



HANDBOOK OF INFORMATION FOR BOYS HOSTELS

SESSION 2021-22

3091
1/2021



MAHARSHI DAYANAND UNIVERSITY ROHTAK

A State University established under Haryana Act No. 25 of 1975

NAAC Accredited 'A+' Grade

NIRF Rank – 1st in (Haryana)

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MAHARSHI DAYANAND UNIVERSITY ROHTAK
HOSTEL ADMIN STRUCTURE

Chief Warden (Boys)	Prof. Randeep Rana	chiefwarden.boys@mdurohtak.ac.in	9466076199
			01262-293217
Add. Chief Warden	Prof. Rahul Rishi		9812175085
Add. Chief Warden	Prof. Dalip Singh		9255121164

Hostel	Warden	Email	Mobile
Kailash Hostel No.1	Dr. Sajjan Dahiya	warden.kailash@mdurohtak.ac.in	9289613025
Vindhya Hostel No.2	Dr. Vikas Hooda	warden.vindhya@mdurohtak.ac.in	8295558888
Himalya Hostel No.3	Dr. Pradeep Kumar	warden.himalya@mdurohtak.ac.in	9050019553
Nilgiri Hostel No.4	Dr. Kamal Deep Singh	warden.nilgiri@mdurohtak.ac.in	9416952504
Udaigiri Hostel No.5	Dr. Rakesh Marwah	warden.udaigiri@mdurohtak.ac.in	9728264391
Himgiri Hostel No.6	Dr. Shribhagwan	warden.himgiri@mdurohtak.ac.in	8295139933
Dholagiri Hostel No.7	Dr. Harkesh Sherwat	warden.dholagiri@mdurohtak.ac.in	9416486828
Neelkanth Hostel No.8	Dr. Hari Mohan	warden.neelkanth@mdurohtak.ac.in	9671027033
Mount Abu Hostel No.9	Dr. Surender Kumar	warden.mountabu@mdurohtak.ac.in	9896336032
Everest Hostel No.10	Dr. Karambir Sheokand	warden.everest@mdurohtak.ac.in	9466457870

There are 10 Boys hostels in all. These hostels are supervised by Wardens and regulated by Chief Warden (Boys). Each hostel has a Warden, Supervisor and Mess Supervisor for its smooth functioning.

Configuration of Room No./Seats

Sr. No.	Name of Hostels	No of Rooms	No. of Seats
HOSTEL-1	Kailashgiri	240	240
HOSTEL-2	Vindhya	240	240
HOSTEL-3	Himalaya	135	135
HOSTEL-4	Nilgiri	127 Dormitory	254
HOSTEL-5	Udaigiri	239	239
HOSTEL-6	Himgiri	240	240
HOSTEL-7	Dholagiri	145 Dormitory	290
HOSTEL-8	Neelkanth	295	295
HOSTEL-9	Mount Abu	294	294
HOSTEL-10	Everest	130 Dormitory	260

IMPORTANT DATES:

1. Last Date of Hostel Application Form (Online/Offline): 24.11.2021
2. Receipt of the Merit List (Along with Admission Form) of Admitted Students from the HOD's/Director's: 27.11.21.
3. Date of Allotment of Hostel Rooms: 01.12.2021

Admission Procedure in Hostels

Eligibility

1. Accommodation in the University Hostels is available only to the bonafide students admitted to University Teaching Programs in the UTD except the following:
 - i) Student whose residence/house is within the distance of 50 km from MDU Rohtak is not entitled/ eligible for admission in the hostel. For providing wrong information, the student will be expelled from the hostel and the matter will be forwarded to the University authorities for strict disciplinary action.
 - ii) Day Scholars, Bus Pass Holders, Students admitted to evening Programs except LLM (evening), Students admitted to DDE/diploma/certificate courses, Students pursuing any 2nd(second) UG/PG program from MD University. Students who are employed in any organization or are self employed or involved in/taking up any other gainful employment, professional work/assignment are not entitled/eligible for admission in the hostel.
 - iii) Students expelled during the past from M.D.U Hostels and University Teaching Departments are not eligible/ entitled for admission in the hostel.

Renewal of Hostel Admission

- i) The residents who are promoted to next class of their respective programs shall be required to submit renewal forms in each academic session.
- ii) The bonafide resident whose result is awaited must apply in time but final allotment may be granted only after the declaration of the results subject to the availability of seats in the hostel.

The renewal of Hostel admission would only be granted to those:

- i) Who have been promoted to next class/semester and are eligible.
- ii) Who have cleared all hostel dues before appearing in the annual/semester examination.
- iii) Whose conduct report issued from the respective Warden is satisfactory.
- iv) Against whom there is no complaint regarding indiscipline and misbehavior.

The following students shall not be eligible for admission/renewal in the hostel:

- i) Those who failed in the examination for which they were given admission to the hostel.
- ii) Who were detained from appearing in examination by the university authorities.
- iii) Who did not appear in the examination on their own without any valid reason.
- iv) Disciplinary action(s) was/were taken against them by the university authorities.
- v) Who violated hostel rules/ laws or have been found guilty to breach hostel discipline and/or have been reprimanded, fined, or punished in any way by the Chief Warden/ Additional Chief Warden/Wardens.
- vi) They are employed part time/full-time in any organization or are self employed or involved in/taking up any other gainful employment, professional work/assignment.

