

<b>Code of Ethics for Academic Integrity and Plagiarism</b>	<b>Maharshi Dayanand University, Rohtak</b>
Name of the Policy	<b>Code of Ethics for Academic Integrity and Plagiarism, MDU Rohtak, 2018.</b>
Amendments	The Code will be reviewed and be applied with amendments from time to time.
Applicable for	All the teaching and non-teaching staff, students, research scholars and administrators but not to the passed out scholars, retired people of the university (except their work during university period they pursued).
Responsible Executive	Dean Academic Affairs, MDU, Rohtak

#### **PREAMBLE**

The main objective of Maharshi Dayanand University (MDU) Rohtak is to encourage and facilitate teaching, learning and research. This objective can be achieved and fulfilled only when all the stakeholders i.e. students, teaching and non-teaching staff members maintain the individual integrity and honesty. The academic community at MDU demonstrates integrity in numerous ways:

- Students and teachers practice intellectual honesty in the process of acquiring and seeking knowledge. They do this by improving reading, research and scholarly competence and by exercising rigorous academic orientation.
- MDU fraternity exhibits respect for other academicians from this university or other universities in free and healthy academic discussions.
- The MDU scholars adhere to ethical practices in their research processes.
- While writing and doing their research the MDU scholars respect others and duly acknowledge the sources in their scholarly writing.

The University encourages the scholarly integrity amongst all of its members. The academic dishonesty is intolerable in any form, manner and format, which eventually affects the values and objectives of the MDU. Hence all the scholars, students and teachers are encouraged to indulge in ethical and moral practices while doing their research and reporting the same.

This code is applicable to all the registered students of the University, and also to those students who have passed out but later on found guilty of academic dishonesty.

## **RELATED POLICIES**

This document is to be read in conjunction with the existing university policies and adopted in future.

## **RESPONSIBILITIES**

### **All stakeholders of the University**

- All the stakeholders of the University (students, research scholars, faculty, and staff) will be responsible to maintain the atmosphere of academic integrity in all forms inclusive of teaching, learning and research.
- It is the duty and responsibility of all the members of the university to detect the academic dishonesty and report to the appropriate designated authority.

## **OFFICE OF ACADEMIC INTEGRITY AND PLAGIARISM**

Office of the Academic Integrity will be the Dean Academic Affairs. The purpose of this office is to assist teachers, students and staff in helping the issues related to academic honesty and plagiarism with the following duties to:

- a) Spread the awareness about the academic integrity and plagiarism in the University and the detailed planning to execute the awareness programmes.
- b) Assist the teachers in maintaining the honesty in their academics and research.
- c) Provide procedural advice to the teachers and occasionally the students about the referencing styles and writing skills.
- d) Help in maintaining and registering the cases of academic dishonesty
- e) Counseling the students not to indulge in any dishonest practices
- f) Handling the complaints and their disposal.

## **COMMITTEE ON ACADEMIC INTEGRITY AND PLAGIARISM**

The purpose of the committee will be to make recommendations to the competent authority of the University on policy and procedures related to the issues of academic integrity, plagiarism to reduce instances of academic dishonesty and malpractices in academics. The committee will be as follows:

- Dean Academic Affairs (Chair)
- Director Research
- Librarian
- Head of the Department (from which the complaint(s) belong to)
- One Professor (Subject expert from outside university nominated by VC)

- One Teachers ( Expert in IPR and legal issues within or outside the university nominated by VC)

#### **ACADEMIC WORKS INCLUDES**

Academic papers, assignments, term papers, M. Phil & PhD theses, research reports, evaluation work and presentation of any research matter in any course, program, seminar, workshop, conference or symposium.

#### **ACADEMIC DISHONESTY AND PLAGIARISM**

Academic dishonesty refers to all those acts which involves the immoral processes and unethical practices in academic activities and research. Academic dishonesty and plagiarism will be as per prevailing laws.

#### **OFFENCES**

The list of activities but not limited to the following will be treated as academic dishonesty offences:

- Plagiarized works by passing off others' work as their own by copying substantially or partially without acknowledgment.
- Repeatedly submitting the same research/academic work to more than one academic/research platform.
- While failing to take reasonable precautions to protect academic work such as assignments, projects, laboratory reports or examinations from being used by other students,
- Misrepresenting academic credentials from other institutions or submitting false data for the purpose of personal benefits.
- Forge, alter or fabricate MDU Rohtak official papers for academic and research purposes.

#### **ACADEMIC HONESTY IN PHD SUBMISSIONS**

The MDU Rohtak has clearly defined the guidelines for submission of M. Phil dissertation and PhD thesis. The PhD/M.Phil theses will be submitted only after going through the plagiarism/similarity check using the anti plagiarism software and a similarity check report will be issued by university Librarian. If, report is found unsatisfactory the students will be required to modify the manuscript accordingly.

The rules and regulation related to Academic Integrity and Plagiarism, MDU Rohtak, 2018 will accommodate all those features time to time whenever and wherever is desired through its subsequent amendments.