

**Minutes of the Meeting of the Quality Advisory Council held on 30.04.2019 under the Chairmanship of the Vice-Chancellor in the Committee Room adjacent to the VC Office, Maharshi Dayanand University, Rohtak.**

**Members Present:**

1. Prof. Rajbir Singh, Vice-Chancellor Chairman
2. Prof. Ajay K. Rajan
3. Prof. Gulshan Lal Taneja
4. Prof. Munish Garg
5. Sh. R.K. Sehgal
6. Prof. Rakesh Kumar Sharma
7. Prof. Renu Chugh
8. Mr. Jagroop Singh Balhara
9. Ms. Anu Khurana
10. Mr. Shreyansh
11. Prof. Mehtab Singh
12. Prof. J.P. Yadav
13. Mr. Mukesh Singh
14. Prof. Pradeep Ahlawat
15. Prof. A.S. Maan
16. Prof. J.S. Nandal
17. Prof. Nasib Singh Gill
18. Dr. B S. Sindhu
19. Dr. G.P. Saroha
20. Dr. R.S. Dabas

At the outset, the Vice Chancellor, Prof. Rajbir Singh apprised the House that the University has achieved A+ Grade by the 'NAAC' after completing the assessment and evaluation process. He congratulated all the members and acknowledged the contribution made by IQAC in whole process and also acknowledged the significant contribution of all the members of QAC in its previous meetings through their valuable inputs. He made a point that the University has sufficient potential to achieve more in future and stressed upon the greater role of IQAC in the academic, administrative and research activities of the University. All the members of QAC expressed their pleasure and promised their valuable contribution in future. The Vice Chancellor also apprised the House about recent ranking of the University in NIRF 2019 and stressed upon to work in few crucial areas like research, public perception, consultancy etc. Thereafter, the QAC deliberated on the agenda one by one:

**1. Confirmation of the Minutes of the Meeting of QAC held on 29.08.2018.**

The minutes of the meeting held on 29.08.2018 were confirmed. However, the QAC suggested that before submission of Ph.D. thesis the condition of at least two Joint



Research Publications by the Scholar and the Supervisor(s) in UGC/Scopus listed Journals is required to be incorporated in the Ph.D. Ordinance by making necessary amendments in the Ph.D. Ordinance.

**2. Follow-up Action Taken Report on the Decisions taken by the QAC on 29.08.2018.**

The QAC noted the action taken report submitted by IQAC.

At the same time, it was discussed that proper guidelines be formulated about the dos and don'ts for Mentor: Mentee meetings. In this regard, the following Committee was constituted to design the "Guide Book":

- i) Dean Academic Affairs (Chairman)
- ii) Prof. N. S. Gill
- iii) Prof. A. S. Maan
- iv) Prof. Loveleen Mohan

The Council was also of the opinion that there is need to develop some mechanism as to how we can make best use of already submitted Ph.D. thesis. The Supervisors and students may also share the findings in the media also. Further it was resolved that the Institute of Economic Change should prepare action plan about how to build up the research capacity of the Faculty and Scholars of the Social Sciences, Humanities, Management, Commerce etc. The Council suggested that the possibility of starting some Courses in collaboration with IIM, Rohtak may also be explored.

**3. Analysis of Academic Audit Reports submitted by UTDs for 2017-18.**

The item was deferred till next meeting of QAC.

**4. Creation of a Web Portal for University Departments and Teachers.**

The matter was discussed at length and it was felt that there is need to design a web portal for University Teaching Departments and their Faculty Members on which the necessary inputs will be uploaded. This will facilitate to collect the data at one place which will help to gather information for various purposes like, NIRF, NAAC, Career Advancement of teachers and for future planning and policy making. In this regard, a Committee has been constituted comprising the following to design the requirements/templates for the web portal:

*[Handwritten signatures]*



- i) Dean Academic Affairs (Chairman)
- ii) Prof. Jagdish Nandal
- iii) Prof. N. S. Gill
- iv) Additional Director, IQAC
- v) Director, UCC

The Council also suggested that the Faculty Members may be asked to upload their activities and achievements on the portal which can be used for CAS purpose also.

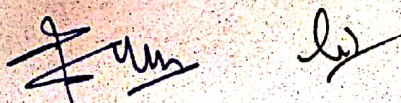
#### 5. Provision of Payment of Publication Fee by the University for SCI / Scopus Indexed Journals.

The matter was discussed in detail and it was felt that now a days, a few good publishers of reputed journals ask for processing fee after acceptance of the manuscript. Also it was realised that few funding agencies include this component while granting a research project to any Investigator and sponsorship of publication fee in part or full is now a practice of a few Universities also. Therefore, to encourage good publications, it was agreed in principle that the University may have a provision of payment of publication fee. Also, it was resolved that University may have provision of payment of membership fee for the Professional bodies. To prepare the guidelines regarding payment of publication fee for Journal and membership fee for Professional bodies, a Committee comprising the following is constituted:

- i) Dean Academic Affairs (Chairman)
- ii) Director Research
- iii) Nodal officer NIRF
- iv) Additional Director, IQAC

It was also discussed that the Conferences, Seminars organised in various Departments should be focussed and outcome based. Therefore, it was resolved that proper guidelines should be circulated to the departments. In this regard, it was resolved to constitute a Committee comprising the following:

- i) Dean Academic Affairs (Chairman)
- ii) Director Research
- iii) Director / Additional Director (IQAC)
- iv) Additional member/s may co-opted by the DAA as per need.