Submission of Admission Forms

1. The admission in the hostel will be made through Offline/ Online Mode. Those students admitted in University Teaching Departments should apply offline/Online by filling up Hostel Application Form available in the respective hostels or University Website/Department.
2. Documents to be submitted by the student along with Hostel Admission Form.
 - (i) Each Student has to submit any one residential proof i.e. Aadhar Card/ Voter Card/ Driving Licence/ Passport/ Ration Card, while filling up the Hostel Admission form. This is mandatory.
 - (ii) Admission Fees slip.
 - (iii) Last Examination result.
 - (iv) Each student has to fill and submit undertaking against ragging.
 - (v) Each student has to submit an undertaking following hostel rules.
 - (vi) Each student has to submit proof of Vaccination against Covid 19.

- (vii) Each student has to submit six passport size latest photographs without attestation.

Preparation of Merit List

3. Concerned HOD/Director will forward the merit list strictly following the Haryana State Government Reservation policy and the ensuing following criteria for the preparation of merit list.

(i) Distance (Max Score: 20)

Score for distance shall be calculated from the table given below:

(For awarding Score, distance as per Google Maps will be considered)

Distance (KMS)	Score
0-50	0
51-100	2
101-150	4
151-200	6
201-250	8
251-300	10
301-400	12
401-500	14
501-750	16
751-1000	18
Above 1000	20

(ii) Academic Merit (Max Score: 30)

Academic merit will be calculated by taking 30% of the marks obtained in previous semester/year.

Computation of merit list for admission in hostels shall be prepared by using the formula

Academic Merit Score (Out of 30)+Distance Score (Out of 20)

For example, if a student is having 80% marks in previous semester and distance of his residence is 355 kms, his merit score will be computed as follows

24+12= 36 i.e. 30% of 80= 24 for academic merit + 12 for distance.

Academic Merit Score	Distance Score	Total Merit
24	12	36

The distance will be measured from the residential address city/village as mentioned in residential proof attached by the student and computed through Google Map.

- 4. The HOD/Director should forward the complete list of students to be admitted (as per seat matrix) in one lot on 27.11.2021. Hard copy of the admission list along with the admission forms be forwarded to the concerned hostel warden and a soft copy be forwarded to the office of Chief Warden (Boys) at email: chiefwarden.boys@mdurohtak.ac.in.**

Rules & Procedure for Allotment of Rooms

1. All rights of admission to the University Boys Hostels are reserved with the Chief Warden (Boys).
2. Rooms will be allotted by the Warden duly signed by the concerned Additional Chief Warden and countersigned by the Chief Warden.
3. The residents in the hostels are required to submit an undertaking that they will not handover their rooms to anybody else and vacate the hostel room within 48 hours after the completion of theory examinations/practical examination/ 31st July 2022, whichever is earlier. Ph.D. Scholars shall have to vacate the room in the hostel within 48 hours after the date of their viva-voice examination. The research scholars who have submitted their Ph.D. thesis shall not be considered for fresh admission in the hostel.
4. In case possession of the rooms is not taken within a period of 10 days, admission will be cancelled and fee will not be refunded in any case.
5. On arrival a student will report to the Hostel Supervisor or any other official of the hostel authorized by the Warden and will take possession of the room after signing the inventory of the furniture, electrical and other items in the room.

1.General Rules for Hostellers

Admissions shall be sought afresh in every academic session and the residents will conform to the following:

- i. The residents are entitled for accommodation in the hostel as long as they are bonafide registered students. Accommodation will not be provided to any student whose registration is cancelled or is not on Rolls of the concerned Department.
- ii. Residents are required to abide by all rules and instructions given in the Hostel Guidelines and as notified on the Notice Board from time to time. They are not to plead ignorance of the same. They shall co-operate with the hostel staff and actively participate in the smooth running of the hostel.
- iii. All the conduct rules that are applicable to the residents of different hostels, conveyed from time to time through the Chief Warden/Additional Chief Warden/Wardens/ Supervisor, must be complied with.
- iv. The residents are required to keep the hostel Identity Card (issued by Warden Office) with them otherwise they will be treated as outsiders.
- v. Rooms are allotted to each resident on his personal responsibility. He should see to proper upkeep of his room, hostel and its environment. Residents should bring to the notice of the hostel supervisor/ Warden, all routine maintenance works (Civil, Carpentry and Electrical), if any, to be carried out in their rooms.
- vi. The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- vii. Residents should co-operate in carrying out maintenance work and vacate their rooms completely when the hostel authorities require the rooms for this purpose. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the same.
- viii. In the event of proceeding on unscheduled leave on account of illness, family matter, etc, residents must inform the Warden in writing.
- ix. Before vacating the rooms, the students should fill up the Room Vacating Slip in triplicate. All the electrical installations including the fan should be handed

over intact, in addition to the furniture. The personal locks have to be removed while vacating the room.

- x. All residents are required to clear their Hostel, Mess and other dues and obtain a **No Dues Certificate** from the concerned warden before they appear in their examination and also clear all the subsequent dues before they vacate the hostel; failing which they shall be liable to other disciplinary action including forfeiture of hostel-security etc. and their names will be forwarded to the Registrar/Head of the Department for withholding their declaration of results/award of degree.

