

Minutes of the online/offline meeting of the Quality Advisory Council held on 31st May, 2022 at 12.00 noon under the Chairmanship of the Dean Academic Affairs, Maharshi Dayanand University, Rohtak.

The following members were present:

Member from the Management		
1	Prof. A.K Rajan, Dean Academic Affairs, MDU, Rohtak	Chairman
Senior Administrative Officers		
2	Dr. Satish Malik, University Librarian, MDU, Rohtak	Member
3	Dr. B.S. Sindhu, Controller of Examination, MDU, Rohtak	Member
4	Dr. G.P. Saroha, Director, UCC, MDU, Rohtak	Member
Teachers representing all levels		
5	Prof. Renu Chugh, Dept. of Mathematics, MDU, Rohtak	Member
6	Prof. A. S. Mann, Dean, Physical Sciences, MDU, Rohtak	Member
7	Prof. Surendra Kumar, Department of Sanskrit, Pali & Prakrit, MDU, Rohtak	Member
8	Prof. Nasib Singh Gill, Dept. of Comp. Sc. & Applications, MDU, Rohtak	Member
9	Prof. Arun Nanda, Director, ACIL, MDU, Rohtak	Member
10	Prof. Harish Dureja, Director, Centre for IPR Studies, MDU, Rohtak	Member
11	Prof. Anil K. Chhillar, Director, Research, MDU, Rohtak	Member
12	Dr. Santosh Tiwari, Assoc. Prof., Dept of Genetics, MDU, Rohtak	Member
13	Dr. Nar Singh Chauhan, Asst. Prof., Dept. of Biochem., MDU, Rohtak	Member
Alumnus		
14	Dr. R. S. Dabas, HRD Expert and International Trainer, New Delhi	Member (online)
Industrialist		
15	Mr. Mukesh Kumar, GM (TQM), LPS Bossard Pvt. Ltd, Rohtak (Nominee of Mr. Rajesh Jain, M.D., LPS Bossard Pvt. Ltd, Rohtak)	Member(online)
Distinguished Educationists (Outside Experts)		
16	Dr. Alka Rao, Principal Scientist, IMTECH, Chandigarh	Member(online)
Director/Coordinator		
17	Prof. Narasimhan B, Director, IQAC, MDU, Rohtak	Member Secretary
Office Bearers of IQAC		
18	Dr. Priti Sharma, Deputy Director, IQAC, MDU, Rohtak	Special invitee
19	Dr. Naveen Kumar, Deputy Director, IQAC, MDU, Rohtak	Special invitee

Prof. A.K. Rajan, Dean Academic Affairs welcomed the members to the meeting of Quality Advisory Council. Thereafter, the QAC deliberated on the agenda at length and resolved the following:

1. Confirmation of the Minutes of the Meeting of QAC held on 29.04-2022.

The QAC confirmed the minutes of the meeting held on 29.04.2022.



2. Follow-up Action Taken Report of QAC held on 29.04.2022.

The Quality Advisory Council noted the action taken report (Annexure-A) submitted by IQAC on the resolutions made in the QAC meeting held on 29-04-2022 and approved the same.

3. Revisiting of Academic and Administrative Audit Performa with guidelines

The QAC considered the proposal for the revisit of Academic and Administrative Audit (w.e.f. 2020-21) by IQAC and authorized Hon'ble Vice-Chancellor to constitute a committee for suggesting suitable modifications in the Academic and Administrative Audit Performa along with its guidelines. Further, the QAC also recommended to circulate the proposed draft to QAC members for inviting their valuable suggestions for incorporation.

4. Revisiting of Stakeholders' Feedback format.

The QAC considered the proposal for the revisit of Stakeholders' (Student, Teacher, Employer, Alumni and Parents) Feedback format (w.e.f. 2021-22) by IQAC and authorized Hon'ble Vice-Chancellor to constitute a committee for suggesting suitable modifications in the Stakeholders' Feedback formats. Further, the QAC also recommended to circulate the proposed draft to QAC members for inviting their valuable suggestions for incorporation.

5. Any other item with the permission of Chair.

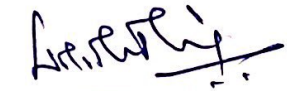
The QAC also recommended the following suggestions for quality enhancement:

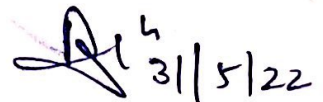
- a) The University may explore the possibility of offering certificate / diploma courses in coordination with National Skill Development Corporation (NSDC) to improve the employability of the students.
- b) The UTDs may organize GLP / Industry-relevant short term programs as a part of value added course to the students of the University.
- c) While revising the curriculum as per NEP 2020 apart from framing Program outcomes, program specific outcomes and course outcomes the focus should also be made on mapping of course outcomes.
- d) The University should invite scientists from various funding agencies as resource persons in programs for sensitizing the researchers regarding the various funding agencies and their requirements to the faculty members.
- e) The University should develop a mechanism for assessment for quantification of skill development.

