 7th CPC and implemented by the Government of India / State and UT Governments.

2.15 Industrial Training

Since a requirement of industrial training has been stipulated for vertical movement of faculty members, the AICTE, State / UT Government/ DTEs, in consultation with the Confederation of Indian Idustries (CII), FICCI, NASSCOM and other such industry bodies, devise a suitable mechanism for facilitating all faculty members to undergo industrial training.

2.16 Teaching Engagement

The faculty members working in technical institutions under the purview of AICTE shall have an engagement of not less than 40 hours per week including teaching contact hours and other activities. The work of tutorial / project / research / administration may be distributed among the faculty members as per the need and availability of staff. The laboratory engagement will also be counted towards teaching hours. The minimum teaching contact hours for various positions shall be as given in **Table 3** below.

Table 3: Teaching Engagement of Faculty Members in Degree Level Institutions

Designation	(Teaching / Laboratory hours) / week
Assistant Professor	16
Associate Professor	14
Professor / Senior Professor	14
Director / Principal	6

Relaxation of 2 hours per week in teaching contact hours shall be granted to faculty members handling additional responsibilities like HOD / Dean.

2.17 Incentives for New Entrants

New entrants as well as existing faculty members of degree level institutions should be provided with a desktop computer / laptop / office furniture and a printer with internet connectivity in their office so as to make a faculty member computer savvy and to enable them to have access to the latest technology.

2.18   Grant for Professional Development

All teachers may be given a grant up to Rs.75,000/- per year on a reimbursement basis, which may be permitted to be accumulated up to 3 years towards acquiring the membership of Professional Societies and for participating in national / international conferences/workshops etc.

2.19   Consultancy

(i)   Consultancy work may be undertaken by members of the faculty to generate resources, either for institutions or for themselves.

(ii)   Not only the faculty members should be encouraged to undertake consultancy work, but also an appropriate environment be created by the state governments / managements of institutions to facilitate faculty members to undertake such work.

(iii) Suitable parameters for sharing the generated resources between the institution and individual faculty member may be evolved and adopted by the universities and institutions where consultancy work is undertaken by faculty members.

(iv)   The faculty members engaged in consultancy/ industry interaction / research / start-up activities / community services may be allowed some adjustment in teaching time table without compromising their teaching engagement hours.

2.20   Sabbatical Leave for faculty

To encourage interface between technical education and industry, the faculty members shall be entitled to sabbatical leave of six months for working in industry / professional development, subject to the condition that the faculty has a teaching experience of minimum five years. Such leave, however, shall be available to a teacher only twice in his / her teaching career.

2.21   Start-up

Presently, the institutions are ranked based on academic performance and placement of students. In future, it may also be based on a number of start-ups and entrepreneurs created by the institute. Therefore, technology incubation centres shall be established and frequent interactions between entrepreneurs / industrialists / alumni and students shall be arranged for motivating students to initiate start-up.

2.22   Incentives for Ph. D. and other Higher Qualification

(i)   Five non-compounded advance increments shall be admissible at the entry level of a recruitee as an Assistant Professor possessing a Ph.D. awarded in a relevant discipline by the recognized University following the due process of admission test, course work and external evaluation as prescribed by the UGC or the admission process adopted by the institutes established under the Act of Parliament or students having valid GATE / GPAT score for admission to Ph.D. or students selected for Ph.D. program under National Doctoral Fellowship program of AICTE / Prime Minister's Research Fellowship program.

(ii)   Those possessing Post-graduate degree in M.Tech. / M. Arch. / M. Plan. / M. E./ M. Pharm. / M. Des. / M. S. etc. recognized by the relevant statutory body / council shall be entitled to two non-compounded advance increments at the entry level.

(iii) Teachers who complete their Ph.D. degree while in service as Assistant Professor shall be entitled to three non-compounded increments fixed at increment applicable at entry level as Assistant Professor only if such Ph.D. is in a relevant discipline of the discipline of employment and has been awarded by a recognized University following the due process of admission test, course work and external evaluation as prescribed by the UGC or the admission process adopted by the institutes established under the Act of Parliament or students having valid GATE / GPAT score for admission to Ph.D. or students selected for Ph.D. program under Quality Improvement Program (QIP) / Teacher Research Fellowship (TRF).

2.23   Statutory Reservation

The statutory reservation policy for recruitment and promotion of SC / ST / OBC / EBC / PWD / Women candidates must be adhered to as per the central / respective state / UT government rules.

2.24 **Quality Improvement Programme (QIP) / Teaching Research Fellowship (TRF) Schemes**

With a view to improve the quality of technical education, all DTEs and Secretaries of higher education of all the states are directed to implement QIP / TRF scheme for all the eligible teachers working in technical institutions. Managements of self-financing institutions are also directed to encourage their faculty members to participate in QIP / TRF / QIP (Foreign University).

2.25 **Counting of Past Service for Direct Recruitment and Promotion**

Previous regular service, whether national or international, as Assistant Professor, Associate Professor or Professor or equivalent in a University, College, National Laboratories or other scientific / professional organizations such as the CSIR, ICAR, DRDO, UGC, ICSSR, ICHR, ICMR, DBT or state PSUs etc., should be counted for direct recruitment as an Assistant Professor / Associate Professor / Professor provided that:

a) The qualifications for the post held are not lower than the qualifications prescribed by the AICTE for Assistant Professor, Associate Professor and Professor as the case may be.

b) The post is / was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor / Associate Professor / Reader and Professor.

c) The candidate for direct recruitment has applied through proper channel.

d) The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the AICTE for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.

e) The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of University / State Government / Central Government / concerned institutions, for such appointments.

f) The previous appointment was not as guest faculty for any duration or ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc or temporary service of more than one year duration can be counted provided that:

   (i) The period of service was of more than one year.

   (ii) The incumbent was appointed on the recommendation of the duly constituted Selection Committee.

   (iii) The incumbent was selected for the permanent post in continuation to the ad-hoc or temporary service;

   (iv) An artificial break in service shall not be used to the prejudice of employee, appointed on permanent basis. The person appointed on a permanent basis shall be given the benefit of the entire service rendered by him with effect from the date of initial appointment (temporary / contract / ad-hoc) notwithstanding the artificial break / breaks in service.

   (v) The incumbent was drawing total gross emoluments not less than the monthly gross salary at the initial stage of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be; and

   (vi) At the time of selection, the negotiated terms and conditions clearly mention the period of experience, nature of experience and same has been consented by the employer.

g) No distinction should be made with reference to the nature of the management (Private /Local Body/ Government) of the institution where previous services were rendered while counting past services under this clause.

2.26. **Equivalence of Experience of Diploma Level Institutions and Degree Level Institutions**

Experience at Diploma Level Polytechnic shall be considered equivalent to experience in the degree level institutions at appropriate level, as applicable provided, scale of pay, qualifications, experience and research contribution are same for the post under consideration as per the present notification.

3.0   **Cadre Structure**

3.1   **Minimum Cadre Ratio**

(i)   The minimum 1 : 2 : 6 of cadre ratio be maintained for Professor : Associate Professor: Assistant Professor respectively.

(ii)   Minimum number of faculty requirements for an approved institute shall be calculated on the basis of faculty : student ratio prescribed by AICTE.

(iii)   Faculty: student ratio would be applicable as per the approval process handbook published by AICTE from time to time.

(iv)   For the purposes of this cadre ratio, Assistant Professor, Assistant Professor (Senior Scale), Assistant Professor (Selection Grade) shall be grouped together and be termed as Assistant Professors.

(v)   Similarly, Professors and Senior Professors will be grouped together and be termed as Professors.

(vi)   Principal / Director shall be outside the purview of cadre ratio.

3.2   **Flexible Cadre Structure**

While promoting the incumbent, flexible cadre structure be followed as below:

(i)   Incumbent faculty members be upgraded to higher positions, after being eligible, through a process of promotion to be held annually, irrespective of availability of vacancy in that cadre.

(ii)   The incumbent so upgraded to a higher position shall be re-designated as Assistant Professor (Senior Scale) / Assistant Professors (Selection Grade) / Associate Professor / Professor as the case may be.

(iii)   With this cadre structure, more faculty members may become Professors / Associate Professors at some point of time as a result of which, cadre ratio as an example may become skewed such as 9:0:0 or 8:1:0 or 5:1:3 etc. but in any case it should not be 0:0:9 or 0:1:8 or 0:2:7.

(iv)   The total numbers of minimum faculty positions remain the same as calculated from faculty : student ratio, though the cadre ratio is improving with these promotions.

(v)   The lower post can be treated vacant once the incumbent moves on higher post through promotions or through direct selection by keeping total sanctioned posts of all cadres put together as fixed.

(vi)   This vacant post will be filled by suitable eligible incumbent possessing required qualifications.

(vii)   If a suitable candidate is not available, the post shall be filled by open selection.

(viii)   The open selection / promotion shall be made by a committee constituted as per norms published in this gazette.

(ix)   The candidate shall be promoted from lower cadre to higher cadre as and when they complete eligibility criteria for the higher cadre, irrespective of availability of post in that cadre.

3.3   **Inter-se seniority between the directly recruited teachers and promoted**

The inter-se seniority of a directly recruited teacher shall be determined with reference to the date of joining and for the teachers promoted with reference to the date of eligibility as indicated in the recommendations of the selection committee of the respective candidates. The rules and regulations of the respective Central / State Government/ UT Government shall apply for all other matters of seniority. Similar issues of seniority between directly selected and under CAS in the past, if any, be fixed on the same basis. The seniority list thus prepared be posted on the institute website.

3.4   **Position of Principal / Director**

(i)   Principal / Director of AICTE approved institution has to be a full time faculty selected in accordance with the due process of selection to be adopted by the concerned university / State Government / Public Service Commission / Respective Board of Governors / Board of

Management by taking into consideration the qualifications and other requirements as laid down by AICTE.

(ii) In an institution where several programmes under technical education approved by AICTE are running, the Principal / Director shall be from one of the programmes preferably from a programme with maximum student strength.

4.0 Mandatory Teacher Trainings

(i) Every teacher appointed / promoted to any position here onwards with effect from the publication of this gazette shall have to mandatorily undergo 8 online modules of MOOCs in SWAYAM as per the AICTE teacher training policy preferably within first year of service.

(ii) No newly appointed faculty member shall be completing the probation without getting the certification of completion of these 8 modules. The teacher training policy document may be downloaded from AICTE website.

(iii) The requirement of completing these modules as envisioned in this gazette is applicable to all the incumbent teachers also while applying for promotion / selection to next higher cadre only once in the career.

(iv) Those who are eligible for promotions after the date of publication of this gazette, shall have to meet the necessary conditions such as additional qualification, undergoing industrial training, pedagogical training, faculty induction program, publishing research papers etc. However, these requirements shall be permitted to be fulfilled till 31st July, 2022 so as to enable faculty members in equipping them for requisite mandatory requirements of this gazette to avail the benefit of promotion retrospectively from the date of eligibility.

5.0 Minimum Qualification for Recruitments

Minimum qualification, experience, research contributions, feedback and requisite training requirements for different levels for direct recruitment and promotions for the faculty members are as follows.

5.1 Minimum Qualifications for direct recruitment as an Assistant Professor (Level – 10, Entry Pay 57700/-)

(a) Engineering / Technology

B. E. / B. Tech. / B. S. and M. E. / M. Tech. / M. S. or Integrated M. Tech. in relevant branch with first class or equivalent in any one of the degrees.

(b) Management

Bachelor's Degree in any discipline and Master's Degree in Business Administration / PGDM / C. A. / ICWA/ M. Com. with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.

(c) Pharmacy

B. Pharm. and M. Pharm. in the relevant specialization with First Class or equivalent in any one of the two degrees.

(d) MCA

B. E. / B. Tech. / B. S. and M.E. / M. Tech. / M. S. or Integrated M. Tech. in relevant branch with First Class or equivalent in any one of the degrees.

OR

B. E., B. Tech. and MCA with First Class or equivalent in any one of the two degrees.

OR

Graduation of three years' duration with Mathematics as a compulsory subject and MCA with First Class or equivalent with 2 years of relevant experience after acquiring degree of MCA.

(e) **Hotel Management and Catering Technology**

Minimum 4 years Bachelor's Degree in HMCT and Master's Degree in HMCT or in relevant disciplines with First Class or equivalent in any one of the two degrees.

OR

Minimum 4 years Bachelor's Degree in HMCT with First Class or equivalent and minimum of 5 years of relevant experience at a managerial level not less than Assistant Manager in a 4 - star Hotel or in a similar position in the hospitality industry/ tourism industry.

(f) **Architecture**

B. Arch. and M. Arch. or equivalent Master's degree in an allied field with First Class in any one of the two degrees, and minimum 2 years' experience in the Architecture profession.

OR

B. Arch. with First class or equivalent and minimum of 5 years' experience in the Architecture profession.

(g) **Town Planning**

Bachelor's degree in Architecture / Planning / Civil Engineering or Master's degree in Geography / Economics / Sociology or equivalent AND Master of Planning or equivalent with First class or equivalent in either in Master of Planning or any above degrees with 2 years of relevant experience

(h) **Design**

Bachelor's Degree or minimum 4 year Diploma in any one of the streams of Design, Fine Arts, Applied Arts and Architecture or Bachelor's degree in Engineering with First class or equivalent

AND

Master's degree or equivalent Post Graduate Diploma in relevant disciplines with First Class or equivalent in a concerned / relevant /allied subject of Industrial Design / Visual Communication / Fine Arts / Applied Arts / Architecture / Interaction Design / New Media Studies / Design Management / Ergonomics / Human Factors Engineering / Indian Craft Studies and related fields of Engineering or Design.

AND

Minimum 2 years of professional design experience in Industry / research organization / Design studios.

(i) **Fine Arts**

Bachelor's and Master's degree in the relevant branch with First Class or equivalent in any one of the two degrees and minimum 2 years of relevant professional experience.

(j) **Qualifications for Faculties in Science and Humanities:**

The qualifications for recruitment and promotions for faculty in the disciplines of Basic Sciences, Social Science and Humanities shall be as per the UGC Notification No. F.1-2/2017(EC/PS) Dated 18th July, 2018 and UGC guidelines issued from time to time.

Note: Candidates who have done Ph.D. after the Bachelor's Degree from institution of National importance with GATE/ GPAT/ CEED shall be eligible for the post of Assistant Professor.

5.2   **Minimum Qualification Norms for Direct Recruitments / Promotions for Stage –II to Stage –VI**

(a)   **Qualification for Assistant Professor (Senior Scale, Level – 11, Entry Pay 68900/-)**

For Promotion of Incumbents

a.   Qualifications prescribed for the post of Assistant Professor

AND

b. Should have completed minimum training requirements as per Annexure - III.

AND

c. Should have satisfied any one of the below mentioned set of requirements.

Set No.	Additional Qualification	To have acquired in the cadre of Assistant Professor		
		Experience (Years)	Research publications in SCI journals /UGC /AICTE approved list of journals	Avg. 360° feedback score (out of 10)
1	-	4	2	8 to 10
2	-	5	1	8 to 10
3	-	5	2	5 to < 8

(b) **Qualifications for Assistant Professor (Selection Grade, Level – 12, Entry Pay 79800/-)**

For Promotion of Incumbents

a. Qualifications as prescribed for the post of Assistant Professor (Senior Scale)

AND

b. Should have completed minimum training requirements as per Annexure - III.

AND

c. Should have satisfied any one of the below mentioned set of requirements.

Set No.	To have acquired in the cadre of Assistant Professor (Senior Scale)			
	Additional Qualification	Experience (Years)	Research publications in SCI journals /UGC / AICTE approved list of journals	Avg. 360° feedback score (out of 10)
1	-	4	1	8 to 10
2	-	4	2	5 to < 8

(c) **Qualifications for Associate Professor (Level – 13A1, Entry Pay 131400/-)**

i. **For Direct Recruitment**

a. Ph.D. degree in the relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch

AND

b. At least total 6 research publications in SCI journals / UGC / AICTE approved list of journals.

AND

c. Minimum of 8 years of experience in teaching / research / industry out of which at least 2 years shall be Post Ph.D. experience.

Note: In case of HMCT, 8 years of industry experience at a managerial level not below the position of Head of Department handling a team of 20 persons or more in a 4 star hotel or above category or in a similar position in the hospitality industry / tourism industry.

ii   **For Promotion of Incumbents**

a.   Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.

AND

b.   Should have completed minimum training requirements as per Annexure – III.

AND

c.   Should have satisfied any one of the below mentioned set of requirements.

Set No.	To have acquired in the cadre of Assistant Professor (Selection Grade).		
	Experience (Years)	Research publications in SCI journals UGC AICTE approved list of journals	Avg. 360° feedback score (out of 10)
1	3	2	5 to < 8
2	3	1	8 to 10

(d)   **Qualifications for Professor (Level – 14, Entry Pay 144200/-)**

(i) **Direct Recruitment**

a.   Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch.

AND

b.   Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor.

AND

c.   At least 6 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co-supervisor till the date of eligibility of promotion.

OR

At least 10 research publications at the level of Associate Professor in SCI journals / UGC / AICTE approved list of journals till the date of eligibility of promotion.

(ii) **For Promotion of the Incumbents**

a.   Ph. D. degree in relevant field and First Class or equivalent at either Bachelor's or Master's level in the relevant branch.

AND

b.   Should have satisfied any one of the below mentioned set of requirements.

Set No.	Ph.D. guided	Total Experience (Years)	To have acquired in the cadre of Associate Professor.		
			Experience (Years)	Research publications in SCI journals /UGC / AICTE approved list of journals	Avg. 360° feedback score (out of 10)
1	1	15	3	6	8 to 10
2	2	15	3	6	5 to < 8
3	-	16	3	4	8 to 10

Note: 360° Feedback

1. The feedback obtained every year, till the date of eligibility of next stage, shall be taken as an average of all the preceding years added together required for promotions.

2. In case the candidate fails to achieve the maximum feedback score, the subsequent year's may be taken into consideration while dropping the lowest feedback score in any one of the year.

(e)   **Qualifications for Promotion to Senior Professor (Level –15, Entry Pay 182200/-)**

    a.   Ph. D. degree in the relevant field

AND

    b.   Minimum ten years of experience in the cadre of Professor

AND

    c.   At least 8 research publications in SCI journals / UGC / AICTE approved list of journals, should have at least 2 successful Ph. D. guided as Supervisor / Co-Supervisor as a Professor.

OR

    c.   At least 8 research publications in SCI journals / UGC / AICTE approved list of journals, should have provided academic leadership as institution head at least for 3 years at the level of Professor.

OR

    c.   At least 8 research publications in SCI journals / UGC / AICTE approved list of journals, should have provided educational leadership at state / national level at least for 3 years at the level of Professor.

AND

    d.   At least one patent awarded

OR

    d.   Development of one MOOC course applicable at national platform

Notes:

1. The selection of Senior Professor shall also be based on academic achievements, favorable review of academic, research and administrative work from three eminent subject experts not below the post of Senior Professor or a Professor of at least ten years of experience.

2. The selection shall be based on ten best publications and award of Ph. D. degrees to at least two candidates under his / her supervision during the last 10 years and interaction with the Selection Committee constituted as per this regulation.

(f)   **Qualifications for Direct Recruitment of Principal / Director**

    (Level – 14, Entry Pay 144200/- with the special allowance of Rs. 6750/- per month)

    a.   Ph. D. degree and First Class or equivalent at either Bachelor's or Master's level in the relevant branch.

    b.   At least two successful Ph.D. guided as supervisor / Co-Supervisor and minimum 8 research publications in SCI journals / UGC / AICTE approved list of journals.

    c.   Minimum 15 years of experience in teaching / research/ industry, out of which at least 3 years shall be at the post equivalent to that of Professor.

Notes:

1. This position shall be of contractual in nature for 5 years and can be extended for one more term depending upon the performance.

2. Performance assessment shall be carried out through a committee appointed by the affiliating university.

3. After completing the final term, the incumbent shall join back his / her parent organization in the previous designation from where he / she has proceeded with the designation as Professor / Senior Professor as the case may be.

6.0 **Minimum Qualifications for Direct Recruitment and promotion of other staff**

6.1 **Workshop Superintendent**

Initial recruitment of Workshop Superintendent shall be at par with Assistant Professor with the qualification as prescribed for the Assistant Professor in Mechanical/ Production Engineering.

Upward movement and designations shall be as per stage I to stage V of the present notification indicated in Table 3.

