



# MAHARSHI DAYANAND UNIVERSITY ROHTAK

(A State University established under Haryana Act No. 25 of 1975)

'A+' Grade University Accredited by NAAC

OFFICE OF THE CHIEF WARDEN (BOYS)



To

The Director,  
UIPHS,  
M. D. University,  
Rohtak.

**Sub: - Portal of "Hostel Module" Re-Open for Admissions in Boys Hostels for the Session 2024-2025 for B.A. Public Health (1<sup>st</sup> Semester students) only.**

Sir/Madam,

It is bring to your kind notice that the Portal of "Hostel Module" Re-Open for Admissions in Boys Hostels for the Session 2024-2025 for B.A. Public Health (1<sup>st</sup> Semester students) only are as under:

### B.A. Public Health (1<sup>st</sup> Semester students only)

#### IMPORTANT DATES:

1. Open to fill up online Hostel Application Form: From 18.09.2024 to 24.09.2024 at 11:59 am.
2. Receipt of the Merit List of Admitted Students from the HOD's/Director's: 24.09.2024.
3. Display of 1<sup>st</sup> Merit List in concerned Hostel: 25.09.2024
4. Date of Allotment of Hostel Rooms: 25.09.2024
5. Payment of Hostel Fee: 25.09.2024 to 30.09.2024

#### Helpline to fill up the online Hostel Admission for Technical Issues:

Hostel Admission Support Email Id: [hostel.admissions@mdurohtak.ac.in](mailto:hostel.admissions@mdurohtak.ac.in)

Your kind cooperation is solicited for smooth completion of the process of hostel admissions.

This may be treated as **Most Urgent**.

Yours Sincerely

Sd/-

Chief Warden (Boys)

ErdsL. No.-CWB/24/5099-5103

Dated:- 18. 09. 2024

Copy to:

1. Warden (B H-10) for Information and necessary action.
2. Director, U.C.C. requested to upload on the University website and direct the concerned official for necessary action.
3. OSD to Registrar & V. C. for kind information of the Registrar and the Vice-Chancellor.

Chief Warden (Boys)



# MAHARSHI DAYANAND UNIVERSITY

Rohtak-124001, Haryana (INDIA)

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

## USER MANUAL (For Fresh Students) APPLY FOR HOSTEL ADMISSION

Steps for enrollment of students on Student Portal & apply for hostel application form.

1. All New students need to open website <https://student.mdu.ac.in>
2. Select Old Students (With MDU Registration No.)

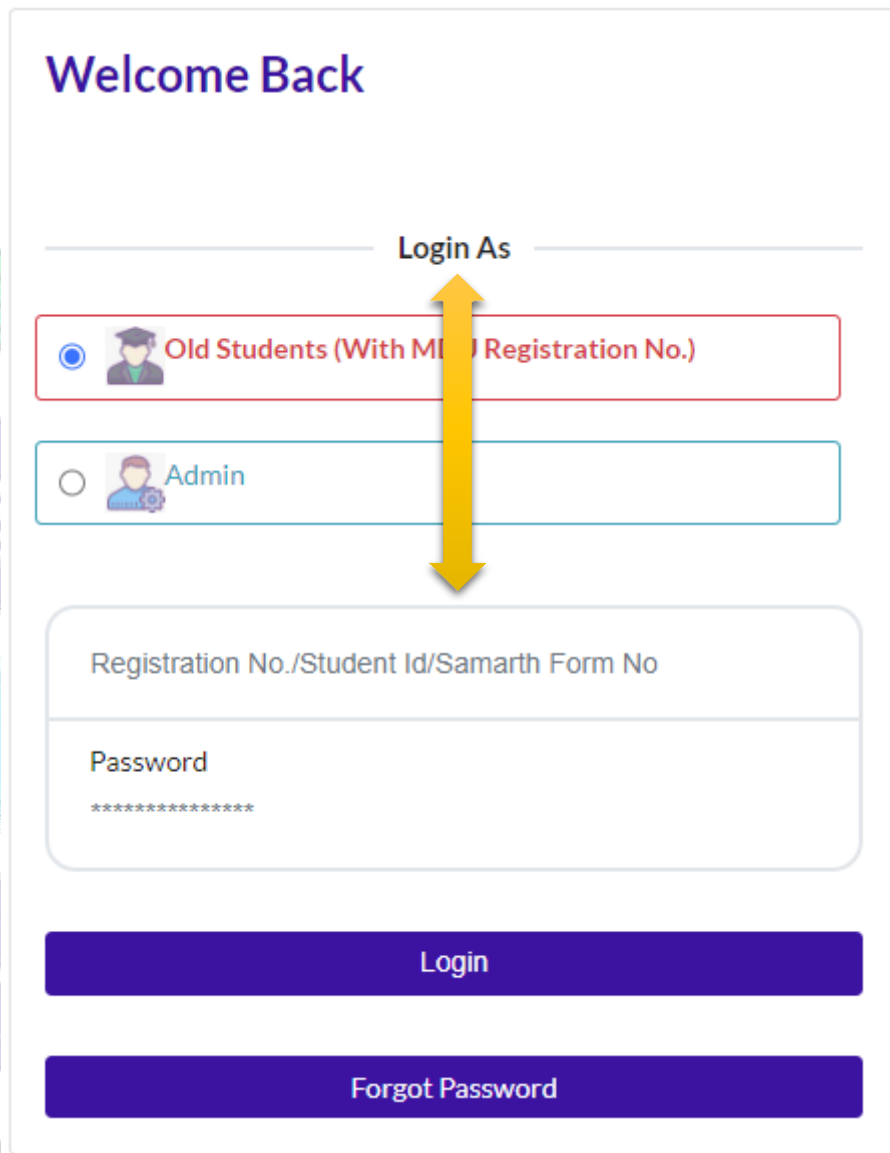
The screenshot shows the Student Portal interface. At the top, there is a navigation bar with links: MDU Home, Instructions, User Manuals, Re/Improvement Schedule, Contact Us, Instructions For Additional Subject, and General Rules for Examination. Below the navigation bar, the page is titled "Student Portal". On the left, there is a "Special Chance Notification" section with a list of bullet points. A yellow arrow points from the first bullet point to the "Old Students (With MDU Registration No.)" radio button in the "Login As" section. Another blue arrow points from the "User Manual" link in the left sidebar to the "Registration No./Student Id/Samarth Form No" text box. The "Login As" section has two radio buttons: "Old Students (With MDU Registration No.)" (selected) and "Admin". Below the radio buttons are two text boxes: "Registration No./Student Id/Samarth Form No" and "Password". A yellow arrow points from the top right of the page to the "Old Students" radio button. At the bottom of the page, there is a red button that says "Create Your Account (Old Students with MDU Registration Number)".

3. Enter Your Samarth Form No for e.g. MDU00XXXXX in Text Box as Printed your application Print Form

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4. Password will be your date of Birth e.g. if the Date of Birth is 29<sup>th</sup> May 2001 than the password will be 29052001



Welcome Back

Login As

Old Students (With MDU Registration No.)

Admin

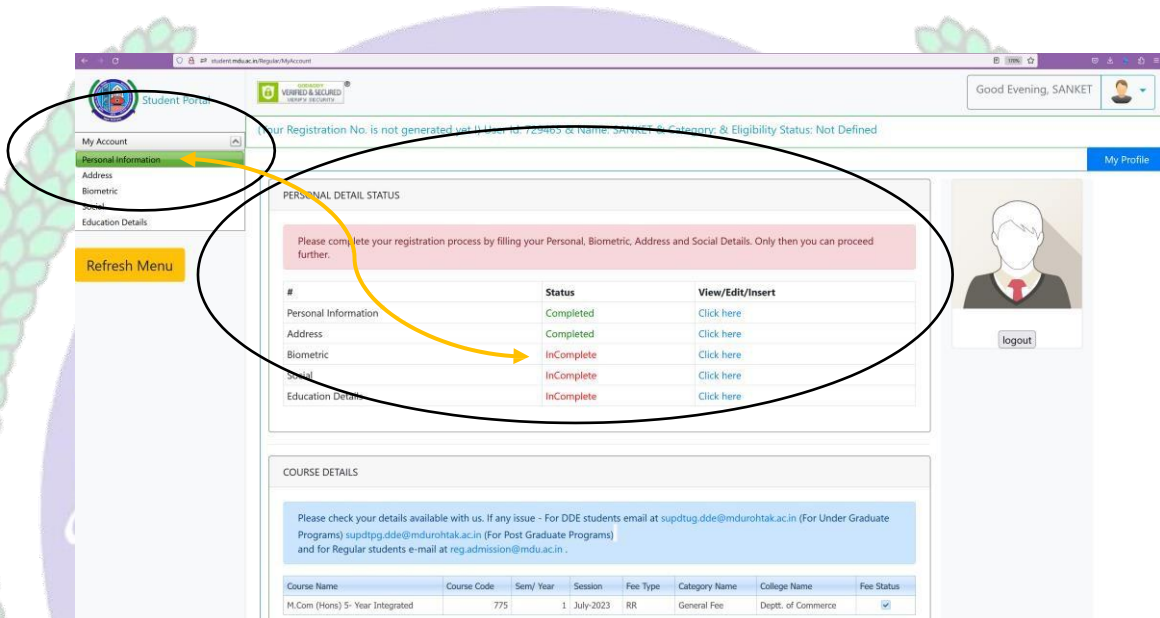
Registration No./Student Id/Samarth Form No

Password  
\*\*\*\*\*

Login

Forgot Password

5. And Click Login
6. After Login you will be logged into the student portal here now you need to complete your profile starting from the address details in you left side options or also available in the center of my account as demonstrated in below image also.



7. You may start filling in address details by unlocking your address details for editing by clicking “\_Click on the checkbox if your correspondence address is same as permanent address” and fill up your address details completely including State District and Pin code.
8. After completing the address details hit the update and save button for the next step.

## Address Details

### Permanent Address Section

Email

complicatedakshay@gmail.com

Mobile

9671747093

Address

VPO : NEOLA

State

HARYANA

District

JHAJJAR

Pincode

124109

Click on checkbox if your correspondance address is same as permanent address

### Correspondance Address Section

Mobile

9671747093

Address

VPO : NEOLA

State

HARYANA

District

JHAJJAR

Pincode

124109

Update and save

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9. The next step will be **Biometric Details**. Please update accurate details and the latest passport photograph in Biometric details of the student as it will be printed on Student I-Card and Student Academic Records and the photograph, Signature, and Thumb Impression can't be changed later on once approved by the department.

