



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

**'A+' Grade University Accredited by NAAC**

No. R&S/R-2/2023/ 2840-4039

Dated: 16/05/23

To

The HOD/Principals/Directors,  
All the affiliated Colleges/Institutes,,  
M.D. University, Rohtak

**Sub: Permission to submit pending documents of the students with late fees for the session 2022-23**

Sir/Madam,

I am directed to inform you that the Vice-Chancellor has been pleased to allow the Colleges/Institutes to submit pending documents of the students with late fees for the session 2022-23 with the following conditions:-

1. The students are allowed to submit their pending documents/certificates with late fees of Rs. 10,000/-. If the students have submitted their documents timely in the college, but the college failed to submit the same to the University timely, the college will have to pay the late fee of Rs. 10,000/- per student and not by that student.
2. A penalty of Rs. 10,000/- per student imposed on the College/Institute for allowing Not Eligible student(s) to appear in the examination without issuance of Admit Card by the University. The late fee and penalty (if applicable) will have to pay within three days from issue of this letter.
3. The College/ Institute who submit the pending documents/certificates of the students with late fees and penalty amount (if applicable) and found eligible, the exam forms of such students will be accepted with normal fees subject to the condition that the exam forms should be filled immediately.

Yours faithfully,

Asstt. Registrar (R&S)  
for Registrar

Endst. No. R&S/R-2/2023/ \_\_\_\_\_

Dated: \_\_\_\_\_

Copy of the above is forwarded to the following for information and necessary action:-

1. Controller of Examination, M.D. University, Rohtak with the request to take action on Point No. 3.
2. Finance Officer, M.D. University, Rohtak.
3. Director, University Computer Centre, M.D. University, Rohtak with the request to upload this letter on the University main website.
4. All dealing officials, R&S branch, M.D. University, Rohtak with the request to take action against Point No. 4 of the minutes of the committee (copy enclosed) in addition to above instructions.

Asstt. Registrar (R&S)  
for Registrar