Table 3: Stages of Promotion and Designations for Workshop Superintendent

Stage	Designation
Entry Level, Stage-I	Workshop Superintendent
Stage-II	Workshop Superintendent (Senior Scale)
Stage-III	Workshop Superintendent (Selection Grade)
Stage-IV	Associate Professor (Workshop)
Stage-V	Professor (Workshop)

6.2 **Qualifications for Training and Placement Officer**

a. Qualifications, service conditions and Pay scales of Training and Placement Officer shall be same as Professor in Engineering & Technology or concerned Technical Program.

b. One of the Professors in the Institute shall be entrusted with additional responsibility of Training and Placement Officer on rotation basis.

c. If Professor is not available, Associate Professor / Assistant Professor may be identified for this post.

6.3 **Minimum Qualifications for direct recruitment of Assistant Librarian**

(Level – 10, Entry Pay 57700/-)

a. Master's Degree in Library Science/Information Science/ Documentation Science or an Equivalent Professional Degree with at least First Class or equivalent and a consistently good academic record with knowledge of computerization of library.

b. Qualifying in the National Level Test conducted for the purpose by UGC or other equivalent test as approved by the UGC.

6.4 **Minimum Qualifications for direct recruitment of Assistant Director-Physical Education (Level – 10, Entry Pay 57700/-)**

a. Master's Degree in Physical Education or Master's Degree in Sports Science or equivalent degree with at least First Class or its equivalent with good academic record from a recognized University/ Institute.

b. Record of having represented the University / College at the inter-University / Inter-collegiate competitions or the state and / or national championships;

c. Qualifying in the National-Level Test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.

   d.   Record of strong involvement and proven track record of participation in sports, drama, music, films, painting, photography, journalism event management or other student / event management activities during college / University studies.

   e.   Record of organizing such events as student's convener or in later part of life.

6.5   Methodology of Promotion for Assistant Librarians and Assistant Director-Physical Education

The qualifications for promotions for Assistant Librarians and Assistant Director-Physical Education shall be as per the UGC Notification No. F.1-2/2017(EC/PS) Dated 18th July, 2018.

7.0   Additional Requirements

7.1   Research Publications

In order to ensure quality of publications for promotions, a minimum standard would be ensured through the following.

   a)   For the purpose of promotions, candidates must have published research papers in SCI journals OR UGC approved Journals OR AICTE approved list of journals OR jointly approved by AICTE with respective councils / institute such as Council of Architecture / Pharmacy Council of India / Institute of Town Planners, India.

   b)   In case of HMCT, 1 live case study or 1 live industry project as research / consultancy having credential of very high standing would be recognized as equivalent to 1 publication.

   c)   In case of Design, Architecture and Town Planning, 1 live case study, 1 live industry project as research / consultancy or 1 exceptional design having credential of very high standing / obtained high level recognition would be recognized as equivalent to 1 publication.

7.2   Equivalence for Ph.D.

Equivalence for PhD is based on publication of 5 International Journal papers, each Journal having a cumulative impact index of not less than 2.0, with incumbent as the main author and all 5 publications being in the authors' area of specialization. Alternatively, the person should have obtained at least two patents or contributed to the increased productivity in the place of work recognized at state or national level or elected as a Fellow of any of the national academies. However, the procedure of providing equivalence shall be devised by concerned affiliating university.

7.2.1   Eligibility of direct Ph.D. after B.E./ B.Tech

The qualification of Ph.D acquired for the various level of posts directly after B.E/ B.Tech. is applicable in Technical Institutions, provided degree of Ph. D awarded is in relevant discipline by a recognised University following the process of registration, course work and evaluation etc. as prescribed by UGC or has been awarded by the Institutes of national importance (i.e. IITs/IISc/ NITs etc.), duly recognized by the MHRD. Further, candidate should have obtained at least first class at Bachelor's level in Engineering /Technology.

7.3   Class / Division

If a class / division is not awarded, minimum of 60% marks in aggregate shall be considered equivalent to first class / division. If a Grade Point System is adopted the CGPA will be converted into equivalent marks as below.

Grade Point	Equivalent Percentage
6.25	55 %
6.75	60 %
7.25	65 %
7.75	70 %
8.25	75 %

7.4 **Nomenclature of relevant degrees**

The qualifications for various faculty posts specify that the degree shall be in the appropriate / relevant branch of specialization. Many IITs, NITs, Central Universities start interdisciplinary programs of new nomenclatures. In view of the increasing importance of interdisciplinary nature of engineering, the inter-disciplinary courses for both UG and PG specializations may be considered. The selection committee may take a final decision in this regard depending on the requirement of the program of study and institution. AICTE has already clarified this issue vide Government of India Gazette F. No. 27/RIFD/Pay/01/2017-18 dated 28.04.2017. If any specialization is not available in the AICTE basket, the Board / University shall decide the equivalence based on the curriculum of the program. Hence, incumbent faculty recruited in the past based on their qualifications / specializations acquired will continue to be eligible for promotion as well as direct recruitment in the same or other institutions, subject to fulfilment of other eligibility criteria and higher qualifications as prescribed, if any, for various teaching posts.

7.5 **Incumbent faculty Members with previous qualifications**

Existing incumbents recruited as a Faculty with the basic minimum qualifications such as M.Sc. (Mathematics), M.Sc. (Biotechnology), M.Sc. (Electronics), M.Sc. (Computer Science & allied subjects), M.Sc. (Physics), M.Sc. (Chemistry), MCA, PGDM, AMIE / M. Com and any other similar qualifications which were considered eligible at the time of recruitment or taken admission in such courses before publication of the AICTE Gazette dated 13th March 2010 are to be considered as eligible for promotion as well as direct recruitment in the same or other institutions, subject to fulfilment of other eligibility criteria and higher qualifications as prescribed, if any, for various teaching posts.

7.6 **Faculty Members on deputation**

Any Faculty Member on deputation to some Government Organization / Autonomous Bodies such as DTE / AICTE / UGC / MHRD / DST etc. on academic / administrative positions shall be deemed to have experience of academics and academic administration and be exempted from the requirement of FDP, Industrial Training and 360° feedback. If the faculty has secured at least **Very Good** rating, it shall be considered equivalent to 8 points on a 10 point scale of 360° feedback in reference to this notification for the period of deputation.

Disclaimer: Notification Language

The notification is published in English and Hindi languages. Utmost care is taken to translate notification from English to Hindi. However, in case of any kind of discrepancy in interpretation, English version shall prevail.

Prof. M. P. POONIA, Vice Chairman

[ADVT.-III/Exty./561/18]

Annexure-I

Pay Matrix Table for Degree Level Technical Institutions

(All figures are in Rupees ( ))					
Pay Band in VI CPC	15600 – 39100			37400 - 67000		67000-79000
Cadre Title	Assistant Professor			Associate Professor	Professor	Senior Professor
Grade Pay in VI CPC	6000	7000	8000	9000	10000	0
Entry Pay	21600	25790	29900	49200	53000	67000
Cell No. / Level	10	11	12	13A1	14	15
1	57700	68900	79800	131400	144200	182200
2	59400	71000	82200	135300	148500	187700
3	61200	73100	84700	139400	153000	193300

4	63000	75300	87200	143600	157600	199100
5	64900	77600	89800	147900	162300	205100
6	66800	79900	92500	152300	167200	211300
7	68800	82300	95300	156900	172200	217600
8	70900	84800	98200	161600	177400	224100
9	73000	87300	101100	166400	182700	
10	75200	89900	104100	171400	188200	
11	77500	92600	107200	176500	193800	
12	79800	95400	110400	181800	199600	
13	82200	98300	113700	187300	205600	
14	84700	101200	117100	192900	211800	
15	87200	104200	120600	198700	218200	
16	89800	107300	124200	204700		
17	92500	110500	127900	210800		
18	95300	113800	131700	217100		
19	98200	117200	135700			
20	101100	120700	139800			
21	104100	124300	144000			
22	107200	128000	148300			
23	110400	131800	152700			
24	113700	135800	157300			
25	117100	139900	162000			
26	120600	144100	166900			
27	124200	148400	171900			
28	127900	152900	177100			
29	131700	157500	182400			
30	135700	162200	187900			
31	139800	167100	193500			
32	144000	172100	199300			
33	148300	177300	205300			
34	152700	182600	211500			
35	157300	188100				
36	162000	193700				
37	166900	199500				
38	171900	205500				
39	177100					
40	182400					

Note: The end-points of any column do not signify the end points of the pay received at that level. As was the case in the earlier provision of traditional pay scales, the last point does not represent the maximum pay of that level for calculation purposes. The end-points of the column should not be treated as the maximum and minimum of a pay scale to calculate the average pay for any level.

Annexure –II

Constitution of Screening cum Evaluation / Selection Committee

The AICTE has evolved following guidelines on:

(a) Constitution of Selection Committees for selection of Assistant Professor, Associate Professor, Professor for direct recruitment and for promotions.

(b) Specified selection procedures for direct recruitment and promotions for Teachers in Universities and Colleges.

Selection Proceedings:

All the selection procedures of the selection committee shall be completed immediately after the selection committee meeting itself, wherein, minutes are recorded along with the scoring Proforma and recommendation made on the basis of merit with the list of selected and waitlisted candidates / Panel of names in order of merit, duly signed by all members of the selection committee.

Selection Committee Composition for Assistant Professor, Associate Professor and Professor both for Direct Recruitment and Promotion:

I. **For University Faculty Members:**

   (a) The Selection Committee for the post of Assistant Professor in the University shall have the following composition:

     (i) The Vice Chancellor or Acting Vice-Chancellor to be the Chairperson of the Selection Committee.

     (ii) Three experts in the concerned subject nominated by the Vice Chancellor or Acting Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.

     (iii) Dean of the concerned Faculty, wherever applicable.

     (iv) Head / Chairperson of the Department/School

     (v) An academician nominated by the Visitor / Chancellor, wherever applicable.

     (vi) An academician representing SC / ST / OBC / Minority / Women / Differently-abled categories to be nominated by the Vice Chancellor or Acting Vice-Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee does not belong to that category.

   (b) To constitute the quorum for the meeting, five minimum members out of which at least two must be from the total three subject-experts.

II. **For Faculty Members in Technical Institutions:**

   (a) The Selection Committee for the post of Assistant Professor /Associate Professor and Professor in Colleges, including Private Colleges shall have the following composition:

     (i) Chairperson of the Governing Body of the college or his/her nominee from among the members of the Governing body to be the Chairperson of the Selection Committee.

     (ii) The Principal/ Director of the College.

     (iii) Head of the Department of the concerned subject in the College.

     (iv) Two nominees of the Vice-Chancellor or Acting Vice Chancellor of the affiliating university of whom one should be a subject-expert. In case of colleges notified / declared as a minority educational institution, two nominees of the Chairperson of the college from out of a panel of

five names, preferably from the minority communities, recommended by the Vice-Chancellor or Acting Vice-Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college, of whom one should be a subject-expert.

v) Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the College out of a panel of five names recommended by the Vice Chancellor or Acting Vice Chancellor from the list of subject experts approved by the relevant statutory body of the University concerned.

(vii) An academician representing SC / ST / OBC / Minority / Women / Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor or Acting Vice Chancellor, if any of the above members of the selection committee does not belong to that category.

(b) To constitute the quorum for the meeting, five of which at least two must be from out of the three subject experts shall be present.

(c) For all levels of teaching positions for Government / Government Aided Colleges / Government Autonomous Colleges, the State Public Services Commission / Teacher Recruitment Boards wherever applicable must invite three subject experts, for which the concerned University be involved in the selection process, by respective appointing authority. The states, where selection in autonomous institutes have been authorized to respective Board of Governors, shall continue but constitution of committee shall be same as directed by AICTE.

III. Senior Professor

(a) The Selection Committee for the post of Senior Professor shall consist of the following persons:

(i) Vice Chancellor who shall be the Chairperson of the Committee.

(ii) An academician not below the rank of Senior Professor/Professor with minimum ten years experience who is the nominee of the Visitor/Chancellor, wherever applicable.

(iii) Three experts not below the rank of a Senior Professor/Professor with a minimum of ten years' experience in the subject/field concerned nominated by the Vice-Chancellor out of the panel of names approved by the relevant statutory body of the university.

(iv) Dean (not below the rank of Senior Professor/Professor with minimum ten years experience) of the faculty, wherever applicable.

(v) Head/Chairperson (not below the rank of Senior Professor/Professor with minimum ten years experience) or Senior-most Professor (not below the rank of Senior Professor/Professor, with a minimum of ten years' experience) of the Department/School, in case Head/ Chairperson does not fulfil the above requirement, if any.

(vi) An academician (not below the rank of a Senior Professor/Professor with minimum ten years experience) representing SC/ST/OBC/ Minority / Women / Differently-abled categories, if any of candidates representing these categories as the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

(b) Four members, including two outside subject experts, shall constitute the quorum.

IV. Technical Institution Principal / Director

(a) The Selection Committee for the post of College Principal shall have the following composition:

i) Chairperson of the Governing Body as Chairperson.

ii) Two members of the Governing Body of the college to be nominated by the Chairperson of whom one shall be an expert in academic administration.

iii) One nominee of the Vice-Chancellor who shall be an expert in Management of Higher Education.

iv) Three experts consisting of the Principal/ Director of a college, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Body of the College) out of a panel of six experts approved b0y the relevant statutory body of the affiliating University concerned.

v) An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice-Chancellor of the affiliating University.

(b) To constitute the quorum for the meeting, five of which at least two must be from out of the three subject-experts shall be present.

Annexure-III

Training Requirements for Promotions of Teachers from all the Disciplines

For Assistant Professor (Senior Scale): Completion of following training requirements at the level of Assistant Professor.

Two weeks of Faculty Development Programme (FDP) in the relevant area out of which at least one of the FDP shall be in advanced pedagogy recognised by AICTE / UGC / TEQIP / NITTTR / PMMMNMTT / IISc / IIT / University / Government / DTE / Board of Technical Education / CoA / IIA / SPA / ITPI / NRCs / ARPIT research organization / other institute of National Importance / Design Studio.

OR

One week faculty development programme as above and one eight weeks duration MOOCS course with E-Certification by NPTEL-AICTE

OR

Completed two such eight weeks duration MOOCS courses with E-Certification by NPTEL-AICTE.

AND

Completed minimum two weeks of relevant Industrial Training / Professional Training.

For Assistant Professor (Selection Grade): Completion of following training requirements at the level of Assistant Professor (Senior Scale)

Two weeks of Faculty Development Programme (FDP) in the relevant area recognised by AICTE / UGC / TEQIP / NITTTR / PMMMNMTT / IISc / IIT / University / Government / DTE / Board of Technical Education / CoA / IIA / SPA / ITPI / NRCs / ARPIT / research organization / other institute of National Importance / Design Studio.

OR

One week faculty development programme as above and one eight weeks duration MOOCS course with E-Certification by NPTEL-AICTE

OR

Completed two such eight weeks duration MOOCS courses with E-Certification by NPTEL-AICTE.

AND

Completed minimum two weeks of relevant Industrial Training / Professional Training

For Associate Professor: Completion of following training requirements at the level of Assistant Professor (Selection Grade)

Two weeks of Faculty Development Programme (FDP) in the relevant area recognised by AICTE / UGC / TEQIP / NITTTR / PMMMNMTT / IISc / IIT / University / Government / DTE / Board of Technical Education / CoA / IIA / SPA / ITPI / NRCs / ARPIT / research organization / other institute of National Importance / Design Studio.

OR

One week faculty development programme as above and one eight weeks duration MOOCS course with E-Certification by NPTEL-AICTE

OR

Completed two such eight weeks duration MOOCS courses with E-Certification by NPTEL-AICTE.

AND

Completed minimum two weeks of relevant Industrial Training / Professional Training.

Annexure - IV

CALCULATION OF 360^0 FEEDBACK SCORE

The 360 Degree Score shall be determined on the basis of following parameters.

a. Teaching Process (Maximum Point 25)

b. Students' Feedback (Maximum Point 25)

c. Departmental Activities (Maximum Point 20)

d. Institute Activity.(Maximum Point 10)

e. ACR (Maximum Point 10)

f. Contribution to Society (Maximum Point 10)

The candidate shall submit calculation sheet for each academic year to be considered and a summary sheet exhibiting his score on a 10 point scale

a.   **Teaching - Process (Maximum Points 25)**

The calculation shall be presented in a table as presented in this Annexure. The table will have the details of courses taught in the academic year in consideration, like Semester, course Code / Name, No. of scheduled classes, actually held classes. The total shall be reduced on 25 point scale.

b.   **Students' Feedback (Maximum Points 25)**

The candidate shall submit average score for each course taught during academic year under consideration on a scale of 25. The average of total of all such score shall be used.

c.   **Departmental Activities (Maximum Points 20)**

This section summarizes all the responsibilities assigned by Head of the Department to a teacher during academic year under consideration through a proper office order. This may include responsibilities like Lab I/C, Time Table I/C, NBA - AICTE work, sponsored projects, departmental newsletter etc. The candidate will earn 3 points per semester for each activity up to a maximum of 20.

d.   **Institute Activity (Maximum Points 10)**

This section summaries all the responsibilities assigned by Head of the institute to the candidate during academic year under consideration through a proper office order. This may include responsibilities like Head of Department, Coordinator, Warden, Training and Placement officer, Estate Officer etc. The candidate will earn 5 points per semester for each activity up to a maximum of 10.

e.   **ACR (Maximum points 10)**

ACR maintained at institute level shall have 10 points based on grading.

f.   **Contribution to Society (Maximum Points 10)**

The candidate involved in different initiatives by AICTE. The candidate will earn 5 points per semester for each activity. The claim should be supported by an office order/ official communication from Head of Institute.

The grand total of points for all academic years shall be converted to a 10 points scale.

Note: The activities mentioned in above criterion are indicative. Principal / Director / HoD may add or remove some of the activities at department and institute level as per the requirements of the institute. Weightage of 10 Marks may be given for ACRs maintained at institute level out of 20 Marks as per following grading.

Calculation of Credit Points

(Sample Calculations Page-1)

Name	
Present Position	
Academic Year	
Teaching Process	

A. Teaching Process (Max Point 25)

S. No.	Semester	Course Code/ Name	No. of Scheduled Classes	No. of actually held classes	Points earned	Enclosure No.
1	1/ 2018-19	CET-100	42	39		
2	1/ 2018-19	CET-200	39	38		
3	2/ 2018-19	MED-100	41	39		
4	2/ 2018-19	BSE-100	42	41		
		Total	164	157	23.93	

B. Students' feedback (Max Point 25)

S. No.	Semester	Course Code/ Name	Average Student feedback on the scale of 25	Enclosure No.
	1/ 2018-19	CET-100	22.3	
	1/ 2018-19	CET-200	21.8	
	2/ 2018-19	MED-100	19.6	
	2/ 2018-19	BSE-100	22.8	
		Total	86.5	

C. Departmental Activities (Max credit 20)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure No.
1	1/ 2018-19	Lab I/C	3	3 Point/ semester	
2	1/ 2018-19	Consultancy	3	3 Point/ semester	
3	1/ 2018-19	Timetable I/C	3	3 Point/ semester	
4	2/ 2018-19	Timetable I/C	3	3 Point/ semester	
5	2/ 2018-19	NBA work	3	3 Point/ event	
6	2/ 2018-19	Lab I/C	3	3 Point/ event	
7	2/ 2018-19	Consultancy	3	3 Point/ semester	
		Total	21		

Calculation of Credit Points
(Sample Calculations Page-2)

D. Institute Activities (Max Credit 10)

S. No	Semester	Activity	Credit Point	Criteria	Enclosure No.
1	1/ 2018-19	HoD /Dean	4	4 Point/semester	
2	2/ 2018-19	Coordinator appointed by Head of Institute	2	2 Point/semester	
3	2/ 2018-19	Organized Conference	2	2 Point/event	
4	2/ 2018-19	FDP/Conference	2	1 point /event, to be divided between all co-coordinators	

E. ACR maintained at institute level (Max Credit 10)

Extraordinary	Excellent	Very Good	Good	Satisfactory
10	9	8	7	5

S.No.	Year	Activity	Credit Point	Criteria	Enclosure No.
1	2018-19	ACR	10	Extraordinary	
2		ACR	8	Very Good	
3		ACR	9	Excellent	
4		ACR	10	Extraordinary	
	Average		37/4=9.25		

F. Contribution to Society (Max Credit 10)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure No.
1		Induction Program	5		
2		Unnat Bharat Abhiyan	5		
3		Yoga Classes	5		
4		Blood Donation	5		

Calculation of Credit Points
(Blank Format)

Name	
Present Position	
Academic Year	
Teaching- Process	

A.   Teaching Process (Max Points 25)

S. No.	Semester	Course Code/ Name	No. of Scheduled Classes	No. of actually held classes	Point	Enclosure no.
1						
2						

B.   Students' feedback (Max Points 25)

S. No.	Semester	Course Code/ Name	Average Student feedback on the scale of 25	Enclosure no.
1				
2				

C.   Departmental Activities (Max Points 20)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

D.   Institute Activities (Max Points 10)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

E.   ACR maintained at institute level (Maximum Points 10)

S. No.	Year	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

F. Contribution to Society (Maximum Points 10)

S. No.	Semester	Activity	Credit Point	Criteria	Enclosure no.
1					
2					

Summary

Summary	Academic Year 1	Academic Year 2	Academic Year 3
A. Teaching Process (Max Points 25)			
B. Students' feedback (Max Points 25)			
C. Departmental Activities (Max Points 20)			
D. Institute Activities (Max Points 10)			

E. ACR (Max Points 10)			
F. Contribution to Society (Max Points 10)			
Total (Max Points 100)			
Total on 10 Point scale			

STUDENT'S FEEDBACK FORM

(To be used by institutions)

Academic Year:		Name of the Faculty	
Course		Semester	
		Date of the feedback	

For getting filled in through student

S. No.	Description	Very Poor (1)	Poor (2)	Good (3)	Very Good (4)	Excellent (5)
1	Has the Teacher covered entire Syllabus as prescribed by University/ College/ Board?					
2	Has the Teacher covered relevant topics beyond syllabus					
3	Effectiveness of Teacher in terms of:					
	(a) Technical content/course content					
	(b) Communication skills					
	(c) Use of teaching aids					
4	Pace on which contents were covered					
5	Motivation and inspiration for students to learn					
6	Support for the development of Students' skill					
	(i) Practical demonstration					
	(ii) Hands on training					
7	Clarity of expectations of students					
8	Feedback provided on Students' progress					
9	Willingness to offer help and advice to students.					
	Total					

PROCEEDINGS OF THE MEETING OF THE COMMITTEE CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 10/07/2024 AT 11:00 AM IN THE OFFICE OF THE DEAN ACADEMIC AFFAIRS REGARDING FEE CONCESSION TO THE STUDENTS BELONGING TO THE FAMILIES OF LOW INCOME GROUP BY CONSIDERING THE RANGE OF INCOME AND FOR DEVISING MORE WELFARE SCHEMES FOR EMPLOYEES AND STUDENTS:-

The following were present:-

1.	Prof. A. S. Maan, Dean Academic Affairs	Convener
2.	Prof. Gulshan Lal Taneja, Registrar	Member
3.	Prof. Randeep Rana, Dean Students Welfare	Member
4.	Prof. Satyawan Baroda, Chief Warden (Boys)	Member
5.	Prof. Sapna Garg, Chief Warden (Girls)	Member
6.	Sh. Mukesh Bhatt, Finance Officer	Member

In light of the orders passed by the Vice-Chancellor to revisit the recommendations of the Committee dated 28/12/2023, the Committee deliberated at length and resolved as under:-

Student Welfare Scheme for Relaxation in Fee:

Regarding Relaxation in fee, the recommendations already given under Student Welfare Scheme for relaxation in fee on dated 28/12/2023 may be considered as withdrawn. However, the existing provisions of the Fee concession to the students who are in below poverty line and are yellow card holders may be retained.

