

MAHARSHI DAYANAND UNIVERSITY, ROHTAK  
PHARMACEUTICAL SCIENCES DEPARTMENT

Phone: - 9416357995

Email: hod.pharma@mdurohtak.ac.in


STANDARD BIDDING DOCUMENT FOR PURCHASE OF VARIOUS INSTRUMENTS IN  
DEPARTMENT OF PHARMACEUTICAL SCIENCES

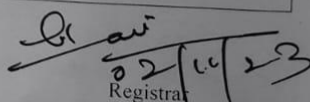
Part 1: Complete Bidding Document

**Name of Work :-** Purchase of various instruments in Department of Pharmaceutical Sciences

**PRESS NOTICE**

M.D. UNIVERSITY, ROHTAK Notice Inviting E-Tender	
Purchase of Equipment	Purchase of various instruments in Department of Pharmaceutical Sciences
Tender Document fee +E-service fee	Rs 2000.00 +Rs 1180.00 =Rs 3180.00
Earnest Money:	2% of the tentative Cost
Tenders to be received till: <u>29/11/2023</u> on dated <u>5:00 PM</u>	
(i) The tenders will be received only through E-tendering for further details visit website <a href="http://etenders.hry.nic.in">http://etenders.hry.nic.in</a> & <a href="http://www.mdu.ac.in">www.mdu.ac.in</a>	
(ii) Cost of Bid document is Rs. 2000/- (non refundable) for each bid to be deposited through online mode only.	
(iii) Earnest Money, Tender Document Fees and E-Service Fees (as mentioned above) will be deposited through online mode only.	
(iv) The firms/dealer/agencies will keep in touch with the University Web site ( <a href="http://www.mdu.ac.in">www.mdu.ac.in</a> & <a href="http://www.etenders.hry.nic.in">http://www.etenders.hry.nic.in</a> ) for any amendment/ addendum till the last date/ revised last date of submission of tender and may incorporate such changes in the tender bids, if required.	

  
Prof. (Dr.) Harish Dureja  
Head  
Department of Pharmaceutical Sciences  
Maharshi Dayanand University, Rohtak

  
Registrar  
M.D. University, Rohtak

DETAIL INVITING TENDER

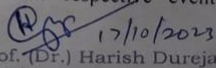
e-Tender is invited for purchase the below mentioned name and the No. of the items in single stage two cover system i.e. request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and request for Commercial Bid (comprising of price bid Proposal under online available Commercial Envelope):

Sr. No.	Name of Items	EMD to be deposited by Bidder	Tender Document Fee & e-Service processing Fee (non refundable)	Start Date & Time of Bid	Expiry Date & Time of Bid preparation and submission
1	Purchase of various instruments as per Annexure II	2% of the tentative cost	Rs. 2000/- for Tender/Bid Document fee and Rs. 1180/- for e-Service fee processing fee	Date:- 08/11/23 Time:- 9:00 AM	Date:- 29/11/2023 Time:- 5:00 PM

- Any clarification regarding the detailed notice inviting e-tender can be seen in the office of the undersigned during office hours.
- Bidding documents available on website <http://www.mdu.ac.in> & <http://etenders.hry.nic.in>
- The bidders would submit bid through e-tendering only on the website i.e. <http://www.etenders.hry.nic.in>

Under this process, the Pre-qualification/ Technical online bid Application and online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria, prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee as well as EMD and e-Service/Processing Fee shall be made by eligible bidders through online mode only .
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <http://etenders.hry.nic.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment of EMD fee. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his / her bids for the respective event / Tenders.
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. on or before: and make through payment via online mode only and submit their bids on or before the expiry date & time of the respective events/Tenders at <http://www.etenders.hry.nic.in>.

  
17/10/2023  
Prof. (Dr.) Harish Dureja  
Head  
Department of Pharmaceutical Sciences  
Maharshi Dayanand University, Rohtak

The interested bidders shall have to pay to pay mandatory e-service fee of Rs 1180/- (Rupee One thousand One Hundred Eighty Only) and tender documents Fees (Non refundable) of Rs 2000/- (Rupee Two Thousand Only) through online only.

The bidders can submit their tender documents through online per the dates mentioned below:-

#### Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download  and Bid Preparation/Submission	Date:- 8.11.23 Time:- 9:00 AM	Date:- 29.11.23 Time:- 5:00 PM
2	Technical Bid Opening		Date:- 30.11.23 Time:- 11:30 AM onwards	
3	Commercial Bid Opening		After evaluation of technical bid	

#### Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online. The bidders can submit their bids through online as per the dates mentioned in the schedule/Key Dates above.

