

**Ratification of the action taken by the Vice-Chancellor regarding Ordinance for ITEP (4-Year Integrated B.Ed. Programme).**

The meeting of Faculty of Education was held on 08.02.2024 which considered and approved the recommendations of UG Board of Studies in Education in its meeting held on 09.11.2023 regarding the Ordinance etc. for 4-year ITEP (Integrated Teacher Education Program) (**Annexure A/13 pages 111-120, already circulated**).

The Faculty of Education recommended the Ordinance of 4 year ITEP (Integrated Teacher Education Program) which was approved by the Vice-Chancellor in anticipation of the meeting of Academic Council as the exams of ITEP were to be conducted and ordered to place the matter before the Academic Council.

The Academic Council vide Reso. No. 15 in its meeting held on 27.06.2024 considered the above and passed the following resolution:

RESOLVED THAT THE ACTION TAKEN BY THE VICE-CHANCELLOR AS ABOVE IS RATIFIED AND RECOMMENDED TO THE EXECUTIVE COUNCIL FOR ITS CONSIDERATION WITH THE MODIFICATION THAT THE WORD S<sub>i</sub> APPEARING IN ANNEXURE PAGE 119 BE READ AS C<sub>i</sub>.

The Executive Council considered the recommendations of the Academic Council; and

**RESOLVED THAT THE RECOMMENDATIONS OF THE ACADEMIC COUNCIL AS ABOVE BE APPROVED.**

[ACTION BY A.R.(ACAD.)]

Endst. No.AC-VI/2024/F-215/21482-581

Dated: 23/10/2024

A copy of above Resolution is forwarded to the following for information and necessary action:

1. All the Deans/Directors/HoDs/Branch Officers, M.D.University, Rohtak.
2. The Finance Officer, M.D.University, Rohtak.
3. All the Principals of Education Colleges affiliated to M.D.University, Rohtak
4. Director-CPAS, M.D.University, Rohtak
5. Director, UCC, M.D.University, Rohtak for uploading on the University website.
6. P.A. to Vice-Chancellor/Dean Academic Affairs/Registrar/Controller of Examinations (for kind information of the Vice-Chancellor/Dean Academic Affairs/Registrar/COE, MDU, Rohtak)

  
Assistant Registrar (Academic) 23/10/24

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MAHARSHI DAYANAND UNIVERSITY, ROHTAK

MINUTES OF THE MEETING OF FACULTY OF EDUCATION HELD ON 08.02.2024 AT 12:30 PM IN THE O/O OF DIRECTOR, SPORTS, M.D. UNIVERSITY, ROHTAK.

## MEMBERS PRESENT:

- |   |                |
|---|----------------|
|   | Chairperson    |
| 1. Prof. R.P. Garg<br>Dean, Faculty of Education, M.D. University, Rohtak             |                |
| 2. Prof. Kultaj Singh,<br>H.O.D., Physical Education, M.D. University, Rohtak         |                |
| 3. Dr. Neeru Rathee,<br>Head, Department of Education, M.D. University, Rohtak        |                |
| 4. Prof. Jitender,<br>Department of Education, M.D. University, Rohtak                |                |
| 5. Dr. Ranju Malik, Associate Professor,<br>C.R. College of Education, Rohtak         |                |
| 6. Dr. Indu Tehlan, Associate Professor,<br>C.R. College of Education, Rohtak         |                |
| 7. Dr. Vanita Rose, Asstt. Prof.,<br>Department of Education, M.D. University, Rohtak |                |
| 8. Prof. Monika Verma,<br>Department of Education, CDLU, Sirsa                        | Outside Expert |

At the outset, the Dean, Faculty of Education welcomed all the members of the Faculty. Thereafter, agenda were taken up for discussion.

- Confirmation of the minutes of previous meeting of Faculty of Education held on 07.07.2023 (Annexure-I, Page 1, already circulated).

