

प्रेषक

मुख्य प्रशासक,
श्री माता मनसा देवी पूजास्थल बोर्ड,
पंचकूला।

सोत्रा में

1. सभी विभागाध्यक्ष, हरियाणा सरकार
2. सभी प्रबन्धक निर्देशक एवं मुख्य प्रशासक,
बोर्ड/निगम पंचकूला/चण्डीगढ़।

यादि क्रमांक एस.एम.एम.डी.एस.बी./स्था0-1/2022/ 893-8942
दिनांक 20-09-2022

विषय:- विभिन्न पदों को प्रतिनियुक्ति पर भरने बारे।

इस कार्यालय के पत्र यादि क्रमांक एस.एम.एम.डी.एस.बी./स्था0-1/2022/5860 दिनांक 24.05.2022 की निरन्तरता में आपको पुनः सूचित किया जाता है कि श्री माता मनसा देवी पूजास्थल बोर्ड, पंचकूला में निम्न पदों को प्रतिनियुक्ति के आधार पर एक वर्ष के लिये भरने का इच्छुक हैं आपसे अनुरोध है कि दिनांक 30.09.2022 तक निम्न पदों हेतु अपनी सिफारिश भेजने का कष्ट करें-

क्र० सं०	पद एवं वेतनमान १४.6	शैक्षणिक योग्यताएँ एवं अनुभव।
1.	नीजी सहायक (वेतनमान-35400).	1. नीजी सहायक के पद पर कम से कम दो वर्ष का अनुभव; 2. पांच वर्ष का अनुभव रखने वाले प्रार्थी/कर्मचारी को प्राथमिकता दी जायेगी।
2.	लेखाकार (वेतनमान-35400).	1. किसी अन्यता प्राप्त विश्वविद्यालय से बी०काम; 2. सरकारी जर्नल सरकारी या ख्यातिप्राप्त फर्म में लेखाकार के रूप में कम से कम तीन वर्ष का अनुभव; 3. कम से कम 08 वर्ष का अनुभव रखने वाले प्रार्थी/कर्मचारी को प्राथमिकता दी जायेगी।
3.	कनिष्ठ अभियंता (सिविल) (वेतनमान-35400).	1. किसी मान्यता प्राप्त इंजिनियरिंग से सिविल इंजीनियरिंग में डिप्लोमा; 2. कनिष्ठ अभियंता (सिविल) के रूप में कम से कम दो वर्ष का अनुभव; 3. मैट्रिक स्तर तक हिन्दी/संस्कृत का ज्ञान; 4. कम से कम 10 वर्ष का अनुभव रखने वाले प्रार्थी/कर्मचारी को प्राथमिकता दी जायेगी।



सचिव

मुख्य प्रशासक
श्री माता मनसा देवी पूजास्थल बोर्ड,
पंचकूला।



Maharaja Ranjit Singh Punjab Technical University

Dabwali Road, Bathinda -151001

(Estb. by Govt. of Punjab vide Act No. 5 [2015] and u/s 2(f) and 12 B of UGC Act, 1956)

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਡੱਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ।

No. Uni./Estb./2867

Date: 20/09/22

To

I. The Vice Chancellor/Registrar

- (i) Guru Nanak Dev University, Amritsar.
- (ii) IKG- Punjab Technical University, Jalandhar.
- (iii) Punjabi University, Patiala.
- (iv) Punjab Agricultural University, Ludhiana.
- (v) Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.
- (vi) Panjab University, Chandigarh.
- (vii) Baba Farid University of Health Sciences, Sadiq Road, Faridkot.
- (viii) Central University of Punjab, Bathinda.
- (ix) Guru Ravidas Ayurved University, Hoshiarpur.
- (x) Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana.
- (xi) Rajiv Gandhi National University of Law, Patiala.
- (xii) Indian Institute of Technology, Ropar.
- (xiii) Indian Institute of Management, Amritsar.
- (xiv) National Institute of Pharmaceutical Education and Research, Mohali.
- (xv) Central University of Haryana.
- (xvi) Chaudhary Devi Lal University, Sirsa.
- (xvii) Choudhary Charan Singh Haryana Agricultural University, Hisar-125004.
- (xviii) Deen Bandhu Chhotu Ram University of Science & Technology, Murthal, Haryana.
- (xix) Guru Jambheshwar University of Science and Technology, Hisar- 125001.
- (xx) Kurukshetra University, Kurukshetra- 136119.
- (xxi) Malaviya Dayanand University, Rohtak-124001.

Sub: Applications for the engagement of Consultant.

