



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No. : Conduct/Pract/21/Spl-I

Dated:-12.08.2021

To
All the Heads/Principals/Directors,
All the UTDs/Colleges/Institutes affiliated to M. D. University, Rohtak.
Sub:- **Conduct of Practical Examination of all PG Courses (General/5-6 Years integrated Courses) (Including Professional) 1st & 2nd semester (Full/Re-appear), August, 2021.**

Sir/Madam,

I have been directed to inform you that in pursuance of the office notification number Conduct/2021/AC-I/5460-5660 dated 30.06.2021 & Conduct/21/AC-II/6016-6215 dated 08.07.21, the Practical examinations of all PG Courses (General/5-6 Years integrated Courses) (Including Professional) 1st & 2nd semester (Full/Re-appear) are scheduled as under:-

Sr.No.	Name of Course	Semester/Year	Schedule of Examinations
1.	M.A./M.Sc./M.Com/MBA/MCA/MHMCT/MTTM/M.Tech./M.Planning/M.Pharma/M.Lib.I.Sc./M.Ed. etc	1 st , & 2 nd sem (Full/Re-appear)	16.08.2021 to 31.08.2021
2.	All PG 5 Years Integrated Courses	1 st , & 2 nd sem (Full/Re-appear)	
3.	M.F.A. 6 Year Integrated Course	1 st , & 2 nd sem (Full/Re-appear)	
4.	All PG Diplomas/ Certificate Courses (Semester Scheme)	1 st , & 2 nd sem (Full/Re-appear)	
5.	All PG Diplomas/ Certificate Courses (Annual Scheme)	Annual Scheme (Full/Re-appear)	

As already conveyed to you, the panel of examiners (available on university website) for each program for a given semester/year be utilised for conducting Practical Examinations. In case the panel is exhausted due to non-availability of examiners, concerned HOD/Director may arrange external examiners at their own level under intimation to the Chairman of concerned PG Board of Studies and the Controller of Examinations. The External Practical Examiners for conduct of practical examinations may be invited from the place having distance **not more than 100 kms (each way)**.

The Practical Examinations shall be conducted judiciously as per above schedule and after conducting the Practical Examinations, the concerned Deptt. shall upload the marks, awarded by the examiner, on the University portal latest by **07.09.2021**.

The Deptt. concerned shall also submit only forwarding memo of practical awards list in original, complete in all respects, e.g.- having details of total present and absent students, full signature and complete address of the practical external examiners with contact no. to the undersigned within six days after uploading the external practical awards **latest by 14.09.2021**, failing which late fees will be charged from the Deptt. concerned as per University Rules.

IMPORTANT NOTES:-

1. All the students will be required to follow the national guidelines related to COVID-19 as issued from Ministry of Home affairs/Stat Govt. time to time.
2. The Practical Examinations of Reappear students shall be conducted in their respective Deptt./College of which they were regular students.
2. While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Name of Course with Semester and Session and same may be submitted to the Accounts Branch of the University directly.

Dy. Registrar (Conduct)
for Controller of Examinations

Endst.No. :Condu/Pract/21/ Spl-I

Dated:- 12.08.2021

Copy of the above is forwarded to the following information and necessary action:

1. Director, UCC, M.D.U. Rohtak with the request to upload it on the University website.
2. D.R./A.R./In-charge (R-I,R-II,R-III,R-IV), M.D.University, Rohtak.
3. PA to COE for kind information of Controller of Examinations, MDU, Rohtak.

Dy. Registrar (Conduct)