



MAHARSHI DAYANAND UNIVERSITY ROHTAK
(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

No.AC-I/F-Pros./2022/ 21970-86
Dated: 03.11.2022

To

Principals of

1. D.P.G. Degree College Sector-34 Gurugram
2. Govt. P.G. Nehru College Jhajjar
3. Kanya Mahavidyalya Kharkhoda Sonipat
4. MKJK College Rohtak
5. Pt. Neki Ram Sharma Govt. College Rohtak
6. Sat Jinda Kalyana College Kalanaur, Rohtak
7. Tika Ram Girls College Sonipat
8. AIJHM College, Rohtak
9. Govt. College for Women, Rohtak
10. South Point Degree College, Baghru, Rata, Sonapat

Sub.: Admission to Diploma Programs for the Session 2022-23.

Sir/Madam,

Kindly refer to this office letter no. 19476-19575 dated 29.09.2022 (copy enclosed). and e-mail dated 03.11.2022 on the subject cited above.

In this connection, it is intimated that admissions to Diploma in Yoga Science, APGDCA and Diploma in Journalism and Mass Communication for the Session 2022-23 being run in Colleges be made at your own level as per schedule mentioned in the Prospectus of Certificate and Diploma Programs for the Session 2022-23 already sent to you vide letter under reference. The data relating to application forms received on the University portal is being sent to you separately by the University Computer Centre of the University for admission purposes and the Director, UCC may be contacted in the matter.

You are, therefore, requested to follow the guidelines mentioned in the Prospectus and reservation policy while making admissions to these programs. As per counselling schedule of Diploma Programs as mentioned in the Prospectus, first counselling (in Physical Mode) is to be held on 07.11.2022 (copy enclosed)

Encl: As above

Yours faithfully

OSD (Academic)

Endst No. AC-I/F-Pros./2022/21987-22000

Dated: 03.11.2022

Copy of the above is forwarded to the following for information and necessary action:-

1. Director, Centre for Yogic Studies, M.D. University, Rohtak
2. HoD, Journalism and Mass Communication, M.D. University, Rohtak
3. HoD, Computer Science and Applications, M.D. University, Rohtak
4. Controller of Examinations, M.D. University, Rohtak
5. Finance Officer, M.D. University, Rohtak
6. Director, UCC, M.D. University, Rohtak with the request to upload the same on the University Website/ Admission Portal.
7. Director, Public Relations, M. D. University, Rohtak (for giving wide publicity).
8. A.R./D.R. (R&S) (Colleges) (R-I) (R-II) (R-III) (R-IV) (Conduct) (Secrecy), M.D. University, Rohtak
9. O.S.D./P.A. to Vice-Chancellor / Dean Academic Affairs/ Registrar (for kind information of the Vice-Chancellor/Dean Academic Affairs/ Registrar) M.D. University, Rohtak.

OSD (Academic)



MAHARSHI DAYANAND UNIVERSITY ROHTAK

(Established under Haryana Act No. XXV of 1975)
'A+' Grade University accredited by NAAC

No. AC-1/2022/ Prosp/ 19476-19575

Dated: 29/09/2022

To

1. All Heads/ Directors of Departments/ Institutes,
M.D. University, Rohtak
2. Director, MDU-CPAS, Gurugram
3. All the Principals of Affiliated Degree Colleges (Running Diploma Programs),
M.D. University, Rohtak

Sub.: Prospectus for Certificate & Diploma Programs for the session 2022-23.

Sir/ Madam,


I am directed to send herewith the Admission Notice alongwith the copy of Prospectus for admission to Certificate & Diploma Programs for UTDs, MDU-CPAS, Gurugram and affiliated Degree Colleges/ Institutes (Running Certificate & Diploma Programs) for the session 2022-23.

Further, it is intimated that as per instructions of the State govt. conveyed vide letter no. DHE-010019/6/2020- Coordination-DHE dated 17.08.2022, admission for Diploma in the Degree Colleges (Govt./Aided/SFC) for the session 2022-23 shall also be made by the concerned Affiliating University. Accordingly all the names of Diploma Programs being run by the Affiliated Colleges have also been mentioned in the Prospectus.

Further necessary action in the matter may be taken accordingly.

Yours faithfully,

Encl: As above


Superintendent (Academic)

Endst. No. AC-I/2022/ Prosp/ 19576-84

Dated: 29/09/2022

Copy of the above is forwarded to the following for information and necessary action.