The meeting ended with vote of thanks to the Chair.

DEAN ACADEMIC AFFAIRS


VICE CHANCELLOR


DIRECTOR - IQAC


31/5/22

MAHARSHI DAYANAND UNIVERSITY, ROHTAK
FOLLOW-UP ACTION TAKEN REPORT ON THE DECISIONS TAKEN BY QUALITY ADVISORY COUNCIL
IN ITS MEETING HELD ON 29.04.2022

Reso. No.	Particulars	Recommendations of QAC	Follow-up Action taken
1.	Confirmation of the Minutes of the Meeting of the QAC held on 30.06.2021.	The QAC confirmed its minutes of QAC meeting held on 30-06-2021.	-----
2.	Follow-up Action taken Report on the decisions taken by the QAC on 30.06.2021	Noted the follow-up action on the decisions taken by the QAC in its meeting held on 30.06.2021	-----
3.	To consider stakeholders feedback analysis report of the year 2020-21	The QAC considered and approved the analysis of Stakeholders feedback and recommended the same for circulation to UTDs/ Centres/ Institutes for taking appropriate action in a time bound manner.	The suggestion of Stakeholders' feedback analysis has been circulated to UTDs/ Centres/ Institutes for taking appropriate action in a time bound manner (vide letter no. IQAC-1439 dated 17.05.2022)
4.	To consider the Student Satisfaction Survey of the year 2020-21	The item was withdrawn and IQAC is in the process of carrying out Student Satisfaction Survey	The IQAC has requested UTDs to carry out Student Satisfaction Survey vide letter no. IQAC-1456 Dated: 23.05.2022
5.	To consider the analysis of Annual Quality Assurance Report of the University for the year 2020-21		
5 (i)	Few more Certificate/ Diploma Courses may be introduced during the next academic year.	The member of the QAC has been apprised that the University has already introduced number of Certificate and Diploma courses w.e.f. 2021-22 session. The QAC suggested that few more Certificate and Diploma courses based on need of local industries surrounding Rohtak should be introduced in 2022-23 session with a focus to improve the employability of students.	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC-1443 dated 17.05.2022

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Reso. No.	Particulars	Recommendations of QAC	Follow-up Action taken
5 (ii)	Institution may make efforts for adding value-added courses imparting transferable and life skills in the forthcoming years	The QAC recommended that the UTDs be asked to introduce more value added courses for the benefit of students. The QAC also recommended that the Centre for Life Skills and Soft Skills should offer at least 01 value added course in each semester for the benefit of entire students of the University.	The UTDs/Centres/Institutes were asked to introduce value added courses vide letter no. IQAC- 1443 dated 17.05.2022. Further, the Director, Centre for Life Skills and Soft Skills has been asked to offer at least one value-added course in each semester vide letter no. IQAC-1404 dated 13.05.2022
5 (iii)	Field Projects / Internships be enhanced during the year	The QAC recommended that while revising the curriculum in light of NEP 2020 more focus should be made to introduce Field Projects / Internships in all the programs.	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022
5 (iv)	Efforts be made for updating the Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution	The QAC recommended that while revising the curriculum in light of NEP 2020 the Program outcomes, program specific outcomes and course outcomes for all programs be revised.	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022
5 (v)	Efforts be made to have research funds sanctioned and received from various agencies, industry and other organizations	The QAC recommended that the Director (Research), Director (Centre for Startup, Incubation, Innovation and Entrepreneurship), Director (Institution Innovation Council) should make efforts and motivate the faculty members for getting research funds from various agencies, industry and other organizations.	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022. Further, the Director, Centre for startup, Innovation and Incubation has been requested to take measures to sensitize the faculty members vide letter No. 1445 dated 17-05-2022.

