



# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A' Grade University Accredited by NAAC

No. Cond/AC-II/Remu./2018/3118 (via e-mail)

Dated: 11.07.2018

To

The Principals,  
All Colleges affiliated with M.D.University, Rohtak

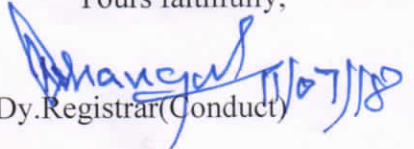
**Sub: Revision of rates of remuneration for various examination works/duties.**

Sir/Madam,

It is informed that the Executive Council of the University vide its Resolution No. 34 of its meeting held on 2.07.2018 has revised the rates of remuneration for various examination works/duties w.e.f. 1<sup>st</sup> July, 2018. This Resolution may be downloaded from the University website [www.mdurohtak.ac.in](http://www.mdurohtak.ac.in). However, an extract taken from the E.C.Reso.No.34 containing the Revised Rates of Remuneration applicable on the staff of all affiliated colleges of this University is enclosed herewith for ready reference.

Encls. As above.

Yours faithfully,

  
Dy.Registrar (Conduct)

**(EXTRACT TAKEN FROM EXECUTIVE COUNCIL'S  
RESOLUTION NO. 34 DATED 2.07.2018 )**

**REVISED RATES OF REMUNERATION FOR VARIOUS TYPES OF  
EXAMINATION DUTIES w.e.f. 1<sup>st</sup> July, 2018**

**1. Rates of Remuneration for Annual/Semester Theory Examinations:**

Sr. No.	Designation	Revised Rates	Remarks/Explanations
1.	Supdt.-in-Chief	Rs.250/- per session	(No double remuneration during vacations)
2.	Observer/ Convener/ Member Flying Squad	Rs.250/- per session	--
3.	Chairman/ Member of Unfairmeans Committee	Rs.500/- for Chairman and Rs.400/- for Member of UMC Committee	<b>On the pattern of KUK</b>
4.	Centre Supdt.	Rs.250/- per session	Opening and closing of examination centre will be considered as one session each.
5.	Deputy Centre Superintendent	Rs.200/-per session	Upto strength of 30, no Deputy Centre Supdt. will be admissible. In such case, he/she will act as Assistant Superintendent.
6.	Assistant Superintendent	Rs.175/- per session	One for every 30 candidates or part thereof as per strength in a Centre as a whole. <b>One additional Assistant Superintendent is admissible for keeping off outside interference, if strength is above 100.</b>
7.	Centre Clerk/ Clerk with Supdt.-in-Chief	Rs.160/- per session	Opening and closing of examination centre will be considered as one session each. <b>2<sup>nd</sup> Centre Clerk will be admissible if strength is beyond 400.</b>
8.	<b>Service Staff:</b> i) Daftri ii) Waterman iii) Sweeper iv) Chowkidar	Rs.130/- per session	Daftri, Sweeper & Chowkidar one each for a Centre. Waterman/woman on every 100 or part thereof. On strength less than 30, Daftri will also act as Waterman in addition to his/her own duties.
9.	<b>Local Conveyance</b>	Rs.50/- per day	Applicable for all examinations including Entrance Exams to teaching staff during holidays & vacations, to non-teaching staff during holidays only and to Lab. staff during holidays and vacations, where applicable.

