



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(NAAC 'A' Grade Accredited)

A State University, Established under Haryana Act No. 25 of 1975

No.FO/Audit/2021/ 2018

Dated 28/10/21

To

1. All the Heads of the University Teaching Departments,  
Branch officers,  
M.D.University, Rohtak.
2. The Director,  
Centre for Professional & Allied Studies,  
Sector-40, Gurugram.
3. The Director,  
University Campus School,  
Rohtak

**Sub: Festival Loan for the year 2021-22.**

Sir/Madam,

The Vice-Chancellor has been pleased to sanction interest free Festival Advance @Rs.10,000/- to Class-IV permanent/adhoc employees of the University. The advance will be recovered in ten equal monthly installments from the salary of November 2021 to be paid in December 2021.

The following conditions should also be observed before submission of application forms from the concerned officials:

1. The advance will be admissible to permanent/temporary Class IV employees and to those adhoc employees who are continuing in service for the last one year and will likely to continue for another ten months on furnishing surety of a permanent Government employee.
2. The advance will not be admissible to work charged & contingent paid staff (Through outsourcing) and daily wagers.
3. The advance should not be granted by parent Department to those Class IV employees who are on deputation to other Government/Corporations and Local Bodies etc.
4. If both husband and wife are employed, the advance should be allowed to only one of them.
5. No application for the purpose of grant of festival advance shall be entertained and no advance shall be sanctioned/dispensed to Government employee who are under suspension or against whom proceedings are pending under Rule 7 of HCS (Punishment and appeal Rule 2016) as per letter dated 27.09.21.
6. The employees who will go on deputation after getting the festival advance will submit its deductions regularly and within ten months.
7. In case, the concerned official resign/terminated from the University services the outstanding amount of the loan may be got deposited from him.
8. The employee no. may also be verified.

You are requested to forward the names of eligible employees as per above mentioned conditions in the following format with **revenue stamp** affixed on it in duplicate to avail the Festival Advance by **28.10.2021** in the diary seat up to 5:00 P.M of the Accounts Branch.

Sr.No.	Name & Designation	Employee No.	Amount	Signatures