2. Attendance and Leave Rules

- i) All the residents should normally not stay out of the hostel later than 10:00 p.m. Residents returning to the hostel after the specified time shall record their name in the hostel register kept with the security guard at the hostel gate indicating reason(s) for their late coming. Those found not following this rule will be expelled from the hostel.
- ii) Residents desirous to leave the hostel for night in order to go to their home or visit the local guardian must obtain prior written permission in advance from the Warden before leaving the hostel.
- iii) Residents going for research/project work/field work or attending seminar/conference or participating in camps/sports tournaments organized by DSW/ Sports office as a member of University team /departmental educational tour must submit prior written permission along with relevant documents from the HOD/ DSW/Director Sports in the office of the Warden before leaving the hostel.
- iv) Strict disciplinary action shall be taken against those, who fail to abide by the Leave/Attendance rules.

3. Conduct of Residents

- i) Each resident must show due respect and courtesy to the University faculty, administrators, officers, employees, visitors, and residents. They must not infringe upon the rights of fellow residents.
- ii) Any resident found/ indulged in damaging the hostel property in any manner shall pay the full cost, including installation charges, if any. In addition, he

would also be liable to a fine imposed by the Warden/Additional Chief Warden/Chief Warden.

- iii) Residents are expected to come to Dining Hall, Common Room, Visitors Room, Reading Room and Office properly attired, failing which they shall be liable for disciplinary action.
- iv) In the event of an illegal activity in the Hostel premises the University/Hostel Administration is obligated to permit the police and judiciary intervention.
- v) In the event of residents involvement in any activity outside the Hostel premises which is punishable by the law of the land, the Hostel Administration in no way, whatsoever, provide any support to them and will not be responsible either for any action taken thereof.

4. Hostel Regulations

- i) When the residents go out of their room they should switch off all the electrical / electronic appliances, and keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.
- ii) No resident can keep any Four Wheeler in the hostel campus. Exceptions are made for students with physical disability through specific prior permission from Chief Warden.
- iii) Before leaving the hostel, every resident shall obtain clearance from the Hostel Supervisor/Warden and personally hand over the charge of the room and hostel property to the Hostel Supervisor. A penalty of Rs. 1000/- will be imposed on the defaulter resident.
- iv) The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the Warden, failing which he/she will be charged a penal rent as decided by the Warden.
- v) The resident shall not remove any fittings from any other room and get them fitted in his/her room. Violation will attract suitable penalty as decided by warden.

- vi) Residents are not authorized to indulge in any quarrel with hostel Housekeeping staff. Any complaint of indiscipline or insolence against them must be reported to Hostel Supervisor or Warden, as the case may be.
- vii) Smoking, gambling and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is strictly prohibited. Possession and use of narcotic substances is illegal. Residents shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostel and rustication from the Department. Students should not smoke inside the hostel / room / common room / dining hall / toilets / corridors / terrace etc. In case anyone found guilty of Smoking, consumption of alcoholic drinks and/or narcotic drugs a fine of Rs. 5000/- will be imposed. Apart from the fine, depending on the case, the Hostel Administration reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel on the recommendation of the hostel discipline committee.
- viii) Private cooking in the hostels / residents room is strictly forbidden. Such appliances, if found will be confiscated and the resident will be fined a minimum fine of Rs 1000 per appliance. The use of electrical appliances such as immersion heaters, electric stove / heaters / electric iron are forbidden in any of the rooms allotted for residence or elsewhere in the hostel premises. Keeping of Gas Cylinders inside hostel rooms is strictly prohibited. Violation of this clause will lead to expulsion from hostel.
- ix) The uses of audio/video systems which cause inconvenience to other hostel residents are not allowed. A minimum fine of Rs 500 per appliance shall be charged for using the same.
- x) The resident is responsible for any damage to the property in the room during his occupancy of that room and will be required to make good the damage, if any. He is required to fill in the inventory of the furniture and other items available and hand over the furniture & other materials in good condition when he changes/vacates the room/hostel.
- xi) In case of damage to or loss of hostel property the cost will be recovered from the residents responsible for such damage or loss, if identified, or from all the residents of the hostel, as decided by the Warden.

- xii) General damage to the hostel property will be the collective responsibility of all the residents and they will be required to make good such damage, if the residents who caused the damage could not be identified.
- xiii) Any damage of property of hostel, the estimated amount will be recovered from the residents involved in the incident along with an additional fine of Rs. 2000/-.

5. Expulsion from Hostel

Residents shall be expelled from the Hostel under the following circumstances:

- i) If he sublets the allotted room to any other student/outsider.
- ii) If some other student is found staying in his place in the allotted room.
- iii) Any clash, assault on co-resident will be seriously dealt; it can even lead to rustication from the University apart from the legal action against such residents.
- iv) Indulgence in political activities, anti-National activities, holding of demonstration, pasting of posters in and outside the hostel premises, defacement of walls and involvement in undesirable activities such as misbehavior/ physical assault with Hostel Warden/Supervisor/Mess Supervisor/Mess Staff/ Housekeeping staff/ Security Guard or any other officer/ official of the University.
- v) Any act of intimidation or violence, willful damage to property or drunken and riotous behavior.

6. Grievance Redressal

There is separate RTI Cell for the hostels headed by the wardens.