Employee Welfare Scheme regarding Benevolent Fund:

1) At present EBF Rs.15/pm is being deducted from the salary of the employees and an amount of Rs.25,000/- is being paid to the nominee of deceased employee. Now, in the era of inflation and need to the hour is that an amount Rs.150/-pm may be deducted from the salary of the employees in place of Rs.15/-pm and an amount of Rs.2,50,000/- may be given to the nominee of deceased employee.

2) A separate budget head may be created and allotted to the Accounts Branch from the revised Budget Estimates 2024-25 for making payments for the welfare of the employees from time to time.
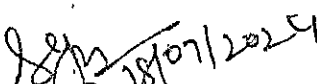
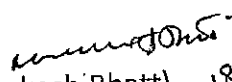The meeting concluded over with the vote of thanks to the Chair.

(A. S. Maan) (Gulshan Lal Taneja) (Randeep Rana)

(Satyawan Baroda) (Sapna Garg) (Mukesh Bhatt)

MAHARSHI DAYANAND UNIVERSITY ROHTAK
(A State University established under Haryana Act. No. 25/1975)
NAAC Accredited 'A' Grade

M.D. University, Rohtak

Subject: Minor Amendments in Ph.D. course work assessment

It is kindly submitted that the clause 8(i) and 8 (iv) of Ph.D. course work as per Ph.D. ordinance 2023-24 (Annexure A) is reproduced as under:

8. COURSE WORK

i. The credit requirement for Ph.D. course work shall be of 12 credits (1 credit equals to 25 marks) in all comprising 2 courses of 4 credits each and two courses of 2 credits each. It shall be mandatory to offer one course on Research Methodology of four credits and another on Research and Publication Ethics of two credits. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. program.

iv. Each course shall have an internal assessment of 30 marks. It shall comprise of two written assignments (7.5 marks each) and two presentations (7.5 marks each). The concerned teacher/Head of the Department shall maintain the record for atleast six months after the declaration of results.

In light of Clause 8(i) two courses of 4 credits (100 marks) and two courses of 2 credits (50 marks) have to be offered. In clause 8(iv) it was mentioned that "Each course shall have an internal assessment of 30 marks. It shall comprise of two written assignments (7.5 marks each) and two presentations (7.5 marks each)". But it should be 30 % not 30 marks to make it in alignment with Clause 8 (i).

In light of above the following amendment is proposed.

Clause of Ph.D. ordinance	Existing	Proposed
8 (iv)	Each course shall have an internal assessment of 30 marks. It shall comprise of two written assignments (7.5 marks each) and two presentations (7.5 marks each). The concerned teacher/Head of the Department shall maintain the record for atleast six months after the declaration of results.	Each course shall have an internal assessment of 30 %. It shall comprise of two written assignments (7.5 % each) and two presentations (7.5 % each). The concerned teacher/Head of the Department shall maintain the record for atleast six months after the declaration of results

If agreed to, the Honourable Vice Chancellor may kindly requested to approve the above amendment in anticipation of approval of academic council as no meeting of academic council is scheduled in the near future.

Submitted for kind consideration, please.

(Prof. Narasimhan B)

Director-IQAC

Dean Academic Affairs

May like to approve 'x' above pl.

Vice-Chancellor

Approved

22/04

—146—

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
FORMAT FOR SUBMISSION OF RESEARCH PROPOSAL :

4.   **Title Page (one page):**

Name of Student	
Name of the Department/Centre/Institute/Affiliated College	
Name of the Faculty	
Name of the Supervisor and with his/her Designation and Affiliation	
Name of the Co-Supervisor and with his/her Designation and Affiliation	
Proposed Title of the Thesis	

5.   **Introduction (one page)**

(Aims and Objectives of the Research in about 300 words) .

6.   **Review of the Previous Work (national and international) (3-4 pages)**

(Critical review of the related work issue wise; not a chronological abstraction. Should organize the literature reviewed in a matrix form for example, with issues as columns and references as rows; or otherwise. Should highlight the updates at every progress review)

7.   **Identification of Research Gap and Problem (one page)**

(Should be linked with the Literature Review with emphasis on importance of the proposed work)

8.   **Expected Impact on Academics/ Industry (one page)**

9.   **Methodology of the Research Work (one-two pages)**

10.   **Major Inputs (infrastructure) Required (one page)**

11.   **List of up- to-date References (in APA style)** .

(Name & Signature of the Candidate)   (Name and Signature of Supervisor and
                                                                                              Cosupervisor (if any)

89

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

FORMAT FOR SUBMISSION OF RESEARCH PROPOSAL AS A REQUIREMENT FOR THE PURPOSE OF INTERVIEW WHILE SEEKING ADMISSION TO PH.D. PROGRAM

1.　　Title Page (one page):

Name of Student	
Name of the Department/Centre/Institute where the candidate seeks admission	
Title of the Research Proposal	

2.　　**Introduction (one page)**

(Aims and Objectives of the Research in about 300 words)

3.　　**Review of the Similar Work (national and international)**

(Critical review of the related work issue wise; not a chronological abstraction. Should organize the literature reviewed in a matrix form for example; with issues as columns and references as rows; or otherwise. Should highlight the updates at every progress review.)

4.　　**Identification of Research Gap and Problem (one page)**

(Should be linked with the Literature Review with emphasis on importance of the proposed work).

5.　　**Methodology of the Research Work (one-two pages)**

6.　　**References**

(Name & Signature of the Candidate)

MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 17.05.2024 AT 04.30 PM IN THE VICE-CHANCELLOR'S COMMITTEE ROOM UNDER THE CHAIRMANSHIP OF THE VICE-CHANCELLOR WITH REGARD TO INTEGRATED PROGRAMS BEING OFFERED BY THE UTDs/INSTITUTES/CENTRES W.E.F. 2024-25 SESSION IN LIGHT OF THE NEP IMPLEMENTATION.

Following were present:

1. Prof. Rajbir Singh, Vice-Chancellor — Chairman
2. Prof. A.S. Maan, Dean Academic Affairs, M.D.University, Rohtak.
3. Prof. Ajay K. Rajan, Director, Centre for Curriculum Design & Development
4. Prof. S.C. Malik, Dean, Faculty of Physical Sciences,
   Dean, Faculty of Interdisciplinary Studies and HoD (Statistics)
5. Prof. Randeep Rana, Dean, Faculty of Humanities & Arts and
   HoD (English and Foreign Languages)
6. Prof. Rishi Chaudhary, Dean, Faculty of Management Science & Commerce
7. Prof. Sewa Singh Dahiya, Dean, Faculty of Social Sciences and HoD (Public Administration)
8. Prof. Dalip Singh, HOD, Department of Mathematics
9. Dr. Anjali Duhan, Nominee, HOD, Department of Visual Arts
10. Prof. Jitender Singh, HOD, Department of Law
11. Prof. R.R. Saini, HOD, Department of Commerce
12. Prof. Satyawan Baroda, Director, IMSAR
13. Prof. Munish Garg, Director, University Institute of Public Health Sciences (UIPHS)
14. Prof. Narasimhan B., Director (IQAC)
15. Prof. Harkesh, Nominee, Director (UIET)
16. Dr. Surender kumar, MPV-CPAS, Gurugram

The Committee discussed over the Integrated Programs being run in the University Teaching Departments/Institutes/Centres in light of the NEP 2020 implementation in the University. After detailed deliberations and in view of the NEP 2020, the following decisions were made:

1. All the 5 Year Programs being run by the UTDs/Centres/Institutes be discontinued w.e.f. the session 2024-25 except LL.B. (Hons.) 5 Year Integrated Program.
2. Instead of 5-Year Integrated Programs, these Departments/Centres/Institutes will offer Under Graduate 4 Year Single Major Program w.e.f. the session 2024-25.
3. These newly introduced UG 4 Year Programs (Annexure I) shall be governed by the Curriculum and Credit Framework for UG Programs w.e.f. 2024-25 session.
4. The Ordinance for these UG 4 Year Programs will be finalized by the University and the same would be circulated amongst all concerned.

The meeting ended with a vote of thanks to the Chair.

Appendix- C/20

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

MINUTES OF THE MEETING OF FACULTY OF EDUCATION HELD ON 08.02.2024 AT 12:30 PM IN THE O/O OF DIRECTOR, SPORTS, M.D.UNIVERSITY, ROHTAK.

MEMBERS PRESENT:

1. Prof. R.P. Garg   Chairperson
   Dean, Faculty of Education, M.D. University, Rohtak
2. Prof. Kultaj Singh,
   H.O.D., Physical Education, M.D. University, Rohtak
3. Dr. Neeru Rathee,
   Head, Department of Education, M.D. University, Rohtak
4. Prof. Jitender,
   Department of Education,M.D. University, Rohtak
5. Dr. Ranju Malik, Associate Professor,
   C.R. College of Education, Rohtak
6. Dr. Indu Tehlan, Associate Professor,
   C.R. College of Education, Rohtak
7. Dr. Vanita Rose, Asstt. Prof.,
   Department of Education,M.D. University, Rohtak
8. Prof. Monika Verma,   Outside Expert
   Department of Education, CDLU, Sirsa

At the outset, the Dean, Faculty of Education welcomed all the members of the Faculty.

Thereafter, agenda were taken up for discussion.

I. Confirmation of the minutes of previous meeting of Faculty of Education held on 07.07.2023 (Annexure-I, Page 1, already circulated).

CONFIRMED THE MINUTES OF PREVIOUS MEETING OF THE FACULTY OF EDUCATION DATED 07.07.2023.

2. Follow up action of previous meeting of the Faculty of Education held on 07.07.2023 (Annexure-II, Page 2).

FOLLOW UP ACTION ON PREVIOUS MEETING OF THE FACULTY OF EDUCATION WAS CONSIDERED AND IT WAS RESOLVED THAT THE SYLLABUS AND S.O.E OF B.ED. SPECIAL EDUCATION (MULTIPLE DISABILITIES) AS ALREADY APPROVED WILL REMAIN EFFECTIVE FOR THE COMING YEARS ALSO AND FOR THE SESSION 2024-25. THE EDUCATION DEPARTMENT WILL PREPARE THE S.O.E. AND SYLLABUS AND SUBMIT THE SAME FOR APPROVAL OF THE ACADEMIC COUNCIL.

3. Considered the recommendations of UG Board of Studies in Education made vide Reso. No. 1 and 2 in its meeting held on 09.11.2023(Annexure-III, Page 3, already circulated) that:

(i) Scheme and syllabus of 4 year ITEP for 1st year (1st and 2nd Sem.) from the session 2023-24 may be prescribed as per Annexure-IV, Pages 4 to 52(already circulated).

(ii) Ordinance of 4 year ITEP may be prescribed as per Annexure-V, Pages 53 to 60 (already circulated).

(i) THE SCHEME AND SYLLABUS OF FOUR YEAR ITEP FOR 1st YEAR (1st AND 2nd SEMESTER) FROM THE SESSION 2023-24 APPROVED WITH MINOR AMENDMENTS IN THE SCHEME OF EXAMINATIONS AS PROVIDED BY THE HOD EDUCATION. THE SCHEME OF EXAMINATION BE GOT VETTED FROM THE CONTROLLER OF EXAMINATION AFTER CONFIRMATION OF THE COURSE CODES FROM THE DIRECTOR, IQAC. FURTHER, THE SCHEME OF EXAMINATION/SYLLABUS BE GOT APPROVED FROM THE VICE-CHANCELLOR IN ANTICIPATION OF THE APPROVAL OF THE ACADEMIC COUNCIL. AS THE EXAMS OF FOUR YEAR ITEP ARE SCHEDULED IN NEAR FUTURE.

(ii) FURTHER, THE ORDINANCE OF FOUR YEAR ITEP APPROVED BY THE FACULTY AND THE SAME MAY BE GOT UPLOADED ON THE UNIVERSITY WEBSITE AFTER APPROVAL FROM THE VICE-CHANCELLOR IN ANTICIPATION OF THE APPROVAL OF THE ACADEMIC COUNCIL/ EXECUTIVE COUNCIL. AS THE EXAMS OF FOUR YEAR ITEP ARE SCHEDULED IN NEAR FUTURE.

DEAN, FACULTY OF EDUCATION

REGISTRAR

ORDINANCE FOR ITEP (4-Year Integrated B.Ed. Programme)

1. Duration of the course leading to the degree of B.A.B.Ed./B.Com.B.Ed. (ITEP) shall be of four academic years divided into eight semesters. The examination shall ordinarily be held for the 1st, 3rd, 5th, and 7th semesters in the month of May/June and for the 2nd, 4th, 6th and 8th Semesters in the month November/December or on such dates as May be fixed by the Vice-Chancellor from time to time.

A Supplementary examination for odd and even semesters shall be held along with their regular odd and even semester examinations.

The Programme will be conducted for atleast 200 working days each year exclusive of the period of Examination and admission.

2. Multiple Entry and Exit, and Re-entry Options: The ITEP envisages multiple entry and exit points and re-entry options, with appropriate certifications. Student-teachers who wish to exit after completion of one year (two semesters) of study will be given a Certificate indicating the credits accrued for the courses pursued. Student-teachers who wish to exit after completion of two years (four semesters) will be given a Diploma indicating the credits accrued for the courses completed. Student-teachers who wish to exit after successful completion of three years (six semesters) will be awarded a Bachelor's Degree in the chosen Major area of study upon securing a minimum of 120 credits and satisfying the minimum credit requirements of 48 credits for the Major. Student-teachers who successfully complete four years (eight semesters) of study will be awarded a dual-major bachelor's degree such as B.A.B.Ed. or B.Sc.B.Ed. or B.Com.B.Ed. etc. upon securing a minimum of 160 credits, including a minimum of 80 credits for the first major (i.e. in education), and a minimum of 48 credits for the second major (i.e., in a disciplinary/interdisciplinary area relating to one of the curricular areas in school education).

3. The last date for the receipt of Admission form and fee without late fee will be fixed by the Vice-Chancellor and shall be notified to the Head of the University Teaching Department and the colleges concerned.

M.D.University, Rohtak (Haryana)- 124001   Website: www.mdurohtak.ac.in

— 152 —

4. A candidate's admission form and fee may be accepted after the last date on payment of late fee up to the date mentioned by the University.

Provide that:-

No late fee shall be charged if the Admission Form and fee are received within three working days of grace after the last date for the receipt of the same without late fee.

5. Minimum eligibility conditions for admission to four-year Integrated B.Ed. Programme (ITEP) shall be following:

a) For B.A.B.Ed. Programme, Senior Secondary Examination (10+2) with atleast 50% Marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b) For B.Com.B.Ed.Programme, Senior Secondary Examination (10+2) with atleast 50% Marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

Note: The detailed eligibility conditions e.g. percentage of marks in the qualifying examinations, subject (s) combination etc. shall be notified in the Admission Brochure as approved by the Academic Council from time to time.

*Candidates placed under compartment in the qualifying examination shall not be eligible for admission. Those who have done graduation or post graduation shall not be eligible for 4-year ITEP Courses.

6. The minimum pass marks for passing any examinations shall be as under:
   (i)   40% in each theory paper
   (ii)   40% in each practical examination or viva-voce/project/internship/training report/dissertation wherever prescribed.

M.D.University, Rohtak (Haryana)- 124001

Website: www.mdurohtak.ac.in

(iii)   40% in aggregate of each theory paper and internal assessment (and practical where practical is a component of theory paper).

7. Every candidate shall be examined according to the Scheme of Examination and syllabus as approved by the Academic Council from time to time. However, syllabus for re-appear / failed candidate for the Semester Examination shall be the same according to which they appeared as regular students.

8. 30% marks in each written paper (excluding viva-voce), shall be assigned for internal assessment.

The Head of the Department shall forward the internal assessment marks awarded by the concerned teacher on the basis of class test, written assignment and its Presentation/Seminar and attendance in the classes etc. to the Controller of Examinations as per the following schedule:

(i)   The Internal Assessment/Sessionals marks should be supplied by the Heads of the Departments invariably within 20 days after commencement of the examination.

(ii)   Thereafter, a late fee @ Rs.25/- per candidate per subject shall be charged from the Department.

(iii) No internal Assessment/Sessionals marks shall be entertained if the same are received in the University after 30 days of the declaration of results. However, vice-Chancellor may condone the delay with late fee after taking into consideration the merit of each case.

9. The Head of the Institution/Department will preserve the records on the basis of which the Internal Assessment awards have been prepared for inspection, if needed by the University, up to three months of the date of declaration of each semester examination results.

10. The examination shall be open to a regular student who:-

i) has passed the requisite examinations as laid down in Clause-5;

M.D.University, Rohtak (Haryana)- 124001   Website: www.mdurohtak.ac.in

ii) has his / her name submitted to the controller of Examinations by the Head of the University Department / Principal of the 'College concerned and produces the following certificates signed by the Head of the University Teaching Department / Principal of the College concerned:-

(a) of good Character;

(b) of having remained on the rolls of the University Teaching Department/College for the year proceeding the Examination;

(c) of having attended not less than 80% for all course work and practicum and 90% for school internship/projects/filed attachment.

(d) Note: Relaxation in shortage of lectures up to 20% will be allowed by the Head of the Department on the following grounds:

    (i) self-illness;

    (ii) illness/death of parents, brother, sister or any other close family member; (iii) Any other reason beyond the control of the student to the satisfaction of the Head of the Department.

11. The candidates shall be treated as promoted to next semester/class automatically subject to fulfilment of conditions as laid down in clause-10 of the Ordinance. However, promotion to 7th semester will be allowed only when he/she has cleared the 1st module (1st to 6th semesters).

Note: For the purpose of promotion, each theory and practical in any subject shall be considered as separate paper.

12. A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear paper(s) and also for improvement of result after passing a semester examination within a period of Eight (8) years. While re-appearing to pass a semester examination, the candidate will be exempted from reappearing in the papers/practicals in which he/she secured 40% pass marks.