## Biometric

**Important Instructions:** Images are allowed only in .jpg or .jpeg format.

**Upload your image\* (size should be between 30KB and 100KB)**

No file selected.

**Upload your signature\* (size should be between 10KB and 100KB)**

No file selected.

**Upload your left thumb impression\* (size should be between 30KB and 100KB)**

No file selected.

**Select and upload scanned identity proof (with address)\*(size should be between 50KB and 120KB)**

No file selected.

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10. Click Save and Continue to proceed to Social Details Section, fill in the required details. And click Save and Continue to Proceed to Next Step i.e. is educational details

### Social

These are only demographic profile, it has nothing to do with fee category.

**Nationality \***

**Religion \***

**Domicile/Resident**

**Annual Income\***

**Marital Status\***

**Area Resident Type\***

**Identity \***

**Social Category (Not applicable for Seat Allotment Reservation Category) \***

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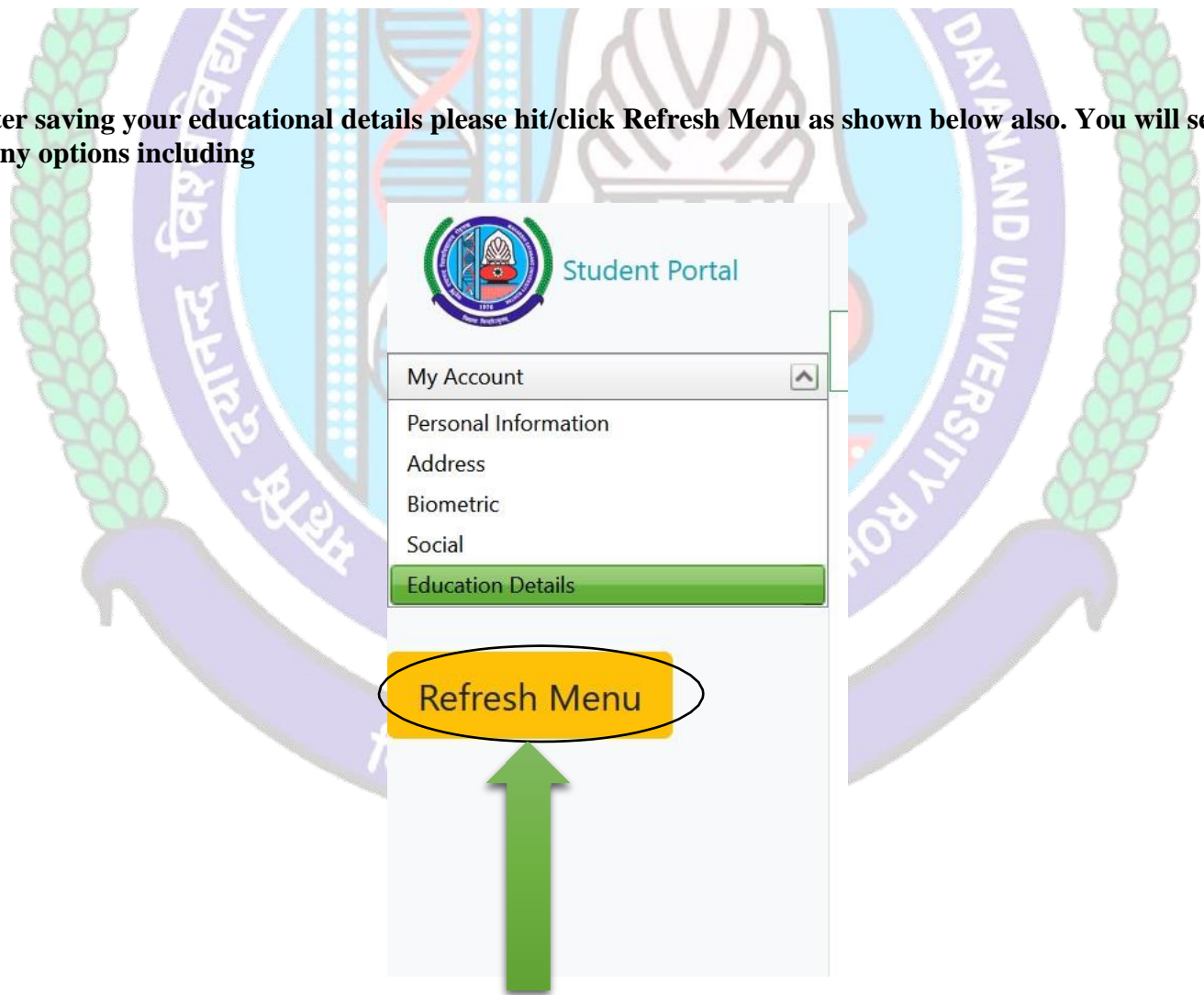
**11. Please fill in all educational details starting from 10/Matric to educational details till you own.**

[Your Registration No. is not generated yet.] User Id: 729465 & Name: SANKET & Category: & Eligibility Status: Not Defined

Please Enter your 10th AND 12th details only to proceed further, if already then please ignore this!

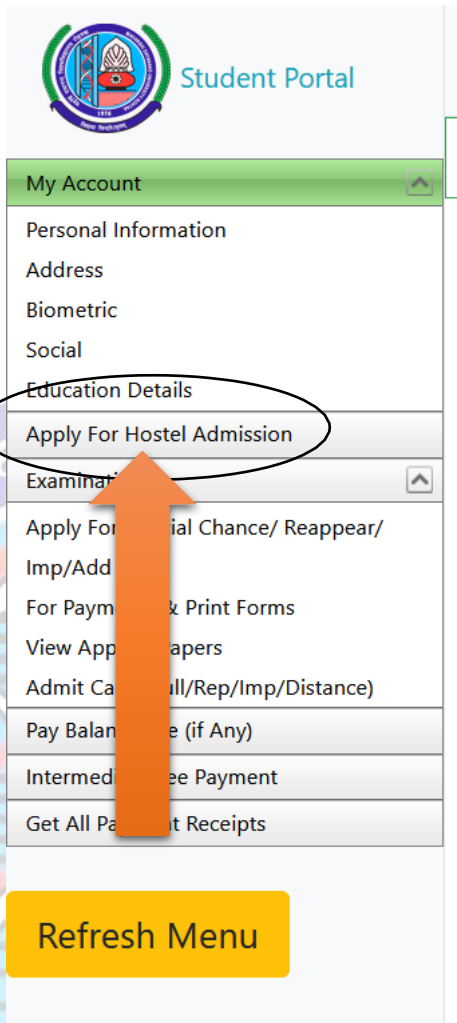
Add Qualification	Level	Board/Chix.	Subjects/Program Name	Roll No	Registration No./Enrollment No.	School/College	Year of Passing	Marking Scheme	Obtained	Out of	Percentage	Result Status
No data to display												

**After saving your educational details please hit/click Refresh Menu as shown below also. You will see many options including**

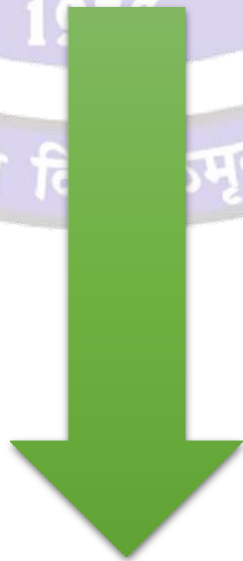


**After Refreshing Menu you will be able to see option for applying hostel application form as highlighted below also**





**Click Apply for Hostel and follow the steps mentioned below also.**



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## 1. Step-1: Apply For Hostel

After that Click on **“Apply For Hostel Admission”** Icon:

- 1.1 Then Upload your Photo (Choose Your Photo then Click on Upload Image Button)
- 1.2 Then Select Your Deptt/Course/Semester
- 1.3 Then Add Your Distance in KMs from your Resident Address to MDU Rohtak, Minimum Distance for Applying Hostel is **40 km for Boys** and **30 km For Girls** Students
- 1.4 Then Fill Guardian Address and Father’s Contact Number then click on the check box if you have ever been allotted a hostel
- 1.5 Then Select Address and Click on Submit and View Button

student.mdu.ac.in/Regular/ApplyHostel

MDU PORTAL freepik : Free Vecto... 2.6 million+ Stunni... Inbox - Mail Online Image Vecto... Envato Elements: U...

My Account  
Apply For Hostel Admission  
Examinations  
Wi-Fi Section  
Pay Balance Fee (If Any)  
Intermediate Fee Payment  
Apply for Career Counselling & Placements  
Study Material  
Booked Subject Details  
For Currently Pursuing Students  
Get All Payment Receipts

Refresh Menu

Image file has been uploaded successfully

Hostel Accomodation Application Form for Students of MDU UTD

Step-1: Apply For Hostel Step-2: Guardian Detail (Mandatory for Girls) Step-3: Pay Fees for Apply of Hostel

Upload Your Photo\* (size should be between 30KB and 100KB)

Choose File No file chosen Upload Image

Deptt. of English & Foreign Languages

M.A. (ENGLISH)

Semester/Year : 3

60

Sector 14 Rohtak

9876543210

Have you ever been allotted Hostel (If yes, Please tick the option and provide hostel Name followed by Room No)

Demo

Select Address:\*

V.P.O. [REDACTED], HARYANA, 124112

Additional Information (If any)

Submit and View

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## 2. Step 2 : Guardian Detail (Mandatory For Girls)

### Then Fill Your Guardians Details Section

#### 2.1 Name of Guardian /Relation/Contact No. /Email

#### 2.2 Upload Guardian Image

2.2.1 Choose Image File then Click on Upload Image Button

#### 2.3 Select and upload scanned identity proof (with address / Upload Both Side of id proof photo)\*

#### 2.4 Then Click on Submit Button

#### 2.5 Then Check “List of Guardian Details uploaded by you”

For Currently Pursuing Students  
Get All Payment Receipts  
Refresh Menu

Step-1: Apply For Hostel Step-2: Guardian Detail (Mandatory for Girls) Step-3: Pay Fees for Apply of Hostel

Guardian Details Section

Identity Proof file has been uploaded successfully

Name of Guardian  
AKSHAY

Relation with Guardian  
FATHER

Guardian contact number  
9876543210

Guardian contact email  
Enter Guardian Email (optional)

Upload Guardian Image\* (size should be between 30KB and 100KB)  
Choose File No file chosen  
Upload Image

Select and upload scanned identity proof (with address)\*(size should be between 50KB and 120KB)  
Aadhar Card  
Choose File No file chosen  
Upload Selected Identity

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Choose File | No file chosen

Upload Selected Identity

Additional Information (If any)

Submit

List of guardian details uploaded by you

Enter text to search...

