



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**

(A State University established under Haryana Act No. XXV of 1975)

NAAC ACCREDITED 'A+' GRADE

Endst.No.EN-4//21/M-203(IX)/ 8664-8803

Dated: 2/09/2021

A copy of letter No. 5/52/2016-1AR dated 05<sup>th</sup> /06 May, 2021 alongwith notification No. 5/52/2016-1AR dated 12.04.2021 reagrding amendemnet in Haryana Right to Infomartion Act is forwarded to the following for information and necessary action:-

1. First Appellate Authority(RTI), Department of Mathematics, Maharshi Dayanand University, Rohtak.
2. Nodal Officer (RTI), Vivekananda Library, Maharshi Dayanand University, Rohtak.
3. State Public Information Officer, RTI Cell, Maharshi Dayanand University, Rohtak with the request to amend in light of notification dated 12.04.2021.
4. All the Head of the Departments/Branch Officers/PIO(s), Maharshi Dayanand University, Rohtak.
5. Director, Maharshi Dayanand University Centre For Professional And Allied Studies, Sector-40, Gurugram.
6. Director, Computer Centre, Maharshi Dayanand University, Rohtak. He is requested to upload the same on the University website.
7. OSD to Vice-Chancellor/Registrar and P.A. to C.O.E (for kind information of the Vice-Chancellor/Registrar/Controller of Examinations), Maharshi Dayanand University, Rohtak.
8. All dealing Assistants (Estt. NT), Maharshi Dayanand University, Rohtak.

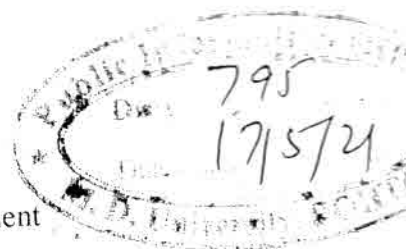
D.A. as above

  
Superintendent(Estt. NT)  
for Registrar

5706  
15/06/21

CD-2071  
12/5/21

No. 5/52/2016-1AR  
Government of Haryana  
Administrative Reforms Department



Dated Chandigarh the, 05<sup>th</sup> May, 2021

To

- Regd. Secy. 13/05/21
- (i) All the Administrative Secretaries to Govt. Haryana.
  - (ii) All Heads of Departments in Haryana.
  - (iii) All the Chief Administrators and Managing Directors of Boards/Corporations in Haryana.
  - (iv) The Registrar General, Punjab & Haryana High Court.
  - (v) All the Registrar of Universities in Haryana.

795  
1715724

EN-4/90  
15/6/21

Subject:- Amendment in Haryana Right to Information Rules, 2009.

Sir/Madam,

I am directed to address you on the subject cited above and to inform you that notification No. 5/52/2016-1AR dated 12.04.2021, Government has made amendment in Haryana Right to Information Rules, 2009. Copy of the same has been uploaded on the web <http://csharyana.gov.in/> in Administrative Reforms Branch. It is, therefore, requested that it kindly be brought to the notice of all concerned for compliance.

Yours faithfully,

Santosh Kumari

(Santosh Kumari)  
Under Secretary, Administrative Reform  
for Chief Secretary to Government, Haryana

No. 5/52/2016-1AR

Dated, Chandigarh the, 05<sup>th</sup> May, 2021

A copy is forwarded to Secretary, State Information Commission, SCO No. (1<sup>st</sup> Floor), Sector 8-C, Chandigarh for information and necessary action.

Santosh Kumari

(Santosh Kumari)  
Under Secretary, Administrative Reform  
for Chief Secretary to Government, Haryana

Forwarded to DR (Estt NT) - cum - P/O to  
take further n/a pl.