M.D.University, Rohtak (Haryana)- 124001   Website: www.mdurohtak.ac.in

13. A candidate, who fails to pass ITEP Examination within a period of four years of his / her admission to the course, shall be deemed to be unfit for the ITEP course at this University.

14. The amount of examination fee to be paid by the candidate shall be as prescribed by the University from time to time. A candidate who re-appears in one or more paper(s) / practical(s) for the purpose of passing / improvement of division / result shall pay fee as for the whole examination.

15. The medium of instruction shall be English/Hindi. The medium of examination shall be as under:-

a) the question papers shall be set both in English and Hindi.

b) the candidates shall write their answers either in English or in Hindi.

16. i) Every candidate shall be required to submit copies of his / her practicum/projects/internship. All the candidates shall be examined in viva-voce on practicum/projects/internship.

ii) The last date for receipt of practicum/projects/internship in the Office of the Controller of Examinations shall be one month before the commencement of the $2^{nd}/4^{th}/6^{th}/8^{th}$ Semester examination; provided that in exceptional cases, the Vice-Chancellor shall have the power to extend on the recommendation of the Head of the Department, the last date for the receipt of the practicum/projects/internship upto three months. If the candidate fails to submit the practicum/projects/internship even upto the extended period, he/ she will be considered as absent in the end practicum/projects/internship paper and his/her result shall be declared accordingly.

(iii) The practicum/projects/internship shall be evaluated separately by two different external examiners. The external examiner and one internal examiner (the supervisor of the candidate) shall jointly hold the viva-voce examination.

M.D.University, Rohtak (Haryana)- 124001

Website: www.mdurohtak.ac.in

(iv) A candidate who has submitted practicum/projects/internship, as a part of his/ her examination, may withdraw the same, before it has been examined but once it is examined and the candidate obtained the minimum pass marks, he / she will not be permitted to withdraw it or submit another practicum/projects/internship in lieu thereof. The marks obtained by him/her for practicum/projects/internship shall be taken into account when he/she appears in any future examination for the purpose of passing therein, or for improving the division.

17. The Internal Assessment awards as well as viva-voce awards of a candidate who fails in any semester examination shall be carried forward to the next examination.

18. As soon as possible, after the termination of the examination, the Controller of Examination shall publish the result of the candidates and issue Detailed Marks Cards.

19. The result of the candidate who have passed the examination shall be classified into Grades as under on the basis of the aggregate marks obtained by the candidate and the Grade obtained by the candidate will be stated in his / her degree:-

Suggested Grading System: Letter Grades and Grade Point

Letter Grade	Grade Point
O (Outstanding)	10
A+ (Excellent)	9
A (Very Good)	8
B+ (Good)	7
B (Above Average)	6
C (Average)	5
P (Pass)	4
F (Not Qualified)	0
Ab (Absent)	0

For non-credit courses/activity such as the Student Induction Programme 'Satisfactory' or 'Unsatisfactory' will be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA. The Semester Grade Point Average (SGPA) is a

M.D. University, Rohtak (Haryana)- 124001.

Website: www.mdurohtak.ac.in

measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester.

It shall be expressed up to two decimal places. i.e., SGPA $(S_i) = \frac{\Sigma(C_i \times G_i)}{\Sigma C_i}$ where C_i, is the number of credits of the ith course and G_i, is the grade point scored by the students.

The universities or the autonomous colleges can decide on the grade or percentage of marks required to pass in a course and the Cumulative Grade Point Average (CGPA) required to qualify for the award of the degree taking into consideration the recommendations of the relevant standard setting body. Cumulative Grade Point Average (CGPA) is a measure of cumulative performance of a student in all the semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses. It is expressed up to two decimal places. i.e.,

$CGPA = \frac{\Sigma(C_i \times G_i)}{\Sigma C_i}$ where S_i is the SGPA of the ith semester and C_i is the total number of credits in that semester.

20. A candidate who has passed the ITEP Examination from this University may appear in one or more additional paper(s) in which he / she has not already passed. The examination fee for appearing in each paper shall be per rules. A candidate shall, in order to pass in the additional paper(s) be required to obtain at least 40% marks in each paper.

21. A person who has passed the ITEP Examination of this University and is desirous of improving his / her score of marks / division, as the case may be, will be allowed to appear; as an ex-student, in one or more theory papers within a period of four years from the date of admission. The higher score in the paper(s) in which he / she re-appears will be taken into account towards the final result and the result of such a candidate shall be revised only if he / she improve his / her result. The candidate would be allowed to take the examination according to the syllabus in force for the regular students for that examination.

M.D.University, Rohtak (Haryana)- 124001

Website: www.mdurohtak.ac.in

22. A candidate for an examination in full subjects of this University cannot simultaneously study for, or appear in another examination of this University or of another University / Board. The bar shall not apply to a candidate appearing in an examination of the University for passing or for improvement of division / result of additional subjects, provided that he/she does not take the examination in more than two subjects / papers simultaneously with full subjects of his / her main examinations.

23. The grace marks will be allowed as per University rules.

M.D.University, Rohtak   Appendix – C/21

NAAC A+ Grade Accredited

Ordinance
of
Diploma in Teaching Indian SignLanguage (DTISL)
Two Years Duration (Four semesters)

Session

2022-2023 onwards

As Per the
Norms, Regulations & Course Content
Prescribed by the Rehabilitation Council of India (RCI)
January, 2018

Ordinance
Diploma in Teaching Indian Sign Language (DTISL)

1. Aim

The Diploma in Teaching Indian Sign Language program aims to develop personnel in the field of Indian Sign Language, development and teaching of ISL communication and ISL interpretation. The Diploma will enable the teachers to develop skills in teaching ISL as a language and teaching interpretation skills. The Deaf trainees will also learn about Deaf culture and identity, and will be trained in different teaching methods and strategies. They will learn to use their ISL knowledge and teaching skills to develop literacy in English.

2 Objective

The language teacher education programme leading to the Diploma in Teaching of Indian Sign Language (DTISL) aims at preparing Deaf teachers to teach ISL in the institutions of learning across the country. This program is designed to prepare future ISL teachers, who will provide leadership in the sign language teaching field. Trainees will be introduced to key theoretical and methodological issues involved in sign language instruction including language teaching strategies, assessment, and incorporating basic information about Deafness, Deaf community and Deaf culture into the language curriculum.

2. Nomenclature

Nomenclature of program will be Diploma in Teaching Indian Sign Language (DTISL).

3. Intake capacity

The intake for each year of the program will be 30 seats or as approved by RCI time to time.

4. Duration of the programme

The duration of the programme will be two academic years (400 days consisting of 2400 hours), distributed over four semesters, to be completed in maximum 4 years from the date of admission to the programme. One academic year is divided into two semesters. Each semester has 100 working days with 600 hours, excluding admissions and final semester examinations. Each semester will also have 10 days with 60 hours as Notional Hours.

5. Eligibility for Admission and Admission Procedure

A candidate should have:
1) Certificate of Disability (Deaf)
2) Passed class 10+2 (Senior Secondary) or equivalent with minimum 45% marks
3) Proficient receptive and productive skills in ISL

The admission process may also include:
1) Relevant tests to assess ISL skills and written language skills.
2) Interview
Eligibility conditions may change as per RCI guidelines form time to time.

6. Admission and Enrolment of Candidates

Admission will be done by the University as per the eligibility conditions or as per the guidelines of the RCI time to time. The mode of submission of applications online or offline will be as decided by the University. The process of registration return will be same as the other diploma programmes run by University. .

7. Attendance

Minimum 75% attendance in theory and 80% attendance in practical is required. Since DTISL is a skill-based course, a high level of attendance in practical classes is required to develop competency in the skills.

8. Examination

There will be regular internal assessments and final examination at the end of semester or as per RCI guidelines. The internal and external examinations for theory papers shall be conducted in English, Hindi and/or ISL (except courses T5 Basic English I and T6 Basic English II – these examinations will be only in English). The medium of instruction shall be Indian Sign Language and English/Hindi. The practical examination shall be to judge the skills in teaching ISL communication and in teaching ISL interpretation.

Internal Assessment may be done in following ways: .
a. Class Test
b. Assignment and Presentation
c. Class Participation (conduct and attendance)
d. Mid Term Examination

1. Condition for completion of a course

The following percentage of marks is required to be obtained for the successful completion of a course:

Theory & Practical	Minimum percentage of Marks to be obtained to have passed
Internal theory	40%
External theory	40%
Internal Practical	50%
External Practical	50%

Candidates who secure less than 40% of marks in theory and 50% in practical shall be deemed to have failed in that paper. The candidate shall be allowed to reappear in year-end examination of the paper in subsequent year (when the paper / subject is offered) or special examination if held by the Examination Body subject to maximum permissible chances during the period of (n+2) years where "n" means the academic session/year in which the candidate has enrolled. The internal marks for such cases shall not change.

If the candidate could not able to take the examinations due to medical reasons, the candidate has to submit the valid reasons by submitting all the medical documents along with the request letter to COE through Director CDS. On verifying the necessary documents, the COE may permit the candidate to appear for the examination on one more attempt- subject to the genuineness of the documents submitted as per University rules.

Students will be allowed 1+2 chances only for appearing in examinations for completion of

course/programme. However the chances are to be availed within a span of 4 years from the date of admission.

Internal Assessment

For annual system of exams, two internal theories and two internal practical examinations for each theory and practical examinations will be held. Students who failed in internal examinations (minimum one theory (or) one practical paper) will be allowed to appear in internal theory and practical examinations to be conducted during the same academic year. The eligible candidates may have to appear in the final examination, otherwise candidate may have to repeat the course/programme.

The CDS is authorized to conduct re-examination during the same academic year for the students who failed in internal theory and practical examination.

Internal Assessment for theory papers has to be made based on the criteria such as minimum required percentage of attendance, submission of practical records, classroom tests, assignments, report writing, classroom teaching performance and demonstration with the special need children (CwSN).

Internal assessment for practical papers has to be based on the criteria such as attendance, demonstrative practical, maintenance of records and viva voce.

A copy of the internal theory, internal practical and external practical records is to be kept for the full academic session plus one more year from the date of enrolment of students. However, the physical statements of marks are required to be maintained for ten years; otherwise, it can be converted into PDF or scanned record can be made available online.

External Assessment

All theory and practical papers will be assessed as per guidelines specified in the approved syllabus and the instructions to paper setters and examiners... The examinations to be conducted as per the schedule prescribed in the annual academic activity calendar/schedule prepared by the university keeping in view the RCI guidelines.

Division

There will be a uniform pattern of division (in theory and practical) mentioned as under:

75% and above   -- First Division with Distinction
60-less than 75%   -- First Division
50- Less than 60%   -- Second Division

Division will be awarded on the basis of aggregate marks obtained by a student in 1st year and 2nd year examination in theory and practical combined.

Grace Marks

A student shall be eligible for grace marks for clearing one or more subjects/papers aggregate to maximum of 10 marks for one full year. Grace marks shall be awarded in maximum 4 theory papers for one full year- restricted to maximum 3 marks in each paper. No grace marks will be given in practical papers.

Re-totaling

Re-totaling of marks by the examining body will be done routinely for all examinations before the declaration of results. However, after declaration of result, re-totalling is allowed on payment of Rs. 500/- for each paper within fifteen days from the date of the declaration of the result. The result of re-

totaling is communicated to the student within a month of submission of fees.

Re-evaluation
Student(s) may apply within 30 days from the date of the declaration of the result for re-evaluation of the examination script(s) of specific papers(s) by paying online fee of Rs. 1,000/- per paper through the payment gateway. Provision will be made to show the papers to the students by the Examining Body on written request from the student on payment of Rs. 500/- for each paper within 15 days from the date of declaration of results. All the provisions for re-evaluation must be completed by the examining body within 15 days from the date of the declaration of the result.

Distribution of internal / external marks for theory and practical examination
(a) Theory will have 40% internal and 60% external marks.
(b) Practical will have 60% internal and 40% external marks.
Candidate must obtain 40% marks in each theory paper (internal as well as external) and 50% marks in each practical paper (internal as well as external) to get passed in the academic year.

Retention of Answer Books
The answer books will be retained for a period of six months from the date of declaration of results except the court cases or cases of complaint / malpractices / mass copying, including case of re-checking which will be preserved till the final decisions are being taken in such matters.

Provision for improvement
Candidates who prefer to appear one more time in order to make improvement in Theory papers alone are allowed to appear along with the candidates appearing for the year-end examinations. The candidates who wish to appear for improvement of 1st year exam may have to appear during the 2nd year along with the 1st year candidates.

Provision of guidelines for providing scribes, extra time etc. (For students with Disabilities)
Provision shall be made as per office Memorandum of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment (F.No.34-02/2015-DD-III dated 29th August 2018 and corrigendum dated 08.02.2019 & F.No.29-6/2019-DDIII Dt: 10.08.2022) for providing scribes, extra time etc. For students with disabilities, the institutes must get the approval from the Examining Body about the number of candidates appearing the examinations based on their UDID cards number.

2. Promotion from 1st Year to 2nd year for two years course(s) / programme(s)
Students who have fulfilled the minimum required percentage of attendance in first year shall be allowed to attend the classes in the second year. Students shall be allowed to complete the courses within the period of two years but they have to complete the course within four years. For example: a course of two-year duration can be completed with maximum four-year duration. For One year Diploma course the candidate has to complete the course within a period of two year.
The minimum attendance criteria will be the same for the above candidates, eligible to appear in the examination, as already narrated under point C.1.

Punitive Action
Punitive action will be taken against the examination center/officials/students in case of candidates

found to have indulged in mass copying or any kind of malpractices as per the rules of the University for such cases.

Monitoring
The University may appoint observer/flying squad for monitoring the examination

Award of Diploma / Certificate

Results will be declared within one month from the date of completion of examination. Diploma/Certificates may be awarded to the successful students by the University immediately upon declaration of results. Certificates and marksheet will be made available in digilocker also. Name and other particulars of the candidate must be written correctly while filling up the forms. Candidate profile verification will be done by the concerned examination body before generation of the hall tickets, so that the errors are eliminated. For any changes in the student particulars after the results, a fee of Rs. 250/- will be required to pay online to concerned examination body. If a candidate desires to apply for making corrections in the profile after printing the statement of Marks and Certificates (at the end of 2nd year of the course period) the candidate is required to pay Rs.1000/- online for each Marks-sheet and Certificate. Immediately after the declaration of the result a list of the qualified candidates be sent to the RCI for information and facilitating in getting the CRR number/ RCI Registration.

Theory and Practical Hours and Examination Pattern

The total number of courses is 10: six theory courses and four practical courses.

Theory courses – 150 hours each:
22DTISL T1 Deaf, Deafness and Communication Options
23DTISL T2 Deaf Culture, History, Identity and Sign Language
23DTISL T3 Interpretation – Principle, Practice and Ethics
23DTISL T4 ISL Linguistics
22DTISL T5 Basic English-I
22 IDTISL T6 Basic English-II

Practical courses – 300 hours each:
22DTISL P1 Foundations of Language Teaching -I
22DTISL P2 Teaching Communication in ISL
23DTISL P3 Foundations in Language Teaching – II
23DTISL P4 Teaching Interpretation including Fieldwork

The overall distribution of hours and marks is as follows:

S.No.	Components	Hours	Marks		
			Internal	External	Total
1.	Theory	900	240 (40%)	360 (60%)	600
2.	Practical	1200	480 (60%)	320 (40%)	800
3.	Fieldwork	150	100	-	100
4.	Internship	150	100	-	100
	Total	2400	920	680	1600

The distribution of courses according to semester is as follows:

Course Code	Course Title	Hours	Marks		
			Internal	External	Total
SEMESTER I					
22DTISL P1	Foundations of Language Teaching - I	300	120	80	200
22DTISL T1	Deaf, Deafness and Communication Options	150	40	60	100
22DTISL T5	Basic English - I	150	40	60	100
	Total	600	200	200	400
SEMESTER II					
22DTISL P2	Teaching Communication in ISL	300	120	80	200
22DTISL T6	Basic English -II	150	40	60	100
22DTISL F1	Fieldwork	150	100	-	100
	Total	600	260	140	400
SEMESTER III					
23DTISL P3	Foundations in Language Teaching - II	300	120	80	200
23DTISLT2	Deaf Culture, History, Identity and Sign Language	150	40	60	100
23DTISL T3	ISL Linguistics	150	40	60	100
	Total	600	200	200	400
SEMESTER IV					
23DTISL P4	Teaching Interpretation (including fieldwork)	300	120	80	200
23DTISL T4	Interpretation – Principle, Practice and Ethics	150	40	60	100
23DTISL I1	Internship	150	100	-	100
	Total	600	260	140	400
	Grand Total of Four Semesters	2400	920	680	1600

In semesters II and III, the aim of the fieldwork is for students to gain exposure and experience.

Semester II Fieldwork I – Students will be required to visit associations, institutes, NGOs, etc. that work with D/deaf. They will observe the activities that take place and communicate with Deaf people. Students should also attend Deaf programs/events that give them opportunities to interact with Deaf people in real life situations and develop proficiency in signing. The fieldwork can be incorporated with course P2. The assessment of 50 marks can be done on the basis of a portfolio prepared by trainees. The portfolio will contain in report of observations, case study assignment, etc. Teachers can design assessments specific to their situation.

Semester III Fieldwork II - Students will observe real-life interpreting in different types of situations and do basic interpreting at associations, NGOs, etc. The assessment of 50 marks would be done on the basis of a portfolio prepared by trainees of reports of observations and experience gained, be in the form of reports of observations and experience gained, or challenges faced in interpreting and possible solutions. The fieldwork can be incorporated with course P3.

Semester IV Internship - Students will be placed at D/deaf associations, NGOs working with the D/deaf, and other institutions with D/deaf people and complete 180 hours for internship. They will be required to interpret in different situations and maintain a daily log of activities/observations/etc. This daily log will be a part of the assessment. In addition, students will submit a report of the experience gained.

The fieldworks and internships will be managed by the practical paper teachers.

Certification as Registered Personnel-
It is mandatory for every rehabilitation professional / personnel to obtain a "Registered Personnel / Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the rehabilitation professional / personnel should undergo in-service programme periodically to update their professional knowledge. The training institution/ organization should ensure that all passed out students are registered with the Council.
A successful student will be registered as an "Indian Sign Language Interpreter" with the RCI and the student has to apply at his/her own for this to RCI.

Appendix - C/22

M.D.University, Rohtak

NAAC A+ Grade Accredited

Ordinance
of
Diploma in Teaching Indian SignLanguage (DTISL)
Two Years Duration (Four semesters)

Session

2023-2024 onwards

As Per the
Norms, Regulations & Course Content Prescribed by
Rehabilitation Council of India (RCI)
May, 2023

Ordinance
Diploma in Teaching Indian Sign Language (DTISL)

1. Aim

The Diploma in Teaching Indian Sign Language program aims to develop personnel in the field of Indian Sign Language, development and teaching of ISL communication, and ISL interpretation. The Diploma will enable the teachers to develop skills in teaching ISL as a language and teaching interpretation skills. The Deaf trainees will also learn about Deaf culture and identity, and will be trained in different teaching methods and strategies. They will learn to use their ISL knowledge and teaching skills to develop literacy in English.

2 Objective

The language teacher education programme leading to the Diploma in Teaching of Indian Sign Language (DTISL) aims at preparing Deaf teachers to teach ISL in the institutions of learning across the country. This program is designed to prepare future ISL teachers, who will provide leadership in the sign language teaching field. Trainees will be introduced to key theoretical and methodological issues involved in sign language instruction including language teaching strategies, assessment, and incorporating basic information about Deafness, Deaf community and Deaf culture into the language curriculum.

2. Nomenclature

Nomenclature of program will be Diploma in Teaching Indian Sign Language (DTISL).

3. Intake capacity

The intake for each year of the program will be 30 seats or as approved by RCI time to time.

4. Duration of the programme

The duration of the programme will be of 2 years. Each year will have 1200 hours leading to 40 credits for each year (30 hours = 1 credit). The weightage to the programme will be 60% practical and 40% theory.

i) The first year will comprise of 720 hours of practical and 480 hours of theory.

ii) The second year will also have 1200 hours which will include 720 hours of practical and 480 hours of theory. The theory hours will also include 60 hours of Employability skills. The resources for the separate module are freely downloadable at www.employabilityskills.net. This module will enable and empower the trainees with readiness skills for applying, preparing for interviews and developing soft skills for working as professionals in supporting diverse clients across different setups. The module will comprise of practical and theory and will be assessed formatively for internal marks and summative with a final exam.

5. Eligibility for Admission and Admission Procedure

A candidate should have:
1) Certificate of Disability (Deaf)
2) Passed class 10+2 (Senior Secondary) or equivalent with minimum 45% marks
3) Proficient receptive and productive skills in ISL

The admission process may also include:
1) Relevant tests to assess ISL skills and written language skills.
2) Interview

Eligibility conditions may change as per RCI guidelines form time to time.