Drag a column header here to group by that column

Guardian Name	Relation	Mobile	Email
Hemant	Brother	9876543210	
AKSHAY	FATHER	9876543210	

Maharshi Dayanand University  
A+ Grade University Accredited by NAAC

Online Users: 87



### 3 Step-3: Pay Fee For Apply Hostel

Then Click on Pay Fee for Apply Hostel

5.1 Then Click on **Pay Fees** Button

My Account

Apply For Hostel Admission

Examinations

Wi-Fi Section

Pay Balance Fee (if Any)

Intermediate Fee Payment

Apply for Career Counselling & Placements

Study Material

Booked Subject Details

For Currently Pursuing Students

Get All Payment Receipts

Refresh Menu

### Hostel Accomodataion Application Form for Students of MDU UTD

Step-1: Apply For Hostel    Step-2: Guardian Detail (Mandatory for Girls)    Step-3: Pay Fees for Apply of Hostel

Print Application Form will only be available after payment of fees

Department	Program Name	Semester	Fee Category	Guardian Address	Father Contact Number	Fee Status	Proceed To Pay Fee	Print Application Form
Deptt. of English & Foreign Languages	M.A. (ENGLISH)	3	General Fee	sector 14	9876543208	UnPaid	<a href="#">Pay Fees</a>	

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4 Then Click on Undertaking CheckBox and Click on **Confirm and proceed to make payment** button to pay fee

My Account

Apply For Hostel Admission

Examinations

Wi-Fi Section

Pay Balance Fee (if Any)

Intermediate Fee Payment

Apply for Career Counselling & Placements

Study Material

Booked Subject Details

For Currently Pursuing Students

Get All Payment Receipts

Refresh Menu

### Payment Details

Fee: ₹ 110

Total Fees: ₹110

### Undertaking/Declaration:

certify that I have not done any other PG/ M.Phil course from M.D. University.

I solemnly declare that the particulars given above are correct to the best of my knowledge and belief and that I will, on admission, abide by the rules and regulations of the hostel and not indulge in any undesirable activity. I hold myself responsible for prompt payment of fee and all other dues. I know fully well that any infringement of Hostel Rules will

make me liable of Fine of Rs. 5000/- or any action deemed fit by the authorities.

**Confirm and proceed to make payment**

**Kindly read the Criteria before Applying, Applicant shall be responsible for any kind of non-fulfilment of eligibility and the fee will not be refunded to such students.**

For Further Enquiry visit MDU Rohtak Dayanand University, Rohtak.

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5 Then Do yur Payment **through Internet Bankng / CreditCard or Debit Card / Freecharge and NEFT and RTGS**

**AXIS BANK | EASYPAY**

**MD University Rohtak**

**AXIS BANK**

Unique ID :	H090085354	studentid :	85354
validity date :	7/11/2024 3:08:14 PM	Amount :	110

URN : 141860657  
(SAVE FOR FUTURE REFERENCE)

Terms and Conditions :  
I accept the Terms and Conditions contained herein that shall apply to any person using the services of Easypay provided by Axis Bank for making payments through an

**Payment Options**

INTERNET BANKING CREDITCARD/DEBITCARD FREECHARGE NEFT/RTGS

🏠 Visa/Master

- **Helpline to fill up the Hostel Admission form online (Technical Issues): Hostel Admission Support Email Id: [hostel.admissions@mdurohtak.ac.in](mailto:hostel.admissions@mdurohtak.ac.in)**



## HANDBOOK OF INFORMATION FOR BOYS HOSTELS

SESSION 2024-2025



### MAHARSHI DAYANAND UNIVERSITY ROHTAK

A State University established under Haryana Act No. 25 of 1975  
NAAC Accredited 'A+' Grade





# Maharshi Dayanand University Rohtak

*(A State University established under Haryana Act No. 25 of 1975)*

*NAAC Accredited 'A+' Grade*

## VISION

University aspires to be a leading 'transformative learning community' recognized world-wide for excellence and innovation in education, research and entrepreneurship for holistic development of learners and sustainable growth of the society.

## MISSION

University is committed to transform lives and serve the society through flexible and multidisciplinary education, research, innovation, lifelong learning and cultural enrichment.

## CORE VALUES

**Academic Excellence:** University strives for the uncompromising quality excellence in scholarship across various disciplines

**Excellence in Research, Innovation and Entrepreneurship:** University commits to continuous engagement in the scholarly activities in the pursuit of creativity and knowledge generation through excellence in research and innovation

**Morality and Ethics:** University upholds the highest ethical values, integrity and professionalism alongwith unwavering commitment to academic freedom, transparency and accountability.

**Equity and Inclusiveness:** University pledges to nurture and preserve an environment of mutual respect, equality and diversity in its all endeavours to ensure fairness and inclusiveness for thriving society

**Environmental Sustainability:** University commits itself to ensure sustainable ecosystem to improve the living standards of current generation and preserve the environment for future generations

**Community Engagement:** University resolves to maintain and strengthen meaningful relationship with local and global communities to learn from and contribute for their sustainable development.



**Prof. Rajbir Singh**  
*Vice-Chancellor*



**MESSAGE**

At the outset, I welcome all the students seeking admission in the Boys Hostels of Maharshi Dayanand University, Rohtak.

Maharshi Dayanand University, Rohtak is a leading multi-disciplinary University with 41 teaching departments imparting quality education. The University has been awarded 'A+' grade by NAAC and has been placed at 96<sup>th</sup> rank amongst all Indian Universities in National Institutional Ranking Framework (NIRF) survey 2023.

The hostel premises houses 10 Boys Hostels, well equipped with requisite infrastructure. I hope you will enjoy the harmonious environment at the University campus during your stay in the University hostels. I advise you to make optimum use of your precious time. Apart from studies, take part in sports as well as extra-curricular activities for overall development of your personality.

My best wishes for your bright future.

  
**(Rajbir Singh)**



**Prof. Satyawan Baroda**  
*Chief Warden, Boys*



**MESSAGE**

Dear Students,

It gives me immense pleasure to welcome all students to Maharshi Dayanand University, Rohtak, one of the country's cleanest, greenest, and beautiful campuses. Our university was honoured as the green and cleanest campus in the Swachhta Rankings 2018.

Established in 1976, Maharshi Dayanand University (MDU) has emerged as a leading university in the state of Haryana. Accredited with an 'A+' grade by NAAC in March 2019, MDU has achieved the 96th rank amongst Indian universities in the NIRF survey 2023, conducted by the Ministry of Human Resource Development, Government of India. Notably, MDU is ranked first among the state universities of Haryana in this NIRF survey.

We take great pride in our eleven Boys Hostels, named after mountains, which are equipped with all modern facilities to ensure a comfortable and conducive environment for your academic and personal growth. Our hostel infrastructure and dedicated staff are committed to providing you with a safe, supportive, and enriching living experience.

As you embark on this new chapter of your academic journey, I encourage you to make the most of the opportunities available here. Engage actively in your studies, participate in various campus activities, and contribute to the vibrant campus community. Remember, your time here at MDU campus will be a significant part of your life's foundation, shaping your future and helping you achieve your dreams.

Once again, I welcome you all to MDU, Rohtak. We are excited to have you as part of our esteemed institution and look forward to supporting you in your endeavors.

With best wishes!

**(Satyawan Baroda)**

## विश्वविद्यालय कुल गीत

ओ३म् भूर्भुवः स्वः । तत्सवितुर्वरेण्यं, भर्गो देवस्य धीमहि ।

धियो यो नः प्रचोदयात् ॥

अनुसन्धान से विज्ञान से हम ज्ञान को अर्जित करें  
निःस्वार्थ हो श्रमभाव को इस राष्ट्र को अर्पित करें ।  
ऋषिकुल का सम्मान ही, हम सब का स्वाभिमान हो  
जब कोई व्यवधान हो, अनुष्ठान हो, व्याख्यान हो ।  
संगम है कला संस्कृतियों का, संचय उत्तम मनोवृत्तियों का ।  
ज्ञान का गूँजे तराना है, वेदों को जग ने माना है ।  
विकृतियों का दमन करें, ऋषिकुल तुमको नमन करें ।  
राष्ट्र का नवनिर्माण हो, ऋषिकुल तुमको प्रणाम हो ।  
ऋषिकुल तुमको प्रणाम हो, ऋषिकुल तुमको प्रणाम हो,  
ऋषिकुल तुमको प्रणाम हो ।

ओ३म् भूर्भुवः स्वः ।



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**OFFICERS OF THE UNIVERSITY**  
**CHANCELLOR**  
**His Excellency Sh. Bandaru Dattatreya**  
**Governor, Haryana**

<b>Name and Designation</b>	<b>Contact Nos.</b>
<b>Vice-Chancellor</b> <b>Prof. Rajbir Singh</b>	<b>01262-274327</b> <b>01262-274710</b>
<b>Dean, Academic Affairs</b> <b>Prof. A. S. Maan</b>	<b>01262-262208</b>
<b>Registrar</b> <b>Prof. Gulshan Lal Taneja</b>	<b>01262-274640</b>
<b>Dean, Students' Welfare</b> <b>Prof. Randeep Rana</b>	<b>01262-285090</b>
<b>Proctor</b> <b>Prof. Rajesh Punia</b>	<b>01262-293174</b>
<b>Chief Warden (Boys)</b> <b>Prof. Satyawan Baroda</b>	<b>01262-293217</b>
<b>Chief Warden (Girls)</b> <b>Prof. Sapna Garg</b>	<b>01262-293221</b>

**MAHARSHI DAYANAND UNIVERSITY ROHTAK**  
**HOSTEL ADMINSTRATIVE STRUCTURE**

Chief Warden (Boys)      Prof. Satyawan Baroda      [chiefwarden.boys@mdurohtak.ac.in](mailto:chiefwarden.boys@mdurohtak.ac.in)      01262-293217