DR (Estt NT) - cum - P/O

15/6/21  
EN-4

21/5



# Haryana Government Gazette

## EXTRAORDINARY

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हरियाणा सरकार

प्रशासकीय सुधार विभाग

अधिसूचना

दिनांक 12 अप्रैल, 2021

संख्या 5/52/2016-1ए०आर०.- सूचना का अधिकार अधिनियम, 2005 (2005 का केन्द्रीय अधिनियम 22), की धारा 27 की उपधारा (2) के साथ पठित उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, हरियाणा सूचना का अधिकार नियम, 2009, को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात् :-

1. ये नियम हरियाणा सूचना का अधिकार (संशोधन) नियम, 2021, कहे जा सकते हैं।
2. हरियाणा सूचना का अधिकार नियम, 2009 में, आदर्श प्ररूप 'क' के स्थान पर, निम्नलिखित आदर्श प्ररूप प्रतिस्थापित किया जाएगा, अर्थात् :-

“आदर्श प्ररूप ‘क’

[देखिए नियम 3(1)]

सेवा में

राज्य लोक सूचना अधिकारी /

राज्य सहायक लोक सूचना अधिकारी,

(पता सहित कार्यालय का नाम)

(1) आवेदक का पूरा नाम :

(2) आधार कार्ड, पासपोर्ट, वोटर कार्ड, पैन कार्ड, परिवार पहचान पत्र या सरकार द्वारा जारी पहचान पत्र की प्रति सहित पता :

(3) अपेक्षित सूचना का विवरण-

(i) सूचना की विषय-वस्तु\*

(ii) अवधि, जिससे सूचना सम्बन्धित है\*\*

(iii) अपेक्षित सूचना का वर्णन\*\*\*

(iv) क्या सूचना डाक द्वारा या व्यक्तिगत रूप में अपेक्षित है (वास्तविक डाक प्रभार, अतिरिक्त फीस में शामिल होंगे)

(v) यदि डाक द्वारा (सामान्य, रजिस्टर्ड या स्पीड पोस्ट)

स्थान :

दिनांक :

आवेदक के हस्ताक्षर

- \* निर्दिष्ट की जाने वाली विषय-वस्तु का विस्तृत प्रवर्ग (जैसे कि अनुदान / सरकारी भूमि / सेवा मामले / अनुज्ञप्तियों इत्यादि)।
- \*\* सम्बद्ध अवधि, जिसके लिए सूचना निर्दिष्ट की जानी अपेक्षित है।
- \*\*\* सूचना के विशिष्ट विवरण निर्दिष्ट किए जाने अपेक्षित हैं।

आपका आवेदन दिनांक ..... पावती  
..... डायरी संख्या ..... दिनांक ..... द्वारा प्राप्त हुआ।

लोक सूचना अधिकारी / राज्य सहायक  
लोक सूचना अधिकारी के हस्ताक्षर  
(विभाग / कार्यालय का नाम).....।

विजय वर्धन,  
मुख्य सचिव, हरियाणा सरकार।

**HARYANA GOVERNMENT**  
**ADMINISTRATIVE REFORMS DEPARTMENT**

**Notification**

The 12th April, 2021

**No. 05/52/2016-1AR.**— In exercise of the power conferred by Sub-section (1) read with Sub-section (2) of Section 27 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Haryana hereby makes the following rules further to amend the Haryana Right to Information Rules, 2009, namely :-

1. These rules may be called the Haryana Right to Information (Amendment) Rules, 2021.
2. In the Haryana Right to Information Rules, 2009, for Model Form 'A', the following Model Form shall be substituted, namely :-

**"MODEL FORM 'A'**

[see rule 3(1)]

To

State Public Information Officer/  
State Assistant Public Information Officer,  
----- (Name of the office with address)

- (1) Full Name of the applicant :
- (2) Address alongwith following ID :  
(Aadhar Card, Passport, Voter Card, Pan Card, PPP ID, Government issued Identity Card)
- (3) Particulars of information required—
  - (i) Subject matter of information\*
  - (ii) The period to which the information relates\*\*
  - (iii) Description of the information required\*\*\*
  - (iv) Whether information is required by post or in person (the actual postal charges shall be include in additional fee)
  - (v) In case by post (Ordinary, Registered or Speed post)

Place :

Date :

Signature of the applicant

- \* Broad category of the subject to be indicated  
(such as grant/Government land/Service matters/Licenses etc.)
- \*\* Relevant period for which information is required to be indicated.
- \*\*\* Specific details of the information are required to be indicated.

ACKNOWLEDGEMENT

Received your application dated ..... vide diary No. .... dated .....

