



MAHARSHI DAYANAND UNIVERSITY, ROHTAK  
(A State University established under Haryana Act No. XXV of 1975)  
'A+' Grade University Accredited by NAAC

No. : Conduct/ACIV/Pract/2024/3457-72  
Dated:-

To  
The Director/Principal,  
all the Colleges (running courses of Special Education) affiliated to M.D.University, Rohtak.

**Sub: Conduct of B.Ed Special Education 1<sup>st</sup> year (Regular & Re-appear) Practical Examinations September, 2024.**

Madam/Sir,

I have been directed to inform you that the Practical examinations of B.Ed Special Education 1<sup>st</sup> Year (Regular & Re-appear) are scheduled as under :-

Sr. No	Name of program	Date of Practical Exams
1.	B.Ed Special Education 1st Year (Regular & Re-appear)	27.09.2024 to 03.10.2024

- (1) The appointment of the Practical Examiners shall be made by the University.
- (2) IT IS MANDATORY FOR THE COLLEGES TO CONDUCT VIDEOGRAPHY. EXPENDITURE FOR THE SAME WILL BE BORNE BY THE CONCERNED COLLEGE/INSTITUTE ITSELF.
- (3) The Practical Examinations shall be conducted judiciously as per above schedule.
- (4) The uploading of Practical Awards is mandatory. Therefore, after conducting the Practical Examinations the College/Institute concerned must upload the marks awarded by the Examiner on the University portal **latest by 10.10.2024**.
- (5) In case any College/Institute does not upload the external awards on the University Portal **latest by 10.10.2024, the late fee will be levied w.e.f. 11.10.2024** as per University Rules, irrespective of the submission of original external awards in time.
- (6) In case due to any technical reason, if any award could not be uploaded on the portal, the same may be sent to the Conduct Branch with separate covering letter mentioning therein the specific technical reason for not uploading the awards. Such awards must reach the Conduct Branch with justification latest by last date of uploading of awards i.e. **10.10.2024**.
- (7) After uploading the Awards, the college/Instt. shall also submit External Original Awards as well as Forwarding Memo of Practical Award List (in original) duly properly filled in all respects to the A.R.(Conduct), M.D.Universtiy, Rohtak within further seven days after uploading the External Practical Awards i.e. **latest by 17.10.2024** positively.
- (8) While submitting TA/DA Bills, the Practical Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Contact no., Name of Course with Semester and Session and same may be submitted to the Accounts Branch of the University directly.
- (9) The Director/Principals concerned are also requested to ensure to supply the required details as mentioned below for the remuneration of external Practical examiners. It is mandatory to supply Beneficiary ID of Practical examiner for their remuneration:

"Name of College:

Course:

Sr.No.	Name & Designation External Examiner	College of External Exami	Date Practical Exams	Semester	Total No Students examit	Beneficiary ID	Amount (in Rs)	Remarks (if any)

**Important Notes:-**

- (i) The actual date of practical examinations within the above schedule will be notified by the concerned Colleges/institutes to their respective regular/re-appear students, under intimation to this office.
- (ii) The Practical Examinations of Re-appear students of Colleges affiliated to this University shall be conducted in their respective Colleges of which they are/were regular students.

Yours faithfully,

A.R (Conduct)

for Controller of Examinations

Endst. No. : Conduct /AC-IV/Practical/24/ 3457-72      Dated:- 25.09.2024 (3457-72)

Copy of the above is forwarded to the following for information and necessary action:

1. Director, UCC, M.D.U. Rohtak with the request to get it uploaded on the University website.
2. A.R.(R-IV), M.D.University, Rohtak.
3. PRO, M.D.U.,Rohtak, with the request to give it for wide publicity without incurring any expenditure on the University exchaquer.
4. PA to COE (for kind information of Controller of Examinations), M.D.University, Rohtak.

A.R (Conduct)

for Controller of Examinations