MAHARSHIDAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No: Conduct/Pract./2026/3599-3600

Dated: 25/11/26

To

1. The Director, IHTM, M.D. University, Rohtak
2. The Director, Rawal Institute of Management, Faridabad

Sub: Revised schedule of conduct of Practical Examinations of BHMCT 4-Year and MHMCT 2-Year & 5-Year Programs, December 2026

Sir/Madam,

In supersession to this office letter No. Conduct/Pract./2026/3589-90 dated 23.11.2026 on the above subject.

In this regard, it is informed that changes have been made in the corresponding semesters of BHMCT 4-Year and MHMCT 2-Year & 5-Year Programs, December 2026. Now the practical examinations of the following semsesters as mentioned against each program will be conducted as per schedule given as under :

Name of Programs	Semester/Year (Fresh/Regular/Reappear-as applicable)	Schedule of Practical Exams
BHMCT 4-Year	5th & 7th semester	01.12.2026 to 05.12.2026
MHMCT 2-Year	3rd semester	
MHMCT 5-Year	5th & 9th semester	

While conducting the Practical Examinations of the above mentioned Programs internally or externally, as applicable as per university rules, as per above schedule, the Director/Heads/ Principals concerned will be required to ensure that:

1. In pursuance of the E.C Resolution No. 17(42) of the meeting held on 30.01.2025, the Practical Examinations for all the UG/PG NEP 2020 Programs will be conducted internally and wherever there is non-availability of Internal Examiners, External Examiners may be appointed with the permission of the Vice-Chancellor.
2. In respect of other Practical Examinations, the appointment of Practical Examiners will be made only out of the approved panel(s) of Practical Examiners of subject concerned as per university rules, which is available on the University website www.mdu.ac.in. and may be downloaded there from;
3. In case of UTD (s), the External Examiners for conduct of Practical Examinations may be invited from the places having distance not more than 200 kms (each way); whereas, the External Examiners for conduct of Practical Examinations in affiliated colleges may be invited from the places having distance not more than 100 kms (each way). However, in any case any affiliated College/Instt feels difficulty to invite the examiner(s) for some specialization from within a radius of 100 KMs, in such cases prior permission of the Controller of Examinations may be taken giving full justification.
4. The Practical Examinations shall be conducted judiciously as per above schedule;
5. The uploading of Practical Awards is mandatory. Therefore, after conducting the Practical Examinations the Institute concerned must upload the marks awarded by the Examiner on the University portal latest by 12.12.2026
6. In case due to any technical reason, if any awards could not be uploaded on the portal, the same may be sent to the Conduct Branch with separate covering letter mentioning therein the specific technical reason for not uploading the awards. Such awards must reach the Conduct Branch with justification latest by last date of uploading of awards i.e 12.12.2026;
7. After uploading the Awards, **the Institute shall also submit External/Internal Practical Awards as the case may be, directly to the Asstt. Registrar/Deputy Registrar of the concerned Result Branches.** The Forwarding Memo/bills of External Practical Awards List (in original) duly/properly filled in all respects may be submitted to the Deputy Registrar

(Conduct), M.D. University, Rohtak, within further seven days after last date of uploading duly countersigned by concerned Director/HOD/Principal the External Practical Awards i.e. latest by 19.12.2026;

8. While submitting TA/DA Bills, the External Practical Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Contact no., Name of Course with Semester and Session and the same may be submitted to the Accounts Branch of the University directly;
9. In case any Instt./Department/Colleges does not upload the external awards on the University Portal latest by 12.12.2026, the late fee will be levied w.e.f. 13.12.2026 as per University Rules, irrespective of the submission of original external awards in time;
10. The Director concerned are also requested to ensure to supply the required details as mentioned below for the remuneration of external Practical examiners. It is mandatory to supply Beneficiary ID of Practical examiner for their remuneration. However, it is made clear that the Bills not received in the following format will not be entertained for the processing of payment of Practical Bills :-

"*Name of Institute:*
Course:

Sr No	Name & Designation of External Examiner	College of the External Examiner	Date of Practical Exams	Semester	Total No of Students examined	Beneficiary ID	Amount (in Rs)	Remarks (if Any)

11. All such bills and lists must be verified by the Director/Head concerned.

Important Notes (for Attention of the students):-

The Practical Examinations of Reappear students shall be conducted in their respective Deptt/Institute/College of which they were regular students.

Yours faithfully,

25/11/2026

Assistant Registrar (Conduct)
for Controller of Examinations

Endst. No. : Conduct/AC-1/II/Practical/2026/3601-3606 Dated : 25/11/26

Copy of the above is forwarded to the following information and necessary action:

1. Director, University Computer Centre, M.D.U. Rohtak with the request to arrange to get it uploaded on the University website.
2. Finance Officer, M. D. University Rohtak.
3. Deputy Registrar/Assistant Registrar (R-I/II/III/IV/Secrecy), M.D.University, Rohtak.
4. PRO, M.D.University, Rohtak, with the request to release a press note in this behalf for wide publicity in leading newspapers.
5. PA to COE (for kind information of Controller of Examinations), M.D.U, Rohtak.

-Sd-

Assistant Registrar (Conduct)
for Controller of Examinations