Signature of State Public Information Officer/  
State Assistant Public Information Officer  
(Name of the Department/Office).....".

VIJAI YARDHAN,  
Chief Secretary to Government Haryana.





No. 5/4/2008-1AR  
GOVERNMENT OF HARYANA  
CHIEF SECRETARY'S OFFICE  
ADMINISTRATIVE REFORMS DEPARTMENT

Dated the 7<sup>th</sup> April, 201

To

1. All Administrative Secretaries in the State.
2. All Commissioners of the Divisions in the State.
3. All Heads of the Departments.
4. All MD/CA of the Boards and Corporations.
5. All Deputy Commissioners in the State.
6. Registrar, Punjab & Haryana High Court.

E-3970  
21/6/16  
8/21/6/16  
Encl. 4

Subject: - Amendment in Haryana Right to Information Rules, 2009.

Sir,

I am directed to refer you to the subject noted above and to forward you a copy of the notification No. 5/4/2008-IAR, dated 18<sup>th</sup> March, 2016 (Hindi & English), vide which the fee structure to seek information under Right to Information Act, 2005, has been amended, for information and necessary action.

Yours faithfully,

Research Officer (RU)  
Administrative Reforms

Endst. No. 5/4/2008-IAR

Dated the 7<sup>th</sup> April, 2016

A copy is forwarded to Director General, Information & Public Relations Haryana, Chandigarh with a request to make wide publicity of the matter through mass media in the public.

RESEARCH OFFICER (RU)  
ADMINISTRATIVE REFORMS

Research Officer (RU)  
Administrative Reforms

MAHARSHI DAYANAND UNIVERSITY, ROHTAK  
ESTABLISHMENT BRANCH (N.T.)

Endst. No. EN-4/16/M-203(VI)

7556-7681

Dated: 29/6/16

A copy of the above, alongwith its enclosure, is forwarded to the following for information and necessary action:-

1. First Appellate Authority(RTI), Department of Mathematics, Maharshi Dayanand University, Rohtak.
2. Nodal Officer (RTI), Vivekananda Library, Maharshi Dayanand University, Rohtak.
3. State Public Information Officer, RTI Cell, Maharshi Dayanand University, Rohtak.
4. All the Head of the Departments/Branch Officers/ PIO(s), Maharshi Dayanand University, Rohtak.
5. Director, University Institute Law & Management Studies, Gurgaon.
6. Director, Computer Centre, Maharshi Dayanand University, Rohtak. He is requested to upload the same on the University website
7. P.A. to Vice-Chancellor/ Registrar/ Controller of Examinations (for kind information of the Vice-Chancellor/ Registrar/ C.O.E.), M.D. University, Rohtak.
8. All Dealing Assistants (Estt. NT), M.D. University, Rohtak.

Encl. As above

Superintendent(Estt.)  
for Registrar

JB hary 28/6/16

**HARYANA GOVERNMENT**  
**ADMINISTRATIVE REFORMS DEPARTMENT**

**Notification**

The 18th March, 2016

**No. 5/4/2008-1AR.**— In exercise of the powers conferred by Sub-section (1) read with Sub-section (2) of Section 27 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Haryana hereby makes the following rules further to amend the Haryana Right to Information Rules, 2009, namely:-

1. These rules may be called the Haryana Right to Information (Amendment) Rules, 2016.
2. In the Haryana Right to Information Rules, 2009, for rule 5, the following rule shall be substituted, namely:-

**"5. Quantum of fee. Sections 6 and 7.—** (1) An application for obtaining any information under Sub-section (1) of Section 6 shall be accompanied with a fee of ten rupees and shall ordinarily not contain more than five hundred words excluding annexure, address of the State Public Information Officer and that of the applicant:

Provided that no application shall be rejected only on the ground that it contains more than five hundred words.

(2) For providing information under Sub-section (1) of Section 7, the fee shall be charged from the applicant at the following rates, namely:-

- (a) two rupees for each page in A-4 or A-3 size paper, created or copied; and
- (b) if information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.

