



# MAHARSHI DAYANAND UNIVERSITY ROHTAK

(Established under Haryana Act No. XXV of 1975)  
'A+' Grade University accredited by NAAC

No. AC-I/F-GRC./2021/13512-50  
Dated: 19.10.2021

To

1. All the HODs/Directors of UTDs/Institutes/Centres,  
M. D. University, Rohtak.
2. The Director, MDU-Centre for Professional & Allied Studies,  
Gurugram.

**Sub.: Minutes of the meeting of Grievance Redressal Committee held on 29.09.2021 & 18.10.2021.**

Sir/Madam,

Please find enclosed herewith a copy of minutes of the meetings of the Grievance Redressal Committee, constituted by the Vice-Chancellor, held on 29.09.2021 at 3:00 P.M. & 18.10.2021 at 11:00 A.M in the Committee room adjacent to the Registrar Office, duly approved by the Vice-Chancellor, for taking further necessary action at your end.

**Encls.** As above.

Yours faithfully,

19.10.2021  
Assistant Registrar (Academic)  
For Registrar

Endst. No. AC-I/ F-GRC./2021/ 13593-60

Dated 19-10-2021

Copy of the above is forwarded to the following for information and necessary action:

1. Finance Officer, M.D. University, Rohtak.
2. Controller of Examinations, M.D. University, Rohtak.
3. Director, Public Relation Office, M.D. University, Rohtak.
4. Director, UCC, M.D. University, Rohtak for uploading the same on the University website and taking further necessary action.
5. Assistant Registrar (R&S), M.D. University, Rohtak.
6. OSD/PA to Vice-Chancellor, DAA & Registrar, (for information to the Vice-Chancellor, DAA and Registrar) M.D. University, Rohtak.

19.10.2021  
Assistant Registrar (Academic)  
For Registrar

**MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE  
CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 29.09.2021 AT 3.00 P.M.  
IN THE OFFICE OF DEAN ACADEMIC AFFAIRS TO CONSIDER THE REQUESTS  
OF VARIOUS STUDENTS.**

**MEMBERS PRESENT:**

1. Dean Academic Affairs Convenor
2. Dean, Faculty of Physical Sciences
3. Dean, Faculty of Mgt. Sciences & Commerce
4. Dean, Faculty of Interdisciplinary Studies
5. HODs/Directors concerned

The Committee deliberated upon the issues involved in the applications of the students for admissions referred to Grievance Redressal Committee by the university authorities. The Committee resolved as under:

1. As the matter of change of categories from supernumerary to general and vice-versa etc. has already been decided by the Grievance Redressal Committee in its meeting held on 14.09.2021 and conveyed to all HODs for taking necessary action, the applications of Ms Jigyasa for admission to M.Sc.Bio-technology, Ms Deepali Dahiya and Ms Ronak, for admission to M.Sc.Chemistry and Ms Muskan, for admission to M.A. English have been handed over to the HODs for redressal.
2. That the representation of the students with ID thereon for considering the issue of submission of Character Certificates for admission to MA Economic has been placed by the HOD Economics in the meeting and it was resolved that HOD may give her detailed comments in this regard so that Grievance Redressal Committee may resolve the same accordingly.
3. That Controller of Examinations and HOD Bio-Chemistry did not attend the meeting and hence the grievance of Ms Jyoti Kadian, student of Bio-chemistry for wrong evaluation of answer sheets could not be resolved.

  
( NOVRATTAN SHARMA )

  
( A.S.MAAN )

  
( RAJ KUMAR )

  
( SURENDER KUMAR )

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

MINUTES OF THE MEETING OF THE GRIEVANCE REDRESSAL COMMITTEE  
CONSTITUTED BY THE VICE-CHANCELLOR HELD ON 18.10.2021 AT 11.00 A.M.  
IN THE OFFICE OF DEAN ACADEMIC AFFAIRS.

MEMBERS PRESENT:

1. Dean Academic Affairs Convenor
2. Dean, Faculty of Physical Sciences
3. Dean, Faculty of Interdisciplinary Studies

The Committee deliberated upon the issues involved in the applications of the students for admissions referred to Grievance Redressal Committee by the university authorities. The Committee resolved as under:

1. The Committee considered the position of vacant seats in various Departments and the issue of non-availability of applicants in that particular Department seeking admission under Faculty of Life Sciences. It was resolved that the vacant seats may be filled up by considering applicants willing from other Departments for which the Entrance Test was common. It was further decided that all the Departments must display the position -of vacant seats on 22.10.2021 on university website as well as on notice board and shall conduct the centralised physical counselling at one place on 26.10.2021 for filling up the vacant seats. The fee submission should be made upto 27.10.2021. Dr. Vinita Hooda, Department of Botany shall co-ordinate the centralized counselling.
2. The Committee considered the requests of the students for submission of fees of intermediate semesters wherein the issue has already been resolved in the meeting held on 04.10.2021 and conveyed to all concerned.
3. The Director, IHTM informed the Committee that some seats are lying vacant in the PG Program offered by the Institute and the applications received for the program stand exhausted. Accordingly, the Director requested to allow to fill the vacant seats by inviting fresh applications from the candidates. The Committee recommends that fresh applications be invited to fill the seats lying vacant. For this purpose, the notice be uploaded on the university website as well as through news items in newspapers inviting applications upto 27-10-2021. Physical counselling for admission shall be held on 29-10-2021 and submission of fee by 30-10-2021.
4. The HOD Physics informed the Committee that a student has left the PG Course on 13.10.2021 and accordingly one seat has fallen vacant. The Committee resolved that the vacant seat be filled up on 26-10-2021 i.e. on the day of physical counselling for increased intake.
5. The Committee considered the vacant position of seats in Bio-informatics, Microbiology, Psychology, IMSAR, Economics, Pharmacy, MDU-CPAS (MBA