- i) Any grievance from a resident should be first referred to the concerned warden who shall, depending upon the nature of the grievance, ensure that it is processed by him as speedily as possible and in no case later than three days from the date of receipt of the grievance/complaint.
- ii) In case the resident is not satisfied with action taken by the Warden, he as the case may be, is free to bring the grievance/complaint in writing to the notice of the Additional Chief Warden as soon as the decision of the Warden has been notified and in no case later than three days from the date of decision of the concerned Warden. The Additional Chief Warden shall

resolve the grievance in no case later than three days from the receipt of the grievance/complaint.

- iii) The complaint will be made to the Additional Chief Warden along with the copy of the decision of the Warden.
- iv) If still not satisfied, the resident may appeal against the decision of the Additional Chief Warden in writing to the Chief Warden with a copy of the decision of the Additional Chief Warden and the Warden.
- v) The Chief Warden shall forward the Complaint/ appeal of the resident to the following Hostel Grievance/Discipline Committee in order to resolve the matter/issue.
 - a. Chief Warden Convenor
 - b. Additional Chief Wardens Member
 - c. All the Wardens -do-
 - d. Three Regular Hostel Residents -do-(To be nominated by the Chief Warden in consultation with the Additional Chief Wardens)
- vi) If the Hostel Grievance Committee fails to solve the problem within a week, the Chief Warden would report the matter to the Vice-Chancellor.

Note: The residents are required to observe the above hierarchical order while reporting their grievances/complaints and in no case they should violate it, otherwise serious action will be taken against them.

7. Hostel Charges

Sr. No.	Subject	Amount	Remark
i)	Accommodation Charges	Rs. 600/-	Rs. 50/- per month
ii)	Water & Electricity Charges	Rs. 3600/-	Rs. 300/- per month
iii)	Fan Charges	Rs. 240/-	Rs. 40/- per month (For Six Months)
iv)	Geyser Charges	Rs. 240/-	Rs. 40/- per month. (For Six Months)
v)	Establishment charges	Rs. 1500/-	At the time of Admission.
vi)	Common room charges	Rs. 250/-	At the time of Admission.
vii)	Utensils & Furniture charges	Rs. 300/-	At the time of Admission.

viii)	Medical Fee	Rs. 20/-	At the time of Admission.
ix)	Identity Card charges	Rs. 50/-	At the time of Admission.
x)	Caution Money/Hostel Security	Rs. 2000/-	Refundable within one year from the date of leaving the hostel. The caution money will be deposited by all the residents including students and Research Scholars.
xi)	Mess Advance/Mess Security	Rs. 5000/-	Refundable within one year after leaving the Hostel.
	Total Fee	Rs. 13800/-	Annual Charges

- If any resident wants to avail the facility of cooler during summer with the permission of warden in writing by paying Rs. 250/- per month in advance (Up to 10th of each month for which cooler is to be used).
- If any resident wants to avail the facility of Iron with the permission of warden in writing by paying Rs. 75/- per month in advance (Up to 10th of each month for which Iron is to be used).

Note:

1. The fee from residents will be charged for entire academic session.
2. In exceptional cases on the recommendation of the HOD/Director of the respective department/institute/Centre etc., the Chief Warden may allow the stay of the resident beyond 31st July on guest charges basis but not beyond 15th August, 2021.
3. The Vice-Chancellor may on the recommendation of the Chief Warden exempt differently abled students from the payment of all hostel charges.
4. In case a student joins/leaves the hostel in mid-session, he shall pay common room establishment and utensils/furniture charges for entire academic session and not for specific period of his stay in the hostel.
5. The hostel fees for Research Scholars/M. Phil/M.Ed. students whose admissions are usually not done along with other PG classes be taken from the month of admission on yearly basis.
6. All types of Fees/Payments i.e. Hostel Dues, Security, Mess Dues, Fine/Special Fine, Guest Diet/Coupon etc. accepted through online mode only. In case of special circumstance payments can be accepted offline with prior permission of Chief Warden (Boys).

7. Hostel fee is not refundable in any case.

8. Visitors and Guests

Note: For the time being, due to COVID19, No Visitor or Guest is allowed in the Hostel Premises, rooms etc.

If, Guest is allowed in future the following rules given below will be applicable.

1. No outsider is allowed to enter the hostel without the permission of Warden concerned. Hostel rules and regulations will be equally applicable to the guests also. No guest is permitted to stay in a resident's room without prior permission overnight. If it is established that a visitor has stayed illegally overnight in a resident's room, severe punishment will be imposed on the resident which may include a monetary fine of Rs. 2500/- (Rupees two thousand five hundred only) and expulsion from the Hostel. In addition, such cases will be referred to the Chief Warden for further necessary action.
2. No person of the opposite sex either guest or otherwise shall be permitted to stay overnight in any part of the hostel.
3. The visitors are allowed to visit only after making an entry in the Register in the concerned hostel.
4. In case of an emergency, the parents (only father)/guardian of students may be allowed only in respective hostel's guest room. The parent/guardian will be allowed only for a maximum period of two nights and one day. This will be permitted twice in a year. Provided the Chief Warden may permit for more than the period specified. For longer period of stay permission is to be sought from the Vice-Chancellor. A visitor cannot become guest of a resident too often.