**CONFIRMED THE MINUTES OF PREVIOUS MEETING OF THE FACULTY OF EDUCATION DATED 07.07.2023.**

- Follow up action of previous meeting of the Faculty of Education held on 07.07.2023 (Annexure-II, Page 2).

**FOLLOW UP ACTION ON PREVIOUS MEETING OF THE FACULTY OF EDUCATION WAS CONSIDERED AND IT WAS RESOLVED THAT THE SYLLABUS AND S.O.E OF B.ED. SPECIAL EDUCATION (MULTIPLE DISABILITIES) AS ALREADY APPROVED WILL REMAIN EFFECTIVE FOR THE COMING YEARS ALSO AND FOR THE SESSION 2024-25. THE EDUCATION DEPARTMENT WILL PREPARE THE S.O.E. AND SYLLABUS AND SUBMIT THE SAME FOR APPROVAL OF THE ACADEMIC COUNCIL.**

- Considered the recommendations of UG Board of Studies in Education made vide Reso. No. 1 and 2 in its meeting held on 09.11.2023 (Annexure-III, Page 3, already circulated) that:
  - Scheme and syllabus of 4 year ITEP for 1<sup>st</sup> year (1<sup>st</sup> and 2<sup>nd</sup> Sem.) from the session 2023-24 may be prescribed as per Annexure-IV, Pages 4 to 52 (already circulated).

(ii) Ordinance of 4 year ITEP may be prescribed as per Annexure-V, Pages 53 to 60 (already circulated).

(i) THE SCHEME AND SYLLABUS OF FOUR YEAR ITEP FOR 1<sup>st</sup> YEAR (1<sup>st</sup> AND 2<sup>nd</sup> SEMESTER) FROM THE SESSION 2023-24 APPROVED WITH MINOR AMENDMENTS IN THE SCHEME OF EXAMINATIONS AS PROVIDED BY THE HOD EDUCATION. THE SCHEME OF EXAMINATION BE GOT VETTED FROM THE CONTROLLER OF EXAMINATION AFTER CONFIRMATION OF THE COURSE CODES FROM THE DIRECTOR, IQAC. FURTHER, THE SCHEME OF EXAMINATION/SYLLABUS BE GOT APPROVED FROM THE VICE-CHANCELLOR IN ANTICIPATION OF THE APPROVAL OF THE ACADEMIC COUNCIL. AS THE EXAMS OF FOUR YEAR ITEP ARE SCHEDULED IN NEAR FUTURE.

(ii) FURTHER, THE ORDINANCE OF FOUR YEAR ITEP APPROVED BY THE FACULTY AND THE SAME MAY BE GOT UPLOADED ON THE UNIVERSITY WEBSITE AFTER APPROVAL FROM THE VICE-CHANCELLOR IN ANTICIPATION OF THE APPROVAL OF THE ACADEMIC COUNCIL/ EXECUTIVE COUNCIL. AS THE EXAMS OF FOUR YEAR ITEP ARE SCHEDULED IN NEAR FUTURE.

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01/02/24

DEAN, FACULTY OF EDUCATION

*[Handwritten Signature]*  
29/02/24  
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## ORDINANCE FOR ITTP (4-Year Integrated B.Ed. Programme)

1. Duration of the course leading to the degree of B.A.B.Ed./B.Com.B.Ed. (ITTP) shall be of four academic years divided into eight semesters. The examination shall ordinarily be held for the 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, and 7<sup>th</sup> semesters in the month of May/June and for the 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> and 8<sup>th</sup> Semesters in the month November/December or on such dates as May be fixed by the Vice-Chancellor from time to time.

A Supplementary examination for odd and even semesters shall be held along with their regular odd and even semester examinations.

The Programme will be conducted for atleast 200 working days each year exclusive of the period of Examination and admission.