Add. Chief Warden      Prof. Dalip Singh      [chiefwarden.boys@mdurohtak.ac.in](mailto:chiefwarden.boys@mdurohtak.ac.in)      01262-293217

**Wardens:**

<b>Hostel</b>	<b>Warden</b>	<b>Email</b>	<b>Mobile</b>
Kailash Hostel No.1	Dr. Shamsher Malik	<a href="mailto:warden.kailash@mdurohtak.ac.in">warden.kailash@mdurohtak.ac.in</a>	9300000291
Vindhya Hostel No.2	Dr. Jitender Rathee	<a href="mailto:warden.vindhya@mdurohtak.ac.in">warden.vindhya@mdurohtak.ac.in</a>	9416475334
Himalya Hostel No.3	Dr. Karamvir Sheokand	<a href="mailto:warden.himalya@mdurohtak.ac.in">warden.himalya@mdurohtak.ac.in</a>	9813896359
Nilgiri Hostel No.4	Dr. Surendra Kumar	<a href="mailto:warden.nilgiri@mdurohtak.ac.in">warden.nilgiri@mdurohtak.ac.in</a>	9896336032
Udaigiri Hostel No.5	Dr. Jagbir Singh	<a href="mailto:warden.udaigiri@mdurohtak.ac.in">warden.udaigiri@mdurohtak.ac.in</a>	9466233132
Himgiri Hostel No.6	Dr. Surender Singh	<a href="mailto:warden.himgiri@mdurohtak.ac.in">warden.himgiri@mdurohtak.ac.in</a>	8295088199
Dholagiri Hostel No.7	Dr. Harkesh Sehrawat	<a href="mailto:warden.dholagiri@mdurohtak.ac.in">warden.dholagiri@mdurohtak.ac.in</a>	9416486828
Neelkanth Hostel No.8	Dr. Rajesh Kumar	<a href="mailto:warden.neelkanth@mdurohtak.ac.in">warden.neelkanth@mdurohtak.ac.in</a>	9729900627
Mount Abu Hostel No.9	Dr. Kamal Deep	<a href="mailto:warden.mountabu@mdurohtak.ac.in">warden.mountabu@mdurohtak.ac.in</a>	9416952504
Everest Hostel No.10	Dr. Pradeep Kumar	<a href="mailto:warden.everest@mdurohtak.ac.in">warden.everest@mdurohtak.ac.in</a>	9050019553

## OFFICERS/OFFICIALS OF THE BOYS HOSTELS

Prof. Satyawan Baroda	Chief Warden (Boys)	01262-293217	9416228782
Prof. Dalip Singh	Add. Chief Warden	01262-293217	9255121164
Sanjay Kumar	Assistant	-	9813747608
<b>KAILASHGIRI HOSTEL NO. 1</b>			
Dr. Samsheer Malik	Warden	-	9300000291
Sh. Rishi Pal	Hostel Supervisor	-	9467509698
<b>VINDHYA HOSTEL NO. 2</b>			
Dr. Jitender Kumar	Warden	-	9416475334
Sh. Rajesh Kumar	Hostel Supervisor	-	9416318599
<b>HIMALYA HOSTEL NO. 3</b>			
Dr. Karambir Sheokand	Warden	-	9466457570
Sh. Kulwant Malik	Hostel Supervisor	-	9416255602
<b>NILGIRI HOSTEL NO. 4</b>			
Dr. Surender Kumar	Warden	-	9896336032
Sh. Jaipal Singh	Hostel Supervisor	-	9416855334
<b>UDAIGIRI HOSTEL NO. 5</b>			
Dr. Jagbir Singh	Warden	-	9466233132
	Hostel Supervisor	-	
<b>HIMGIRI HOSTEL NO. 6</b>			
Dr. Surender Singh	Warden	-	8295088199
Sh. Yudhveer Singh	Hostel Supervisor	-	7206538991
<b>DHOLAGIRI HOSTEL NO. 7</b>			
Dr. Harkesh Sherwat	Warden	-	9416486828
Sh. Baljit Nandal	Hostel Supervisor	-	9728904908
<b>NEELKANTH HOSTEL NO. 8</b>			
Dr. Rajesh Kumar	Warden	-	9729900627
Sh. Baljit	Hostel Supervisor	-	9253336319
<b>MOUNT ABU BOYS HOSTEL NO. 9</b>			
Dr. Kamal Deep Singh	Warden	-	9416952504
Sh. Vinod Kumar	Hostel Supervisor	-	7357227228
<b>EVEREST HOSTEL NO. 10</b>			
Dr. Pardeep Kumar	Warden	-	9050019553
	Hostel Supervisor	-	



There are 10 Boys hostels in all. Each hostel has a Warden, a Supervisor and a Mess Supervisor for its smooth functioning and the overall control lies with the Chief Warden.

### **Configuration of Room No./Seats**

<b>Sr. No.</b>	<b>Name of Hostels</b>	<b>No of Rooms</b>	<b>No. of Seats</b>
HOSTEL-1	Kailashgiri	240	240
HOSTEL-2	Vindhya	240	240
HOSTEL-3*	Himalaya	-	-
HOSTEL-4	Nilgiri	127 Dormitory	254
HOSTEL-5	Udaigiri	240	240
HOSTEL-6	Himgiri	240	240
HOSTEL-7	Dholagiri	160 Dormitory	320
HOSTEL-8	Neelkanth	295	295
HOSTEL-9	Mount Abu	294	294
HOSTEL-10	Everest	130 Dormitory	260

\* Under Renovation

## SECTION-I

### Admission Procedure in Hostels

#### Eligibility

1. Accommodation in the University Hostels is available only to the bonafide students admitted to University Teaching Programs in the UTD excluding the following:
  - i) Student whose residence/house is within the distance of 40 km from MDU Rohtak. For providing wrong information, the student will be expelled from the hostel and the matter will be forwarded to the University authorities for strict disciplinary action.
  - ii) Day Scholars, Bus Pass Holders, Students admitted to evening Programs except LLM shift-II), Students admitted to CDOE/Diploma (except DISLI/DTISL)/Certificate courses, Students pursuing 2<sup>nd</sup> (second) UG/PG program from M. D. U, Rohtak. Students who are employed part time/full time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.
  - iii) Students expelled in the past from M.D.U. Hostels and University Teaching Departments.

#### Renewal of Hostel Admission

- i) The residents who are promoted to next class of their respective programs shall be required to submit renewal forms in each academic session.
- ii) The bonafide resident whose result is awaited must apply in time but final allotment may be granted only after the declaration of the results and subject to the availability of seats in the hostel.

#### The renewal of Hostel admission would only be granted to those:

- i) Who have been promoted to next class/semester and fulfil the eligibility conditions.
- ii) Who have cleared all hostel dues before appearing in the annual/semester examinations.
- iii) Whose conduct report issued from the respective Warden and HOD is satisfactory.

#### The following student(s) shall not be eligible for admission / renewal in the hostel:

- i) Those who were detained from appearing in examination by the university authorities.
- ii) Those who did not appear in the examination on their own without any valid reason.
- iii) Disciplinary action(s) was/were taken against him/them by the university authorities.
- iv) Those who violated hostel rules/ laws or has/have been found guilty to breach hostel discipline and/or has/have been reprimanded, fined, or punished in any way by the Chief Warden/ Additional Chief Warden/Wardens.
- v) Those who are employed part time/full-time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.

## SECTION-II

### Submission of Admission Form

1. The admission in the hostel for students admitted in University Teaching Departments will be made Online through Student Portal (<https://student.mdu.ac.in>). Processing fee Rs. 110/- for online application for hostel admission till last date will be charged while after last date processing fee Rs. 220/- will be payable. The last date shall be calculated from the date of admission.
  - (i) Each Student has to upload residential proof (any one) i.e. Aadhar Card/ Voter Card/ Driving Licence/ Passport/ Ration Card while filling up the Hostel Admission form. This is mandatory.
  - (ii) Each student has to submit the undertaking of not indulging in any kind of ragging activity.
  - (iii) Each student has to submit the undertaking regarding complying with the hostel rules/ regulations.
  - (iv) Each Student has to upload self-bank account proof for refund of Hostel Security/Caution Money and Mess Advance/Mess Security while filling up the Hostel Admission form.
  
2. **Documents to be submitted by the student along with printout of Hostel Admission Form.**
  - (i) Each student has to submit six passport size latest photographs without attestation.
  - (ii) The Students are permitted to own use Two Wheelers. Such students shall have to furnish the vehicle information (Copy of the Registration Certificate of the vehicle and Driving License) at the time of admission.
  - (iii) **Ph. D Scholars have also to fill and upload an additional proforma Annexure-A countersigned by respective Supervisor/Guide and HOD/Director for their admission in the University hostel.**

## SECTION – III

### Preparation of Merit List

1. Concerned HOD/Director will forward the merit list strictly following the Haryana State Government Reservation policy and as per following criteria for the preparation of merit list.

**(i) Distance (Max Score: 20)**

Score for distance shall be calculated by taking 5 % of distance up to a maximum of 20 marks.

**(ii) Academic Merit (Max Score: 30)**

- Academic merit will be calculated by taking 30% of the marks obtained in the previous semester/year/latest result declared by University (in case of intermediate students having reappear zero mark).
- Academic merit will be calculated by taking 30% of the marks obtained in the qualifying academic programme (in case of new admission).

Computation of merit list for admission in hostels shall be prepared by using the formula

**Academic Merit Score (Out of 30) + Distance Score (Out of 20)**

**For example, if a student is having 80% marks in previous semester and distance of his residence is 350 kms, his merit score will be computed as follows:**

**$24 + 17.5 = 41.5$  i.e.  $30\%$  of  $80 = 24$  for academic merit +  $17.5$  i.e.  $5\%$  of  $350$  for distance.**

The distance will be measured from the residential address city/village as mentioned in residential proof attached by the student and computed through Google Map/verification from the concerned Haryana Roadways office.

