



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

General Administration Branch

No. GA/G-VIII/2025/ 3780-3880

Dated: 14-11-2025

To

All the Directors/Heads/Branch Officers of
University Teaching Depts./Branches/Offices
M.D. University, Rohtak.

Sub:- Purchase of Long Coat/Apron-Transfer of Rs.1000/- each in the Bank
Account(s) of respective Technical Employee(s).

Sir/Madam,

The University authority has been pleased to allow to transfer an amount of Rs.1000/- each in the Bank Accounts of the respective Technical Staff (list of 71 employees enclosed) for purchase of Long Coat/Apron from the local market.

You are, therefore, requested to direct the concerned technical employee working under your control to submit an Undertaking as per proforma enclosed to the effect that **"he/she will purchase the Long Coat/Apron from the amount transferred by the University for wearing during the office hours on all working days and that he/she is presently using the item so provided."**

The Undertaking of the concerned employees duly forwarded by the Controlling Officer(s) must reach in the General Administration within 10 days from the issue of this letter so that the amount could be transferred at the earliest.

Encl: As above

Yours faithfully,

Tesha
Assistant Registrar (Gen. Admn.)

Endst. No. GA/G-VIII/2025/ 3780-3880

Dated: 14-11-2025

✓ A copy of above is forwarded to the Director, University Computer Centre, M.D. University, Rohtak with the request to upload the same on the website of the University for information of the concerned.

Assistant Registrar (Gen. Admn.)

G. S. Saini
18/11/25

UNDERTAKING

This is to certify that I, _____ S/o D/o Sh. _____ in the Department/Office will purchase the Long Coat/Apron from the amount transferred by the University for wearing during the office hours on all working days and that I am presently using the item so provided.

Signature of Employee _____

Employee No _____

Deptt./Office _____

Mobile No. _____

Recommendations & Verification:

The above staff used/used/wore the Long Coat/Apron during the duty hours in a normal course.

Controlling Officer
(HoD/Branch Officer)

List of Technical Staff of University Press for Liveries/ Apron

Sr. No	Emp. No	Name	Father's Name	Designation	D.O.R.
1	2280	Ram Parsad	Maha Singh	Process Camera Operator	31.05.2026
2	2452	Rajbir Singh Sangwan	Hawa Singh	Plate Maker	30.06.2026
3	1746	Kamlesh Kumar	Kanshi Ram	Head Binder	31.08.2026
4	1748	Satyawan Sharma	Tej Ram	Compositor	30.11.2026
5	2274	Purn Singh	Uttam Singh	Senior Binder	31.07.2027
6	2568	Raj Bala	Umed Singh	Inker Offset	31.03.2028
7	9017	Bhu Dutt	Rameshwar Dass	Offset Machine Operator	28.02.2029
8	1673	Ram Bhaj Atri	Ram Narain	Foreman	30.04.2029
9	2461	Sunita	Late Sh. Satender Kumar	Plate Grainer	28.02.2033
10	9018	Inderjit	Natha Ram	Offset Machine Operator	31.07.2035

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List of technical staff working in the Engg. Cell, who are entitled for Apron.

Sr. No.	Emp.No.	Name of Employee	Designation	Place of posting	D.O.R.
1	2636	Yag Dutt	Head Draftsman	Engg. Cell	31.10.2030
2	2484	Raj Kumar	Draftsman	-do-	31.05.2029
3	2504	Bhup Singh	Plumber	-do-	31.12.2026
4	2506	Man Bahadur	W.P.O	-do-	30.06.2030
5	2260	Ashok Kumar	-Do-	-do-	30.06.2026

List of Technical Staff of University Teaching Department for
Liveries/Apron

Sr. No	Emp.No	Name	Father Name	Designation	D.O.R.
1.	298	Harish Kumar	Chadan Lal	Lab Supervisor	30.11.2026
2.	353	Babu Lal	Rattan Lal	Technical Assistant	31.08.2026
3.	2012	Sandeep Bansal	Krishan Mohan	Senior Lecture Assistant	31.07.2029
4.	1456	Saroj Devi	Hawa Singh	Lab Attendant	30.06.2032
5.	2004	Vijender Sihgh	Hari Ram	Senior Lecture Assistant	30.06.2028
6.	1617	JasBir Singh	Hawa Singh	Lab Technician	31.01.2031
7.	2016	Jai Pal	Bharat Singh	Senior Lecture Assistant	31.03.2030
8.	1680	Hari Dev	Ranjeet Singh	Head Lab Assistant	31.10.2028
9.	9035	Hari Parkash	Vishwanath Sharma	Lab Asstt.	31.01.2033
10	9026	Hari Parkash	Sh. Maha Singh	Lab Attendant	30.11.2033
11	9027	Parveen Kumar	Radhe Shayam	Lab Attendant	30.11.2037
12	9091	Vinod Kumar	Balbir Singh	Sr. Lecture Asstt.	31.10.2036
13	2547	Anita	Satyapal	Sr. Lecture Asstt.	31.08.2032