**6. Conduct of a Workshops for Affiliated Colleges of the University regarding Revised NAAC Criteria.**

The Director IQAC apprised the House that the University has submitted a proposal to the office of NAAC to conduct a Workshop for the affiliated Colleges regarding the revised NAAC criteria. All the members appreciated the effort and it was unanimously resolved that even if the financial sanction does not come from NAAC, the University will conduct the Workshop and a separate budget provision is required to be made for such type of activities to be organized by IQAC. It was also resolved that a separate proposal may also be sent to the Department of Higher Education, Haryana to seek the financial grant for such events from time to time. It was resolved that awareness about NIRF may also be spread during such events.

**7. Creation of Online Feedback Mechanism.**

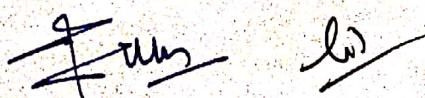
Need was felt to have an online feedback mechanism for all the stakeholders. Thus it was unanimously resolved to prepare the formats/templates of the online feedback mechanism and the following Committee was constituted for the purpose:

- i) Director, IQAC
- ii) Prof. Naseeb Singh Gill
- iii) Mr. R. S. Dabas (Alumnus)
- iv) Controller of Examination
- v) Director, UCC
- vi) One each from students, parents and employers

In case of promotion cases of the students where a student progresses to the next year, only that information should be included in the form which is required for that particular year of admission.

**8. Constitution of Criteria Co-ordinators as per NAAC.**

The matter was discussed in detail and it was felt that to keep the track of data and ongoing preparations for the NAAC and NIRF, there is need to appoint criterion-wise Co-ordinators. It was agreed, in principle, that Criteria Co-ordinators may be appointed as per the assessment and evaluation criteria of NAAC and NIRF. For this, it was





resolved that the Dean Academic Affairs and Registrar are authorised to appoint criteria Co-ordinators with the approval of the Vice Chancellor.

**9. Constitution of a Committee for preparing the Template for Implementation of CBCS at UG Level.**

The Director IQAC informed the members that the University has already adopted the CBCS at PG level. Now the CBCS should also be implemented at UG level including Courses being run in affiliated colleges. The matter was discussed at length and resolved that CBCS board already functional may hold the meetings for the purpose. Proper implementation needs to be monitored by CBCS Board. Templates be prepared by the existing Committees coordinated by DAA. It was also resolved that the feedback about the existing CBCS for PG should be obtained about all the aspects.

**10. Conduct of Workshops for Introduction/Implementation of CBCS at UG Level.**

It was resolved that such programmes may be conducted in the interest of the students and a separate budget provision should be made by the University for such activities (as resolved above in agenda number 6). The Higher Education Council / Department of Higher Education should also be taken in loop for organizing such events.

**11. Any other item with permission of the chair.**

**(1) Digital Learning Management.**

It was strongly desired by the members that digital learning platform of the University needs to be made more effective and applicable. The platform should have MOOCS Courses and other digital learning tools for the faculty and students of the University. In this regard, it was unanimously resolved to build a digital lounge. Some other Institutions are also doing good job in this direction and this also needs to be studied. Institute of Lifelong Learning and National Digital Library (IIT Kharagpur) may also be visited. To make the effective and applicable digital learning management in the University, the following Committee was constituted:

- i) Dean Academic Affairs (Chairman)
- ii) Prof. Nasib Singh Gill
- iii) Prof. Jaiveer Dhankar
- iv) University Librarian



- v) Director UCC
- vi) Director DDE
- vii) Controller of Exams

The Committee will also propose the incentives for the teachers, who will develop e-contents for our platform and for MOOCs also.

## **(2) Development of Soft skills, Career Counselling and Value added Courses in the University**

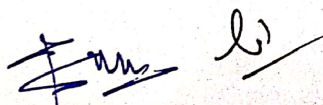
The matter was discussed at length and resolved that the University must pay due attention to these areas as these aspects will significantly improve the employability of the students of the University. To design the Courses and to look into the matter in detail a Committee comprising of the following members is constituted:

- i) Dean Academic Affairs (Chairman)
- ii) Prof. Rajbir Singh (Former DSW)
- iii) Director CCPC
- iv) Prof. Jaiveer Dhankar
- v) Prof. Shalini Singh
- vi) Prof. Jaibir Singh Hooda
- vii) Mr. R.S. Dabas
- viii) Dr. Divya Malhan

## **(3) Branding and imaging of the University.**

It was felt by all the members that University must work to improve the perception among the stakeholders. So there is need to work in the direction of branding and imaging of the University. Also it was resolved that University must have robust Customer care, Helpline Office and Grievance Redressal Mechanism. The following Committee was constituted for the purpose:

- i) Dean Academic Affairs
- ii) Mr. R.S.Dabas
- iii) DPR, MDU
- iv) DPR, SUPVA
- v) One more alumnus





Reception counter in DDE & COE offices should be made more functional. The Committee will suggest immediate and long term steps. Advertisements in various platforms like Times of India, Outlook etc. may also be explored.

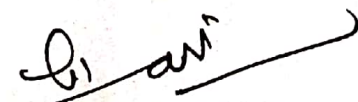
#### (4) Online Fee Depositing System

It was resolved that the University must have online fee depositing system for freshers as well as promotees. To develop the system, the following Committee was constituted:

- i) Registrar
- ii) Prof. Naseeb Singh Gill
- iii) Dr. G. P. Saroha
- iv) Finance officer

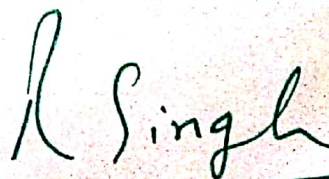
The meeting ended with a vote of thanks to the Chair.

  
Additional Director (IQAC)

  
Director (IQAC)

APPROVED

VICE CHANCELLOR

  
4/06/19