Sr. No.	Designation	Revised Rates	Remarks/Explanations
10.	<b><u>Miscellaneous Items</u></b> i) Typing of seating Plans  ii) Arrangement of Seats/Furniture  iii) Cleaning & dusting of benches	<b>Upto 200 candidates:</b> Rs.30/- per session  <b>Above 200 candidates:</b> Rs.50/- per session  Rs.50/- per Centre  Rs.50/- Per day per Centre	The payment against this head will be in addition to whatever duty is performed by a service staff.
<b>Rates of Staff of Nodal Centre:</b>			
11.	Chief Co-ordinator at Nodal/ Collection Centre	Rs.450/- per day	Not to be clubbed with the remuneration of Supdt.-in-Chief.
12.	Assistant Coordinator and the Teachers deputed for delivery of the question papers/ bundles of Answer books at Nodal Centre.	Rs.450/- per day	--
13.	Clerk at Nodal Centre	At par with the Examination Centre Clerk	--
14.	Peon/Chowkidar at Nodal Centre	At par with the Peon/ Chowkidar at Examination centre.	--
NOTE :1.	Teachers of UTDs and affiliated Colleges will be paid remuneration at double the rates for performing examination duties during Sundays/holidays/vacations in M.D. University Rohtak but non-teaching/lab. staff will be entitled for double the rates <b>during Sundays/gazetted holidays only.</b>		
NOTE: 2.	A person can perform multiple duties as per requirement. However, no remuneration will be paid for more than one duty performed at the same time, unless stated otherwise.		
NOTE: 3.	Rs.50/- per session be paid to the staff who deliver the answer books packets from local colleges to the Secrecy branch of the University/Collection Centre.		

2. **RATES OF PRACTICALS AND PAPER SETTING OF PRACTICALS:**

Sr. No.	Name of Examination	Revised Rates of Paper setting of Practical	Revised Rates of Practical Examination
15.	All U.G./ Diploma/ Certificate Courses	Rs.150/- (for the first Question paper); Rs.100/- (for setting each subsequent paper)	At par with the evaluation of answer books (per candidate per session) subject to minimum of Rs.300/-.
16.	All P.G. Programmes/ P.G. Diplomas/ M.Phil/Pre Ph.D/ Ph.D. Course work	Rs.200/- per Question paper	At par with evaluation of answer books (per candidate per session) subject to minimum of Rs.500/-.

3. **RATES OF REMUNERATION FOR LAB. STAFF IN PRACTICAL EXAMINATIONS:**

Sr. No.	Designation	Rates of Remu. for UG/Engg./Professional Examinations	Rates of Remu. for PG Examinations
17.	Tech.Asstt./Sr. Tech. Asstt./ Jr.Tech Asstt./Jr.Tech.Gr.-I/II/ III/ Technician-A/B/C/D/Store Keeper/ Computer Optr./ Key Punch Optr./ Lab. Asstt. Gasman/ Mechanic/ Instrument Maker/Lab. Attendant/ Plant Collector/Game Boy/ Groundman	Rs.2/- per student subject to minimum of Rs.100/-.	Rs.3/- per student subject to minimum of Rs.150/-.
18.	Lab.Cleaner/Sweeper	Rs.100/- per day	Rs.100/- per day
NOTE :4.	The Technical/Lab Staff (UG and PG Classes) will be paid remuneration at double the rates for performing practical exam duties <b>during Sundays/holidays and vacations, where applicable.</b>		

4- **RATES FOR PAPER SETTING OF THEORY EXAMINATIONS:**

Sr. No.	Examinations	Revised Rates of Remuneration
19.	All UG Programmes & UG Diplomas	Rs.700/- per question paper
20.	<b>Professional Courses:</b> B.Tech/B.E. (including Chem. Engg.)/LL.B/B.Sc. Nursing/ B.Lib Sc./ B. Mass Comm./ MBBS/BAMS/ BHMS/ B.Pharmacy /BDS/B.Ph.T/BBA and other Bachelor's level Professional Examinations	Rs.800/- per question paper

Sr. No.	Examinations	Revised Rates of Remuneration
21.	All PG Programmes/ P.G.Diplomas /M.Phil/ Pre-Ph.D./Ph.D Course work	Rs.900/- per question paper
22.	All Certificate Courses	Rs.600/- per question paper
23.	For setting of papers (having multiple choice type questions)	Rs. 50/- per question +Rs.20/-per question for translation in Hindi, if required.
24.	For moderation of Question Bank	Rs. 20/- per question +Rs.10/- per question for translation in Hindi, if required.
NOTE 5:	Paper setters who send their question papers by post shall be paid Rs.100/- as contingency charges including postage charges.	
NOTE 6:	For Hindi Translation, Rs. 150/- per question paper will be paid in addition to remuneration for paper setting. This does not include M.C.Q. type question paper and moderation work.	
NOTE 7:	In case of courses where there is joint paper setting, amount payable shall be divided equally between the paper setters.	

