



**Maharshi Dayanand University, Rohtak**  
(A State University Established Under Haryana Act No. XXV of 1975)  
A<sup>+</sup> Grade University Accredited by NAAC

No. ACS-I/II/III/2025/14620-70  
Dated 12/07/2025

To

1. All the Deans/HODs/Directors (UTDs/Centres/Institutes), M. D. University, Rohtak,
2. The Director, MDU-CPAS, Gurugram

**Sub: Minutes of the meeting of Deans of Faculties and Statutory Officers under the Chairmanship of the Vice-Chancellor regarding various academic issues held on 08.07.2025**

Sir/Madam,

Please find enclosed herewith a copy of minutes of the meeting of Deans of Faculties and Statutory Officers under the Chairmanship of the Vice-Chancellor regarding various academic issues held on 08.07.2025.

You are requested to take further necessary action in the matter, accordingly.

Yours faithfully,

Endst. As above.

Superintendent (Academic)  
for Dean Academic Affairs

Endst. No. ACS-I/II/III/2025/14671-91

Date 12/07/2025

A copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, M.D.University, Rohtak.
2. Director, IQAC, M.D.University, Rohtak.
3. Dean, R & D, M. D. University, Rohtak,
4. Chief Warden (Boys/Girls Hostel), M. D. University, Rohtak,
5. Director, University Computer Centre, M. D. University, Rohtak. He is requested to upload the same on the university website.
6. Dy. Registrar/Assistant Registrar (Secrecy/Conduct/R-I/R-II/R-III/R-IV), M. D. University, Rohtak.
7. PA/OSD to Vice-Chancellor/DAA/Registrar and Controller of Examination, M. D. University, Rohtak.

Superintendent (Academic)  
for Dean Academic Affairs

**MINUTES OF THE MEETING OF DEANS OF FACULTIES AND STATUTORY OFFICERS UNDER THE CHAIRMANSHIP OF THE VICE-CHANCELLOR REGARDING VARIOUS ACADEMIC ISSUES HELD ON 08.07.2025**

A meeting of the Deans of the Faculties and the Statutory Officers was held on 08.07.2025 at 04.00 PM under the chairmanship of the Hon'ble Vice-Chancellor and the following decisions were made:

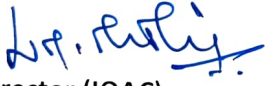
1. The Scheme/Syllabi for 3<sup>rd</sup> Semester onwards for UG/PG Programs under NEP 2020 to be provided by the concerned Head/Director duly approved by the Board of Studies in soft copy (MS Word) and hard copy to the Academic Branch alongwith soft copy in MS Word to the concerned Dean of the Faculty and Director (IQAC) on or before 10.07.2025, so that it can be uploaded to the University website after taking necessary approval from competent authorities. The Deans should ensure that the above process to be completed by the Heads/Directors under their Faculty in a time bound manner as the University is receiving request from the affiliated Colleges/Institutes for providing the syllabus/Scheme for 3<sup>rd</sup> semester onwards as well as the UG classes has to be started as per the Academic Schedule.
2. While framing the Syllabi/Scheme of Examinations, the Heads/Directors to ensure the incorporation of the formative assessment guidelines for the SEC, VAC, AEC and MDC in UG/PG Programs. Further, from the Academic session 2026-27, the Skill Enhancement Courses (SEC) should be designed by incorporating the Practical component as per guidelines circulated formative assessment.
3. The Heads/Directors to prepare the time table and send the copy of the same to the Dean Academic Affairs with a copy to the Vice-Chancellor by 14.07.2025 through e-mail.
4. The Heads/Directors be requested to supply the list of students who opted for Value Added Courses, Multidisciplinary Courses, Minor Courses and Ability Enhancement Courses to the concerned Head/Director by 25.07.2025 with a copy to the Dean Academic Affairs. This will enable the smooth conduct of classes for these courses.
5. It was unanimously decided that the following schedule be followed by the all the UTDs and CPAS, Gurugram for conduct of classes in order to provide sufficient lunch break in the interest of the students:

Morning Slot for classes	08.45 AM to 12.45 PM
Lunch Break	12.45 PM to 01.30 PM
Evening Slot for classes	01.30 PM to 05.30 PM

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9/7/25

6. The Deans of Faculties to ensure to take appropriate steps regarding taking the regular classes by the Faculty as per the time-table. Apart from active teaching hours, the teachers should be available in the UTDs for research and other academic purposes. The guidelines for the same to be prepared by the Committee under the chairmanship of the Dean Academic Affairs.
  7. Student Induction Programs (Deeksharambh) will be conducted from 28.07.2025 to 30.07.2025 for UG students and from 11.07.2025 to 12.07.2025 for PG students. Student Induction Programs of Engineering and Pharmacy students will be conducted separately on the dates to be announced later on.
  8. The Heads/Directors be requested to motivate the senior students to welcome the newly admitted students in the UTDs. Further, the Hostel Wardens may nominate needy senior students as Mentor and utilize their talent for consideration of providing incentives under Earn While Learn scheme by the Dean, Students' Welfare.
  9. The Deans of the concerned faculties may motivate the faculty members under their faculty to submit atleast one project to Haryana State Council for Science, Innovation and Technology as per the opportunity already circulated by the Dean R&D in this regard.
  10. The Director, University Computer Centre should take necessary measures for the issue of Digital Identity Card to the newly admitted students of UG/PG Programs. *within the week of their admission and print copy within 15 days.*
- The meeting ended with a vote of thanks to the Chair.

  
Director (IQAC)

  
Assistant Registrar (Academic)

  
Dean Academic Affairs

  
Vice-Chancellor