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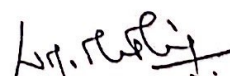
Reso. No.	Particulars	Recommendations of QAC	Follow-up Action taken
5 (vi)	Workshops/Seminars may be conducted on Intellectual Property Rights (IPR).	The QAC recommended that the Director, Centre for IPR Studies be requested to organize workshops/seminars related to IPR.	The Director, Centre for IPR Studies has been requested to conduct Workshops/Seminars on Intellectual Property Rights (IPR) vide letter no. 1446 dated 17.05.2022
5 (vii)	Faculty may be encouraged to publish papers in good Scopus, Indian Citation Index journals or UGC recognized Journals	The QAC recommended that the Director, Research be requested to conduct workshops with regard to quality publishing in collaboration with Faculty Development Centre.	The Director, Research was requested to take necessary action in this regard vide letter no. IQAC-1444 dated 17.05.2022
5 (viii)	Workshops/Seminars be Conducted on Industry-Academia Innovative practices during the year.	The QAC recommended that the Director, Centre for Start-up, Incubation and Innovation be apprised regarding the organization of workshops/seminars related to Industry-Academia Innovative practices. The QAC also recommended that an online meeting between the industries and the university be conducted to enhance the Industry-Academia Collaboration.	The Director, Centre for startup, Innovation and Incubation has been requested to take measures to as per the recommendation of QAC vide letter No. 1445 dated 17-05-2022.
5 (ix)	Institution may make efforts for creation of incubation centre, start-ups incubated on campus during next few years	The QAC noted that Incubation Centre has already been created in the University and recommended that efforts should be made to incubate start-ups in the campus.	The Director, Centre for startup, Innovation and Incubation has been requested to take measures to sensitize the faculty members vide letter No. 1445 dated 17-05-2022.
5 (x)	Number of Collaborative activities for research, faculty exchange, student exchange be enhanced.	The QAC also recommended that Collaborative research activities and faculty exchange should be made with reputed Universities/ Research Institutes The QAC also recommended that the Strategies for improvement of student exchange programs with industry, institutes and professional laboratories framed by the IQAC which should be adopted by the UTDs/Centres/Institutes for the purpose.	UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022

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Reso. No.	Particulars	Recommendations of QAC	Follow-up Action taken
5 (xi)	Efforts may be made by the faculty to design e-content developed by teachers such as: e-PG- Pathshala, CEC (under e- PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc	The QAC recommended that the Director, Digital Learning Centre should organize Seminars/Workshops to motivate the faculties for development of e- content.	The Director, DLC was requested to take necessary action in this regard vide letter no. IQAC- 1394 dated 13.05.2022
5 (xii)	Efforts may be made by the HEIs for Implementation of e-governance in its areas of operations	The QAC noted that the University has already implemented e- governance in almost all areas of operations and recommends that efforts should be made to make implementation of 100%e-governance.	The Director UCC was requested to take appropriate action in this regard vide letter no. IQAC- 1452 dated 19.05.2022
6	To consider the academic audit report for the year (2019-20)	The QAC recommended that the suggestions made by the Academic Audit Committee for improvement of academic environment of the departments and overview of the expert committee on student interaction should be shared to UTDs/Centres/Institutes and University authorities for taking appropriate action in a time bound manner	The Academic and Administrative Audit Report has been circulated to UTDs/Centres/Institutes vide letter no. IQAC- 1440 dated 17.05.2022 for taking necessary action based on 1. Observations 2. Overview of the Expert Committee on student interaction
7.	To consider the activity calendar for the year 2022	The QAC has noted that the activity calendar for the year 2022 has been prepared and circulated to UTDs/Centres/ Institutes for the conduct of events by IQAC vide letter no. IQAC- 1226 dated 11.01.2022.	---

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Reso. No.	Particulars	Recommendations of QAC	Follow-up Action taken
8. Any other item with the permission of chair			
8 a)		The faculty members of the University should make efforts to fetch grant from industry and non-government organizations	UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022
8 b)		The University may offer programs in collaboration with neighboring institutes (for eg. Food processing courses in collaboration with NIFTEM, Sonapat)	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022
8 c)		The University should conduct mock trials regarding NAAC Accreditation in order to improve the ranking	The University plans to conduct mock trials using external experts regarding NAAC Accreditation from the next academic year.
8 d)		The University should take lead by offering programs in special education as per NEP- 2020	The University is going two RCI approved programs namely under Centre for Disability Studies w.e.f. 2022-23 <ul style="list-style-type: none"> • Diploma in Indian Sign Language Interpretation • Diploma in Teaching Indian Sign Language
8 e)		The University website should be regularly updated with new achievements of the University	The UTDs/Centres/Institutes were requested to take appropriate action in this regard vide letter no. IQAC- 1443 dated 17.05.2022. Further, the Director, UCC is also requested to update the University website regularly vide letter no. IQAC- 1452 dated 19.05.2022.


(Director-IQAC)