Please find enclosed herewith a copy of a circular/advertisement vide no. Uni./Estb./2839 dated 16.09.2022 inviting applications for the engagement of Consultant for a wide circulation in your esteemed organization. The qualifications, experience and other conditions etc. are available on University's website www.mrsptu.ac.in.

The applications of the eligible candidate who intends to apply for this engagement may be forwarded to this office upto dated 10.10.2022.

Encl: copy of circular/ advertisement

Registrar

A copy of the above is forwarded to P.A. to Vice Chancellor, MRSPTU, Bathinda for the kind information to Hon'ble Vice Chancellor

CIRCULAR / ADVERTISEMENT

Maharaja Ranjit Singh Punjab Technical University invites on-line applications to engage 01 Consultant. The engagement will be initially for a period of one year. The details of position, eligibility criteria, age limit (as on closing date of submission of application) are as under:

Name of the Position	No. of Positions	Eligibility Criteria
Consultant (Guru Nanak Chair)	01	<ol style="list-style-type: none"> 1) He / She should be a Retired Employees of Central Government / State Government / PSU / Autonomous Body/ having considerable experience of functioning of Central Government / Ministries/State Government Ministries/ Departments / PSU / Universities etc. having pay-scale equivalent to pay matrix Level 12, 13 (GP 7600 and 8700) and Level 4 and above. 2) The candidate should have the ability to supervise research work aiming to restore the purity of air, water and soil on our planet as per the teachings of Sri Guru Nanak Dev ji. 3) The candidate should have sufficient knowledge about the life and teachings of Sri Guru Nanak Dev Ji and ability to spread this knowledge to people for the uplift of the society. 4) Candidates having high impact factor publications in the relevant field shall be preferred.

Remuneration:

For Pay Matrix Level 12 and 13 (GP of 7600 and 8700) Rs. 60,000/- (Rupees Sixty Thousand) per month + Conveyance Allowance Rs. 5,000/- (Rupees Five Thousand).

For Level 14 and above, remuneration 75,000 (Rupees Seventy Five Thousand) per month + Conveyance Allowance Rs. 5000/-

Note: The total monthly remuneration and the Pension drawn by the consultant shall not be more than the Last Pay Drawn by him/her calculated at the current rates of Dearness Allowance.


The proforma as available on University website: www.mrsptu.ac.in duly filled along with self-attested supporting documents in respect of educational qualification, experience, copy of retirement notification and copy of Pension Payment Order (PPO) etc. should be submitted only through **ONLINE MODE** up to **10.10.2022** at 05:00 P.M. sharp. No other mean of submission of application will be entertained.

Any application received after the last date of submission will not be entertained.

The Selection of Consultant shall be based on the qualification, experience and personal interview at MRSPTU, Bathinda. The University reserves the right to accept or reject responses without assigning any reasons whatsoever. The decision of Vice Chancellor, MRSPTU, Bathinda, in this regard will be final.

CC:

Professor Incharge (IT Enabled Services), MRSPTU, Bathinda to upload this circular/advertisement on University website for wider publicity.


Registrar
16/9

GENERAL TERMS & CONDITIONS

- 1.1 **Allowances:** Consultants shall not be entitled to any kind of allowance or accommodation facility e.g. Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc. However, Conveyance Allowance shall be paid at the rates as mentioned.
- 1.2 **TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion; foreign travel of Consultants is not permitted at all. However, should they require to travel inside the country in connection with the official work of the Department, TA/DA as admissible to a regular employee of the same grade, he/she retired from, will be paid to him/her after obtaining approval of the competent authority.
- 1.3 **Drawal of Pension:** A retired Government office/official appointed as consultant shall continue to draw pension and the dearness relief on pension during the period of his engagement as consultant, His/her engagement as Consultant shall not be considered as a case of re-employment.
- 1.4 **Leave:** Consultants shall be eligible for Eight (08) Days leave in a calendar year on pro rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid to Consultants. In addition, un-availed leave shall neither be carried forward to next year nor encashed.
- 1.5 **Tax Deduction at Source [TDS]:** TDS as admissible shall be deducted from the monthly remuneration of Consultants. A TDS certificate shall be issued by the concerned DDO on demand.
- 1.6 **Working Hours:** Consultants may follow the normal working hours as prescribed [i.e. 09:00 AM to 05:30 PM], However, as per the exigency one has to sit late to complete the time bound work. Attendance would be made through Biometric Attendance System.

2. AGE-LIMIT

Normally, the maximum age limit for all categories of Consultants will be 65 years. However, engagement beyond 65 years and upto 70 years may be resorted to in deserving cases with the approval of competent authority keeping in view his/ her good health & level of expertise.

