



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act. No.25/197

NAAC Accredited 'A+' Grade

PAN No. AAAJM0531A GST No. 06AAAJM0531A1ZZ

UCC-6205
24/9/2020

No.P&S/20/

Dated:

Regd AND Email: - linkengs@hotmail.com

To

M/s Link Engineers,
71, virat Nagar, Phase-II,
Gali No.-7, Ground Floor, Model Town,
Panipat-132103.

Sub: - AMC for maintenance of Photocopier (SHARP) installed in the various department of University.

A meeting of the Committee was held 26-02-2020 in the University alongwith your Representative and it was decided that AMC (Annual Maintenance Contract) be Concluded/renewed with your firm for the maintenance of 24 No. SHARP Photocopier Machines (listed at A) installed in various offices/deptts. in the University for two years w.e.f 01/05/2020 to 30-04-2022 after increasing discount on the Basic AMC rate @2% to @ 4% amounting to Rs. 179502/- inclusive GST per Annum on the terms & conditions of last contract

The following decision has been taken also as per negotiation/discussion with Representative of your firm by the committee in its meeting held on 26/02/2020:-

1. 02 Photocopier Machines (installed in the IHTM & Geography) have been removed from the AMC w.e.f. 30/04/2020
2. 02 New Photocopier Machine which are installed in the Centre for Haryana Studies & R&S Branch for which the warranty period has been expired on 05/09/2019 may be included in AMC w.e.f. 01/01/2020;
3. One Photocopier Machine installed in the Accounts branch may also be included in AMC w.e.f. 05/08/2020 as the warranty period expired on 04/08/2020.

The University has also made a common decision for all type of AMC's keeping in view of lockdown of pandemic Covid-19 situation that AMC charges not to be paid to the firm from 01/04/2020 to 30/06/2020.

4. The MoU/Agreement signed last year will be extendable by next two years i.e. 01/05/2020 to 30/04/2022.

You are requested to send your acceptance in this regard within 07days from the issue of the letter. Stickers having detail i.e. Contact No. and E-Mail ID etc. of your Service Engineer be pasted on the each Photocopier Machine to facilitate the User to contact your Service Engineer for any type of complaint. Proforma attached (Annexure-B) be used for satisfactory report from the concerned branch/office/deptt as and when required.

This may be treated as MOST URGENT.

Officer on Spl. Duty P&S

Dt.: 22.9.2020

Endst. No. P&S/AMC/20/ 1300-27

1. Director, UIET, M.D.University, Rohtak (Convener of the AMC Committee) for kind his information

2. Director, UCC, M.D.University, Rohtak (for uploading the same on University website)

Officer on Spl. Duty (P&S)

A

List of Photocopier Machines which are covered under AMC w.e.f. 01/05/2020 to 30-04-2022

| Sr. No | Name of customer | Model No | Sr. No | Current Basic AMC Price | Discount 4 % | Final Price (Inclusive GST) | Half Year amount |
|-------------------------|------------------------------|----------|----------|-------------------------|----------------|-----------------------------|------------------|
| 1 | Controller of Examination | MX-M260N | 15020946 | 15360.00 | 614.40 | 17399.81 | 8699.90 |
| 2 | Statistics | AR-5320 | 55036123 | 6050.00 | 242.00 | 6853.44 | 3426.72 |
| 3 | Economics | AR-5320 | 55036353 | 6050.00 | 242.00 | 6853.44 | 3426.72 |
| 4 | Computer Science Dept. | AR-M205 | 63042731 | 11647.00 | 465.88 | 13193.72 | 6596.86 |
| 5 | Political Science | AR-5320 | 5506862Y | 5931.00 | 237.24 | 6718.64 | 3359.32 |
| 6 | Dept. of Botany | AR-5320 | 5506911Y | 5931.00 | 237.24 | 6718.64 | 3359.32 |
| 7 | Dep. Of CGPC | AR-5320 | 6301481X | 5608.00 | 224.32 | 6352.74 | 3176.37 |
| 8 | Deptt. Of Biochemistry | AR-5320 | 73025088 | 5304.00 | 212.16 | 6008.37 | 3004.19 |
| 9 | Dep. Of IMSAR | AR-5320 | 7302881Y | 5145.00 | 205.80 | 5828.26 | 2914.13 |
| 10 | Deptt. Of Hindi | MX-M310N | 25045553 | 16252.00 | 650.08 | 18410.27 | 9205.13 |
| 11 | Biochemistry & Genetics | AR-5320 | 83055684 | 5145.00 | 205.80 | 5828.26 | 2914.13 |
| 12 | PRO Office | AR-M205 | 63065843 | 10000.00 | 400.00 | 11328.00 | 5664.00 |
| 13 | DDE- 1 | AR-5520S | 13069622 | 4416.00 | 176.64 | 5002.44 | 2501.22 |
| 14 | DDE- 2 | AR-5520S | 3070950 | 4416.00 | 176.64 | 5002.44 | 2501.22 |
| 15 | Deptt. Of Law | AR-5520S | 3056744 | 4648.00 | 185.92 | 5265.25 | 2632.63 |
| 16 | Deptt. Of Visual Art | AR-5516 | 305936Y | 4648.00 | 185.92 | 5265.25 | 2632.63 |
| 17 | Deptt. Of Food Technologies | AR-5520S | 304981X | 4648.00 | 185.92 | 5265.25 | 2632.63 |
| 18 | English & Foreign Language | AR-5520S | 13069222 | 4416.00 | 176.64 | 5002.44 | 2501.22 |
| 19 | Controller of Security | AR-5618S | 43033630 | 3458.00 | 138.32 | 3917.22 | 1958.61 |
| 20 | Provost Hostel | AR-5618S | 33026632 | 3458.00 | 138.32 | 3917.22 | 1958.61 |
| 21 | Deptt. Of Physical Education | AR-5618S | 33007750 | 3458.00 | 138.32 | 3917.22 | 1958.61 |
| 22 | S/C S/T Cell MDU | AR-5618S | 43036481 | 3458.00 | 138.32 | 3917.22 | 1958.61 |
| 23 | Centre of Haryana Studies | AR-6020N | 63023502 | 7250.00 | 290.00 | 8212.80 | 4106.40 |
| 24 | R&S Branch | AR-6031N | 63014106 | 11762.00 | 470.48 | 13323.99 | 6662.00 |
| Total AMC Amount | | | | 158459.00 | 6338.36 | 179502.36 | 89751.18 |

Officer on Special Duty
Purchase & Store Branch



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NAME OF THE DEPARTMENT/BRANCH/OFFICE: _____

SERVICE REPORT OF SHARP PHOTOCOPIER MACHINES FOR THE PERIOD FROM: _____ To _____

| <u>Sr. No.</u> | <u>Description of Photocopier(s)</u> | <u>Machine Sr. No.</u> | <u>Qty.</u> | <u>Remarks</u> |
|----------------|--------------------------------------|------------------------|-------------|----------------|
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |

Certified that the AMC services for the above Photocopier Machine (s) SHARP Make has been provided satisfactory and all the above mentioned Machine(s) are in working order.

**Signature of the Resident service Engineer of
M/s Link Engineer's, Panipat with seal & date**

Certified that the AMC services of above mentioned Photocopier Machines (SHARP) provided by the firm M/s Link Engineer's, Panipat has been found satisfactory and the payment (AMC charges) of above mentioned period may be made accordingly. No complaint is pending with this office against this firm.

Signature of the HOD/Br. Officer with seal with date