6. Admission and Enrolment of Candidates

Admission will be done by the University as per the eligibility conditions or as per the guidelines of the RCI time to time. The mode of submission of applications online or offline will be as decided by the University. The process of registration return will be same as the other diploma programmes run by University.

7. Attendance

Minimum 75% attendance in theory and 80% attendance in practical is required. Since DTISL is a skill-based course, a high level of attendance in practical classes is required to develop competency in the skills.

8. Examination

There will be regular internal assessments and final examination at the end of semester or as per RCI guidelines. The internal and external examinations for theory papers shall be conducted in English, Hindi and/or ISL (except courses T5 Basic English I and T6 Basic English II – these examinations will be only in English). The medium of instruction shall be Indian Sign Language and English/Hindi. The practical examination shall be to judge the skills in teaching ISL communication and in teaching ISL interpretation.

Internal Assessment may be done in following ways:

a. Class Test
b. Assignment and Presentation
c. Class Participation (conduct and attendance)
d. Mid Term Examination

1. Condition for completion of a course

The following percentage of marks is required to be obtained for the successful completion of a course:

Theory & Practical	Minimum percentage of Marks to be obtained to have passed
Internal theory	40%
External theory	40%
Internal Practical	50%
External Practical	50%

Candidates who secure less than 40% of marks in theory and 50% in practical shall be deemed to have failed in that paper. The candidate shall be allowed to reappear in year-end examination of the paper in subsequent year (when the paper / subject is offered) or special examination if held by the Examination Body subject to maximum permissible chances during the period of (n+2) years where "n" means the academic session/year in which the candidate has enrolled. The internal marks for such cases shall not change.

If the candidate could not able to take the examinations due to medical reasons, the candidate has to submit the valid reasons by submitting all the medical documents along with the request letter to COE through Director CDS. On verifying the necessary documents, the COE may permit the candidate to appear for the examination on one more attempt- subject to the genuineness of the documents submitted as per University rules.

Students will be allowed 1+2 chances only for appearing in examinations for completion of course/programme. However the chances are to be availed within a span of 4 years from the date of

9

admission.

Internal Assessment

For annual system of exams, two internal theories and two internal practical examinations for each theory and practical examinations will be held. Students who failed in internal examinations (minimum one theory (or) one practical paper) will be allowed to appear in internal theory and practical examinations to be conducted during the same academic year. The eligible candidates may have to appear in the final examination, otherwise candidate may have to repeat the course/ programme.

The CDS is authorized to conduct re-examination during the same academic year for the students who failed in internal theory and practical examination.

Internal Assessment for theory papers has to be made based on the criteria such as minimum required percentage of attendance, submission of practical records, classroom tests, assignments, report writing, classroom teaching performance and demonstration with the special need children (CwSN).

Internal assessment for practical papers has to be based on the criteria such as attendance, demonstrative practical, maintenance of records and viva voce.

A copy of the internal theory, internal practical and external practical records is to be kept for the full academic session plus one more year from the date of enrolment of students. However, the physical statements of marks are required to be maintained for ten years; otherwise, it can be converted into PDF or scanned record can be made available online.

External Assessment

All theory and practical papers will be assessed as per guidelines specified in the approved syllabus and the instructions to paper setters and examiners. The examinations to be conducted as per the schedule prescribed in the annual academic activity calendar/schedule prepared by the University keeping in view the RCI guidelines.

Division

There will be a uniform pattern of division (in theory and practical) mentioned as under:

75% and above	— First Division with Distinction
60-less than 75%	— First Division
50- Less than 60%	— Second Division

Division will be awarded on the basis of aggregate marks obtained by a student in 1st year and 2nd year examination in theory and practical combined.

Grace Marks

A student shall be eligible for grace marks for clearing one or more subjects/papers aggregate to maximum of 10 marks for one full year. Grace marks shall be awarded in maximum 4 theory papers for one full year- restricted to maximum 3 marks in each paper. No grace marks will be given in practical papers.

Re-totaling

Re-totaling of marks by the examining body will be done routinely for all examinations before the declaration of results. However, after declaration of result, re-totalling is allowed on payment of Rs. 500/- for each paper within fifteen days from the date of the declaration of the result. The result of re-

9

totaling is communicated to the student within a month of submission of fees.

Re-evaluation

Student(s) may apply within 30 days from the date of the declaration of the result for re-evaluation of the examination script(s) of specific papers(s) by paying online fee of Rs. 1,000/- per paper through the payment gateway. Provision will be made to show the papers to the students by the Examining Body on written request from the student on payment of Rs. 500/- for each paper within 15 days from the date of declaration of results. All the provisions for re-evaluation must be completed by the examining body within 15 days from the date of the declaration of the result.

Distribution of internal / external marks for theory and practical examination

(a) Theory will have 60% internal and 40% external marks.

(b) Practical will have 60% internal and 40% external marks.

Candidate must obtain 40% marks in each theory paper (internal as well as external) and 50% marks in each practical paper (internal as well as external) to get passed in the academic year.

Retention of Answer Books

The answer books will be retained for a period of six months from the date of declaration of results except the court cases or cases of complaint / malpractices / mass copying, including case of re-checking which will be preserved till the final decisions are being taken in such matters.

Provision for improvement

Candidates who prefer to appear one more time in order to make improvement in Theory papers alone are allowed to appear along with the candidates appearing for the year-end examinations. The candidates who wish to appear for improvement of 1st year exam may have to appear during the 2nd year along with the 1st year candidates.

Provision of guidelines for providing scribes, extra time etc. (For students with Disabilities)

Provision shall be made as per office Memorandum of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment (F.No.34-02/2015-DD-III dated 29th August 2018 and corrigendum dated 08.02.2019 & F.No.29-6/2019-DDIII Dt: 10.08.2022) for providing scribes, extra time etc. For students with disabilities, the institutes must get the approval from the Examining Body about the number of candidates appearing the examinations based on their UDID cards number.

2. Promotion from 1st Year to 2nd year for two years course(s) / programme(s)

Students who have fulfilled the minimum required percentage of attendance in first year shall be allowed to attend the classes in the second year. Students shall be allowed to complete the courses within the period of two years but they have to complete the course within four years.

The minimum attendance criteria will be the same for the above candidates, eligible to appear in the examination, as already narrated under point C.1.

Punitive Action

Punitive action will be taken against the examination center/officials/students in case of candidates found to have indulged in mass copying or any kind of malpractices as per the rules of the University for such cases.

Monitoring

The University may appoint observer/flying squad for monitoring the examination.

Award of Diploma / Certificate

Results will be declared within one month from the date of completion of examination. Diploma/Certificates may be awarded to the successful students by the University immediately upon declaration of results. Certificates and marksheet will be made available in digilocker also. Name and other particulars of the candidate must be written correctly while filling up the forms. Candidate profile verification will be done by the concerned examination body before generation of the hall tickets, so that the errors are eliminated. For any changes in the student particulars after the results, a fee of Rs. 250/- will be required to pay online to concerned examination body. If a candidate desires to apply for making corrections in the profile after printing the statement of Marks and Certificates (at the end of 2nd year of the course period) the candidate is required to pay Rs.1000/- online for each Marks-sheet and Certificate. Immediately after the declaration of the result a list of the qualified candidates be sent to the RCI for information and facilitating in getting the CRR number/ RCI Registration.

Semester/Annual programme structure with breakup of hours and credits (Theory/Practical)

S.No.	Components	Hours	Credits
1.	Theory	900	30
2.	Practical	1200	40
3.	Fieldwork	120	4
4.	Internship	120	4
5.	Employability Skills	60	2
	Total	2400	80

a) Examination pattern: Internal/External/Practical/Viva

The total number of courses is 10: six theory courses and four practical courses.

Theory courses—150 hours each:
23 DTISL T1 Deaf, Deafness and Communication Options
24 DTISLT2 Deaf Culture, History, Identity and Sign Language
24 DTISL T3 Interpretation – Principle, Practice and Ethics
25 DTISLT4 ISL Linguistics
23 DTISL T5 Basic English –I
24 DTISLT6 Basic English-II

Practical courses—300 hours each:
23 DTISL P1 Foundations of Language Teaching –
24 IDTISL P2 Teaching Communication in ISL
24 DTISL P3 Foundations in Language Teaching II
25 DTISLP4 Teaching Interpretation

9

S.No.	Components	Hours	Marks		
			Internal	External	Total
1.	Theory	900	360 (60%)	240 (40%)	600
2.	Practical	1200	480 (60%)	320 (40%)	800
3.	Fieldwork	120	100	-	100
4.	Internship	120	100	-	100
5.	Employability Skills	60	60	-	60
	Total	2400	1100	560	1660

The distribution of courses according to semester is as follows:

Course Code	Course Title	Hours	Marks		
			Internal	External	Total
SEMESTER I					
23DTISL P1	Foundations of Language Teaching-I	300	120	80	200
23 DTISL T1	Deaf, Deafness and Communication Options	150	60	40	100
23 DTISL T5	Basic English- I	150	60	40	100
	Total	600	240	160	400
SEMESTER II					
24 DTISL P2	Teaching Communication in ISL	300	120	80	200
24 DTISL T6	Basic English-II	150	60	40	100
24 DTISL F1	Fieldwork -1	120	100	-	100
	Total	570	280	120	400
SEMESTER III					
24 DTISL P3	Foundations in Language Teaching-II	300	120	80	200

9

Code	Title				
24 DTISLT2	Deaf Culture, History, Identity and Sign Language	150	60	40	100
24 DTISL T3	ISL Linguistics	150	60	40	100
	Total	600	240	160	400
SEMESTER IV					
25DTISL P4	Teaching Interpretation (including field work)	300	120	80	200
25DTISL T4	Interpretation–Principle, Practice and Ethics	150	60	40	100
25DTISL ES	Employability Skills	60	60	-	60
25DTISL Int.	Internship	120	100	-	100
	Total	630	340	120	460
	Grand Total of Four Semesters	2400	1100	560	1660

In semesters II the aim of the fieldwork is for students to gain exposure and experience.

Semester II Fieldwork I – Students will be required to visit associations, institutes, NGOs, etc.that work with D/deaf. They will observe the activities that take place and communicate with Deaf people. Students should also attend Deaf programs/events that give them opportunities to interact with Deaf people in real life situations and develop proficiency in signing. The fieldwork can be incorporated with course P2. The assessment of 50 marks can be done on the basis of a portfolio prepared by trainees. The portfolio will contain in report of observations, case study assignment, etc. Teachers can design assessments specific to their situation.

Semester IV Internship - Students will be placed at D/deaf associations, NGOs working with the D/deaf, and other institutions with D/deaf people and complete 180 hours for internship. They will be required to interpret in different situations and maintain a daily log of activities/observations/etc. This daily log will be a part of the assessment. In addition, students will submit a report of the experience gained.

The fieldworks and internships will be managed by the practical paper teachers.

Certification as Registered Personnel-

9

It is mandatory for every rehabilitation professional / personnel to obtain a "Registered Personnel / Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the rehabilitation professional / personnel should undergo in-service programme periodically to update their professional knowledge. The training institution/ organization should ensure that all passed out students are registered with the Council.

A successful student will be registered as an "Indian Sign Language Interpreter" with the RCI and the student has to apply at his/her own for this to RCI.

Appendix -C/23

M.D.University, Rohtak

NAAC A+ Grade Accredited

Ordinance
of
Diploma in Indian Sign Language Interpretation -DISLI

Two Years Duration (Four semesters)

SESSION
2022-2023 onwards

As Per the
Norms, Regulations & Course Content

Prescribed by the Rehabilitation Council of India (RCI)

January, 2018

Diploma in Indian Sign Language Interpretation (DISLI)

1. Aim
The Diploma in Indian Sign Language Interpretation (DISLI) aims to train professional quality interpreters for people who are Deaf and Hard of Hearing. The diploma will enable the trainees to acquire knowledge, skills and competencies in interpreting Indian Sign Language into other spoken languages and vice versa.

2. Objectives
The main objective of the programme is to train Indian Sign Language interpreters to provide communication access to Deaf and Hard of Hearing people in various settings in real life.

3. Nomenclature- Nomenclature of programme will be Diploma in Indian Sign Language Interpretation (DISLI).

4. Intake capacity: The intake for each year of the program will be 30 seats or as approved by RCI time to time.

5. Duration of the programme
The duration of the programme will be two academic years (400 days consisting of 2400 hours), distributed over four semesters, to be completed in maximum 4 years from the date of admission to the programme. One academic year is divided into two semesters. Each semester has 100 working days with 600 hours, excluding admissions and final semester examinations. Each semester will also have 10 days with 60 hours as Notional Hours.

6. Eligibility for admission: A Candidate should have:
a) Senior Secondary (10+2) or equivalent with minimum 50% marks
b) Functional hands
c) Fluency in at least one language
d) Hearing in the normal range
The reservation and relaxation for SC/ST/OBC/PWD and other categories shall be as per the rules of the State Government.

7. Admission and Enrolment of Candidates
Admission will be done by the University or as per the guidelines of the RCI time to time. The process of registration return will be as same as the other diploma programmes run by University.

8. Attendance
Minimum 75% attendance in theory and 80% attendance in practical is required. Since DISLI is a skill-based course, a high level of attendance in practical classes is required to develop competency in the skills.

9. Examination
There will be internal assessment and final external examination at the end of each semester or as

per guidelines of RCI. The examination for theory papers shall be conducted in English/Hindi. In view of the technical nature of the course and the field, the medium of instruction shall be Indian Sign Language and English. The practical examination shall be to judge the signing skills in Indian Sign Language and translation/voicing skills in English/Hindi or at least any other spoken language.

Internal Assessment may be done in following ways:
a. Class Test
b. Assignment
c. Class Participation (conduct and attendance)
d. Mid Term Examination

10. Condition for completion of a course

The following percentage of marks is required to be obtained for the successful completion of a course:

Theory & Practical	Minimum percentage of Marks to be obtained to have passed
Internal theory	40%
External theory	40%
Internal Practical	50%
External Practical	50%

Candidates who secure less than 40% of marks in theory and 50% in practical shall be deemed to have failed in that paper. The candidate shall be allowed to reappear in year-end examination of the paper in subsequent year (when the paper / subject is offered) or special examination if held by the Examination Body subject to maximum permissible chances during the period of (n+2) years where "n" means the academic session/year in which the candidate has enrolled. The internal marks for such cases shall not change.

If the candidate could not able to take the examinations due to medical reasons, the candidate has to submit the valid reasons by submitting all the medical documents along with the request letter to COE through Director CDS. On verifying the necessary documents, the COE may permit the candidate to appear for the examination on one more attempt- subject to the genuineness of the documents submitted as per University rules.

Students will be allowed 1+2 chances only for appearing in examinations for completion of course/programme. However the chances are to be availed within a span of 4 years from the date of admission.

Internal Assessment
For annual system of exams, two internal theories and two internal practical examinations for each theory and practical examinations will be held. Students who failed in internal examinations

(minimum one theory (or) one practical paper) will be allowed to appear in internal theory and practical examinations to be conducted during the same academic year. The eligible candidates may have to appear in the final examination, otherwise candidate may have to repeat the course/ programme.

The CDS is authorized to conduct re-examination during the same academic year for the students who failed in internal theory and practical examination.

Internal Assessment for theory papers has to be made based on the criteria such as minimum required percentage of attendance, submission of practical records, classroom tests, assignments, report writing, classroom teaching performance and demonstration with the special need children (CwSN).

Internal assessment for practical papers has to be based on the criteria such as attendance, demonstrative practical, maintenance of records and viva voce.

A copy of the internal theory, internal practical and external practical records is to be kept for the full academic session plus one more year from the date of enrolment of students. However, the physical statements of marks are required to be maintained for ten years; otherwise, it can be converted into PDF or scanned record can be made available online.

External Assessment

All theory and practical papers will be assessed as per guidelines specified in the approved syllabus and the instructions to paper setters and examiners.. The examinations to be conducted as per the schedule prescribed in the annual academic activity calendar/schedule prepared by the university keeping in view the RCI guidelines.

Division

There will be a uniform pattern of division (in theory and practical) mentioned as under:

75% and above	-- First Division with Distinction
60-less than 75%	-- First Division
50-.Less than 60%	-- Second Division

Division will be awarded on the basis of aggregate marks obtained by a student in 1st year and 2nd year examination in theory and practical combined.

Grace Marks

A student shall be eligible for grace marks for clearing one or more subjects/papers aggregate to maximum of 10 marks for one full year. Grace marks shall be awarded in maximum 4 theory papers for one full year- restricted to maximum 3 marks in each paper. No grace marks will be given in practical papers.

Re-totaling

Re-totaling of marks by the examining body will be done routinely for all examinations before the declaration of results. However, after declaration of result, re-totaling is allowed on payment of Rs. 500/- for each paper within fifteen days from the date of the declaration of the result. The result of re-totaling is communicated to the student within a month of submission of fees.

Re-evaluation

Student(s) may apply within 30 days from the date of the declaration of the result for re-evaluation of

the examination script(s) of specific papers(s) by paying online fee of Rs. 1,000/- per paper through the payment gateway. Provision will be made to show the papers to the students by the Examining Body on written request from the student on payment of Rs. 500/- for each paper within 15 days from the date of declaration of results. All the provisions for re-evaluation must be completed by the examining body within 15 days from the date of the declaration of the result.

Distribution of internal / external marks for theory and practical examination

(a) Theory will have 40% internal and 60% external marks.
(b) Practical will have 60% internal and 40% external marks.

Candidate must obtain 40% marks in each theory paper (internal as well as external) and 50% marks in each practical paper (internal as well as external) to get passed in the academic year.

Retention of Answer Books
The answer books will be retained for a period of six months from the date of declaration of results except the court cases or cases of complaint / malpractices / mass copying, including case of re-checking which will be preserved till the final decisions are being taken in such matters.

Provision for improvement
Candidates who prefer to appear one more time in order to make improvement in Theory papers alone are allowed to appear along with the candidates appearing for the year-end examinations. The candidates who wish to appear for improvement of 1st year exam may have to appear during the 2nd year along with the 1st year candidates.

Provision of guidelines for providing scribes, extra time etc. (For students with Disabilities)
Provision shall be made as per office Memorandum of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment (F.No.34-02/2015-DD-III dated 29th August 2018 and corrigendum dated 08.02.2019 & F.No.29-6/2019-DDIII Dt: 10.08.2022) for providing scribes, extra time etc. For students with disabilities, the institutes must get the approval from the Examining Body about the number of candidates appearing the examinations based on their UDID cards number.

11. Promotion from 1st Year to 2nd year for two years course(s) / programme(s)

Students who have fulfilled the minimum required percentage of attendance in first year shall be allowed to attend the classes in the second year. Students shall be allowed to complete the courses within the period of two years but they have to complete the course within four years. For example: a course of two-year duration can be completed with maximum four-year duration. For One year Diploma course the candidate has to complete the course within a period of two year.

The minimum attendance criteria will be the same for the above candidates, eligible to appear in the examination, as already narrated under point C.1.

Punitive Action

Punitive action will be taken against the examination center/officials/students in case of candidates found to have indulged in mass copying or any kind of malpractices as per the rules of the University for such cases.

Monitoring

The University may appoint observer/flying squad for monitoring the examination

Award of Diploma / Certificate

Results will be declared within one month from the date of completion of examination. Diploma/Certificates may be awarded to the successful students by the University immediately upon declaration of results. Certificates and marksheet will be made available in digilocker also. Name and other particulars of the candidate must be written correctly while filling up the forms. Candidate profile verification will be done by the concerned examination body before generation of the hall tickets, so that the errors are eliminated. For any changes in the student particulars after the results, a fee of Rs. 250/- will be required to pay online to concerned examination body. If a candidate desires to apply for making corrections in the profile after printing the statement of Marks and Certificates (at the end of 2nd year of the course period) the candidate is required to pay Rs.1000/- online for each Marks-sheet and Certificate. Immediately after the declaration of the result a list of the qualified candidates be sent to the RCI for information and facilitating in getting the CRR number/ RCI Registration.

12. Theory and Practical hours and Examination Pattern

The total number of courses is 8: Four practical courses and four theory courses.

Practical courses – 420 hours each
22DISLI P1 Basic Communication
22DISLI P2 Advanced Communication
23DISLI P3 Basic Interpretation
23DISLI P4 Advanced Interpretation.