**(iii) For Ph. D Students:- 1<sup>st</sup> preference will be given to those Ph. D scholars to grant admission in University Boys Hostels who have been availing URS or Scholarship/Fellowship from any Central/State Government funding agency and whose attendance in the Department is mandatory. The 2<sup>nd</sup> preference will be given to those non fellowship holder Ph. D scholars who are otherwise eligible to get admission in University Boys Hostels on the recommendation and justification by the HOD/Director that their presence in the Department/Institute/Centre is required on the left-out seats of their Department/Institute/Centre. Merit will be prepare on basis of sub points No.(i) and (iii).**

2. The HOD/Director should forward the complete list of students to be admitted (as per seat matrix) in one lot. Hard copy of the merit list along with the admission forms be forwarded to the concerned hostel Warden and a soft copy be forwarded to the office of the Chief Warden (Boys) at email: [chiefwarden.boys@mdurohtak.ac.in](mailto:chiefwarden.boys@mdurohtak.ac.in)

## **SECTION – IV**

### **Rules & Procedure for Allotment of Rooms**

1. Right of admission to the University Boys Hostels are reserved with the Chief Warden (Boys).
2. Rooms will be allotted by the Warden and countersigned by the Additional Chief Warden/Chief Warden.
3. The residents in the hostels are required to submit an undertaking that they will not handover their rooms to anybody else and vacate the hostel room within 48 hours after the completion of theory examinations/practical examination/30<sup>th</sup> June 2025, whichever is earlier. Ph.D. Scholars shall have to vacate the room of the hostel within 48 hours after the date of their submission of thesis. The research scholars who have submitted their Ph.D. thesis shall not be considered for fresh admission in the hostel.
4. In case possession of the rooms is not taken within a period of 10 days, admission will be cancelled and fee will not be refunded in any case.
5. On arrival the student will report to the Hostel Supervisor or any other official of the hostel authorized by the Warden and will take possession of the room after filling up the Room Possession form through student portal.
6. 20% seats are reserved for SC students in each hostel as per state government reservation policy w.e.f. 2021-22.
7. Fresher/Junior students will be allotted dormitories.
8. No student would be admitted in the hostel without the recommendation of the HOD. All the applications must reach the Office of the concerned Hostel Warden, within the stipulated time.
9. Residents are not permitted to shift from the allotted room in any case without due permission through proper channel from the Chief Warden.

### **Facilities Available for Hostel Residents:**

1. Round the clock Security.
2. Ambulance facility.
3. Periodic Health checkup camps by Youth Red Cross wing of the University.
4. Mess facility.
5. A well-furnished Common Room with LED facility, magazine and newspaper are available in each hostel.
6. Periodic Psychological and personnel counseling.
7. Regular Yoga and Aerobic sessions.
8. Spiritual sessions for meditation and stress-management.
9. Opportunity for participation in Outreach Activities.
10. Hand-holding of the residents by mentors.

## SECTION – V

### General Rules for Hostellers

Admissions shall be sought afresh in every academic session and the residents will conform to the following:

- i. The residents are entitled for accommodation in the hostel as long as they are bonafide registered students. Accommodation will not be provided to any such student whose registration has been cancelled or who is not on Rolls of any Department/Institute/Centre.
- ii. Residents are required to abide by all rules and instructions given in the Hostel Guidelines and as notified on the Notice Board from time to time. They are not to plead ignorance of the same. They shall co-operate with the hostel staff and actively participate in the smooth running of the hostel.
- iii. All the conduct rules that are applicable to the residents of different hostels, conveyed from time to time through the Chief Warden/Additional Chief Warden/Wardens/ Supervisor, must be complied with.
- iv. The residents must keep the hostel Identity Card with them all the time.
- v. Rooms are allotted to each resident on his personal responsibility. He should see to proper upkeep of his room, hostel and its environment. Residents should bring to the notice of the hostel supervisor/ Warden, all routine maintenance works (Civil, Carpentry and Electrical), if any, to be carried out in their rooms.
- vi. The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- vii. Residents should co-operate in carrying out maintenance work and vacate their rooms completely when the hostel authorities require the rooms for this purpose. If any maintenance work is to be carried out when the room is under occupation, it is the occupant's responsibility to make the room available for the same.
- viii. In the event of proceeding on unscheduled leave on account of illness, family matter, etc., residents must inform the Warden in writing.
- ix. Before vacating the rooms, the students shall fill up the Room Vacating Handover form through student portal. All the electrical installations including the fan should be handed over intact, in addition to the furniture. The personal locks have to be removed while vacating the room.
- x. All residents are required to clear their Hostel, Mess and other dues and obtain a **No Dues Certificate** from the concerned warden before they appear in their examination and also clear all the subsequent dues before they vacate the hostel; failing which they shall be liable to other disciplinary action including forfeiture of hostel-security / mess security etc. and their names will be forwarded to the Head of the Department/COE/ Registrar for withholding admit cards/declaration of their results/award of degree.

## **Attendance and Leave Rules**

- i) All the residents should normally not stay out of the hostel later than 10:00 p.m. Residents returning to the hostel after the specified time shall record their name in the hostel register kept with the security guard at the hostel gate indicating reason(s) for their late coming. Those found not following this rule will be expelled from the hostel.
- ii) Residents desirous to leave the hostel for night in order to go to their home or visit the local guardian must obtain prior written permission in advance from the Warden before leaving the hostel.
- iii) Residents going for research/project work/field work or attending seminar/conference or participating in camps/sports tournaments organized by DSW/ Sports office as a member of University team /departmental educational tour must submit prior written permission along with relevant documents from the HOD/ DSW/Director Sports in the office of the Warden before leaving the hostel.
- iv) Strict disciplinary action shall be taken against those, who fail to abide by the Leave/Attendance rules.

## **Conduct of Residents**

- i) Each resident must show due respect and courtesy to the University faculty, administrators, officers, employees, visitors, and residents. They must not infringe upon the rights of fellow residents.
- ii) Any resident found/ indulged in damaging the hostel property in any manner shall pay the full cost, including installation charges, if any. In addition, he would also be liable to a fine imposed by the Warden/Additional Chief Warden/Chief Warden including disciplinary action as decided by the University authorities.
- iii) Residents are expected to come to Dining Hall, Common Room, Visitors Room, Reading Room and Office properly attired, failing which they shall be liable for disciplinary action.
- iv) In the event of an illegal activity in the Hostel premises the University/Hostel Administration is obligated to permit the police and initiate legal action.
- v) In the event of residents involvement in any activity outside the Hostel premises which is punishable by the law of the land, the Hostel Administration in no way, whatsoever, provide any support to them and will not be responsible for any action taken thereof.

## **Hostel Regulations**

- i) When the residents go out of their room they should switch off all the electrical / electronic appliances, and keep it locked. Violation will attract suitable penalty and punishment as decided by authorities.
- ii) No resident can keep any Four Wheeler in the hostel campus. Exceptions are made for students with physical disability upon obtaining specific prior permission from the Chief Warden. However, two wheelers can be used by the hostellers. The University will not

- responsible for theft of any vehicle.
- iii) Before leaving the hostel, every resident shall obtain clearance from the Hostel Supervisor/Warden and personally by handing over the room and hostel property to the Hostel Supervisor. A penalty of Rs. 5000/- will be imposed on the defaulter resident.
  - iv) The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the above belonging to the hostel in a room, the occupant of the room shall hand over them to the Warden, failing which he will be charged a penal rent as decided by the Warden.
  - v) The resident shall not remove any fittings from any other room and get them fitted in his room. Any violation in this regard will attract suitable penalty as decided by Warden.
  - vi) Residents shall not indulge in any quarrel with hostel residents/Housekeeping staff or anybody else. If a resident is found violating the hostel rule, a fine of Rs. 2500/- will be imposed on the resident. Any complaint of indiscipline or insolence against any hosteller must be reported to Hostel Supervisor or Warden, as the case may be.
  - vii) Smoking, gambling and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is strictly prohibited. Possession and use of narcotic substances is illegal. Residents shall not enter the hostel premises in intoxicated state and should not possess any such material. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostel and rustication from the Department. Students should not smoke inside the hostel / room / common room / dining hall / toilets / corridors / terrace etc. In case anyone is found guilty of smoking, consumption of alcoholic drinks and/or narcotic drugs a fine of Rs. 5000/- will be imposed. Apart from the fine, depending on the case, the Hostel Administration reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel on the recommendation of the hostel discipline committee and may further recommend to the University authorities for strict disciplinary action against such student(s).
  - viii) Private cooking in the hostels /residents room is strictly forbidden. Such appliances, if found, will be confiscated and the resident will be imposed a minimum fine of Rs 1000/- per appliance. The use of electrical appliances such as immersion heaters, electric stove / heaters is forbidden in any of the rooms allotted for residence or elsewhere in the hostel premises. Keeping of Gas Cylinders inside hostel rooms is strictly prohibited. Violation of this clause will lead to expulsion from hostel.
  - ix) The uses of audio/video systems which may cause inconvenience to other hostel residents are not allowed. A minimum fine of Rs 500/- per appliance shall be charged for using the same. If the concerned resident is found repeating the mistake, strict disciplinary action (including cancellation of room) shall be taken against him.
  - x) The resident is solely responsible for any damage to the property in the room during his occupancy of that room and will be required to make good the damage, if any. He is required to fill in the inventory of the furniture and other items available and hand over



the furniture & other materials in good condition when he changes/vacates the room/hostel.

- xi) In case of damage to or loss of hostel property the cost with fine will be recovered from the residents responsible for such damage or loss, if identified, or from all the residents of the hostel proportionately, as decided by the Warden.
- xii) General damage to the hostel property will be the collective responsibility of all the residents and they will be required to make good such damage, if the residents who caused the damage could not be identified.
- xiii) In case of any damage to property of hostel, the estimated amount will be recovered from the residents involved in the incident along with an additional fine of Rs. 2000/-.
- xiv) Mutual shifting of rooms is not allowed without the permission of Chief Warden.
- xv) Residents must bring their own LED/CFL/Tube and are not allowed to use more than one. They must switch off the light while going out of the room or to sleep, failing which a fine of Rs. 100/- will be imposed.