9. Guest Charges

- | | |
|-------------------------------------------------------------|-------------------------------------------------------|
| i) If stay in Resident's Room | Rs. 100/- per day per head |
| ii) Common Room/Tutor Room | Rs. 50/- per day per head |
| iii) For Ex-Resident of the Hostel/
Authorized Residents | Rs. 100/- per day per head
(Only during exam days) |
| iv) Break Fast | Rs. 50 (Including Rs 5/- service charge) |
| v) Lunch | Rs. 100 (Including Rs 5/- service charge) |

vi) Dinner

Rs. 100 (Including Rs 5/- service charge)

Note:

1. The Guest charges shall be deposited in the Establishment Fund of the concerned Hostel.
2. If any damage is caused to the Hostel property by the visitors/guests, compensation as assessed by the University/Hostel Administration shall be recovered from the host resident concerned.
3. Water and Electricity charges @10/- per day per head shall be charged from the participating teams/individuals whose stay arrangements are made in the hostels on the request of host Dept./Office. The host Dept./Office shall be responsible for the payment.

10. Hostel Mess Rules

The Hostel mess is run by a co-operative committee comprising the residents who are responsible for making all purchases as per rules, deciding the menu as well as ensuring a dress code and discipline in the mess under the overall control of the concerned Wardens/Hostel Supervisors.

The function of the Mess shall be supervised and carried out by the Mess Committee consisting of the following members:

- Warden --- Chairperson
- Hostel Supervisor
- Mess Supervisor
- Three regular residents/residents --- Elected by the Hostel Residents on rotation basis for 2 Months in a semester
- Two regular residents --- Nominated by the Warden in consultation with the concerned Additional Chief Warden
 - i. The Mess in each Hall shall function as a single integrated unit and shall not under any circumstances be subdivided into sub-units.
 - ii. The Mess shall provide only vegetarian foods.
 - iii. The weekly menu will be prepared by the Mess Committee and the menu will be displayed on the Notice Board. Changes in the menu, if necessary,

can be made by the Mess Committee.

- iv. Discipline should be strictly maintained in the dining hall.
 - v. Outsiders are not allowed to take meals in the mess. Day Scholars cannot be entertained as guests in the mess on a regular basis.
 - vi. Food will not be served in rooms and the residents are not allowed to take food from the dining hall to their rooms. If a resident is ill, the Warden/Mess Supervisor will make suitable arrangements for his food.
 - vii. The residents should not enter the kitchen.
 - viii. Wasting food is a social crime. For the first offence of wasting food by a resident, warning will be issued to him. If the offence is committed for the second time a fine of Rs.500/- (Rs. five hundred only) will be imposed on him. If the concerned resident is found repeating the mistake, strict disciplinary action shall be taken against him/her.
1. All kinds of hostel and mess-payments are to be made by cheque after duly certified by the hostel warden and cash transactions are prohibited. All receipts collection above Rs. 5000/- are to be deposited in the bank within 24 hours.
 2. If any member of the hostel staff dealing with mess transaction is found in possession of cash illegally, appropriate disciplinary action will be taken against him.
 3. A proper mess-account is to be maintained by the mess committee under the supervision of the warden with the help of Accounts branch of the University every year.
 4. Cash-book of the hostel-mess is to be maintained by the Mess-Supervisor and entry of receipts and payments be made on daily basis. The same will be countersigned by the concerned Warden and Hostel Supervisor on weekly basis.
 5. An annual audit is to be conducted of each hostel.
 6. For any discrepancy in the mess/mess diets/coupons etc. mess committee, mess supervisor Hostel Supervisor and the Warden shall be solely responsible.

11. Mess and Hostel Security/Caution Money

The mess and hostel-security/caution money shall be refunded by cheque /online mode only.

12. Mess and Servant Charges

1. It is mandatory for each resident of hostel to pay Rs. 450/- per month as mess servant charges.
2. Mess charges will be paid by the 15th of each month. After this date a fine of Rs. 10/- per day will be charged upto 25th of each month and the residents will not be allowed to take meals thereafter. The fine for delay pertaining to hostel dues will also be charged on the same pattern as mess dues.
3. If the total amount of mess dues from a resident exceeds the security deposited on the 25th of each month, he/she will not be eligible for mess services from 26th of each month.
4. The Chief Warden may expel a resident from the hostel, if all kinds of dues to be paid by the resident remains unpaid for two consecutive months on the recommendation of Hostel warden.
5. Mess-dues defaulters of previous session shall be blacklisted for admissions in the University hostels for the next session. Such students shall not be admitted in the University hostels.

13. Mess Timings

1. Breakfast 07:30 a.m. to 9:00 a.m.
2. Lunch 12:30 p.m. to 2:30 p.m.
3. Dinner 07:00 p.m. to 9.00 p.m.
4. Meals will not be served before/after the fixed hours.
5. For the meals, missed by a resident, without prior information, no rebate will be allowed. It will be the moral obligation of the residents to inform the supervisor before hand, if they do not want to take meal at a particular time, so as to avoid the wastage of food and resources. A register for this purpose will be available with the mess supervisor wherein the residents should enter the information about missing the meals.
6. All complaints requiring immediate attention of the Warden should be made in writing through a member of Mess-Committee.
7. Guest-diets will not exceed 5 diets during a month.