3. PERIOD OF ENGAGEMENT AND EXTENSION OF TENURE

- 3.1 The initial engagement of a person as Consultant shall be for the period as given in the Terms of Reference (ToR) or one year, whichever is less. After expiry of initial term, engagement may be extended, based on requirement of the University and performance of Consultant(s) concerned, with the concurrence of Competent Authority, for a maximum period of one year at a time.
- 3.2 The appointment of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy in the University.
- 3.3 The appointment of Consultants is of a temporary (non-official) nature against the specific jobs.

The engagement of Consultants can be terminated by the University at any time without assigning any reason thereof by giving them 15 Days' notice. However, in case a consultant wishes to resign, he will have to give 15 days' advance notice or remuneration in lieu thereof before resigning from the engagement.

4. CONFIDENTIALITY OF DATA AND DOCUMENTS

- 4.1 The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the University shall remain with the University.
- 4.2 No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of assignment for the University without the express written consent of the University.
- 4.3 The consultant shall be bound to hand-over the entire set of records of assignment to the University before the expiry of the contract and before the final payment is released by the University.

5. CONFLICT OF INTEREST

- 5.1 The Consultant appointed by the University shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the University nor will he indulge in any activity outside the terms of the contractual assignment.
- 5.2 The Consultant will not be entitled for any benefit/compensation absorption/regularization of service with this University.

6. TERMINATION OF ENGAGEMENT

The engagement of Consultants can be terminated by the University at any time without assigning any reason thereof by giving them 15 Days' notice. Termination shall be effected on the day right after the completion of *fifteen (15) days* of delivery of such notice. However, in case a Consultant wishes to resign, he will have to give 15 days' advance notice or remuneration in lieu thereof before *resigning* from the engagement. University may terminate the engagement in following conditions: - i. The Consultant is unable to address the assigned work; ii. Quality of the work is not to the satisfaction of the University; iii. The Consultant fails in timely achievement of the milestones as finally decided by the University; iv. The Consultant is found lacking in honesty and integrity.

7. RIGHTS OF THE UNIVERSITY

The University has the right to cancel the advertisement, and not go for engagement of Consultant, at any stage. It may accept or reject any or all applications, without giving any reasons therefor, whatsoever.


Registrar

Maharaja Ranjit Singh Punjab Technical University
Bathinda-151001, Punjab

(Established by Govt. of Punjab vide Punjab Act No. 5 (2015) and p/s 2(f) and 12 B of UGC Act, 1956)

Application Form for the Post of Consultant

Recent
Passport Size
Photograph

1.	Full Name (in Block Letters)	
2.	Father's/ Husband's Name	
3.	Date of Birth	
4.	Contact details	Mobile No./ Tel. No. <input type="text"/> Email ID <input type="text"/>
5.	Address for Communication	<input type="text"/> <input type="text"/> <input type="text"/> PIN: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6.	Date of Joining of Government Service	
7.	Age as on date	
8.	Whether SC/ST/OBC	
9.	Whether Physically handicapped	
10.	Date of retirement and the post from which retired (enclose copy of retirement order)	
11.	Name of the Ministry/ Department from which retired	
12.	Last Pay Drawn (Please enclose copy)	
13.	Education/ Technical Qualification (Please enclose copy of Certificate/ Mark Sheet)	
14.	P.P.O. No. (Please enclose copy)	
15.	Details of Computer Knowledge	
16.	Brief particulars of Experience of the last 10 years (assignment-wise) [A separate sheet may be annexed]	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/ incomplete or ineligibility being detected at any time before or after selection/ interview, my candidature is liable to be rejected and I shall be bound by the decision of the Ministry of Labour & Employment. I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Signature

Place:

Date:

(Full name of the applicant)



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)

Email: dr.estb.nt@mdurohtak.ac.in

NAAC ACCREDITED 'A+' GRADE

ESTABLISHMENT NON-TEACHING BRANCH

Establishment Branch(Non -Teaching)

Endst. No. EN-4/200(Vol.-IV)/2022/10084-85

Dated: 3-10-2022

Copy of letter Nos. S.M.M.D.S.B./Estt.-T/2022/8913-8942 dated 20.09.2022 and No.:Uni./Estb./2867 dated 20.09.2022 received from Chief Administration, Shri Mata Mansa Devi Pujasathal Board, Panchkula and Deputy Registrar (Admn.), Maharaja Ranjit Singh Punjab Technical University, Dabwali Road, Bathinda, Punjab (INDIA) is forwarded to the following for information and necessary action:-

1. Librarian, Vivekananda Library, Maharshi Dayanand University, Rohtak with the request to display on the notice board.
- ✓ 2. Director, University Computer Centre, Maharshi Dayanand University, Rohtak with the request to display on the University website.

D.A. as above

Superintendent (Estt. NT)
For Registrar

CO