2. **Multiple Entry and Exit, and Re-entry Options:** The ITTP envisages multiple entry and exit points and re-entry options, with appropriate certifications. Student-teachers who wish to exit after completion of one year (two semesters) of study will be given a Certificate indicating the credits accrued for the courses pursued. Student-teachers who wish to exit after completion of two years (four semesters) will be given a Diploma indicating the credits accrued for the courses completed. Student-teachers who wish to exit after successful completion of three years (six semesters) will be awarded a Bachelor's Degree in the chosen Major area of study upon securing a minimum of 120 credits and satisfying the minimum credit requirements of 48 credits for the Major. Student-teachers who successfully complete four years (eight semesters) of study will be awarded a dual-major bachelor's degree such as B.A.B.Ed. or B.Sc.B.Ed. or B.Com.B.Ed. etc. upon securing a minimum of 160 credits, including a minimum of 80 credits for the first major (i.e. in education), and a minimum of 48 credits for the second major (i.e., in a disciplinary/interdisciplinary area relating to one of the curricular areas in school education).

3. The last date for the receipt of Admission form and fee without late fee will be fixed by the Vice-Chancellor and shall be notified to the Head of the University Teaching Department and the colleges concerned.

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4. A candidate's admission form and fee may be accepted after the last date on payment of late fee up to the date mentioned by the University.

Provide that:-

No late fee shall be charged if the Admission Form and fee are received within three working days of grace after the last date for the receipt of the same without late fee.

5. Minimum eligibility conditions for admission to four-year Integrated B.Ed. Programme (ITEP) shall be following:

a) For B.A.B.Ed. Programme, Senior Secondary Examination (10+2) with atleast 50% Marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

b) For B.Com.B.Ed. Programme, Senior Secondary Examination (10+2) with atleast 50% Marks (47.5% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) in aggregate from Board of School Education, Haryana, Bhiwani or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

Note: The detailed eligibility conditions e.g. percentage of marks in the qualifying examinations, subject (s) combination etc. shall be notified in the Admission Brochure as approved by the Academic Council from time to time.

\*Candidates placed under compartment in the qualifying examination shall not be eligible for admission. Those who have done graduation or post graduation shall not be eligible for 4-year ITEP Courses.

6. The minimum pass marks for passing any examinations shall be as under:

(i) 40% in each theory paper

(ii) 40% in each practical examination or viva-voce/project/internship/training report/dissertation wherever prescribed.

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- (iii) 40% in aggregate of each theory paper and internal assessment (and practical where practical is a component of theory paper).

7. Every candidate shall be examined according to the Scheme of Examination and syllabus as approved by the Academic Council from time to time. However, syllabus for re-appear / failed candidate for the Semester Examination shall be the same according to which they appeared as regular students.

8. 30% marks in each written paper (excluding viva-voce), shall be assigned for internal assessment.

The Head of the Department shall forward the internal assessment marks awarded by the concerned teacher on the basis of class test, written assignment and its Presentation/Seminar and attendance in the classes etc. to the Controller of Examinations as per the following schedule:

- (i) The Internal Assessment/Sessionals marks should be supplied by the Heads of the Departments invariably within 20 days after commencement of the examination.
- (ii) Thereafter, a late fee @ Rs.25/- per candidate per subject shall be charged from the Department.
- (iii) No internal Assessment/Sessionals marks shall be entertained if the same are received in the University after 30 days of the declaration of results. However, vice-Chancellor may condone the delay with late fee after taking into consideration the merit of each case.

9. The Head of the Institution/Department will preserve the records on the basis of which the Internal Assessment awards have been prepared for inspection, if needed by the University, up to three months of the date of declaration of each semester examination results.

10. The examination shall be open to a regular student who:-

- i) has passed the requisite examinations as laid down in Clause-5;

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ii) has his / her name submitted to the controller of Examinations by the Head of the University Department / Principal of the College concerned and produces the following certificates signed by the Head of the University Teaching Department / Principal of the College concerned:-

(a) of good Character;

(b) of having remained on the rolls of the University Teaching Department/College for the year proceeding the Examination;

(c) of having attended not less than 80% for all course work and practicum and 90% for school internship/projects/filed attachment.