14	5062	Rajesh Kumar	Dharam Bir Singh	Lab Asstt. SFS	31.07.2034
15	5063	Ram Niwas	Kundan Singh	Lab Technician (SFS)	31.05.2032
16	2597	Sanjeev Kumar	Ram Niwas Sharma	Head Lab Asstt.	31.10.2041
17	2602	Mandeep Kumar	Balraj Singh	Lab Asstt.	28.02.2047
18	5079	Roshni Devi	Bhupender Singh	Lab Asstt. (SFS)	30.04.2032
19	5084	Santosh Devi	Kuldeep Singh	Lab Attendant (SFS)	28.02.2030
20	2798	Rakesh Kumar	Raj Pal Singh	Animal Attendant	30.07.20246
21	2886	Vikash Nagil	D.S. Nagil	Technical Assistant	31.05.2042
22	2887	Sameer Kumar	Bal kishan	Technical Asstt.	30.09.2049
23	2876	Meenakshi Devi	Sardar Singh	Technician	31.01.2040
24	5095	Devender	Daleep	Lab Technician (SFS)	30.09.2039
25	5097	Rakesh Kumar	Jawahar Lal	Lab Technician	30.06.2032
26	5096	Sunil Saini	Bhim Singh Saini	Lab Technician (SFS)	30.06.2041
27	3002	Pankaj Gauba	Ashok Kumar Gauba	Technical Assistant	31.08.2042
28	3091	Nisha Devi	Bharam Parkash	Lab Supervisor	30.06.2046

29	3094	Parveen Kumar	Suresh Chander	Head Lab Asstt.	30.04.2046
30	3095	Sudhir Gahalwat	Satbir Singh	Lab Assistant	31.12.2047
31	3093	Satish Kumar	Leelu Ram	Lab Asstt.	31.01.2050
32	3088	BalRam	Ram Chander	Sr. Mechanic	31.01.2052
33	3087	Rajesh Kumar	BalRaj Singh	SLA	31.03.2048
34	3086	Amarjit	Rajbir Singh	Lab Attendant	30.04.2053
35	3090	Sonia	Rajbir Singh	Lab Attendant	30.06.2051
36	3085	Manju Kumari	Karan Singh	Lab Technician	29.02.2052
37	5106	Jyoti	Ram Niwas	Lab Asstt. (SFS)	31.10.2047
38	5108	Pragati	Mahavir Singh	Lab Asstt.(SFS)	31.12.2047
39	5105	Prerna	Naresh	Lab Technician (SFS)	31.07.2051
40	5110	Amit Ahlawat	JaiPal Singh Ahlawat	Lab Asstt. (SFS)	31.05.2051
41	5109	Varun Kumar	Manoj Kumar	Lab Asstt.(SFS)	30.06.2049
42	1527	Om Parkash	Jage Ram	Junior Lecture Asstt.	28.02.2027
43	1524	Dalvir Singh	Om Parkash	Junior Lecture Asstt.	31.07.2026

44	1520	Kashmir	Rammehar	Junior Lecture Asstt.	28.02.2030
45	1189	Naresh Kumar	Bodh Raj	Junior Lecture Asstt.	31.03.2027
46	2238	Ajit Singh	Jati Ram	Junior Lecture Asstt.	31.03.2026
47	2400	Jaswant Singh	Mehar Singh	Junior Lecture Asstt.	31.05.2027
48	2418	Kapoor Dalal	Lt. Baljeet Singh	Junior Lecture Asstt.	31.05.2039
49	2490	Muni Ram	Hari Ram	Lab Attendant	31.07.2033
50	2543	Kuldeep Chand	Lt. Narain Chand	Lab Attendant	31.01.2041
51	2549	Manjeet Dalal	Lt. Tasvir	Lab. Attendant	31.10.2045
52	2577	Naresh Kumar	Pahlad Singh	Lab Attendant	30.11.2032
53	9075	Prem Parkash	Jugti Ram	Lab Attendant	31.05.2030
54	2584	Mehar Singh	Ram Dhari	Lab Attendant	30.09.2035
55	9078	Virender	Hukum Chand	Lab Attendant	31.05.2035
56	9077	Jagdish Singh	Hoshiyar Singh	Lab Attendant	31.08.2029