



Ucc/2308
17.11.22

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act. No.25/1975)
NAAC Accredited 'A' Grade

No. P&S/22/AMC/SHARP/_____
Dated: _____

Regd AND Email: - linkengs@hotmail.com
To

M/s Link Engineers,
71, virat Nagar, Phase-II,
Gali No.-7, Ground Floor, Model Town,
Panipat-132103.

Sub: AMC of SHARP Photocopier Machines.

This is with reference your email received on 13/04/2022 & on 30/09/2022 with regard to renewal of AMC of Sharp Make Photocopier Machines installed in the various offices/departments of the University.

In this regard, it is to inform you that your request has been considered by the Vice-Chancellor and it was decided that the AMC services will provide to the University w.e.f 01/05/2022 to till the new vendor take over the task as already worked in the University i.e. on the same rates, terms & conditions. The Committee also agreed to include the Photocopier Machine in AMC which is installed in the University Campus School for which warranty period has expired now covered also under AMC w.e.f. 01/05/2022. Agreement will stand extended for the same period which was signed last time. List of the departments/offices mentioning there in the details of Machines etc. is enclosed. (Annexure A).

Stickers having Contact No. and E-Mail ID of your Service Engineer be pasted on the each Machine to facilitate the User to contact your Service Engineer for any type of complaint. Proforma attached (Annexure 'B') be used for satisfactory report from the concerned branch/office/deptt.

This may be treated as most urgent.

1
OSD (P&S)

Endst No. P&S/AMC/SHARP/ 1673

Dated: 16.11.22

A copy of the above is forwarded to the following for information and necessary action:-

1. All the users of the Sharp Photocopier Machines - HOD's/Branch Officers, M.D.University, Rohtak (as per Annexure-A).
2. Director, Computer Centre, MDU, Rohtak with the request to upload the same on the University Website.

G. S. S. S.
17/11/22

OSD (P&S)

CO

MDU AMC of SHARP Photocopier Machines detail wef 01.05.2022 to
till the new vendor take over the task.

S. N.	Name of customer	Model No	Sr. No
1	Controller of Examination	MX-M260N	15020946
2	Deptt of Statistics	AR-5320	55036123
3	Deptt Of Economics	AR-5320	55036353
4	Deptt.Of Computer Science	AR-M205	63042731
5	Deptt. Of Political Science	AR-5320	5506862Y
6	Dept. of Botony	AR-5320	5506911Y
7	Dep. Of CGPC	AR-5320	6301481X
8	Deptt. Of Biochemistry	AR-5320	73025088
9	Dep. Of IMSAR	AR-5320	7302881Y
10	Deptt. Of Hindi	MX-M310N	25045553
11	Deptt.Of Biochemistry& Genetics	AR-5320	83055684
12	Deptt. Of PRO	AR-M205	63065843
13	Directorate Of Dist. Education 1	AR-5520S	13069622
14	Directorate Of Dist. Education 2	AR-5520S	3070950
15	Deptt. Of Law	AR-5520S	3056744
16	Deptt. Of Visual Art	AR-5516	305936Y
17	Deptt. Of Food Technologies	AR-5520S	304981X
18	Deptt. Of English & Foreign Language	AR-5520S	13069222
19	Controller of Security	AR-5618S	43033630
20	Provost Hostel	AR-5618S	33026632
21	Deptt. Of Physical Education	AR-5618S	33007750
22	S/C S/T Cell MDU	AR-5618S	43036481
23	Center of Haryana Studies	AR-6020N	63023502
24	Regn. & Scholarship Branch	AR-6031N	63014106
25	Department of Accounts	AR-6020N	63010810
26	Campus School	AR-6031N	93008827



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act. No.25/1975)
NAAC Accredited 'A+' Grade

NAME OF THE DEPARTMENT/BRANCH/OFFICE: _____

SERVICE REPORT OF SHARP PHOTOCOPIER MACHINES

FOR THE PERIOD FROM: _____ TO _____

<u>Sr. No.</u>	<u>Description of Photocopier(s)</u>	<u>Machine Sr. No.</u>	<u>Qty.</u>	<u>Remarks</u>
1.				
2.				
3.				

Certified that the AMC services for the above Photocopier Machine (s) SHARP Make has been provided satisfactory and all the above mentioned Machine(s) are in working order.

Signature of the Resident service Engineer of
M/s Link Engineers, Panipat with seal & date)

Certified that the AMC services of above mentioned Photocopier Machines (SHARP) provided by the firm M/s Link Engineers, Panipat has been found satisfactory and the payment (AMC charges) of above mentioned period may be made accordingly. No complaint is pending with this office against this firm.

Signature of the HOD/Br. Officer with seal with date