### **Expulsion from Hostel**

Residents shall be expelled from the Hostel or banned from applying for hostel admission in future under the following circumstances:

- i) If he sublets the allotted room to any other student/outsider.
- ii) If some other student is found staying in his place in the allotted room.
- iii) Any clash, assault on co-resident will be seriously dealt with it can even lead to rustication from the University apart from the legal action against such residents.
- iv) Upon indulgence in political activities, anti-National activities, holding of demonstration, pasting of posters in or outside the hostel premises, defacement of walls, University property and involvement in undesirable activities such as misbehavior/ physical assault with the Chief Warden/ Add. Chief Warden/ Hostel Warden/ Supervisor/ Mess Supervisor/ Mess Staff/ Housekeeping staff/ Security Guard or any other officer/officials of the University.
- v) Any act of intimidation or violence, willful damage to property or drunken and riotous behavior.

### **Grievance Redressal Mechanism**

- i) Any grievance from a resident should be first referred to the concerned warden who shall, depending upon the nature of the grievance, ensure that it is processed by him as speedily as possible and in no case later than three days from the date of receipt of the grievance/complaint.
- ii) In case the resident is not satisfied with action taken by the Warden, he is free to bring the grievance/complaint in writing to the notice of the Additional Chief Warden as soon



## **STEPS OF STUDENT GRIEVANCE REDRESSAL PROCESS (USGRC)**

### **STEP 1: LODGING OF COMPLAINT**

Students are required to fill out the online Student Grievance Form <https://forms.gle/kmzDdKwf2YdT9Zpk8>.

### **STEP 2: FORWARDING OF APPLICATION TO THE CONCERNED**

The official of University Computer Centre should forward the grievance application to the quarter concerned for taking necessary action.

### **STEP 3: VERIFICATION**

On receiving the complaint, the Chairperson of the University Student Grievance Redressal Committee (USGRC) will record and verify the complaint.

### **STEP 4: ACTION**

After verification of the complaint, the UGSRC shall act upon the complaint and take the measures necessary to resolve the issue.

### **STEP 5: INTIMATING THE STUDENT**

Once the complaint has been resolved, the student is informed about the outcome, and the complaint is considered closed by the Department.

## **OMBUDSPERSON**

Any student aggrieved by the decision of the Student's Grievance Redressal Committee (CSGRC/USGRC) may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

<b>Sr.No.</b>	<b>Name</b>	<b>Designation</b>	<b>E-mail (for reporting grievance)</b>
1	Prof. (Retd.) Ashu Shokeen, Former Head (Library Science, KUK and Former Dean, Faculty of Arts and Language, KUK H.No. D-8 Prashant Vihar, Sector-14, Rohini Outer Ring Road, Piller No.3, Near Santom Hospital, New Delhi-110085	Ombudsperson	Shokeen_ashu@rediffmail.com

## Hostel Charges

Sr. No.	Subject	Amount	Remark
i)	Accommodation Charges	Rs. 730/-	Annualy (At the time of Admission.)
ii)	Water & Electricity Charges	Rs. 4360/-	Annualy (At the time of Admission.)
iii)	Fan Charges & Geyser Charges	Rs. 600/-	Annualy (At the time of Admission.)
iv)	Establishment charges	Rs. 1820/-	Annualy (At the time of Admission.)
v)	Common room charges	Rs. 310/-	Annualy (At the time of Admission.)
vi)	Utensils & Furniture charges	Rs. 370/-	Annualy (At the time of Admission.)
vii)	Medical Fee	Rs. 40/-	Annualy (At the time of Admission.)
viii)	Identity Card charges	Rs. 70/-	Annualy (At the time of Admission.)
ix)	Caution Money/Hostel Security	Rs. 2420/-	Refundable within one year from the date of leaving the hostel. The caution money will be deposited by all the residents including students and Research Scholars.
x)	Mess Advance/Mess Security	Rs. 6050/-	Refundable within one year from the date of leaving the hostel.
	<b>Total Fee</b>	<b>Rs. 16770/-</b>	<b>Annual Charges</b>

Further resolved that the Hostel Fee be increased 10% every year onwards and such increase be rounded off to the next multiple of 10.

If any resident wants to avail the facility of the appliances from the list given below with the prior permission of the Warden in writing, he is required to pay the following charges per month up to 10<sup>th</sup> of each month, for example, Air cooler, Iron, Room Heater/Blower/ Halogen Heater (Coil Heater is not allowed), Electric Kettle. If used without permission, a fine of Rs. 1000/- will be imposed.

- |  |   |                     |
|--|---|---------------------|
| i) Air Cooler                            | = | Rs. 280/- per month |
| ii) Iron                                 | = | Rs. 90/- per month  |
| iii) Room Heater: Blower/ Halogen Heater | = | Rs. 550/- per month |
| iv) Electric Kettle                      | = | Rs. 90/- per month  |

### Note:

- i) The fee from residents will be charged for the entire academic session.
- ii) In exceptional cases on the recommendation of the HOD/Director of the respective Department/Institute/Centre etc., the Chief Warden may allow the stay of the resident beyond 30<sup>th</sup> June, 2025 on guest charges basis but not beyond 15<sup>th</sup> July, 2025.
- iii) The Vice-Chancellor may on the recommendation of the Chief Warden exempt blind students from the payment of all hostel charges (except mess charges).
- iv) In case a student joins/leaves the hostel in mid-session, he shall pay all charges for entire academic session and not for specific period of his stay in the hostel.

- v) The hostel fees for Research Scholars whose admissions are usually not done along with other PG classes be taken from 1<sup>st</sup> October 2024 to 30<sup>th</sup> September 2025 or as decided by the University authorities.
- vi) All types of Fees/Payments i.e. Hostel Dues, Security, Mess Dues, Fine/Special Fine, Guest Diet/Coupon etc. will be accepted through online/counter system only. In case of special circumstance, payments can be accepted offline with prior permission of the Chief Warden (Boys).
- vii) Hostel fee is not refundable in any case.

### **Visitors and Guests**

- i) The visitors are allowed to visit only after making an entry in the Visitor's Register of the concerned hostel. No outsider is allowed to enter the hostel without the permission of Warden concerned. Hostel rules and regulations will be equally applicable to the guests also.
- ii) No guest is permitted to stay in a resident's room without prior permission overnight. If it is established that a visitor has stayed illegally overnight in a resident's room, severe punishment will be imposed on the resident which may include a monetary fine of Rs. 2500/- (Rupees two thousand five hundred only) and expulsion from the Hostel. In addition, such cases will be referred to the Chief Warden for further necessary disciplinary action.
- iii) No person of the opposite sex either guest or otherwise shall be permitted to stay overnight in any part of the hostel.
- iv) In case of an emergency, the parents (only father)/guardian of students may be allowed only in respective hostel's guest room. The parent/guardian will be allowed only for a maximum period of two nights and one day by the Warden of the respective Hostel. This will be permitted only twice in a year. The Chief Warden may permit for more than the period specified but not more than 15 days. For longer period of stay permission is to be sought from the Vice-Chancellor. A visitor cannot become guest of a resident too often.

### **Guest Charges**

- |   |   |
|---|---|
| i) If stay in Resident's Room                               | Rs. 120/- per day per head                            |
| ii) Common Room/Tutor Room                                  | Rs. 70/- per day per head                             |
| iii) For Ex-Resident of the Hostel/<br>Authorized Residents | Rs. 100/- per day per head<br>(Only during exam days) |
| iv) Breakfast   | Rs. 60 (Including Rs 5/- service charge)              |
| v) Lunch  | Rs. 80 (Including Rs 5/- service charge)              |
| vi) Dinner  | Rs. 80 (Including Rs 5/- service charge)              |
| vii) Special Diet   | Rs. 110 (Including Rs 5/- service charge)             |

**Note:**

- i) The amount of guest charges shall be deposited in the University Share/Fund.
- ii) If any damage is caused to the Hostel property by the visitors/guests, compensation as assessed by the University/Hostel Administration shall be recovered from the host resident/ Dept./Office concerned.
- iii) The participating teams/individuals whose stay arrangements are made in the hostels on the request of host Dept./Office. The host Dept./Office shall make the payment well in advance. The bedding and other facilities shall be arranged by the host Dept./Office at their own level.

**Hostel Mess Rules**

The Hostel mess is run by a committee comprising the residents who are responsible for making all purchases as per rules, deciding the menu as well as ensuring a dress code and discipline in the mess under the overall control of the concerned Wardens/Hostel Supervisors.

The function of the Mess shall be supervised and carried out by the Mess Committee consisting of the following members:

- o Warden - Chairperson
  - o Hostel Supervisor
  - o Mess Supervisor
  - o Three regular residents/residents - Elected by the Hostel Residents on rotation basis for 2 Months in a semester
  - o Two regular residents - Nominated by the Warden in consultation with the concerned Additional Chief Warden
- i) The Mess in each Hall shall function as a single integrated unit and shall not under any circumstances be subdivided into sub-units.
  - ii) The Mess shall provide only vegetarian food.
  - iii) The weekly menu will be prepared by the Mess Committee and the menu will be displayed on the Notice Board as well as uploaded on ERP Portal. Changes in the menu, if necessary, can be made by the Mess Committee.
  - iv) Discipline should be strictly maintained in the dining hall.
  - v) Outsiders are not allowed to take meals in the mess. Day Scholars cannot be entertained as guests in the mess on a regular basis.
  - vi) Food will not be served in rooms and the residents are not allowed to take food from the dining hall to their rooms. If a resident is ill, the Warden/Mess Supervisor will make suitable arrangements for his food.
  - vii) The residents should not enter the kitchen.

- viii) Wasting food is a social crime. For the first offence of wasting food by a resident, warning will be issued to him. If the offence is committed for the second time a fine of Rs.500/- (Rs. five hundred only) will be imposed on him. If the concerned resident is found repeating the mistake, strict disciplinary action shall be taken against him.
1. If any member of the hostel staff dealing with mess transaction is found in possession of cash illegally, appropriate disciplinary action will be taken against him.
  2. A proper mess-account is to be maintained by the mess committee under the supervision of the Warden concerned.
  3. Cash-book of the hostel-mess is to be maintained by the Mess-Supervisor/ Hostel Supervisor and entry of receipts and payments be made on daily basis. The same will be countersigned by the concerned Warden and Hostel Supervisor on weekly basis.
  4. An annual audit is to be conducted of each hostel.
  5. For any discrepancy in the mess/mess diets/coupons etc. mess committee, Mess Supervisor/ Hostel Supervisor and the Warden shall be responsible.
  6. Facility of mess is provided in all hostels. The membership of mess is compulsory for every resident.