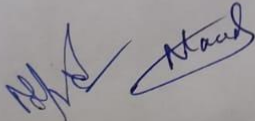
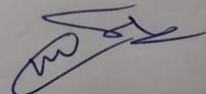
The bids shall be submitted online in two separate envelopes:

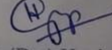
Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

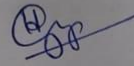
The bidders shall quote the prices in price bid format under Commercial Bid/financial Bid.

  
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Head  
Department of Pharmaceutical Sciences  
Maharshi Dayanand University, Rohtak

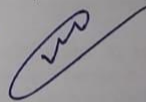
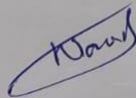
CONDITIONS: -

1. DNIT & prequalification criteria can be seen on any working day during office hours in office of the undersigned.
2. Conditional tenders will not be entertained & are liable to be rejected.
3. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
4. The undersigned reserve the right to reject any tender or all the tenders without assigning any reasons.
5. The tender without earnest money/bid security will not be open.
6. The Jurisdiction of court will be at Rohtak.
7. The tender of the bidder who does not satisfy the qualification criteria in the bid documents is liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
8. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of submission of the tender. If any bidder/tenders withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the earnest money shall stand forfeited. Bids shall be valid for 180 days for the date of bid closing.



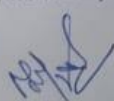
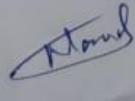
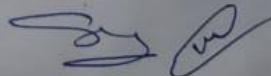
Head,  
Department of Pharmaceutical Sciences

Prof. (Dr.) Harish Dureja  
Head  
Department of Pharmaceutical Sciences  
Maharshi Dayanand University, Rohtak



## TERMS AND CONDITIONS:-

1. Every e-tender shall be accompanied by the earnest money equal to 2% of the tentative cost and Rs.2000/- as tender fee and E-service fee Rs.1180/- for e-Service fee should be deposited through online mode. The earnest money should be deposited through online mode only.
2. The e-tender received without earnest money or after the due date shall not be entertained except with the special approval of the competent authorities.
3. The e-tender shall be opened in the office of the HOD of Pharmaceutical Sciences, M.D.University, Rohtak on---- by the purchase committee. *after 11:30 AM onwards*  
*30.11.15*
4. The goods shall be supplied by the supplier within the time limit specified in the supply order. In case the material is not supplied within the delivery period, the supplier shall be liable to pay compensation amount equivalent to 1% of the cost of material each day to the University or such other amount as the University may decide till the supply remains incomplete, provided that the total amount of compensation shall not exceed 10% of the total amount of the cost of material supplied. Appeal against these orders shall however, lie with the Vice Chancellor, M.D.University, Rohtak whose decision shall be final.
5. Only the firms having GST No. can quote their rates for required items.
6. HSN Code must be entered in the hard copy while quoting the rates.
7. FOR shall be Department of Pharmaceutical Sciences, M.D.University, Rohtak.
8. All the charges including packing, forwarding and installation, taxes and other levies should be specified in the tender. The charges etc. not specified in the tender shall not be paid.
9. The EMD tender fee etc. exemption be allowed for those MSMEs registered with government of India (Ministry of Micro, Small and medium Enterprises) and located in State of Haryana only ( as per Haryana State Public Procurement Policy for MSMEs 2016 vide G.O.No.02/02/2016-41B11(1) dated 20/10/2016).
10. The quantity of material/supplies shall be subject to the increase or decrease on the tendered rates. This increase or decrease shall be communicated by the University within 180days of acceptance of the tender.
11. Supplies shall be made as per the schedule and within such time as is indicated in supply order.
12. The rates accepted by the University shall be applicable up to 180days and the supplier shall have to make supply during the period as and when required.
13. The University situated within the Municipal Limits. As such, Octroi, if any, shall be payable. In case, the material is supplied through a Transport Company by road, the Transport Company's charges, labour charges and Octroi charges shall be borne by the supplier. It may be mentioned specifically as to whether the material will be sent by rail or by road through a Transport company.
14. Guarantee/Warrantee of items must mention.
15. Performance Guarantee @ 5% of the contract cost shall be deposited by the firm to whom the contract would be awarded, in the form of Bank Guarantee or Fixed Deposited (FD) in the name of finance officer, M.D.University,Rohtak and shall be valid for the warranty period plus three months thereafter.
16. No tender documents will be issued separately and rates are to be offered on company's letter pad.
17. If a holiday occurs on the opening day, the tenders will be opened on the next working day. *(N/A)*