1. Director General Higher Education, Haryana, Panchkula w.r.t. his office
Memo No. DHE-010019/6/2020- Coordination-DHE dated 17.08.2022.
2. Dean Colleges Development Council, M.D. University, Rohtak
3. Director University Computer Centre, M.D. University, Rohtak.
4. Controller of Examinations, M.D. University, Rohtak
5. Finance Officer, M.D. University, Rohtak
6. D.R. (R&S), M.D. University, Rohtak
7. OSD/PA to Vice-Chancellor /DAA/ Registrar (for kind information of
Vice-Chancellor /DAA/ Registrar), M.D. University, Rohtak


Superintendent (Academic)

SECTION - I

KEYDATES FOR ADMISSION PROCESS

- a) Certificate/Diploma Programs in the University Teaching Departments/ Institutes/ Centres of MDU, Rohtak, MDU-CPAS, Gurugram and Affiliated Degree Colleges

| Schedule | Date |
|--|--------------------------|
| Opening date of registration | 30.09.2022 |
| Last date for submission of online application form | 15.10.2022 |
| Display of Discrepancy List on the University Website | 29.10.2022 |
| Removal of Discrepancies (The candidate may submit the hard copy of the required documents, if any for removal of discrepancies OR send the same on the official e-mail of the concerned Heads/Directors as given in the Prospectus) | 31.10.2022 to 02.11.2022 |
| Display of Updated overall merit list and first Counselling in the concerned Department (Physical Mode) Deposit of the fee through online mode i.e., by means of only Debit Card/Net Banking upto 09.11.2022 | 07.11.2022 |
| Display of vacant seats | 10.11.2022 |
| Second Counselling in the concerned Department (Physical Mode) Deposit of the fee through online mode i.e., by means of only Debit Card/Net Banking upto 15.11.2022 | 14.11.2022 |
| Display of vacant seats | 15.11.2022 |
| Third Counselling in the concerned Department (Physical Mode) Deposit of the fee through online mode i.e., by means of only Debit Card/Net Banking upto 17.11.2022 | 16.11.2022 |
| Commencement of Classes* | 14.11.2022 |
| Display of vacant seats, if any, after 3 rd counseling | 18.11.2022 |
| Physical Counselling for vacant seats, if any and fee submission (Fee – 22.11.2022) | 21.11.2022 |
| Cut Off date for Admission | 30.11.2022 |

Note: The candidates must note the following points while seeking admission to various programs offered by MDU, Rohtak, MDU-CPAS, Gurugram and Affiliated Degree Colleges:

1. Candidates are required to fill single Online Application Form for Admission to Certificate/Diploma Programs offered by MDU Rohtak, MDU-CPAS Gurugram and Affiliated Degree Colleges.
2. All relevant documents i.e. marks sheet of qualifying examination and proof of age should be uploaded by the candidate along with application form. In absence of marks sheet of the qualifying examination, the application of the candidate shall not be considered while preparing the merit list.
3. Incomplete/incorrect application form shall be rejected, summarily.
4. No change will be allowed in the following fields after submission of application form
 - i) Candidate's Name
 - ii) Father's Name
 - iii) Mother's Name
 - iv) Date of Birth
 - v) Reservation Category
 - vi) Program



5. No documents will be accepted after closing date of removal of discrepancies i.e.02.11.2022
6. Provisional admission status shall be available on the candidate's login.
7. The candidates must also upload the conversion formula for conversion of CGPA to percentage, wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
8. The candidate must upload on the portal a scanned copy of each **original document in jpeg format** along with the application form while applying for admission to different programs.
9. The Candidates participating in the Physical Counselling on 21.11.2022 will be required to mark their attendance from 9:00 A.M. to 11:00 A.M. in the respective Departments.
10. Merit list will be prepared by the concerned Departments in respect of the candidates who will participate in physical counselling on 21.11.2022.
11. The seats vacant after 22.11.2022 will be displayed on the University Website by the concerned HODs/Directors/ Incharge MDU-CPAS, Gurugram and Principals of Affiliated Colleges.
12. If any seat remains vacant after 22.11.2022, the same may be filled on 23.11.2022 by inviting the candidates from the merit list already prepared. The entire process of admissions and fee submission will be completed on 30.11.2022.

List of Documents to be uploaded for admission to Certificate/Diploma programs

1. Matriculation Certificate (as proof of age)
2. Senior Secondary Examination Certificate
3. Detailed Marks Card (DMC) of the qualifying examination to ascertain the academic Merit.
4. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus
5. Character Certificate from the institute last attended.
6. Undertaking regarding Gap Year, if applicable, as per format in Appendix-U.
7. Latest income certificate issued by the competent authority of the Haryana Govt. on or after 01.04.2022, wherever applicable.
8. Haryana resident certificate, if applicable.

The provisionally admitted candidate will be required to submit the abovementioned original documents along with two sets of photocopies, antiragging affidavit (candidates & parents) on or before 30.11.2022 or on the date notified by the University in the department for further processing by the University, failing which the admission shall stand cancelled automatically.