### **Mess Advance/Security and Hostel Security/Caution Money**

It is mandatory for each resident of hostel to pay Rs. 6050/- annually as Mess Advance/Mess Security (**Refundable within one year after leaving the Hostel**). The mess advance/security and hostel-security/caution money shall be refunded by online mode only. Mess Advance/Security shall not be adjusted in mess dues.

### **Mess and Servant Charges**

- i) It is mandatory for each resident of hostel to pay Rs. 610/- per month as mess servant charges.
- ii) Mess charges will be paid by the 20<sup>th</sup> of each month. After this date a fine of Rs. 10/- per day will be charged and the residents will not be allowed to take meals thereafter. The fine for delay pertaining to hostel dues will also be charged on the same pattern as mess dues.
- iii) If the total amount of mess dues from a resident exceeds the security deposited on the last date of each month, he will not be eligible for mess services further.
- iv) The Warden may expel a resident from the hostel if all kinds of dues to be paid by him remains unpaid after one month on the recommendation of Hostel Supervisor and the same may be confirmed by the Chief Warden.
- v) Mess-dues defaulters of previous session shall be blacklisted for admissions in the University hostels for the next session. Such students shall not be admitted in the University hostels.

## **Mess Timings**

- i) Breakfast : 07:30 a.m. to 9:00 a.m.
- ii) Lunch : 12:30 p.m. to 2:00 p.m.
- iii) Dinner : 07:30 p.m. to 9.00 p.m.
- iv) Meals will not be served before/after the fixed hours.
- v) For the meals, missed by a resident, without prior information, no rebate will be allowed. It will be the moral obligation of the residents to inform the supervisor before hand, if they do not want to take meal at a particular time, so as to avoid the wastage of food and resources. A register for this purpose will be available with the mess supervisor wherein the residents should enter the information about missing the meals.
- vi) All complaints requiring immediate attention of the Warden should be made in writing through a member of Mess-Committee.
- vii) Guest-diets will not exceed 5 diets during a month.
- viii) 20 diets will be compulsory for every resident in a month however, in case of some genuine absence from the hostel the resident can be given a relaxation and 10 diets (a diet means breakfast, lunch and dinner) and servant charges will be charged for full month. In such cases the hostel warden shall examine the genuineness and only then the relaxation can be given.

## **Prohibition of Ragging**

Ragging is illegal and punishable in strictest and most exemplary terms as per the ruling of the Supreme Court of India.

The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: [www.ugc.ac.in](http://www.ugc.ac.in) & the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012.

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/ suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any regional, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police.

If the individuals committing or abetting ragging are not/cannot be identified, collective punishment



can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging.

Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/her explanation is not found satisfactory, the authority would expel him from the Institution.

## SECTION – VI

### Hostel Seats Matrix

#### DISTRIBUTION OF DEPARTMENT FOR THE ACADEMIC SESSION 2024-25

If seat/seats remain vacant in any department/institute, they may be allocated to the students of other departments according to their demand/request. 2% of the total seats are reserved under the Discretionary Quota of the Vice Chancellor.

#### KAILASHGIRI (BH-1) Total Capacity-240

Sr. No.	Department	Course	Sem.	No. of Seats to be Allotted
1	Dept. of Chemistry	M. Sc. (Fin.)	3	13
2	Dept. of Physics	M. Sc. (Fin.)	3	16
3	Department of Law	LLB 3 Yr.	1	32
4	Agricultural Biotechnology	M. Sc. (Fin.)	3	2
5	Bioinformatics	M. Sc. (Fin.)	3	2
6	Environmental Biotechnology	M. Sc. (Fin.)	3	2
7	Forensic Sci.	M. Sc. (Fin.)	3	3
8	Food Technology	M. Sc. (Fin.)	3	3
9	Microbiology	M. Sc. Microbiology	3	2
		M. Sc. Microbial Bio.	3	1
10	Environment Sci.	M. Sc. (Fin.)	3	3
11	Botany	M. Sc. (Fin.)	3	3
12	Zoology	M. Sc. (Fin.)	3	3
13	Genetics	M. Sc. (Fin.)	3	4
14	Biochemistry	M. Sc. (Fin.)	3	4
15	Biotechnology	M. Sc. (Fin.)	3	3
16	Medical Biotechnology	M. Sc. (Fin.)	3	3
17	Dept. of Comp. Sci. & Applications	MCA	3	9
		M. Sc. Comp. Sc.	3	7
18	Chemistry	Ph. D.	-	4
19	Commerce	Do	-	4
20	Computer Sci.	Do	-	3
21	Defence Strategic	Do	-	1
22	Economics	Do	-	3
23	Education	Do	-	2
24	English	Do	-	4
25	Geography	Do	-	5
26	Hindi	Do	-	3

27	History	Do	-	2
28	IHTM	Do	-	3
29	IMSAR	Do	-	4
30	Journalism & Mass Comm.	Do	-	3
31	Law	Do	-	4
32	Lib. Science	Do	-	2
33	Math	Do	-	4
34	Music (Instru. & Vocal)	Do	-	1+1
35	Pharmaceutical	Do	-	4
36	Phy. Education	Do	-	2
37	Physics	Do	-	3
38	Pol. Sci.	Do	-	3
39	Psychology	Do	-	2
40	Public Admn.	Do	-	3
41	Sanskrit	Do	-	3
42	Sociology	Do	-	3
43	Statistics	Do	-	3
44	UIET (All)	Do	-	7
45	Visual Art	Do	-	2
46	<b>Life Sci.</b>		-	
(i)	Botany	Do	-	3
(ii)	Zoology	Do	-	3
(iii)	Microbiology	Do	-	3
(iv)	Biochemistry	Do	-	3
(v)	Biotechnology	Do	-	3
(vi)	Medical Biotechnology	Do	-	3
(vii)	Genetics	Do	-	3
(viii)	Environment Sci.	Do	-	3
(ix)	Bioinformatics	Do	-	2
(x)	Food Technology	Do	-	2
(xi)	Forensic Science	Do	-	1
47	Physically Challenged	Only Ph. D. Scholar (All Dept.)	-	4

**VINDHYA (BH-2) Total Capacity-240**

Sr. No.	Department	Course	Sem.	No. of Seats to be Allotted
1	Department of Law	LLM (Pre.) Shift -I	1	4
		LLM (Fin.) Shift -I	3	4
		LLM (Pre.) Shift -II	1	3
		LLM (Fin.) Shift -II	3	3
		LLB 3 Yr.	3	25
		LLB 3 Yr.	5	18
		LLB (Hons.) 5 Yr. Int.	5	22
		LLB (Hons.) 5 Yr. Int.	7	22
		LLB (Hons.) 5 Yr. Int.	9	22
2	Dept. of Pharmaceutical Science	B. Pharma	7	20
		M. Pharma	3	10
3	Dept. of Psychology	M.A Psy (Pre.)	1	5
		M.A Psy (Fin.)	3	5
		M.A (Gui. & C.)(Pre.)	1	5
		M.A (Applied Psy.)(Fin.)	3	5
4	Centre For Yogic Studies	M.A., Yoga (Pre.)	1	8
		M.A., Yoga (Fin.)	3	8
5	U.I.E.T	B. Tech. (EE)	5	20
		B. Tech. (EE)	7	20
6	Dept. of Education	M.Ed.	1	4
		M.Ed.	3	4

**NILGIRI (BH-4) Total Capacity-254**

Sr. No.	Department	Course	Sem.	No. of Seats to be Allotted
1	U.I.E.T	B. Tech. (BIO)	1	6
		B. Tech. (EE)	1	24
		B. Tech. (CSE)	1	68
		B. Tech. (AIML)	1	28
		B. Tech. (ECE+LEET)	3	26
		B. Tech. (ME+LEET)	3	56
		BCA	1	34
2	Dept. of Economics	B.A. Economics 4 Year	1	4
3	Dept. of English	B.A. English 4 Year	1	4

**UDAIGIRI (BH-5) Total Capacity-240**

Sr. No.	Department	Course	Sem.	No. of Seats to be Allotted
1	Dept. of Pharmaceutical Science	B. Pharma	3	20
		B. Pharma	5	21
		M. Pharma	1	12
2	Institute of Management Studies	MBA 5 Yr.	3	18
3	Dept. of Math	M. Sc. Math (Fin.)	3	15
		M. Sc. Math with Comp. Sci. (Fin.)	3	9
		5 Year Int. Course	9	15
4	<b>Dept. of Life Sci.</b>			
(a)	Agricultural Biotechnology	M. Sc. (Pre.)	1	3
(b)	Bioinformatics	M. Sc. (Pre.)	1	4
(c)	Environmental Biotechnology	M. Sc. (Pre.)	1	2
(d)	Forensic Sci.	M. Sc. (Pre.)	1	3
(e)	Food Technology	M. Sc. (Pre.)	1	6
(f)	Microbiology	M. Sc. Microbiology	1	3
		M. Sc. Microbial Bio.	1	3
(g)	Environment Sci.	M. Sc. (Pre.)	1	6
(h)	Botany	M. Sc. (Pre.)	1	4
(i)	Zoology	M. Sc. (Pre.)	1	4
5	Dept. of Chemistry	M. Sc. (Pre.)	1	12
6	Dept. of Physics	M. Sc. (Pre.)	1	12
7	Dept. of Lib.Sc	M. Lib. I. Sc (Pre.)	1	5
		M. Lib. I. Sc.( Fin.)	3	5
8	Dept. of Journalism	M.A. (Pre.)	1	7
		M.A.(Fin.)	3	7
9	Dept. of Economics	M.A (Pre.)	1	7
		M.A (Fin.)	3	7
		5 Year Int. Course	3	5
		5 Year Int. Course	5	5
		5 Year Int. Course	7	5
		5 Year Int. Course	9	4
10	Dept. of Education	M.A (Pre.)	1	4
		M.A (Fin.)	3	4