5. **RATES OF REMUNERATION FOR EVALUATION/ RE-EVALUATION OF ANSWER BOOKS AND EXPERT REPORT OF UMCs:**

Sr. No.	Examinations	Revised Rates of Remuneration
25.	All UG Programmes/ Diplomas/ Certificate Courses	Rs.15/- per answer-book subject to a minimum of Rs.100/- (Question paper wise)
26.	BDS/B.Sc.Nursing & M.Sc.Nursing/B.Ph.T./MBBS/ B.Pharmacy/BAMS/MDS/MD/MS	Rs.20/- per answer book subject to a minimum of Rs.100/- (Question paper wise)
27.	All PG Programmes/ PG Diplomas/ M.Phil/Pre-Ph.D/ Ph.D Course work	Rs. 20/- per answer book subject to a minimum of Rs.100/- (question-paper wise)

Sr. No.	Details of Job	Revised Rates
28.	Checking of evaluated/Re-evaluated answer books by Checking Assistant	Rs.70/- per 100 answer books subject to a minimum of Rs.70/- (question paperwise)

**6. RATES OF EVALUATION OF THESES/ DISSERTATIONS/ PROJECT REPORTS ETC. & CONDUCT OF VIVA-VOCE EXAMINATIONS:**

Sr. No.	Examinations	Revised Rates of Remuneration
29.	Ph.D.	Rs.2500/- for evaluation of thesis+ Rs. 2000/- for viva- voce per candidate. <b>For Foreign Examiner:</b> US \$ 200 or its equivalent in Indian currency
30.	M.Phil	Dissertation+Viva-voce Rs.400/- per candidate subject to minimum of Rs.1000/- (Full payment for External and half payment for Internal examiner)
31.	M.E./M.Tech Dissertation/ LL.M.	Dissertation+Viva-voce Rs. 400/- per candidate subject to minimum of Rs.1000/-.
32.	Workshop U.G. Classes	Rs.20/- per candidate minimum Rs.300/-
33.	Workshop P.G. Classes	Rs.30/- per candidate minimum Rs.500/-
34.	<b>Other PG Programmes and Diplomas:</b>  i)Projects involving evaluation of Dissertation/Project Report/Field Work/ Training Report, etc.  ii)Viva-voce/ Comprehensive Viva-voce for Projects without evaluation	Rs.60/- for evaluation and Rs.20/-for viva-voce per candidate to each External Examiner subject to minimum of Rs.300/-.  For Internal Examiner Rs.40/- per candidate.  Rs.20/- per candidate subject to minimum of Rs.200/- for external Examiner(s) only.
34-A.	<b>Other UG Programmes: (Minor Projects)</b>  i) Projects involving evaluation of Project Report/ Field Work Training, etc.  ii) Viva-voce/Comprehensive Viva-voce for Projects without evaluation	Rs.30/- per candidate subject to minimum of Rs.300/- for External Examiner(s) only.  Rs.20/- per candidate subject to minimum of Rs.300/- for External Examiner(s) only.

**7. REMUNERATION FOR SPOT EVALUATION:**

Sr.No.	Duty As	Revised Remuneration
35.	Co-ordinator	Rs.300/- per day
36.	Clerk only	Rs.175/- per day
37.	Peon	Rs.90/- per day
38.	Sweeper	Rs.90/- per day
39.	Remuneration for Co-ordinator for supervising Secrecy work in the Secrecy Br.	Rs.300/- per day
NOTE 8:	Head Examiner will be entitled to be paid the same rate which are to be fixed for the Evaluator on the Spot Evaluation Centre. He/she will be paid for at the most 10% of the answer books evaluated by the Evaluator under him/her.	

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