(3) for providing information under Sub-section (5) of Section 7, the fee shall be charged from the applicant at the following rates, namely:-

- (a) fifty rupees for providing information in a floppy;
- (b) fifty rupees for providing information in diskette; and
- (c) if information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided after charging the price, fixed for that printed document. However, if only an extract or page of such a printed document is asked for, then a fee of two rupees per page shall be charged.

(4) No fee for inspection of record shall be charged, if such an inspection is made for one hour only. However, if inspection is made for a period of more than one hour, then a fee of five rupees shall be charged for every subsequent hour or fraction thereof."

D. S. DHESI,  
Chief Secretary to Government, Haryana.



## हरियाणा सरकार

## प्रशासनिक सुधार विभाग

## अधिसूचना

दिनांक 18 मार्च, 2016

संख्या 5/4/2008-1ए0आर0.— सूचना का अधिकार अधिनियम, 2005 (2005 का अधिनियम 22), की धारा 27 की उप-धारा (2) के साथ पठित उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, हरियाणा सूचना का अधिकार नियम, 2009, को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात् :-

1. यह नियम हरियाणा सूचना का अधिकार (संशोधन) नियम, 2016, कहे जा सकते हैं।
2. हरियाणा सूचना का अधिकार नियम, 2009 में, नियम-5 के स्थान पर, निम्नलिखित नियम प्रतिस्थापित किया जाएगा,

अर्थात्:-

“5 फीस की प्रमाणा। धारा 6 तथा 7.— (1) धारा 6 की उप-धारा (1) के अधीन कोई सूचना प्राप्त करने हेतु आवेदन के साथ दस रुपए की फीस लगाई जाएगी तथा सामान्यतः अनुलग्नकों, राज्य लोक सूचना अधिकारी तथा उस आवेदक के पता सहित पांच सौ शब्दों से अधिक नहीं होंगे :

परन्तु कोई भी आवेदन केवल इस आधार पर रद्द नहीं किया जाएगा कि इसमें पांच सौ शब्दों से अधिक दिए गए हैं।

(2) धारा 7 की उप-धारा (1) के अधीन सूचना उपलब्ध करवाने के लिए, आवेदक से निम्नलिखित दरों पर फीस प्रभारित की जाएगी, अर्थात् :-

(क) ए-4 या ए-3 आकार के कागज पर बनाई गई या प्रतिलिपि के प्रत्येक पृष्ठ के लिए दो रुपए ; तथा

(ख) यदि सूचना खण्ड (क) में विनिर्दिष्ट से भिन्न बड़े आकार के कागज पर उपलब्ध करवाई जानी है, तो ऐसे कागज की वास्तविक लागत प्रभारित की जाएगी।

(3) धारा 7 की उप-धारा (5) के अधीन सूचना उपलब्ध करवाने के लिए, आवेदक से निम्नलिखित दरों पर फीस प्रभारित की जाएगी, अर्थात् :-

(क) फ्लोपी में सूचना उपलब्ध करवाने के लिए पचास रुपए ;

(ख) डिस्कट में सूचना उपलब्ध करवाने के लिए पचास रुपए ; तथा

(ग) यदि चाही गई सूचना ऐसे स्वरूप की है, जोकि मुद्रित दस्तावेज में है, जिसकी कीमत नियत की गई है, तब वह सूचना उस मुद्रित दस्तावेज के लिए नियम कीमत प्रभारित करने के बाद उपलब्ध करवाई जाएगी। तथापि, यदि ऐसे मुद्रित दस्तावेज का केवल उद्धरण या पृष्ठ मांगा गया है, तब प्रति पृष्ठ दो रुपए की फीस प्रभारित की जाएगी।

(4) अभिलेख के निरीक्षण के लिए कोई फीस प्रभारित नहीं की जाएगी, यदि ऐसा निरीक्षण केवल एक घण्टे के लिए किया गया है। तथापि, यदि निरीक्षण एक घण्टे की अवधि के लिए किया गया है, तो प्रत्येक पश्चात्तवर्ती प्रत्येक घण्टे या उसके भाग के लिए पांच रुपए फीस प्रभारित की जाएगी।”।

डी० एस० देसी,

मुख्य सचिव, हरियाणा सरकार।