Theory courses – 90 hours each
22DISLI T1 Deaf, Deafness and Communication options
22DISLI T2 Deaf Culture, History, Identity and Sign Language
22DISLIT3 ISL Linguistics.
23DISLI T4 Interpretation –Principle, Practices and Ethics

The overall distribution of hours and marks is as follows:

Sr. No.	Components	Hours	Marks		
			Internal	External	Total
1.	Theory	360	80 (40%)	120 (60%)	200
2.	Practical	1680	480 (60%)	320 (40%)	800
3.	Fieldwork	180	100	-	100
4.	Internship	180	100	-	100
	Total	2400	760	440	1200

The distribution of courses according to semester is as follows:

Coursecode	Course Title	Hours	Marks		
			Internal	External	Total
SEMESTER I (2022-23)					
22DISLI P1	Basic Communication	420	120	80	200
22DISLI TI	Deaf, Deafness and Communication options	90 (70 classroom + 20 self-study)	20	30	50
22DISLI T2	Deaf Culture, History, Identity and Sign Language	90 (70 classroom + 20 self-study)	20	30	50
	Total	600	160	140	300
SEMESTER II (2022-23)					
22DISLI P2	Advanced Communication	420	120	80	200
22DISLI T3	Indian Sign Language Linguistics	90 (70 classroom + 20 self-study)	20	30	50
22DISLI F1	Fieldwork I	90	50	-	50
	Total	600	190	110	300
SEMESTER III (2023-24)					
23DISLI P3	Basic Interpretation	420	120	80	200
23DISLI T4	Interpretation –Principle, Practices and Ethics	90 (70 classroom + 20 self-study)	20	30	50
23DISLI F2	Fieldwork II	90	50	-	50
	Total	600	190	110	300
SEMESTER IV (2023-24)					
23DISLI P4	Advanced Interpretation	420	120	80	200
23DISLI I1	Internship	180	100	-	100
	Total	600	220	80	300
	TOTAL (4 semesters)	2400	760	440	1200

In semesters II and III, the aim of the fieldwork is for students to gain exposure and experience.

Semester II Fieldwork I — Students will be required to visit associations, institutes, NGOs, etc. that work with D/deaf. They will observe the activities that take place and communicate with Deaf people. Students should also attend Deaf programs/events that give them opportunities to interact with Deaf people in real life situations and develop proficiency in signing. The fieldwork can be incorporated with course P2. The assessment of 50 marks can be done on the basis of a portfolio prepared by trainees. The portfolio will contain in report of observations, case study assignment, etc. Teachers can design assessments specific to their situation.

Semester III Fieldwork II - Students will observe real-life interpreting in different types of situations and do basic interpreting at associations, NGOs, etc. The assessment of 50 marks would be done on the basis of a portfolio prepared by trainees of reports of observations and experience gained, be in the form of reports of observations and experience gained, or challenges faced in interpreting and possible solutions. The fieldwork can be incorporated with course P3.

Semester IV Internship - Students will be placed at D/deaf associations, NGOs working with the D/deaf, and other institutions with D/deaf people and complete 180 hours for internship. They will be required to interpret in different situations and maintain a daily log of activities/observations/etc. This daily log will be a part of the assessment. In addition, students will submit a report of the experience gained.

The fieldworks and internships will be managed by the practical paper teachers.

13. **Certification as Registered Personnel**
It is mandatory for every rehabilitation professional / personnel to obtain a "Registered Personnel / Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the rehabilitation professional / personnel should undergo in-service programme periodically to update their professional knowledge. The training institution/ organization should ensure that all passed out students are registered with the Council.
A successful student will be registered as an "Indian Sign Language Interpreter" with the RCI and the student has to apply at his/her own for this to RCI.

M.D. University, Rohtak

NAAC A+ Grade Accredited

Ordinance
of
Diploma in Indian Sign Language Interpretation-DISLI

Two Years Duration (Four semesters)

SESSION
2023-2024 onwards

As Per the
Norms, Regulations & Course Content
Prescribed by the Rehabilitation Council of India (RCI)
May, 2023

Diploma in Indian Sign Language Interpretation (DISLI)

1. Aim
The Diploma in Indian Sign Language Interpretation (DISLI) aims to train professional quality interpreters for people who are Deaf and Hard of Hearing. The diploma will enable the trainees to acquire knowledge, skills and competencies in interpreting Indian Sign Language into other spoken languages and vice versa.

2. Objectives
The main objective of the programme is to train Indian Sign Language interpreters to provide communication access to Deaf and Hard of Hearing people in various settings in real life.

3. Nomenclature-
Nomenclature of programme will be Diploma in Indian Sign Language Interpretation (DISLI).

4. Intake capacity:
The intake for each year of the program will be 30 (or as approved by RCI from Time to time).seats or as approved by RCI time to time.

5. Duration of the programme
The duration of the programme will be two academic years (400 days consisting of 2400 hours), distributed over four semesters, (40 credits each year,30 hours=1 Credit) to be completed in maximum 4 years from the date of admission to the programme. One academic year is divided into two semesters. Each semester has 100 working days with 600 hours, excluding admissions and final semester examinations. Each semester will also have 10 days with 60 hours as Notional Hours. The theory hours will also include 60 hours of Employability skills. The resources for the separate module are freely downloadable at www.employabilityskills.net. This module will enable and empower the trainees with readiness skills for applying, preparing for interviews and developing soft skills for working as professionals in supporting diverse clients across different setups. The module will comprise of practical and theory and will be assessed formatively for internal marks and summative with a final exam.

6. Eligibility for admission: A Candidate should have:
a) Senior Secondary (10+2) or equivalent with minimum 50% marks
b) Functional hands
c) Fluency in at least one language
d) Hearing in the normal range

7. Admission and Enrolment of Candidates
Admission will be done by the University or as per the guidelines of the RCI time to time. The process of registration return will be as same as the other diploma programmes run by University.

8. Attendance
Minimum 75% attendance in theory and 80% attendance in practical is required. Since DISLI is a skill-based course, a high level of attendance in practical classes is required to develop competency in the skills.

9. Examination
There will be internal assessment and final external examination at the end of each semester or as per guidelines of RCI. The examination for theory papers shall be conducted in English/Hindi. In

view of the technical nature of the course and the field, the medium of instruction shall be Indian Sign Language and English. The practical examination shall be to judge the signing skills in Indian Sign Language and translation/voicing skills in English/Hindi or at least any other spoken language.

Internal Assessment may be done in following ways:
a. Class Test
b. Assignment
c. Class Participation (conduct and attendance)
d. Mid Term Examination

10. Condition for completion of a course

The following percentage of marks is required to be obtained for the successful completion of a course:

Theory & Practical	Minimum percentage of Marks to be obtained to have passed
Internal theory	40%
External theory	40%
Internal Practical	50%
External Practical	50%

Candidates who secure less than 40% of marks in theory and 50% in practical shall be deemed to have failed in that paper. The candidate shall be allowed to reappear in year-end examination of the paper in subsequent year (when the paper / subject is offered) or special examination if held by the Examination Body subject to maximum permissible chances during the period of (n+2) years where "n" means the academic session/year in which the candidate has enrolled. The internal marks for such cases shall not change.

If the candidate could not able to take the examinations due to medical reasons, the candidate has to submit the valid reasons by submitting all the medical documents along with the request letter to COE through Director CDS. On verifying the necessary documents, the COE may permit the candidate to appear for the examination on one more attempt- subject to the genuineness of the documents submitted as per University rules.

Students will be allowed 1+2 chances only for appearing in examinations for completion of course/programme. However the chances are to be availed within a span of 4 years from the date of admission.

Internal Assessment
For annual system of exams, two internal theories and two internal practical examinations for each theory and practical examinations will be held. Students who failed in internal examinations (minimum one theory (or) one practical paper) will be allowed to appear in internal theory and practical examinations to be conducted during the same academic year. The eligible candidates may have to appear in the final examination, otherwise candidate may have to repeat the course/ programme.

The CDS is authorized to conduct re-examination during the same academic year for the students who failed in internal theory and practical examination.

Internal Assessment for theory papers has to be made based on the criteria such as minimum required percentage of attendance, submission of practical records, classroom tests, assignments, report writing, classroom teaching performance and demonstration with the special need children (CwSN).

Internal assessment for practical papers has to be based on the criteria such as attendance, demonstrative practical, maintenance of records and viva voce.

A copy of the internal theory, internal practical and external practical records is to be kept for the full academic session plus one more year from the date of enrolment of students. However, the physical statements of marks are required to be maintained for ten years; otherwise, it can be converted into PDF or scanned record can be made available online.

External Assessment

All theory and practical papers will be assessed as per guidelines specified in the approved syllabus and the instructions to paper setters and examiners. The examinations to be conducted as per the schedule prescribed in the annual academic activity calendar/schedule prepared by the university keeping in view the RCI guidelines.

Division

There will be a uniform pattern of division (in theory and practical) mentioned as under:

75% and above	-- First Division with Distinction
60-less than 75%	-- First Division
50- Less than 60%	-- Second Division

Division will be awarded on the basis of aggregate marks obtained by a student in 1st year and 2nd year examination in theory and practical combined.

Grace Marks

A student shall be eligible for grace marks for clearing one or more subjects/papers aggregate to maximum of 10 marks for one full year. Grace marks shall be awarded in maximum 4 theory papers for one full year- restricted to maximum 3 marks in each paper. No grace marks will be given in practical papers.

Re-totaling

Re-totaling of marks by the examining body will be done routinely for all examinations before the declaration of results. However, after declaration of result, re-totaling is allowed on payment of Rs. 500/- for each paper within fifteen days from the date of the declaration of the result. The result of re-totaling is communicated to the student within a month of submission of fees.

Re-evaluation

Student(s) may apply within 30 days from the date of the declaration of the result for re-evaluation of the examination script(s) of specific papers(s) by paying online fee of Rs. 1,000/- per paper through the payment gateway. Provision will be made to show the papers to the students by the Examining Body on written request from the student on payment of Rs. 500/- for each paper within 15 days from the date of declaration of results. All the provisions for re-evaluation must be completed by the examining body within 15 days from the date of the declaration of the result.

Distribution of internal / external marks for theory and practical examination

(a) Theory will have 60% internal and 40% external marks.
(b) Practical will have 60% internal and 40% external marks.

Candidate must obtain 40% marks in each theory paper (internal as well as external) and 50% marks in each practical paper (internal as well as external) to get passed in the academic year.

Retention of Answer Books

The answer books will be retained for a period of six months from the date of declaration of results except the court cases or cases of complaint / malpractices / mass copying, including case of re-checking which will be preserved till the final decisions are being taken in such matters.

Provision for improvement

Candidates who prefer to appear one more time in order to make improvement in Theory papers alone are allowed to appear along with the candidates appearing for the year-end examinations. The candidates who wish to appear for improvement of 1st year exam may have to appear during the 2nd year along with the 1st year candidates.

Provision of guidelines for providing scribes, extra time etc. (For students with Disabilities)

Provision shall be made as per office Memorandum of the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment (F.No.34-02/2015-DD-III dated 29th August 2018 and corrigendum dated 08.02.2019 & F.No.29-6/2019-DDIII Dt: 10.08.2022) for providing scribes, extra time etc. For students with disabilities, the institutes must get the approval from the Examining Body about the number of candidates appearing the examinations based on their UDID cards number.

11. Promotion from 1st Year to 2nd year for two years course(s) / programme(s)

Students who have fulfilled the minimum required percentage of attendance in first year shall be allowed to attend the classes in the second year. Students shall be allowed to complete the courses within the period of two years but they have to complete the course within four years. For example: a course of two-year duration can be completed with maximum four-year duration. For One year Diploma course the candidate has to complete the course within a period of two year.

The minimum attendance criteria will be the same for the above candidates, eligible to appear in the examination, as already narrated under point C.1.

Punitive Action

Punitive action will be taken against the examination center/officials/students in case of candidates found to have indulged in mass copying or any kind of malpractices as per the rules of the University for such cases.

Monitoring

The University may appoint observer/flying squad for monitoring the examination

Award of Diploma / Certificate

Results will be declared within one month from the date of completion of examination. Diploma/Certificates may be awarded to the successful students by the University immediately upon declaration of results. Certificates and marksheet will be made available in digilocker also. Name and other particulars of the candidate must be written correctly while filling up the forms. Candidate profile verification will be done by the concerned examination body before generation of the hall tickets, so that the errors are eliminated. For any changes in the student particulars after the results, a fee of Rs. 250/- will be required to pay online to concerned examination body. If a candidate desires to apply for making corrections in the profile after printing the statement of Marks and Certificates (at the end of 2nd year of the course period) the candidate is required to pay Rs.1000/- online for each Marks-sheet and Certificate. Immediately after the declaration of the result a list of the qualified candidates be sent to the RCI for information and facilitating in getting the CRR number/ RCI Registration.

12 Semester /Annual Programme structure with breakup of ours and credit

(Theory/Practical)

S.No.	Components	Hours	Credits
1.	Theory	360	12
2.	Practical	1680	56
3.	Fieldwork	150	5
4.	Internship	150	5
5.	Employability Skills	60	2
	Total	2400	80

Examination pattern: Internal/External/Practical/Viva

The total number of courses is 8: Four practical courses and four theory courses.

Practical courses – 420 hours each

23 DISLI P1 Basic Communication

24DISLI P2 Advanced Communication

25DISLI P3 Basic Interpretation

25DISLI P4 Advanced Interpretation

Theory courses – 90 hours each

23DISLI T1 Deaf, Deafness and Communication options

23DISLI T2 Deaf Culture, History, Identity and Indian Sign Language

24DISLI T3 ISL Linguistics

25DISLI T4 Interpretation –Principle, Practices and Ethics

The overall distribution of hours and marks is as follows:

S.No.	Components	Hours	Marks		
			Internal	External	Total
1.	Theory.	360	240 (60%)	160 (40%)	400
2.	Practical	1680	480 (60%)	320 (40%)	800
3.	Fieldwork	150	100	-	100
4.	Internship	150	100	-	100
5.	Employability Skills	60	60		60
	Total	2400	980	480	1460

The distribution of courses according to semester is as follows:

Course Code	Course Title	Hours	Marks		
			Internal	External	Total
SEMESTER I					
23DISLI P1	Basic Communication	420	120	80	200
23DISLI T1	Deaf, Deafness and Communication options	90 (70 classroom + 20 self- study)	60	40	100
23DISLI T2	Deaf Culture, History, Identity and Sign Language	90 (70 classroom + 20 self- study)	60	40	100
	Total	600	240	160	400
SEMESTER II					
24DISLI P2	Advance Communication	420	120	80	200
24DISLI T3	Indian Sign Language Linguistics	90 (70 classroom + 20 self- study)	60	40	100
24 DISLI F1	Fieldwork I	75	50	-	50
	Total	585	230	120	350
SEMESTER III					
25DISLI P3	Basic Interpretation	420	120	80	200
25DISLI T4	Interpretation –Principle,	90 (70	60	40	100

		classroom + 20 self- study)			
	Practices and Ethics				
25DISLI F2	Fieldwork II	75	50	-	50
	Total	585	230	120	350
	SEMESTER IV				
25DISLI P4	Advanced Interpretation	420	120	80	200
25DISLI Int	Internship	150	100	-	100
25DISLI ES	Employability skills	60	60	-	60
	Total	630	280	80	360
	TOTAL (4 semesters)	2400	980	480	1460

In semesters II and III, the aim of the fieldwork is for students to gain exposure and experience.

Semester II Fieldwork I – Students will be required to visit associations, institutes, NGOs, etc. that work with D/deaf. They will observe the activities that take place and communicate with Deaf people. Students should also attend Deaf programs/events that give them opportunities to interact with Deaf people in real life situations and develop proficiency in signing. The fieldwork can be incorporated with course P2. The assessment of 50 marks can be done on the basis of a portfolio prepared by trainees. The portfolio will contain in report of observations, case study assignment, etc. Teachers can design assessments specific to their situation.

Semester III Fieldwork II - Students will observe real-life interpreting in different types of situations and do basic interpreting at associations, NGOs, etc. The assessment of 50 marks would be done on the basis of a portfolio prepared by trainees of reports of observations and experience gained, be in the form of reports of observations and experience gained, or challenges faced in interpreting and possible solutions. The fieldwork can be incorporated with course P3.

Semester IV Internship - Students will be placed at D/deaf associations, NGOs working with the D/deaf, and other institutions with D/deaf people and complete 150 hours for internship. They will be required to interpret in different situations and maintain a daily log of activities/observations/etc. This daily log will be a part of the assessment. In addition, students will submit a report of the experience gained. The fieldworks and internships will be managed by the practical paper teachers.

13. Certification as Registered Personnel

It is mandatory for every rehabilitation professional / personnel to obtain a "Registered Personnel / Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the rehabilitation professional / personnel should undergo in- service programme periodically to update their professional knowledge. The training institution/ organization should ensure that all passed out students are registered with the Council.

A successful student will be registered as an "Indian Sign Language Interpreter" with the RCI and the student has to apply at his/her own for this to RCI.

Existing	Proposed
ORDINANCE **OPEN AND DISTANCE LEARNING** UNDERGRADUATE PROGRAMMES A) This ordinance will be effective for the academic session 2020-21 onwards. This Ordinance and Regulations for distance education will govern the undergraduate programmes/courses offered by Centre for Distance and Online Education, M.D. University, Rohtak. The following programmes will be offered subject to the approval of DEB (UGC):	**ORDINANCE** **OPEN AND DISTANCE LEARNING** UNDERGRADUATE PROGRAMMES A) This ordinance will be effective for the academic session 2023-24 onwards. This Ordinance and Regulations for distance education will govern the Undergraduate Programmes offered by Centre for Distance and Online Education, M.D. University, Rohtak. The following programmes will be offered with the approval of DEB (UGC): **Open and Distance Learning Mode:**

Existing table:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Bachelor of Arts (B.A)	3 years/ 6 Semesters	6 years	Semester
2.	Bachelor of Commerce (B.Com.)	3 years/ 6 Semesters	6 years	Semester

Proposed table (Open and Distance Learning Mode):

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Bachelor of Arts (B.A)	3 years/ 6 Semesters	6 years	Semester
2.	Bachelor of Commerce (B.Com.)	3 years/ 6 Semesters	6 years	Semester

Online Learning Mode:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Bachelor of Arts (B.A)	3 years/ 6 Semesters	6 years	Semester

Existing	Proposed
B) Admission: The admission to the programmes shall be made twice a year normally in July and January (the admissions in January Cycle will not be allowed in the programme(s) where the number of applicants remains less than 30, in such cases the applicant will be considered for next Academic Session July Cycle or the fee shall be refunded to the applicant, if he/she requests in writing).	**B) Admission:** The admission to the programmes shall be made once a year normally in July.
C) Eligibility for admission to Bachelor of Arts/ Bachelor of Commerce: A person who has passed the Senior Secondary Examination (10+2) from Board of School Education Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto shall be	No Change

Existing	Proposed
eligible for admission. The detailed eligibility conditions e.g. percentage of marks in the qualifying examination subject(s) combination etc. shall be notified in the prospectus as approved by the Academic Council from time to time.	
D) Examination and Minimum Pass Marks: 1. Every candidate shall be examined in the subject(s) as laid down in the syllabus and scheme of examination prescribed by the Academic Council from time to time. The fail/reappear candidate will also appear in the examination as per latest syllabus applicable to the students of distance mode of that semester. 2. The semester examination will be held on such dates as may be notified by the Controller of Examinations. The tentative months for examination are as under:	No Change 2. The semester examination will be held on such dates as may be notified by the Controller of Examinations. The tentative months for examination are as under:

Existing:

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st, 3rd, 5th	December/ January
	2nd, 4th, 6th	May/June
January	1st, 3rd, 5th	May/June
	2nd, 4th, 6th	December/ January

Examinations of Online Mode Programmes shall be held online.

Proposed:

Academic Session beginning	Semester	Ordinarily month of Examination
July	1st, 3rd, 5th	December/ January
	2nd, 4th, 6th	May/June

Examinations of Online Mode Programmes shall be held online.

Existing	Proposed
3. The medium of instructions, paper setting by the examiner and their answers by the candidates will be as under:	No Change

Name of the Programme	Medium of Instructions and Question Paper Setting	Medium of Answers by the Candidate
i) B.A./ B.Com	Hindi and/or English	Hindi/English

4.