Prof. (Dr.) Harish Dure  
Head  
Department of Pharmaceutica  
Maharshi Dayanand Univers

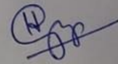
18. The packing, forwarding, freight, insurance charges etc. may be quantified in terms of amount. These charges will not be payable against any vague statement such as “ packing, forwarding, freight and insurance charges etc”.
19. In case, the supplier/ contractor fails to execute the supply order /contract on the rates, and terms and conditions as contained in the supply order within in the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University forfeiture of earnest money security besides any other action as may be deemed proper by the University.
20. As a general policy, the University tries to make 100% payment as earlier as possible, upon the receipt of material subject to proper installation, wherever applicable and satisfaction of the inspection committee. No advance payment will be made.
21. Please specify price, exclusive of all taxes, levies, etc. All applicable taxes / levies should be mentioned separately.
22. Please quote the price of the instrument (as per demanded specifications) separately, and costs of all accessories separately. Please also specify the cost of warranty / guarantee AMC year wise as a separate head. The price of all items / accessories, offered as free of cost, should also be mentioned separately. The quoted price shall include free installation. Accessories / pre-requisites for the installation / smooth working of the instrument should be specifically mentioned before hand, by the bidder.
23. Rates should be carefully filled up, both in words and figures, without any cutting, erasing or overwriting.
24. Rates should be quoted in Indian Rupees/ Foreign Currency . Price should be quoted FOR Department of Pharmaceutical Sciences, MDU, Rohtak. All clearing / packaging / transportation / insurance charges, etc., shall be borne by the bidder (to be quoted in the bid).
25. In case the bidder quoting the lowest rates declines to accept the offer, the EMD of such bidder shall be forfeited and the bidder shall be blacklisted by the University for any Kind of dealing in future.
26. The bidder shall have to submit compliance report, as per ANNEXURE “A”, “B”, “C” & “D”. In case of non compliance, the bid will be rejected.
27. The EMD of the unsuccessful bidder shall be returned on the completion of all the process.
28. The instrument will be accepted subject to the approval of the Inspection Committee.
29. The supply shall be executed within the time specified in the supply order, which may be extended by the Registrar, on an application of the supplier, explaining the reasons / circumstances due to which time limit could not be adhered to. In the event of the supplier failing to supply the material within the specified time, he shall be liable to pay as compensation an amount equal to one percent or such amount, as the Registrar may decide, on the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation will not exceed 10 percent of the total amount of contract. An appeal against these orders shall however lie with the Vice Chancellor, whose decision shall be final.
30. The University stands exemption/eligible for lower GST rate for the payment of Central Excise Duty/Customs Duty/GST and shall provide the necessary certificates to this effect, as applicable. The bidder shall quote the rates accordingly.
31. Goods which do not fulfill the specifications or which are rejected by the Inspection Committee shall be lifted by the supplier at his own cost, and no payments shall be made in lieu of the same.

Head,  
Pharmaceutical Sciences,

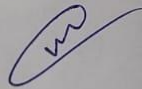
Prof. (Dr.) Harish Dureja  
Head  
Department of Pharmaceutical Sciences  
Maharshi Dayanand University, Rohtak

**Technical Document:**

Sr.No.	Description	Bidders Response (Yes/No)	Remarks
1	Copy of PAN Card		
2	Copy of Income Tax Return for the Last Three Year		
3	Copy of GST Number of the firm		
4	List of institution where similar instruments have been supplied, if any		
5	Satisfactory report/Institution report regarding the supplied mentioned Instruments		
6	Copy of annual Turnover (last three years)		
7	Contact details of authorized person, with phone number, mobile and E mail ID		
8	Affidavit on non-judicial stamp paper duly attested by Notary / 1 <sup>st</sup> Class Magistrate to the effect that they have not been debarred / blacklisted by any State Government / Central Government / PSU Department in India / Public or Private Institute / Organization as per Annexed-I.		



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ANNEXURE-I

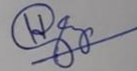
Affidavit (on Non Judicial stamp paper)

This is to certify that M/s \_\_\_\_\_  
address \_\_\_\_\_ has not ever been  
debarred/blacklisted from any by any School / Board / University / Organization /  
Government Agency, etc. for any reason at any point of time and no legal case/proceedings is  
pending against the Agency as on date.

