

INSTRUCTIONS FOR THE STUDENTS

1. Students should solve the Assignment on A4 Size Paper.
2. Four Questions are to be attempted by selecting one question from each unit. All questions carry equal marks.
3. Students are required to submit the solved Assignment(s) either by post or in person in the Directorate of Distance Education, M.D. University, Rohtak by 28.02.2021.
4. The student should fill his/her particulars in the following format on first page of solved Assignment:

Name of the Programme _____ Nomenclature of the Paper _____
Paper Code: _____ Academic Session _____
Student ID: _____ Name of Student _____
Date of Submission of Solved Assignment _____

Signature of the Student

Master of Arts (Public Administration)
Administrative Theory-I
(Semester-I)
Paper Code- 20PUB21C1

Maximum Marks: 20

Note: Attempt four question selecting one question from each Unit

Unit – I

1. Describe the meaning and nature of Public Administration.
or
Discuss the Evolution of Public Administration.

Unit II

2. Examine the meaning and bases of organization.
or
Describe the role and function of the chief executive in modern times.

Unit – III

3. What are the functions of Chief executive?
or
Discuss the Headquarter field relationship

Unit IV

4. What do you understand by Accountability?
or
What do you mean by delegated legislation

Master of Arts (Public Administration)
Administrative Thought-I
(Semester-I)
Paper Code- 20PUB21C2

Maximum Marks: 20

Candidates would be required to attempt four questions (selecting one from each unit). Each question carries equal marks (five marks).

Unit-I

1. Discuss in detail the contributions of Kautilya in the discipline of Public Administration.
2. Explain the contribution of Mahatma Gandhi in Village Panchayat and Democracy.

Unit-II

3. Discuss the economic and political ideas of Jawaharlal Nehru.
4. How Paul H. Appleby is related to Public Administration?

Unit-III

5. Discuss the contribution of Woodrow Wilson in development of Public Administration as a discipline.
6. Evaluate the contribution of Luther Gulick as a Science of Public Administration.

Unit-IV

7. Write down the contribution of F.W. Taylor in Public Administration.
8. Discuss the principles of Henry Fayol

Master of Arts (Public Administration)
Indian Administration
(Semester-I)
Paper Code- 20PUB21C3

Maximum Marks: 20

Note: Attempt four question selecting one question from each Unit

Unit – I

1. Describe the features of Indian Administration.
or
Discuss the Evolution of Indian Administration.

Unit II

2. Examine the role of chief executive.
or
Describe the role and function of the PMO.

Unit – III

3. What are the functions of Finance Ministry?
or
Discuss the department of Public Grievance and Pension

Unit IV

4. What is role of civil services in Indian Administration?
or
Discuss Generalists Vs Specialist controversay

Master of Arts (Public Administration)
Comparative Public Administration-I
(Semester-I)
Paper Code- 20PUB21C4

Maximum Marks: 20

Candidates would be required to attempt four questions (selecting one from each unit). Each question carries equal marks (five marks).

Unit-I

1. What is Comparative Public Administration? Define its nature.
2. Describe the salient features of administration in developing countries.

Unit-II

3. What do you mean by Behavioural Approach? Discuss its features.
4. Explain Ecological Approach and its features in detail.

Unit-III

5. Discuss in detail the salient features of administration in USA.
6. What are the salient features of administration in Japan? Explain it.

Unit-IV

7. Examine the power and position of Prime Minister of UK.
8. Write down the power and position of France president.

Master of Arts (Public Administration)
Financial Administration-I
(Semester-I)
Paper Code- 20PUB21C5

Maximum Marks: 20

Candidates would be required to attempt four questions (selecting one from each unit). Each question carries equal marks (five marks).

Unit-I

1. What is Financial Administration? Define its nature.
2. Describe the salient features of Public Finance.

Unit-II

3. What do you mean by Line item budget? Discuss its features.
4. Explain the evolution Budget.

Unit-III

5. Discuss the composition of Estimate committee.
6. Examine the role of Comptroller and Auditor General of India? Explain it.

Unit-IV

7. Examine the power of Central Finance commission.
8. Write down an essay on reserve bank of India.