8. 20 diets will be compulsory for every resident in a month however, in case of some genuine absence from the hostel the resident can be given a relaxation and 10 diets (a diet means breakfast, lunch and dinner) and servant charges will be charged for full month. In such cases the hostel warden shall examine the genuineness and only then the relaxation can be given.

14.Prohibition of Ragging

Ragging is illegal and punishable in strictest and most exemplary terms as per the ruling of the Supreme Court of India.

The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: www.ugc.ac.in & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/ suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

UNDERTAKING - 1

(Undertaking to be submitted by students against ragging for hostel admission)

1. I, _____ (Full Name of the Student with admission/ registration/ enrolment No.) S/o, D/o Mr./Mrs./Ms. _____ having been admitted to _____ (name of the institution) _____

have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said ordinance.

2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.

3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.

4. I hereby solemnly aware and undertake that:

(a) I will not indulge in any behaviour or act that may be constituted as ragging under the ordinance.

(b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.

5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.

6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of the Student
Name:

Counter Signature of Parent/Guardian

UNDERTAKING -2

(Undertaking to be submitted by Hostel Resident regarding Hostel Rules and Regulations)

I _____ S/O, Mr./ Sh. _____ Student
of _____ Department enrolled in
Programme _____ Semester _____ under Roll No _____ do undertake the
following:

1. That I will abide by all the rules, regulations and instructions given by the Hostel Authorities.
2. That my residence/house is not within the distance of 50 km from MDU Rohtak.
3. I have been vaccinated against Covid-19.
4. That I will abide by all COVID 19 related advisory/ guidelines issued by MHA/ UGC/ State Government/ MD University from time to time and submit all undertakings when ever required. I will vacate the hostel room as and when mandated by the University authorities, due to COVID 19 or any other unprecedented reason.
5. That I will immediately inform the hostel authorities (Supervisor/ Warden) in case I become COVID symptomatic.
6. That if I am found guilty of breaking any of the hostel rules, regulations, involved in any act of damaging hostel property, indiscipline, rowdyism, abetting or being part of a conspiracy to promote / participate in anti-national activities, my hostel admission be cancelled without any notice and refund of fees, security etc.
7. That I shall not allow anyone else to stay in my room and if anyone else is found living in my room, my hostel admission be cancelled immediately without any notice and refund of fee, security etc.
8. That I shall deposit the hostel dues, mess dues etc. well in time. If I get some job or take up any other gainful employment, professional work/assignment or get admission in some other institution I shall immediately inform the hostel authorities and vacate the room otherwise hostel accommodation be cancelled without any notice and refund of fee, security etc.
9. That I will vacate the hostel during summer vacation for repair, white wash and other works of maintenance.
10. That I will vacate the hostel immediately as and when required by the University Authorities.
11. That if I am found to be involved in any such activity which is against the rules and regulations MDU, Rohtak. I shall solely be responsible and shall be ready to bear the consequence as per MDU, Rohtak and hostel rules.
12. That I was resident of hostel No..... Room No..... in the session.....and no action was taken against me for violating any directions/orders/rules and nor I was found lacking in terms of conduct while staying in the hostel.

Declared thisday..... of month of.....year.

Signature of the Student

Name:

Counter Signature of Parent/Guardian

Hostel Seats Matrix

DISTRIBUTION OF DEPARTMENT FOR THE ACADEMIC SESSION 2021-22

KAILASHGIRI (BH-1)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Dept. of Chemistry	M. Sc (Pre.)	1	14	
		M. Sc (Fin.)	3	10	24
2	Dept. of Physics	M. Sc (Pre.)	1	14	
		M. Sc (Fin.)	3	10	24
3	Dept. of Maths	M. Sc Math (Pre.)	1	10	
		M. Sc Math (Fin.)	3	8	
		M. Sc Math with Comp. Sci.	1	9	
		M. Sc Math with Comp. Sci.	3	8	
		5 Year Int. Course	1	10	
		5 Year Int. Course	3	10	
		5 Year Int. Course	5	15	
		5 Year Int. Course	7	15	
		5 Year Int. Course	9	12	
		MSC Math SFS (Pre.)	1	7	104
4	Dept. of Comp. Sci. & Applications	MCA	1	14	
		MCA	3	13	
		MCA	5	15	
		M.Sc. Comp. Sc.	1	10	
		M.Sc. Comp. Sc.	3	4	56
5	Dept. of Statistics	M.Sc (Pre.)	1	8	
		M.Sc (Fin.)	3	8	16
6	Dept. of Education	M.Ed.	1	6	
		M.Ed.	3	2	
		M.A (Pre.)	1	6	
		M.A (Fin.)	3	2	16
	TOTAL			240	240

VINDHYA (BH-2)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Department of Law	LLM (Pre.)	1	6	
		LLM (Fin.)	3	6	12
		LLB 3 Yr.	1	34	
		LLB 3 Yr.	3	25	
		LLB 3 Yr.	5	38	97
		LLB (Hons.) 5 Yr. Int.	3	27	
		LLB (Hons.) 5 Yr. Int.	5	29	
		LLB (Hons.) 5 Yr. Int.	7	29	
		LLB (Hons.) 5 Yr. Int.	9	46	131
	TOTAL			240	240