*Sharmistha*

*[Signature]*

*[Signature]*

Programs) and in other Departments. The Committee decided that all the Departments may display the vacant position of seats on the Notice Board as well as on the University Website on 22.10.2021 and may fill the seats through physical counselling on 26.10.2021. The fee submission date should be upto 27.10.2021.

6. The Committee considered the request of Ms Arpita for admission in M.Sc. Zoology against single girl child seat. The HOD intimated that the instructions regarding single girl child have been followed and the claim of Ms. Arpita against this seat is not justified.
7. The Committee considered the requests of the HODs/Directors for increase in seats only for the Session 2021-22 and resolved as under:
  - (a)
    - i) Two Seats in M.Sc. Agriculture Biotechnology and two seats in M.Sc. Biotechnology may be increased over and above the sanctioned intake.
    - ii) One Seat in M.A. (JMC) Program be increased over and above the sanctioned intake on recommendation of the HOD concerned for Ms.Annu.
    - iii) One seat in M.Sc. Food Technology be increased over and above the sanctioned intake on recommendation of the HOD concerned for Mr. Vaseem
    - iv) One seat in M.Sc. Forensic Science be increased over and above the sanctioned intake on recommendation of the HOD concerned for Ms. Aarti
    - v) One seat in M.Sc. Botany be increased over and above the sanctioned intake on recommendation of the HOD concerned for Ms. Shifali
    - iv) One seat in M.Sc. (Applied Psychology) be increased over and above the sanctioned intake on recommendation of the HOD concerned for Ms. Minakshi
  - (b)
    - i) Ten seats in LL.M. Ist Shift and Ten seats in LL.M.(2<sup>nd</sup> Shift) be increased in MDU-CPAS, Gurugram.
    - ii) Ten Seats in M.A. Economics (CBCS) 2 year Program in the Department of Economics be increased.
    - iii) Ten seats in MBA five year Integrated Program in IMSAR be increased.
    - iv) Ten Seats in M.A. Yoga for the Centre for Yogic Studies be increased.
    - v) Ten seats in LL.M. Ist Shift and Ten seats in LL.M.(2<sup>nd</sup> Shift) be increased in Department of Law, MDU, Rohtak.
8. The Committee considered the letter dated 07.09.2021 received from the Bar Council of Gujrat for giving admission to M.s Poonam Devi in B.A.LL.B. Five year Program at the age of 28 years. It was resolved that the Academic Branch may seek the comments of HOD Law.
9. The Committee considered the request of Director, Centre for Yogic Studies for giving admission to Mr. Ravinder S/o Sh. Om Parkash in M.A. Yoga Science in 3<sup>rd</sup> Semester. It was resolved that the admission be allowed to Mr. Ravinder after obtaining Gap Year Certificate.



10. The Committee considered the recommendations of the Director, MDU-CPAS for filling up the 24 vacant seats in MBA 5 year Integrated Program. The Committee recommends that fresh applications be invited to fill the seats lying vacant. For this purpose, the notice be uploaded on the university website as well as through news items in newspapers inviting applications upto 27-10-2021. Physical counselling for admission shall be held on 29-10-2021 and submission of fee by 30-10-2021.
11. Keeping in view the demand regarding increase of seats in different programs from various quarters, the committee recommends the following:
- 10% Increase in number of seats of the sanctioned intake in all PG programs involving lab/practical work (except those pertaining to Regulatory bodies)
  - 20% increase in number of seats of the sanctioned intake in all PG programs devoid of lab/practical work.
  - The above increase in i and ii shall pertain only in all cases except at point no. 7(b) where increase in seats has been allowed on the request of concerned Department/Centre/Institute.
12. The display of vacant seats including increased intake should be prepared strictly according to the reservation policy and the departmental roster. Due care may please be exercised while preparing the same.
13. The candidates who have already applied under various categories of seats including Supernumerary seat/Quota for admission to PG program/appeared in the entrance test wherever applicable shall be eligible to participate in the physical counselling scheduled on 26-10-2021. The schedule for the purpose shall be as follows:
- |                   |   |                     |
|-------------------|---|---------------------|
| Reporting time    | - | 9.00 am to 11.00 am |
| Display of merit  | - | 12.00 Noon          |
| Counselling       | - | 12.30 pm onwards    |
| Submission of fee | - | Upto 27-10-2021     |

  
(NOVRATTAN SHARMA)

  
(A.S. MAAN)

  
(SURENDER KUMAR)