Existing	Proposed
(i) 20% marks as specified in the scheme of examination shall be assigned for assignments. The Centre for Distance and Online Education shall be giving one assignment to the students for each paper covering entire syllabus and the students have to submit the completed assignments at respective Students Support Services Camps (SSSCs)/Learning Support Centres (LSCs) as per prescribed schedule.	(i) 20% marks as specified in the scheme of examination shall be assigned for assignments. The Local Facilitator shall be giving one assignment to the students for each paper covering entire syllabus and the students have to submit the completed assignments at respective Students Support Services Camps (SSSCs)/Learning Support Centres (LSCs) as per prescribed schedule.
(ii) The evaluation of assignment may be got done from the persons who are eligible for appointment as Assistant Professor as per UGC/University norms through Students Support Service Camps (SSSCs)/Learning Support Centres (LSCs).	(ii) No Change
(iii) If any awards/marks of assignment are not supplied by the SSSCs/LSCs within the stipulated period then the result of the candidate(s) shall be declared by proportionating the marks of concerned Theory papers in which he/she has been declared as pass. Marks of candidates having re-appear shall not be proportionate in this case.	(iii) No Change
(iv) The awards of assignments of a candidate who fails in any semester/paper(s) shall be carry forwarded to the next examination(s).	(iv) No Change
5. The candidate will be allowed to appear in the examination only if he/she has attended not less than 75% of Students Support Services Camps (SSSCs)/Programme Specific Personal Contact Programme of all the subject(s)/paper(s) opted by him/her.	No Change

Existing	Proposed

6. The minimum percentage of marks to pass the examination in each semester will be
   i.   40% in each theory paper.
   ii. 40% in each Practical Examination or Viva-Voce/Project/Training Report/Dissertation where ever prescribed.
   iii. 40% in the aggregate of each theory paper and Assignment (and Practical where Practical is a component of a theory paper)
	No Change

7. The assignment awards of a candidate who fails in any semester examination shall be carried forward to the next examination.	Deleted

8. Soon after the termination of the examination, the Controller of Examinations shall declare the result as early as possible. The list of successful candidates after the sixth semester examination shall be arranged as under in three divisions on the basis of the aggregate marks obtained in the 1st, 2nd, 3rd, 4th, 5th and 6th semester examinations taken together and the division obtained by the candidate will be stated in his/her degree.
   a) Those who obtain 60% or more marks - First Division
   b) Those who obtain 50% or more marks but less than 60% marks - Second Division.
   c) Those who obtain less than 50% marks --Third Division
 	
If a candidate secures 75% or more marks in a programme in first attempt, he/she will be awarded 1st class Degree with Distinction.
	No Change

9. A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear(s) and also for improvement of result after passing a semester examination within maximum duration of the programme as indicated in Clause A. While reappearing in to pass a semester examination, the candidate will be exempted from reappearing in the paper(s)/ practical (s) in which he/she has secured 40% pass marks.	No Change

Existing	Proposed
10. After passing each semester examination a candidate will be allowed to appear for improvement of result in one or more theory papers only once within maximum duration of the programme prescribed in Clause A. Only improved marks (higher score) will be taken into account. The candidate will have to appear according to the current syllabus.	No Change
11. A candidate who has passed Bachelor of Art (Three Year Degree) of this University may appear in additional subject(s) prescribed for the programme, offered by the CDOE, in the subsequent examination except in the subject(s) with which he/she has already passed the programme.	No Change
12. A candidate who has passed Bachelor of Commerce may appear in additional subject(s) of B.A. Pass Programme in the subsequent examination.	No Change
13. The provision relating to grace marks, improvement and re-evaluation will be applicable on distance mode students as prescribed for the regular mode students.	No Change
14. The training report/ project report etc. where ever prescribed in the syllabus/ scheme of examinations and required to be submitted to the University must reach in the office of Controller of Examinations within 20 days after the commencement of the theory examination.	No Change
E) Promotion to Higher Semester: The candidate shall be treated as promoted to the next semester/class automatically subject to fulfilment of condition as laid down in clause D (5).	No Change

30/01/2024

Existing	Proposed
F) Miscellaneous Provisions 1. The students who are pursuing any of the programmes in M.D. University, Rohtak as a regular student and unable to continue as such on account of employment or any justified reason shall be allowed admission in same programme in 2nd, 3rd, 4th, 5th and 6th semesters of B.A./B.Com being run by the CDOE provided that the Scheme of Examinations & Syllabus is same in Regular mode programme. 2. Notwithstanding the integrated nature of the programme which is spread over more than one academic year, the ordinance in force at the time a student joins the programme shall hold good only for the examination held during the academic year and nothing in this ordinance shall be deemed to debar the University from amending the ordinance and amended ordinance, if any, shall apply to all students whether old or new. 3. The provision made for the students of the regular mode programmes will be applicable to distance mode programmes in case any of the provisions is/are not covered or provisions of CDOE are in conflict with in the above ordinance.	1. No Change 2. No Change 3. No Change 4. A student can pursue two academic programs, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or upto two ODL/Online Programs simultaneously.

****

_200 _

Existing	Proposed
ORDINANCE **OPEN AND DISTANCE LEARNING & ONLINE** **POST-GRADUATE PROGRAMMES** **Choice Based Credit System**	**ORDINANCE** **OPEN AND DISTANCE LEARNING & ONLINE** **POST-GRADUATE PROGRAMMES** **Choice Based Credit System**

Existing

A) This ordinance will be effective from academic session 2021-22. This Ordinance and Regulations will govern the Open and Distance Learning and Online mode post-graduate programmes/courses offered by Centre for Distance and Online Education, M.D. University, Rohtak. The following programmes will be offered:

OPEN AND DISTANCE LEARNING PROGRAMMES:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Master of Arts (Hindi)	2 years/4 Semesters	4 years	Semester
2.	Master of Arts (Sanskrit)	2 years/4 Semesters	4 years	Semester
3.	Master of Arts (English)	2 years/4 Semesters	4 years	Semester
4.	Master of Arts (Political Science)	2 years/4 Semesters	4 years	Semester
5.	Master of Arts (Public Administration)	2 years/4 Semesters	4 years	Semester
6.	Master of Arts (History)	2 years/4 Semesters	4 years	Semester
7.	Master of Arts (Journalism and Mass Communication)	2 years/4 Semesters	4 years	Semester
8.	Master of Arts (Economics)	2 years/4 Semesters	4 years	Semester
9.	Master of Commerce	2 years/4 Semesters	4 years	Semester
10.	Master of Science (Mathematics)	2 years/4 Semesters	4 years	Semester
11.	Master of Library and Information Sciences	2 years/4 Semesters	4 years	Semester

Proposed

A) This ordinance will be effective from academic session 2023-24. This Ordinance and Regulations will govern the Open and Distance Learning and Online mode Post-Graduate programmes offered by Centre for Distance and Online Education, M.D. University, Rohtak. The following programmes will be offered with the approval of DEB (UGC):

OPEN AND DISTANCE LEARNING PROGRAMMES:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Master of Arts (Hindi)	2 years/4 Semesters	4 years	Semester
2.	Master of Arts (Sanskrit)	2 years/4 Semesters	4 years	Semester
3.	Master of Arts (English)	2 years/4 Semesters	4 years	Semester
4.	Master of Arts (Political Science)	2 years/4 Semesters	4 years	Semester
5.	Master of Arts (Public Administration)	2 years/4 Semesters	4 years	Semester
6.	Master of Arts (History)	2 years/4 Semesters	4 years	Semester
7.	Master of Arts (Journalism and Mass Communication)	2 years/4 Semesters	4 years	Semester
8.	Master of Arts (Economics)	2 years/4 Semesters	4 years	Semester
9.	Master of Commerce	2 years/4 Semesters	4 years	Semester
10.	Master of Science (Mathematics)	2 years/4 Semesters	4 years	Semester
11.	Master of Library and Information Sciences	2 years/4 Semesters	4 years	Semester

	Existing					Proposed			

ONLINE PROGRAMMES:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Master of Science (Mathematics)	2 years/4 Semesters	4 years	Semester
2.	Master of Commerce	2 years/4 Semesters	4 years	Semester

ONLINE PROGRAMMES:

Sr. No.	Name of the Programme	Minimum Duration	Maximum Duration	Mode
1.	Master of Science (Mathematics)	2 years/4 Semesters	4 years	Semester
2.	Master of Commerce	2 years/4 Semesters	4 years	Semester
3.	Master of Arts (Hindi)	2 years/4 Semesters	4 years	Semester
4.	Master of Arts (Political Science)	2 years/4 Semesters	4 years	Semester
5.	Master of Arts (Public Administration)	2 years/4 Semesters	4 years	Semester
6.	Master of Arts (History)	2 years/4 Semesters	4 years	Semester
7.	Master of Arts (Economics)	2 years/4 Semesters	4 years	Semester

B) Admission:

The admission to the programmes shall be made twice a year normally in July and January (the admissions in January Cycle will not be allowed in the programme(s) where the number of applicants remains less than 30, in such cases the applicant will be considered for next Academic Session July Cycle or the fee shall be refunded to the applicant, if he/she requests in writing).

B) Admission:

The admission to the programmes shall be made once a year normally in July.

C) Eligibility:

A person who has passed the Bachelor's Degree examination from this University or any other examination recognized by M.D. University, Rohtak as equivalent thereto shall be eligible for admission. The detailed eligibility conditions e.g. percentage of marks in the qualifying examinations, entrance test, etc. shall be notified in the Prospectus. Candidates placed under compartment in the qualifying examination shall not be eligible for admission.

No Change

D) Examination and Minimum Pass Marks:-

1. Every candidate shall be examined in the subject(s) as laid down in the syllabus and scheme of examination prescribed by the Academic

No Change

Existing	Proposed
Council from time to time. The fail/reappear candidate will also appear in the examination as per latest syllabus applicable to the students of Open and Distance Learning mode/Online mode Programmes of that semester. 2. The semester examination will be held on such dates as may be notified by the Controller of Examinations. The tentative months for examination are as under:	2. The semester examination will be held on such dates as may be notified by the Controller of Examinations. The tentative months for examination are as under:

Existing:

Academic Session beginning	Semester	Ordinarily month of Examination
July	1ˢᵗ, 3ʳᵈ	December/ January
	2ⁿᵈ, 4ᵗʰ	May/June
January	1ˢᵗ, 3ʳᵈ	May/June
	2ⁿᵈ, 4ᵗʰ	December/ January

Examinations of Online Mode Programmes shall be held online.

Proposed:

Academic Session beginning	Semester	Ordinarily month of Examination
July	1ˢᵗ, 3ʳᵈ	December/ January
	2ⁿᵈ, 4ᵗʰ	May/June

Examinations of Online Mode Programmes shall be held online.

Existing

3. The medium of instructions, paper setting by the examiner and their answers by the candidates will be as under:

Name of the Programme	Medium of Instructions	Question Paper Setting	Medium of Answers by the Candidate
i. Master of Arts (Hindi)	Hindi	Hindi	Hindi
ii. Master of Arts (Sanskrit)	Hindi/Sanskrit/ English	Hindi	Hindi
iii. Master of Arts (English)	English	English	English
iv. Master of Arts (Political Science)	Hindi/English	Hindi/ English	Hindi/ English
v. Master of Arts (Public Administration)	Hindi/English	Hindi/ English	Hindi/ English
vi. Master of Arts (Economics)	Hindi/English	Hindi/ English	Hindi/ English

Proposed

3. The medium of instructions, paper setting by the examiner and their answers by the candidates will be as under:

Name of the Programme	Medium of Instructions	Question Paper Setting	Medium of Answers by the Candidate
i. Master of Arts (Hindi)	Hindi	Hindi	Hindi
ii. Master of Arts (Sanskrit)	Hindi/Sanskrit /English	Hindi	Hindi
iii. Master of Arts (English)	English	English	English
iv. Master of Arts (Political Science)	Hindi/English	Hindi/ English	Hindi/English
v. Master of Arts (Public Administration)	Hindi/English	Hindi/ English	Hindi/English
vi. Master of Arts (Economics)	Hindi/English	Hindi/ English	Hindi/English

Existing			
vii. Master of Arts (History)	Hindi/English	Hindi/English	Hindi/English
viii. Master of Arts (Journalism and Mass Communication)	Hindi/English	Hindi/English	Hindi/English
ix. Master of Library and Information Sciences	Hindi/English	Hindi/English	Hindi/English
x. Master of Commerce	Hindi/English	Hindi/English	Hindi/English
xi. Master of Science (Mathematics)	English	English	English

ONLINE PROGRAMMES

Name of the Programme	Medium of Instructions	Question Paper Setting	Medium of Answers by the Candidate
i. Master of Science (Mathematics)	English	English	English
ii. Master of Commerce	Hindi/English	Hindi/English	Hindi/English

Proposed			
vii. Master of Arts (History)	Hindi/English	Hindi/English	Hindi/English
viii. Master of Arts (Journalism and Mass Communication)	Hindi/English	Hindi/English	Hindi/English
ix. Master of Library and Information Sciences	Hindi/English	Hindi/English	Hindi/English
x. Master of Commerce	Hindi/English	Hindi/English	Hindi/English
xi. Master of Science (Mathematics)	English	English	English

ONLINE PROGRAMMES

Name of the Programme	Medium of Instructions	Question Paper Setting	Medium of Answers by the Candidate
i. Master of Science (Mathematics)	English	English	English
ii. Master of Commerce	Hindi/English	Hindi/English	Hindi/English
iii. Master of Arts (Hindi)	Hindi	Hindi	Hindi
iv. Master of Arts (Political Science)	Hindi/English	Hindi/English	Hindi/English
v. Master of Arts (Public Administration)	Hindi/English	Hindi/English	Hindi/English
vi. Master of Arts (History)	Hindi/English	Hindi/English	Hindi/English
vii. Master of Arts (Economics)	Hindi/English	Hindi/English	Hindi/English

_204_

Existing	Proposed
4. (i) 20% marks as specified in the Scheme of Examination shall be assigned for assignments. The Centre for Distance and Online Education shall be giving one assignment to the students for each paper covering entire syllabus and the students have to submit the completed assignments at respective Students Support Services Camps (SSSCs)/Learning Support Centres (LSCs) as per prescribed schedule.	(i) 20% marks as specified in the Scheme of Examination shall be assigned for assignments. The Programme Coordinator shall be giving one assignment to the students for each paper covering entire syllabus and the students have to submit the completed assignments at respective Students Support Services Camps (SSSCs)/Learning Support Centres (LSCs) as per prescribed schedule.
(ii) The evaluation of assignment may be got done from the persons who are eligible for appointment as Assistant Professor as per UGC/University norms through Students Support Service Camps (SSSCs)/Learning Support Centres (LSCs).	(ii) No Change
(iii) If any awards/marks of assignment are not supplied by the SSSCs/LSCs within the stipulated period then the result of candidate(s) shall be declared by proportionating the marks of concerned Theory Paper in which he/she has been declared as pass. Marks of candidates having re-appear shall not be proportionate in this case.	(iii) No Change
(iv) The awards of assignments of a candidate who fails in any semester/paper(s) shall be carry forwarded to the next examination(s).	(iv) No Change
5. The candidate will be allowed to appear in the examination only if he/she has attended not less than 75% of Students Support Services Camps (SSSCs)/Programme Specific Personal Contact Programme of all the subject(s)/paper(s) opted by him/her.	No Change
E) Promotion to Higher Semester: The candidate shall be treated as promoted to the next semester/class automatically subject to fulfilment of condition as laid down in clause D (5).	No Change

−205−

Existing	Proposed
F) Miscellaneous Provisions	
1. The students who are pursuing any of the programmes in M.D. University, Rohtak as a regular student and unable to continue as such on account of employment or any justified reason shall be allowed admission in same programme in 2nd, 3rd and 4th semester of post-graduate programme being run by the CDOE provided that the Scheme of Examinations & Syllabus is same in Regular mode programme.	No Change
2. Notwithstanding the integrated nature of the programme which is spread over more than one academic year, the ordinance in force at the time a student joins the programme shall hold good only for the examination held during the academic year and nothing in this ordinance shall be deemed to debar the University from amending the ordinance and amended ordinance, if any, shall apply to all students whether old or new.	No Change
3. The provision made for the students of the regular mode programmes will be applicable to Open and Distance Learning mode/Online mode programmes in case any of the provisions is/are not covered or provisions of CDOE are in conflict with in the above ordinance.	No Change
4. The intake capacity for a programme under science discipline to be offered by the Centre for Distance and Online Education shall be three times of the approved intake in conventional mode.	No Change
	5. A student can pursue two academic programs, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or upto two ODL/Online Programs simultaneously.

****

30/01/2024

6 | P a g e

Revised document
3-6-24 (for circulation)

UNDERGRADUATE PROGRAMS TO BE OFFERED UNDER NEP -2020 W.E.F. 2024-25
IN UTDs/AFFILIATED COLLEGES OF MAHARSHI DAYANAND UNIVERSITY, ROHTAK

A. The University has developed the following curriculum and credit frameworks, available on the University website.
   a. Credit Structure for Undergraduate Programs (Multidisciplinary with Honours in one Major Discipline)
   b. Credit Structure for Undergraduate Programs (Single Major)
   c. Credit Structure for Undergraduate Programs (Single Major – For students who choose to pursue single major after 2nd semester of multidisciplinary program)
   d. Credit Structure for Undergraduate Programs (Interdisciplinary)
   e. Credit Structure for Postgraduate Programs
B. The following Four Year Multidisciplinary /Interdisciplinary and Single Major UG Programs and PG Programs will be offered in the affiliated Colleges /UTDs w.e.f. the session 2024-25:

Multidisciplinary UG Programs (4 Year B.A./B.Sc.)	Undergraduate Programs (Single Major) (4 Year B.A./B.Sc./B.C.A)	Undergraduate Programs (Interdisciplinary) (4 Year B.Com/B.B.A/ B.T.T.M)	Post Graduate Program (M.A./M.Sc.)
1. Bachelor of Arts (Multidisciplinary) 2. Bachelor of Science (Life Sciences) 3. Bachelor of Science (Physical Sciences)	1. Bachelor of Arts (in concerned subject) 2. Bachelor of Science (in concerned subject) 3. Bachelor of Computer Applications 4. Bachelor of Science (Sports Science) 5. Bachelor of Science (Home Science)	1. Bachelor of Commerce 2. Bachelor of Business Administration 3. Bachelor of Tourism and Travel Management	Postgraduate Program in concerned subject.

C. The Single Major Programs of Four Year Under Graduate levels (B.A./B.Sc.) under NEP 2020 be offered in the affiliated Colleges w.e.f. the session 2024-25, where 3 Year B.A./B.Sc. (Honours) Program are already being offered.
D. The Colleges/Institutes where 3 Year B.A./B.Sc. (Honours) Program is not being offered in the session 2023-24, those Colleges may be allowed to offer Single Major Programs of Four Year Under Graduate levels (B.A./B.Sc.) under NEP 2020 w.e.f. the session 2024-25 subject to the approval from the State Govt./University based on the request of affiliated College having necessary facilities.
E. The PG Programs, governed under UGC guidelines, under NEP 2020 be offered in the affiliated Colleges w.e.f. the session 2024-25, where PG Programs in concerned subject are already being offered in 2023-24 session.
F. The affiliated Colleges may offer the Multidisciplinary course, Minor Course, Ability Enhancement Courses and Value-Added Courses from the pool of courses subject to the availability of faculty and required resources.

Maharshi Dayanand University, Rohtak

3/6/24

A. Bachelor of Arts (Multidisciplinary) - 4 Year

Discipline Specific (Major Course) Subject Combination for Bachelor of Arts (B.A.)-Multidisciplinary Program				
Group I	Group II	Group III	Group IV	Group V
1. Defense Studies 2. Hindi 3. Sanskrit 4. English 5. Economics 6. Computer Science 7. Commerce 8. Journalism and Mass Communication	1. Mathematics 2. Public Administration 3. Music (V) 4. Sociology 5. Hindi 6. English	1. Statistics 2. Political Science 3. Physical Education 4. Arts 5. Hindi 6. English 7. Applied Arts	1. Geography 2. Home Science 3. Philosophy 4. Music (I) 5. Marketing 6. Hindi 7. English	1. Psychology 2. History 3. Hindi 4. English

Note:
1. The students shall select any three subjects as Discipline Specific Courses (Major course) from above five groups but not more than one from each group without repetition of any subject.