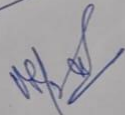
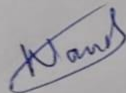
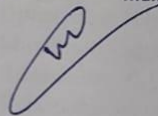
Place: \_\_\_\_\_

Dated: \_\_\_\_\_

Signature of the Tenderer  
with full name and Address  
with seal & stamp



Prof. (Dr.) Harish Dureja  
Head  
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Maharshi Dayanand University, Rohtak






Annexure - II

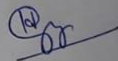
## Name of instruments alongwith the Specifications :-

S. No.	Product	Specification
1.	pH Meter	<ul style="list-style-type: none"> <li>• Meter Type: Benchtop</li> <li>• Display type: LCD</li> <li>• Connections: pH: BNC; Temperature: 2.5 mm</li> <li>• Min pH: 2</li> <li>• Max pH: 16</li> <li>• pH Resolution: 0.01/0.1</li> <li>• pH Accuracy: <math>\pm 0.01</math> pH</li> <li>• Buffer Recognition: NIST and USA</li> <li>• Calibration: Up to 5 points</li> <li>• Min mV (mV): -2000</li> <li>• Max mV (mV): 2000</li> <li>• mV Resolution: 0.1 or 1 mV</li> <li>• mV Accuracy: <math>\pm 0.2</math> mV or 0.05%, whichever is greater</li> <li>• Min Temperature (<math>^{\circ}</math> C): 0</li> <li>• Max Temperature (<math>^{\circ}</math> C): 100</li> <li>• Min Temperature (<math>^{\circ}</math> F): 32</li> <li>• Max Temperature (<math>^{\circ}</math> F): 212</li> <li>• Temperature compensation: Automatic or manual</li> <li>• Power (VAC): 100 to 240</li> <li>• Power (Hz): 50 or 60</li> <li>• Width (cm): 17.4625</li> <li>• Height (cm): 6.985</li> <li>• Width (in): 6</li> <li>• Height (in): 2 3/4</li> <li>• Description: Benchtop Meter with Probes and Stand</li> <li>• Warranty: 3 year</li> </ul>
2.	Weighing Balance	<ul style="list-style-type: none"> <li>• Display: Backlit LED</li> <li>• Dimensions (HxWxD): 344 mm x 210 mm x 344 mm</li> <li>• Maximum Capacity: 220gd</li> <li>• Readability: 0.1 mg</li> <li>• Repeatability, typical: 0.08mg</li> <li>• Adjustment: External</li> <li>• Settling Time: 2sec</li> <li>• Weighing Pan Diameter: 90mm</li> <li>• Housing: Die-cast aluminium, ABS</li> </ul>
3.	Homogenizer	<ul style="list-style-type: none"> <li>• Agitation Speed Range: 0.80m/s</li> <li>• 490 rpm-4550rpm</li> <li>• Run Time: 1 Second to 90 seconds</li> <li>• Pause Time: 10 Second to 600 Second</li> <li>• Programmable (Stored): 99 Saved Programs</li> <li>• Number of cycles: 10</li> <li>• Number of Samples (Capacity): 1 to 24 samples</li> </ul>

  
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 Head  
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 Year 20

		<ul style="list-style-type: none"> <li>Weight: 32.5kgs</li> <li>Dimensions: 350×490×315mm</li> <li>Voltage/ Consumption: 230V/200W</li> </ul>
4.	Water baths	<ul style="list-style-type: none"> <li>Working temp. range from RT to +99.9°C</li> <li>Shaking frequency adjustable from 20 to 200rpm</li> <li>Temp. stability of ±0.2 °C to ±0.02 °C</li> <li>Bath volume ranges from 8 to 20 liters</li> </ul>
5.	Magnetic stirrer	Magnetic stirrer heavy duty with hot plate and speed controller 2L/ 5 L
6.	Heating mantle	50/100 ml 250 ml 500 ml 1000 ml
7.	Water bath	Water bath thermostatically controlled double walled temperature up to 95 C with concentric rings stainless steel inner chamber (6 holes)
8.	Weighing balance	Readability (1 mg) Maximum capacity (210 g)
9.	Hot plate	Round size 8" double with 10 rotator switch+ ER
10.	Microscope (Binocular)	10x, 20x, 100x. lenses Binocular style Robust design
11	pH Meter	<ul style="list-style-type: none"> <li>Range: -2 to 16</li> <li>Calibration upto 6 point</li> <li>LCD display</li> <li>Accuracy : ± 0.01pH</li> </ul>

  
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