HIMALAYA (BH-3)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Chemistry	Ph. D.		5	
2	Commerce	Do		5	
3	Comp. Sci.	Do		3	
4	Defence Strategic	Do		2	
5	Economics	Do		5	
6	Education	Do		3	
7	English	Do		4	
8	Geography	Do		5	
9	IHTM	Do		4	
10	IMSAR	Do		5	
11	Journalism & Mass Comm.	Do		3	
12	Law	Do		5	
13	Math	Do		4	
14	Music (Instru. & Vocal)	Do		1+1	
15	Pharmaceutical	Do		5	
16	Phy. Education	Do		2	
17	Physics	Do		5	
18	Pol. Sci.	Do		4	
19	Psychology	Do		4	
20	Public Admn.	Do		4	
21	Sociology	Do		4	
22	Statistics	Do		4	
23	UIET	Do		5	
24	Visual Art	Do		2	
25	Life Sci.				
(i)	Botany	Do		3	
(ii)	Zoology	Do		5	
(iii)	Microbiology	Do		5	
(iv)	Biochemistry	Do		3	
(v)	Biotechnology	Do		5	

(vi)	Medical Biotechnology	Do		3	
(vii)	Genetics	Do		5	
(viii)	Environment Sci.	Do		3	
(ix)	Bioinformatics	Do		2	
(x)	Food Technology			2	
26	Physically Challenged	Only Ph. D. Scholar (All Dept.)		5	
	TOTAL			135	

NILGIRI (BH-4)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	U.I.E.T	B. Tech./Engineering			
		B. Tech. (BIO)	1	10	
		B. Tech. (ECE)	1	25	
		B. Tech. (EE)	1	20	
		B. Tech. (CSE)	1	55	
		B. Tech. (ME)	1	40	
		B. Tech. (CIVIL)	1	27	177
		B. Tech. (CSE)	7	53	
		B. Tech. (EE)	7	24	77
	TOTAL			254	254

UDAIGIRI (BH-5)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Dept. of Pharmaceutical Science	B. Pharma	1	21	
		B. Pharma	3	20	
		B. Pharma	5	21	
		B. Pharma	7	21	
		M. Pharma	1	12	
		M. Pharma	3	11	106
2	Dept. of Life Sci.				
(a)	Agricultural Biotechnology	M. Sc (Pre.)	1	3	
		M. Sc (Fin.)	3	2	5
(b)	Bioinformatics	M. Sc (Pre.)	1	4	
		M. Sc (Fin.)	3	2	6
(c)	Environmental Biotechnology	M. Sc (Pre.)	1	2	
		M. Sc (Fin.)	3	2	4
(d)	Forensic Sci.	M. Sc (Pre.)	1	3	
		M. Sc (Fin.)	3	3	6
(e)	Food Technology	M. Sc (Pre.)	1	6	
		M. Sc (Fin.)	3	3	9
(f)	Microbiology	M. Sc (Pre.)	1	6	
		M. Sc (Fin.)	3	3	9
(g)	Environment Sci.	M. Sc (Pre.)	1	6	
		M. Sc (Fin.)	3	3	9
3	Dept. of Lib.Sc	M.Lib. I. Sc (P)	1	7	
		M.Lib. I. Sc.(P)	3	7	14
4	Dept. of Defence & Strategic Studies	M.A (Pre.)	1	10	
		M.A (Fin.)	3	9	19
5	Dept. of Journalism	M.A. (Pre.)	1	8	
		M.A.(Fin.)	3	8	16
6	Dept. of Economics	M.A (Pre.)	1	8	

		M.A (Fin.)	3	7	
		5 Year Int. Course	1	5	
		5 Year Int. Course	3	5	
		5 Year Int. Course	5	4	
		5 Year Int. Course	7	4	
		5 Year Int. Course	9	3	36
	TOTAL			239	239

HIMGIRI (BH-6)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Dept. of English	M.A (Pre.)	1	12	
		M.A (Fin.)	3	9	
		5 Year Int. Course	1	4	
		5 Year Int. Course	3	3	
		5 Year Int. Course	5	8	
		5 Year Int. Course	7	5	
		5 Year Int. Course	9	3	44
2	Dept. of Public Admn.	M.A (Pre.)	1	14	
		M.A (Fin.)	3	12	
		5 Year Int. Course	1	11	
		5 Year Int. Course	3	10	
		5 Year Int. Course	5	10	
		5 Year Int. Course	7	10	
		5 Year Int. Course	9	7	74
3	Dept. of Music	M.A (Pre.)	1	3	
		M.A (Fin.)	3	3	6
4	Dept. of Psychology	M.A (P)	1	6	
		M.A (F)	3	6	
		M.A (Applied Psy.) (Pre.)	1	6	
		M.A (Applied Psy.) (Fin.)	3	6	24
5	Dept. of History	M.A (Pre.)	1	8	

		M.A (Fin.)	3	7	15
6	Dept. of Political Science	M.A (Pre.)	1	8	
		M.A (Fin.)	3	10	18
7	Dept. of Phy. Education	M.P. Ed.	3	0	0
8	Centre For Yogic Studies	M.A., Yoga (Pre.)	1	10	
		M.A., Yoga (Fin.)	3	10	20
9	Dept. of Hindi	M.A (Pre.)	1	14	
		M.A (Fin.)	3	9	23
10	Dept. of Sanskrit, Pali & Prakrit	M.A (Pre.)	1	8	
		M.A (Fin.)	3	8	16
	TOTAL			240	240