**HIMGIRI (BH-6) Total Capacity-240**

<b>Sr. No.</b>	<b>Department</b>	<b>Course</b>	<b>Sem.</b>	<b>No. of Seats to be Allotted</b>
1	Dept. of English	M.A (Pre.)	1	9
		M.A (Fin.)	3	8
		5 Year Int. Course	3	4
		5 Year Int. Course	5	3
		5 Year Int. Course	7	5
		5 Year Int. Course	9	5
2	Dept. of Commerce	M.Com 2Yr.	1	6
		M.Com 2Yr.	3	5
		B.Com 4 Year	1	6
		M.Com 5 Year Int.	3	6
		M.Com 5 Year Int.	5	5
		M.Com 5 Year Int.	7	5
		M.Com 5 Year Int.	9	5
3	Dept. of Music	M.A Vocal (Pre.)	1	2
		M.A Vocal (Fin.)	3	2
		M.A Instru (Pre.)	1	2
		M.A Instru (Fin.)	3	2
4	Department of Law	LLB (Hons.) 5 Yr. Int.	3	38
5	Dept. of History	M.A (Pre.)	1	8
		M.A (Fin.)	3	8
7	Dept. of Phy. Education	M.P. Ed./ B.P. Ed.	1	16
		M.P. Ed./ B.P. Ed.	3	16
8	Dept. of Hindi	M.A (Pre.)	1	8
		M.A (Fin.)	3	8
9	Dept. of Sanskrit, Pali & Prakrit	M.A (Pre.)	1	8
		M.A (Fin.)	3	8
		M.A. (Hindu Studies)	1	4
10	Dept. of Sociology	M.A (Pre.)	1	7
		M.A (Final)	3	7
11	Dept. of Defence & Strategic Studies	M.A (Pre.)	1	4
		M.A (Fin.)	3	4
12	Institute of Management Studies	MBA 2 Yr. (Hon.)	3	10
13	Dept. of Visual Arts	M.A (Fine Arts)	1	2
		M.A (Fine Arts)	3	1

**DHOLAGIRI (BH-7) Total Capacity-320**

Sr. No.	Department	Course	Sem.	No. of Seats to be Allotted
1	U.I.E.T	B. Tech. (ECE)	1	30
		B. Tech. (ME)	1	32
		B. Tech. (CIVIL)	1	25
		B. Tech. (BIO+LEET)	3	6
		B. Tech. (EE+LEET)	3	30
		B. Tech. (CSE+LEET)	3	56
		B. Tech.(CIVIL+LEET)	3	28
		B. Tech (BIO)	5	4
		B. Tech. (ECE)	5	22
		B. Tech. (AIML)	5	20
		B. Tech. (ECE)	7	20
2	Institute of Hotel & Tourism	B.H.M.C.T. (4 Year)	1	9
		B.H.M.C.T. (4 Year)	3	9
		B.T.T.M.(4 Year)	1	4
		B.T.T.M (4 Year)	3	4
3	Dept. of Statistics	B.Sc. Statistics 4 Year	1	6
4	Dept. of Sanskrit, Pali & Prakrit	B.A Sanskrit 4 Year	1	5
5	Dept. of History	B.A History 4 Year	1	6

**NEELKANTH (BH-8) Total Capacity-295**

Sr. No.	Department	Course	Se m	No. of Seats to be Allotted
1	Dept. of Public Admn.	M.A (Pre.)	1	6
		M.A (Fin.)	3	6
		B.A. (Pub. Admn.)4 Year	1	6
		5 Year Int. Course	3	6
		5 Year Int. Course	5	6
		5 Year Int. Course	7	5
		5 Year Int. Course	9	5
2	Institute of Hotel & Tourism	B.H.M.C.T. (4 Year)	5	6
		B.H.M.C.T. (4 Year)	7	6
		M.H.M.C.T. (2Year)	1	6
		M.H.M.C.T. (2Year)	3	5
		M.H.M.C.T.(5 Year)	1	6
		M.H.M.C.T.(5 Year)	3	5
		M.H.M.C.T. (5 Year)	5	5
		M.H.M.C.T. (5 Year)	7	5
		M.H.M.C.T.(5 Year)	9	5

		M.T.T.M. (2Year)	1	5
		M.T.T.M. (2Year)	3	5
		B.T.T.M (4 Year)	5	4
		B.T.T.M (4 Year)	7	4
3	Dept. of Geography	M.A (Pre.)	1	9
		M.A.(F)	3	9
4	Dept. of Genetics	M. Sc. (Pre.)	1	4
		B. Sc. Genetics 4 year	1	3
5	Dept. of Biochemistry	M. Sc. (Pre.)	1	4
6	Biotechnology	M. Sc. (Pre.)	1	4
7	Medical Biotechnology	M. Sc. (Pre.)	1	3
8	Dept. of Comp. Sci. &Applications	MCA	1	8
		M.Sc. Comp. Sc.	1	7
		M.Sc. Comp. with Data Sc.	1	4
		M.Sc. Comp. with Data Sc.	3	3
		M. Tech. Comp. Sc.	1	2
9	Dept. of Statistics	M.Sc (Pre.)	1	5
		M. Sc. (Fin.)	3	5
10	Dept. of Math	M. Sc. Math (Pre.)	1	14
		M. Sc. Math (SFS)	1	8
		5 Year Int. Course	7	14
11	U.I.E.T	M. Tech. (All)	1	18
		B. Tech. (ME)	7	45
12	Dept. of Education	ITEP 4year	1	8
		ITEP 4year	3	7

#### **MOUNT-ABU (BH-9) Total Capacity-294**

<b>Sr. No.</b>	<b>Department</b>	<b>Course</b>	<b>Sem.</b>	<b>No. of Seats to be Allotted</b>
1	U.I.E.T	M. Tech. (All)	3	10
		B. Tech. (CSE)	5	55
		B. Tech. (ME)	5	55
		B. Tech. (CIVIL)	5	25
		B. Tech. (CSE)	7	53
		B. Tech. (BIO)	7	7
		B. Tech. (CIVIL)	7	28
		BCA	5	17
2	Institute of Management Studies	MBA 2 Yr.	3	10
		MBA 5 Yr.	7	15
3	Dept. of Political Science	M.A (Pre.)	1	8
		M.A (Fin.)	3	8



**EVEREST (BH-10) Total Capacity-260**

<b>Sr. No.</b>	<b>Department</b>	<b>Course</b>	<b>Sem.</b>	<b>No. of Seats to be Allotted</b>
1	Institute of Management Studies	MBA 2 Yr.	1	10
		MBA 2 Yr.(B.Psy.)	1	10
		MBA 2 Yr. (B.E.)	3	9
		MBA 2 Yr.(SFS)	1	10
		BBA 4 Yr.	1	17
		MBA 5 Yr.	5	11
		MBA 5 Yr.	9	10
2	U.I.E.T	B. Tech. (AIML)	3	25
		BCA	3	27
3	Dept. of Visual Arts	B.A (Fine Art, Pai.) 4 Year	1	3
		6 Year Integrated	3	2
		6 Year Integrated	5	3
		6 Year Integrated	7	3
		6 Year Integrated	9	1
		6 Year Integrated	11	2
4	Dept. of Math	B. Sc. Math 4 Year	1	12
		5 Year Int. Course	3	11
		5 Year Int. Course	5	11
5	Department of Law	LLB (Hons.) 5 Yr. Int.	1	22
6	All Physically Challenged	All Dept. (Except Ph. D)	-	4
7	Centre of Disability Studies	DISLI/DTISL	1	15
		DISLI/DTISL	3	14
8	Dept. of Pharmaceutical Science	B. Pharma	1	20
9	University Institute of Public Health Sciences	B.A. Public Health	1	5

**SECTION – VII**  
**UNDERTAKING - 1**

**(Undertaking to be submitted by students against ragging for hostel admission)**

1. I, \_\_\_\_\_ (Full Name of the Student with admission/ registration/ enrolment No.)  
S/o, D/o, Mr./Mrs./Ms. \_\_\_\_\_ having been admitted  
to \_\_\_\_\_ (name of the institution) \_\_\_\_\_  
have carefully read “THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL  
INSTITUTION ORDINANCE, 2012” and fully understood the provisions contained in the said  
ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes  
ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal  
and administrative action that is liable to be taken against me in case I am found guilty of or  
abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the  
ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or  
omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to  
Ordinance, without prejudice to any other criminal action that may be taken against me under  
any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution  
in the country on account of being found guilty of, abetting or being part of a conspiracy to  
promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am  
aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

Counter Signature of Parent/Guardian

## UNDERTAKING -2

### (Undertaking to be submitted by Hostel Resident regarding Hostel Rules and Regulations)

I \_\_\_\_\_ S/O, Mr./Sh. \_\_\_\_\_

Student of \_\_\_\_\_ Department enrolled in Programme \_\_\_\_\_

Semester \_\_\_\_\_ under Roll No \_\_\_\_\_ do undertake the following:

1. That I will abide by all the rules, regulations and instructions given by the Hostel Authorities.
2. That my residence/house is not within the distance of 40 km from MDU Rohtak.
3. That if I am found guilty of breaking any of the hostel rules, regulations, involved in any act of damaging hostel property, indiscipline, rowdyism, abetting or being part of a conspiracy to promote / participate in anti-national activities, my hostel admission be cancelled without any notice and refund of security etc. will be forfeited.
4. That I shall not allow anyone else to stay in my room and if anyone else is found living in my room without permission, my hostel admission be cancelled immediately without any notice and refund of security etc. will be forfeited.
5. That I shall deposit the hostel dues, mess dues etc. well in time. If I get some job or take up any other gainful employment, professional work/assignment or get admission in some other institution I shall immediately inform the hostel authorities and vacate the room otherwise hostel accommodation be cancelled without any notice and refund of fee, security etc.
6. That I will vacate the hostel during summer vacation for repair, white wash and other works of maintenance.
7. That I will vacate the hostel immediately as and when required by the University Authorities.
8. That if I am found to be involved in any such activity which is against the rules and regulations MDU, Rohtak. I shall solely be responsible and shall be ready to bear the consequence as per MDU, Rohtak and hostel rules.
9. That I was resident of Hostel No \_\_\_\_\_ Room No. \_\_\_\_\_ in the session \_\_\_\_\_ and no action was taken against me for violating any directions/orders/rules and nor I was found lacking in terms of conduct while staying in the hostel.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

Counter Signature of Parent/Guardian



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# CERTIFICATE OF ACCREDITATION

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Maharshi Dayanand University  
Delhi Road, Rohtak, Haryana as  
Accredited  
with CGPA of 3.44 on seven point scale  
at A<sup>+</sup> grade  
valid up to March 27, 2024*



Date : March 28, 2019

*S. C. Chandra*  
Director