Bachelor of Arts (Multidisciplinary) - 4 Year

Bachelor of Arts (Multidisciplinary) If the student exit after 1st year	Bachelor of Arts (Multidisciplinary) If the student exit after 2nd year	Bachelor of Arts (Multidisciplinary) If the student exit after 3rd year	Bachelor of Arts (Multidisciplinary)(Honours) (After 4 year)	Bachelor of Arts (Multidisciplinary)(Honours with Research) (After 4 year)
Under Graduate Certificate in Bachelor of Arts (Multidisciplinary)	Under Graduate Diploma in Bachelor of Arts (Multidisciplinary)	Bachelor of Arts - Multi-disciplinary	1. Bachelor of Arts (Multidisciplinary) with Honours in Defense Studies 2. Bachelor of Arts (Multidisciplinary) with Honours in Hindi 3. Bachelor of Arts (Multidisciplinary) with Honours in Sanskrit 4. Bachelor of Arts (Multidisciplinary) with Honours in English 5. Bachelor of Arts (Multidisciplinary) with Honours in Economics 6. Bachelor of Arts (Multidisciplinary) with Honours in Journalism and Mass Communication 7. Bachelor of Arts (Multidisciplinary) with Honours in Public Administration 8. Bachelor of Arts (Multidisciplinary) with Honours in Music (Vocal) 9. Bachelor of Arts (Multidisciplinary) with Honours in Sociology 10. Bachelor of Science (Multidisciplinary) with Honours in Political Science 11. Bachelor of Arts (Multidisciplinary) with Honours in Geography 12. Bachelor of Arts (Multidisciplinary)	1. Bachelor of Arts (Multidisciplinary) Honours with Research in Defense Studies) 2. Bachelor of Arts (Multidisciplinary) Honours with Research in Hindi) 3. Bachelor of Arts (Multidisciplinary) Honours with Research in Sanskrit) 4. Bachelor of Arts (Multidisciplinary) Honours with Research in English) 5. Bachelor of Arts (Multidisciplinary) Honours with Research in Economics) 6. Bachelor of Arts (Multidisciplinary) Honours with Research in Journalism and Mass Communication) 7. Bachelor of Arts (Multidisciplinary) Honours with in Research Public Administration 8. Bachelor of Arts (Multidisciplinary) Honours with in Research Music (Vocal)] 9. Bachelor of Arts

			with Honours in Music (Instrumental) 13. Bachelor of Arts (Multidisciplinary) with Honours in Psychology 14. Bachelor of Arts (Multidisciplinary) with Honours in History	(Multidisciplinary) Honours with in Research Sociology) 10. Bachelor of Arts (Multidisciplinary) Honours with in Research Political Science) 11. Bachelor of Arts (Multidisciplinary) Honours with Research in Geography) 12. Bachelor of Arts (Multidisciplinary) Honours with Research in Music (Instrumental)] 13. Bachelor of Arts (Multidisciplinary) Honours with Research in Psychology) 14. Bachelor of Arts (Multidisciplinary) Honours with Research in History)

B. Bachelor of Arts (Single Major) - 4 year

Bachelor of Arts (Single Major) If the student exit after 1st year	Bachelor of Arts (Single Major) If the student exit after 2nd year	Bachelor of Arts (Single Major) If the student exit after 3rd year	Bachelor of Arts (Single Major) (Honours) (After 4th Year)	Bachelor of Arts (Single Major) (Honours with Research) (After 4th Year)
1. Under Graduate Certificate[Defense Studies]	1. Under Graduate Diploma[Defense Studies]	1. Bachelor of Arts[Defense Studies]	1. Bachelor of Arts (Honours) [Defense Studies]	1. Bachelor of Arts (Honours with Research) [Defense Studies]
2. Under Graduate Certificate[Hindi]	2. Under Graduate Diploma[Hindi]	2. Bachelor of Arts [Hindi]	2. Bachelor of Arts(Honours) [Hindi]	2. Bachelor of Arts(Honours with Research) [Hindi]
3. Under Graduate Certificate[Sanskrit]	3. Under Graduate Diploma[Sanskrit]	3. Bachelor of Arts [Sanskrit]	3. Bachelor of Arts(Honours) [Sanskrit]	3. Bachelor of Arts(Honours with Research) [Sanskrit]
4. Under Graduate Certificate(English]	4. Under Graduate Diploma(English]	4. Bachelor of Arts (English]	4. Bachelor of Arts(Honours) (English]	4. Bachelor of Arts(Honours with Research) (English]
5. Under Graduate Certificate[Economics]	5. Under Graduate Diploma[Economics]	5. Bachelor of Arts [Economics]	5. Bachelor of Arts(Honours) [Economics]	5. Bachelor of Arts(Honours with Research) [Economics]
6. Under Graduate Certificate[Journalism and Mass Communication]	6. Under Graduate Diploma[Journalism and Mass Communication]	6. Bachelor of Arts [Journalism and Mass Communication]	6. Bachelor of Arts(Honours) [Journalism and Mass Communication]	6. Bachelor of Arts(Honours with Research) [Journalism and Mass Communication]
7. Under Graduate Certificate[Public Administration]	7. Under Graduate Diploma[Public Administration]	7. Bachelor of Arts [Public Administration]	7. Bachelor of Arts(Honours) [Public Administration]	7. Bachelor of Arts(Honours with Research) [Public Administration]
8. Under Graduate Certificate[Sociology]	8. Under Graduate Diploma[Sociology]	8. Bachelor of Arts [Sociology]	8. Bachelor of Arts(Honours)	
9. Under Graduate Certificate[Political Science]	9. Under Graduate Diploma[Political Science]	9. Bachelor of Arts [Political Science]		
10. Under Graduate Certificate[Geography]	10. Under Graduate Diploma[Geography]	10. Bachelor of Arts [Geography]		
11. Under Graduate	11. Under Graduate	11. Bachelor of Arts [Psychology]		

Maharshi Dayanand University, Rohtak

Certificate[Psychology] 12. Under Graduate Certificate[History] 13. Under Graduate Certificate[Arts] 14. Under Graduate Certificate[Applied Arts]	Diploma[Psychology] 12. Under Graduate Diploma[History] 13. Under Graduate Diploma[Arts] 14. Under Graduate Diploma[Applied Arts]	12. Bachelor of Arts[History] 13. Bachelor of Arts [Arts] 14. Bachelor of Arts [Applied Arts]	[Sociology] 9. Bachelor of Arts(Honours) [Political Science] 10. Bachelor of Arts (Honours) [Geography] 11. Bachelor of Arts(Honours) [Psychology] 12. Bachelor of Arts(Honours) [History] 13. Bachelor of Arts(Honours) [Arts] 14. Bachelor of Arts(Honours) [Applied Arts]	8. Bachelor of Arts(Honours with Research) [Sociology] 9. Bachelor of Arts(Honours with Research) [Political Science] 10. Bachelor of Arts (Honours with Research) [Geography] 11. Bachelor of Arts(Honours with Research) [Psychology] 12. Bachelor of Arts(Honours with Research) [History] 13. Bachelor of Arts (Honours with Research) [Arts] 14. Bachelor of Arts (Honours with Research) [Applied Arts]

C. Bachelor of Science (Multidisciplinary) - 4 year

Subject Combination for B.Sc. (Life Sciences)		Subject Combination for B.Sc. (Physical Sciences)	
Option I	Option II	Option I	Option II

1. Botany
2. Zoology
3. Chemistry
	1. Botany
	2. Zoology
	3. Geology
		1. Mathematics
		2. Physics
		3. Select any one subject from the following:
		  a) Chemistry
		  b) Computer Science
		  c) Information Technology
		  d) Electronics
		  e) Statistics
		  f) Geology
			1. Computer Science
			2. Statistics
			3. Mathematics

Note: The student shall select either Option I or Option II for concerned B.Sc. Program

Bachelor of Science (Life Sciences) - 4 year

Bachelor of Science (Life Sciences) If the student exit after 1st year	Bachelor of Science (Life Sciences) If the student exit after 2nd year	Bachelor of Science (Life Sciences) (Multidisciplinary) If the student exit after 3rd year	Bachelor of Science (Life Sciences) (Honours) (after 4th year)	Bachelor of Science (Life Sciences) (Honours with Research) (after 4th year)
Under Graduate Certificate (Life Sciences)	Under Graduate Diploma (Life Sciences)	Bachelor of Science(Life Sciences)	1. Bachelor of Science(Life Sciences) Honours in Botany 2. Bachelor of Science(Life Sciences) Honours in Zoology 3. Bachelor of Science(Life Sciences) Honours in Chemistry 4. Bachelor of Science(Life Sciences) Honours in Geology	1. Bachelor of Science(Life Sciences) Honours with Research in Botany 2. Bachelor of Science(Life Sciences) Honours with Research in Zoology 3. Bachelor of Science (Life Sciences) Honours with Research in Chemistry 4. Bachelor of Science(Life Sciences) Honours with Research in Geology

Bachelor of Science (Physical Sciences) - 4 year

Bachelor of Science (Physical Sciences) If the student exit after 1st year	Bachelor of Science (Physical Sciences) If the student exit after 2nd year	Bachelor of Science (Physical Sciences) (Multidisciplinary) If the student exit after 3rd year	Bachelor of Science (Physical Sciences) (Honours) (after 4th year)	Bachelor of Science (Physical Sciences) (Honours with Research) (after 4th year)
Under Graduate Certificate (Physical Sciences)	Under Graduate Diploma (Physical Sciences)	Bachelor of Science(Physical Sciences) B.Sc. (Physical Sciences)	1. Bachelor of Science (Physical Sciences) Honours in Mathematics 2. Bachelor of Science (Physical Sciences) Honours in Physics 3. Bachelor of Science (Physical Sciences) Honours in Chemistry 4. Bachelor of Science (Physical Sciences) Honours in Computer Science 5. Bachelor of Science (Physical Sciences) Honours in Electronics 6. Bachelor of Science (Physical Sciences) Honours in Statistics 7. Bachelor of Science (Physical Sciences) Honours in Geology	1. Bachelor of Science(Physical Sciences) Honours with Research in Mathematics 2. Bachelor of Science(Physical Sciences) Honours with Research in Physics 3. Bachelor of Science(Physical Sciences) Honours with Research in Chemistry 4. Bachelor of Science(Physical Sciences) Honours with Research in Computer Science 5. Bachelor of Science(Physical Sciences) Honours with Research in Electronics 6. Bachelor of Science(Physical Sciences) Honours with Research in Statistics 7. Bachelor of Science(Physical Sciences) Honours with Research in Geology

Maharshi Dayanand University, Rohtak

Scanned with OKEN Scanner

D. Bachelor of Science (Single Major) - 4 year

Bachelor of Science If the student exit after 1st year	Bachelor of Science If the student exit after 2nd year	Bachelor of Science (Single Major) If the student exit after 3rd year	Bachelor of Science (Honours)	Bachelor of Science (Honours with Research)
1. Under Graduate Certificate [Botany] 2. Under Graduate Certificate [Biotechnology] 3. Under Graduate Certificate [Chemistry] 4. Under Graduate Certificate [Computer Science] 5. Under Graduate Certificate [Environmental Science] 6. Under Graduate Certificate [Genetics] 7. Under Graduate Certificate [Mathematics] 8. Under Graduate Certificate [Physics] 9. Under Graduate Certificate [Sports Science] 10. Under Graduate	1. Under Graduate Diploma [Botany] 2. Under Graduate Diploma [Biotechnology] 3. Under Graduate Diploma [Chemistry] 4. Under Graduate Diploma [Computer Science] 5. Under Graduate Diploma [Environmental Science] 6. Under Graduate Diploma [Genetics] 7. Under Graduate Diploma [Mathematics] 8. Under Graduate Diploma [Physics] 9. Under Graduate Diploma [Sports Science] 10. Under Graduate Diploma [Zoology]	1. Bachelor of Science [Botany] 2. Bachelor of Science [Biotechnology] 3. Bachelor of Science [Chemistry] 4. Bachelor of Science [Computer Science] 5. Bachelor of Science [Environmental Science] 6. Bachelor of Science [Genetics] 7. Bachelor of Science [Mathematics] 8. Bachelor of Science [Physics] 9. Bachelor of Science [Sports Science] 10. Bachelor of Science [Zoology] 11. Bachelor of Science [Statistics] 12. Bachelor of Computer Applications	1. Bachelor of Science (Honours) [Botany] 2. Bachelor of Science (Honours) [Biotechnology] 3. Bachelor of Science (Honours) [Chemistry] 4. Bachelor of Science (Honours) [Computer Science] 5. Bachelor of Science (Honours) [Environmental Science] 6. Bachelor of Science (Honours) [Genetics] 7. Bachelor of Science (Honours) [Mathematics] 8. Bachelor of Science (Honours) [Physics] 9. Bachelor of Science (Honours) [Sports Science] 10. Bachelor of Science (Honours) [Zoology]	1. Bachelor of Science (Honours with Research) [Botany] 2. Bachelor of Science (Honours with Research) [Biotechnology] 3. Bachelor of Science (Honours with Research) [Chemistry] 4. Bachelor of Science (Honours with Research) [Computer Science] 5. Bachelor of Science (Honours with Research) [Environmental Science] 6. Bachelor of Science (Honours with Research) [Genetics] 7. Bachelor of Science (Honours with Research) [Mathematics] 8. Bachelor of Science (Honours with Research) [Physics] 9. Bachelor of Science

Certificate [Zoology] 11. Under Graduate Certificate [Statistics] 12. Under Graduate Certificate [Computer Applications] 13. Under Graduate Certificate [Home Science]	11. Under Graduate Diploma [Statistics] 12. Under Graduate Diploma [Computer Applications] 13. Under Graduate Diploma [Home Science]	13. Bachelor of Science [Home Science]	11. Bachelor of Science (Honours) [Statistics] 12. Bachelor of Computer Applications (Honors) 13. Bachelor of Science (Honors) [Home Science]	(Honours with Research) [Sports Science] 10. Bachelor of Science (Honours with Research) [Zoology] 11. Bachelor of Science (Honours with Research) [Statistics] 12. Bachelor of Computer Applications (Honors with Research) 13. Bachelor of Science (Honors with Research) [Home Science]

E. Interdisciplinary Bachelor Programs - 4 year

Bachelor's Program (Interdisciplinary)	Bachelor's Program (Interdisciplinary) (Honours)	Bachelor's Program (Interdisciplinary) (Honours with Research)
1. Bachelor of Commerce 2. Bachelor of Business Administration 3. Bachelor of Tourism and Travel Management	1. Bachelor of Commerce (Honours) 2. Bachelor of Business Administration (Honours) 3. Bachelor of Tourism and Travel Management (Honours)	1. Bachelor of Commerce (Honours with Research) 2. Bachelor of Business Administration (Honours with Research) 3. Bachelor of Tourism and Travel Management (Honours with Research)

F. POOL OF SUBJECTS FOR SELECTION OF MINOR COURSES / MINOR VOCATIONAL COURSES, MULTIDISCIPLINARY COURSES, ABILITY ENHANCEMENT COURSES AND VALUE ADDED COURSES FOR FOUR YEAR UNDERGRADUATE PROGRAMS

i) OPTIONS FOR MINOR COURSES FOR 4-YEAR UNDERGRADUATE PROGRAMS OF M.D. UNIVERSITY, ROHTAK

Option for Minor Course (Student should Select any one subject as Minor Course other than that chosen as Discipline Specific Course(s) [Major Course(s)] in various Four Year Undergraduate Programs of MDU, Rohtak subject to the availability of faculty and resources in concerned affiliated colleges/UTDs			
Bachelor of Arts - Multidisciplinary Program, B.Com., BBA & BTTM	Bachelor of Arts (Single Major)	B.Sc. Multidisciplinary 1. B.Sc. (Life Sciences) & 2. B.Sc. (Physical Sciences)	B.Sc. Single Major & B.C.A
1. Defense Studies 2. Hindi 3. Sanskrit 4. English 5. Economics 6. Computer Science 7. Commerce 8. Journalism and Mass Communication 9. Mathematics 10. Public Administration 11. Music 12. Sociology 13. Statistics 14. Political Science 15. Physical Education 16. Arts 17. Geography 18. Home Science 19. Marketing 20. Psychology 21. History 22. Yoga Science 23. Management 24. Tourism	1. Defense Studies 2. Hindi 3. Sanskrit 4. English 5. Economics 6. Journalism and Mass Communication 7. Public Administration 8. Sociology 9. Political Science 10. Geography 11. Psychology 12. History 13. Arts 14. Applied Arts	1. Botany 2. Zoology 3. Biotechnology 4. Environmental Sciences 5. Food Technology 6. Genetics 7. Microbiology 8. Bioinformatics 9. Biochemistry 10. Medical Biotechnology 11. Chemistry 12. Geology 13. Mathematics 14. Physics 15. Computer Science 16. Electronics 17. Statistics 18. Forensic Science 19. Home Science 20. Sports Science	1. Botany 2. Zoology 3. Biotechnology 4. Environmental Sciences 5. Food Technology 6. Genetics 7. Microbiology 8. Bioinformatics. 9. Biochemistry 10. Medical Biotechnology 11. Chemistry 12. Geology 13. Mathematics 14. Physics 15. Computer Science 16. Electronics 17. Statistics 18. Forensic Science 19. Home Science 20. Sports Science

Maharshi Dayanand University, Rohtak

ii)   OPTIONS FOR MULTIDISCIPLINARY COURSES FOR 4-YEAR UNDERGRADUATE PROGRAMS OF M.D. UNIVERSITY, ROHTAK

Option for Multidisciplinary Courses (Student should Select any three subjects as Multidisciplinary Course other than that chosen as Discipline Specific Course(s) [Major Course(s)], Minor Course and not studied at 10+2 level subject to the availability of faculty and resources in concerned affiliated colleges/UTDs in various Four Year Undergraduate Programs of MDU, Rohtak			
Bachelor of Arts -Multidisciplinary Program, B.Com., BBA & BTTM	Bachelor of Arts (Single Major)	B.Sc. (Life Sciences) & B.Sc. (Physical Sciences)	B.Sc. Single Major
1. English 2. Hindi 3. Sanskrit 4. Journalism and Mass Communication 5. Music 6. Visual Arts 7. Chemistry 8. Computer Science 9. Mathematics 10. Physics 11. Statistics 12. Defense and Strategic Studies 13. Economics 14. Geography 15. History and Archaeology 16. Library and Information Science 17. Political Science 18. Psychology 19. Public Administration 20. Sociology 21. Management 22. Commerce 23. Hotel Management 24. Education 25. Botany			

26. Zoology
27. Biotechnology
28. Environmental Sciences
29. Food Technology
30. Genetics
31. Microbiology
32. Bioinformatics
33. Biochemistry
34. Medical Biotechnology
35. Forensic Science
36. Yoga Science
37. Pharmaceutical Sciences
38. Law

iii) OPTIONS FOR ABILITY ENHANCEMENT COURSES FOR 4-YEAR UNDERGRADUATE PROGRAMS OF M.D. UNIVERSITY, ROHTAK

English is a compulsory Ability Enhancement Course and the student selects any one among Hindi or Sanskrit as a second Ability Enhancement Course. (common to all UG students)
1. English
2. Hindi
3. Sanskrit

iv) OPTIONS FOR VALUE ADDED COURSES FOR 4-YEAR UNDERGRADUATE PROGRAMS OF M.D. UNIVERSITY, ROHTAK

VALUE ADDED COURSES {Common for Under Graduate Programmes FOR FIRST TWO SEMESTERS}

Sr. No.	Name of the Discipline	Name of the Value Added Course
1.	Computer Science	Digital and Technological Solutions
2.	Environmental Science	Environmental Science

Maharshi Dayanand University, Rohtak

Scanned with OKEN Scanner

G. POSTGRADUATE PROGRAMS TO BE OFFERED UNDER NEP -2020 W.E.F. 2024-25

IN AFFILIATED COLLEGES OF MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(WHERE MASTER PROGRAM ARE ALREADY BEING OFFERED IN 2023-24 SESSION)

Nomenclature of Master of Arts	Nomenclature of Master of Science	Other Master Programs
1. M.A. (Education)	1. M.Sc. (Physics)	1. MBA
2. M.A. (Yoga Science)	2. M.Sc. (Chemistry)	2. Master of Tourism and Travel Management
3. M.A. (English)	3. M.Sc. (Bio-Chemistry)	3. Master of Commerce
4. M.A. (Hindi)	4. M.Sc. (Environmental Science)	4. Master of Library and Information Science
5. M.A. (Journalism and Mass Communication)	5. M.Sc. (Environmental Biotechnology)	
6. M.A. (Sanskrit)	6. M.Sc. (Microbial Biotechnology)	
7. M.A. (Hindu Studies)	7. M.Sc. (Microbiology)	
8. M.A. (Fine Arts) (Drawing & Painting)	8. M.Sc. (Zoology)	
9. M.A. (Music) (Vocal)	9. M.Sc. (Bioinformatics)	
10. M.A. (Music) Instrumental	10. M.Sc. (Biotechnology)	
11. M.A. (Defense and Strategic Studies)	11. M.Sc. (Agricultural Biotechnology)	
12. M.A. (Economics)	12. M.Sc. (Botany)	
13. M.A. (Public Administration)	13. M.Sc. (Genetics)	
14. M.A. (History)	14. M.Sc. (Food Technology)	
15. M.A. (Psychology)	15. M.Sc. (Medical Biotechnology)	
16. M.A. (Guidance and Counselling)	16. M.Sc. (Forensic Science)	
17. M.A. (Geography)	17. M.Sc. (Computer Science)	
18. M.A. (Sociology)	18. M.Sc. (Computer Science)-Data Science & Machine Learning	
19. M.A. (Political Science)	19. M.Sc. (Mathematics)	
20. M.A. (Business Psychology)	20. M.Sc. (Mathematics with Computer Science)	
	21. M.Sc. (Statistics)	