DHOLAGIRI (BH-7)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	U.I.E.T	B. Tech./Engineering (All Branch) + Leet (All)			
		B. Tech. (BIO)	3	5	
		B. Tech. (ECE)	3	26	
		B. Tech. (EE)	3	28	
		B. Tech. (CSE)	3	56	
		B. Tech. (ME)	3	64	
		B. Tech. (CIVIL)	3	33	212
		B. Tech (BIO)	5	4	4
		B. Tech. (ECE)	7	20	
		B. Tech. (ME)	7	54	74
	TOTAL			290	290

NEELKANTH (BH-8)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Dept. of Commerce	M.Com 2Yr.	1	10	
		M.Com 2Yr.	3	6	
		M.Com 5 Year Int.	1	5	
		M.Com 5 Year Int.	3	5	
		M.Com 5 Year Int.	5	13	
		M.Com 5 Year Int.	7	10	
		M.Com 5 Year Int.	9	7	56
2	Institute of Hotel & Tourism	B.H.M.C.T. (4 Year)	1	15	
		B.H.M.C.T. (4 Year)	3	15	
		B.H.M.C.T. (4 Year)	5	14	
		B.H.M.C.T. (4 Year)	7	13	
		M.H.M.C.T. (2Year)	1	11	
		M.H.M.C.T. (2Year)	3	7	
		M.H.M.C.T.(5 Year)	1	13	
		M.H.M.C.T.(5 Year)	3	12	
		M.H.M.C.T. (5 Year)	5	12	
		M.H.M.C.T. (5 Year)	7	12	
		M.H.M.C.T.(5 Year)	9	9	
		M.T.T.M. (2Year)	1	8	
		M.T.T.M. (2Year)	3	5	
		B.T.T.M .(4 Year)	1	6	
		B.T.T.M (4 Year)	3	6	
		B.T.T.M (4 Year)	5	7	
		B.T.T.M (4 Year)	7	7	172
3	Dept. of Geography	M.A (Pre.)	1	10	
		M.A.(F)	3	10	20
4	Botany	M. Sc (Pre.)	1	7	
		M. Sc (Fin.)	3	1	8
5	Genetics	M. Sc (Pre.)	1	5	
		M. Sc (Fin.)	3	3	8

6	Biochemistry	M. Sc (Pre.)	1	5	
		M. Sc (Fin.)	3	4	9
7	Biotechnology	M. Sc (Pre.)	1	5	
		M. Sc (Fin.)	3	2	7
8	Zoology	M. Sc (Pre.)	1	5	
		M. Sc (Fin.)	3	3	8
9	Medical Biotechnology	M. Sc (Pre.)	1	4	
		M. Sc (Fin.)	3	3	7
	TOTAL			295	295

MOUNT-ABU (BH-9)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	M. Phil	All Subjects	-	20	20
2	U.I.E.T	M. Tech. (All)	1	15	
		M. Tech. (All)	3	15	30
		B. Tech. (ECE)	5	19	
		B. Tech. (EE)	5	26	
		B. Tech. (CSE)	5	54	
		B. Tech. (ME)	5	64	
		B. Tech. (CIVIL)	5	29	192
		B. Tech. (BIO)	7	7	
		B. Tech. (CIVIL)	7	34	42
		BCA	1	11	11
	TOTAL			294	294

EVEREST (BH-10)

Sr. No.	Department	Course	Sem.	No. of Seats Allotted	Total Seats
1	Institute of Management Studies	MBA 2 Yr.(Gen.)	1	13	
		MBA 2 Yr. (Gen.)	3	10	
		MBA 2 Yr.(B.E.)	1	10	
		MBA 2 Yr. (B.E.)	3	12	
		MBA 2 Yr.(Hon.)	1	10	
		MBA 2 Yr. (Hon.)	3	10	
		MBA 5 Yr.	1	27	
		MBA 5 Yr.	3	35	
		MBA 5 Yr.	5	35	
		MBA 5 Yr.	7	25	
		MBA 5 Yr.	9	17	204
2	Department of Law	LLB (Hons.) 5 Yr. Integrated	1	25	25
4	Dept. of Visual Arts	M.A (Fine Arts)	1	1	
		M.A (Fine Arts)	3	1	
		6 Year Integrated	1	2	
		6 Year Integrated	3	3	
		6 Year Integrated	5	3	
		6 Year Integrated	7	1	
		6 Year Integrated	9	2	
		6 Year Integrated	11	3	16
6	Dept. of Sociology	M.A (Pre.)	1	5	
		M.A (Final)	3	5	10
7	All Physically Challenged	All Dept. (Except Ph. D)		5	5
8	Dept. of Phy. Education	B.P. Ed.	1	0	0
		B.P. Ed.	3	0	0
		M.P. Ed.	1	0	0
	TOTAL			260	260

SEDE



IMPORTANT DATES

1. ▶ Last Date of Hostel Application Form (Online/Offline): 24.11.2021
2. ▶ Receipt of the Merit List (Alongwith Admission Form) of Admitted Students from the HOD's/Director's: 27.11.21.
3. ▶ Date of Allotment of Hostel Rooms: 01.12.2021