(d) Note: Relaxation in shortage of lectures up to 20% will be allowed by the Head of the Department on the following grounds:

(i) self-illness;

(ii) illness/death of parents, brother, sister or any other close family member; (iii)

Any other reason beyond the control of the student to the satisfaction of the Head of the Department.

11. The candidates shall be treated as promoted to next semester/class automatically subject to fulfilment of conditions as laid down in clause-10 of the Ordinance. However, promotion to 7th semester will be allowed only when he/she has cleared the 1st module (1st to 6th semesters).

Note: For the purpose of promotion, each theory and practical in any subject shall be considered as separate paper.

12. A candidate who fails to pass or having been eligible, fails to appear in any semester examination will be allowed to clear the re-appear paper(s) and also for improvement of result after passing a semester examination within a period of Eight (8) years. While re-appearing to pass a semester examination, the candidate will be exempted from reappearing in the papers/practicals in which he/she secured 40% pass marks.

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Classmate

Practical

13. A candidate, who fails to pass ITEP Examination within a period of four years of his / her admission to the course, shall be deemed to be unfit for the ITEP course at this University.

14. The amount of examination fee to be paid by the candidate shall be as prescribed by the University from time to time. A candidate who re-appears in one or more paper(s) / practical(s) for the purpose of passing / improvement of division / result shall pay fee as for the whole examination.

15. The medium of instruction shall be English/Hindi. The medium of examination shall be as under:-

a) the question papers shall be set both in English and Hindi.

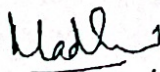
b) the candidates shall write their answers either in English or in Hindi.

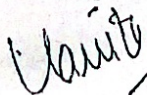
16. i) Every candidate shall be required to submit copies of his / her practicum/projects/internship. All the candidates shall be examined in viva-voce on practicum/projects/internship.

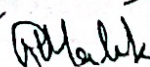
ii) The last date for receipt of practicum/projects/internship in the Office of the Controller of Examinations shall be one month before the commencement of the 2<sup>nd</sup>/4<sup>th</sup>/6<sup>th</sup>/8<sup>th</sup> Semester examination; provided that in exceptional cases, the Vice-Chancellor shall have the power to extend on the recommendation of the Head of the Department, the last date for the receipt of the practicum/projects/internship upto three months. If the candidate fails to submit the practicum/projects/internship even upto the extended period, he/ she will be considered as absent in the end practicum/projects/internship paper and his/her result shall be declared accordingly.

(iii) The practicum/projects/internship shall be evaluated separately by two different external examiners. The external examiner and one internal examiner (the supervisor of the candidate) shall jointly hold the viva-voce examination.

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(iv) A candidate who has submitted practicum/projects/internship, as a part of his/ her examination, may withdraw the same, before it has been examined but once it is examined and the candidate obtained the minimum pass marks, he / she will not be permitted to withdraw it or submit another practicum/projects/internship in lieu thereof. The marks obtained by him/her for practicum/projects/internship shall be taken into account when he/she appears in any future examination for the purpose of passing therein, or for improving the division.

17. The Internal Assessment awards as well as viva-voce awards of a candidate who fails in any semester examination shall be carried forward to the next examination.

18. As soon as possible, after the termination of the examination, the Controller of Examination shall publish the result of the candidates and issue Detailed Marks Cards.

19. The result of the candidate who have passed the examination shall be classified into Grades as under on the basis of the aggregate marks obtained by the candidate and the Grade obtained by the candidate will be stated in his / her degree:-

**Suggested Grading System: Letter Grades and Grade Point**

Letter Grade	Grade Point
O ( Outstanding)	10
A+ ( Excellent)	9
A ( Very Good)	8
B+ ( Good)	7
B ( Above Average)	6
C ( Average)	5
P ( Pass)	4
F ( Not Qualified)	0
Ab ( Absent)	0

For non-credit courses/activity such as the Student Induction Programme 'Satisfactory' or 'Unsatisfactory' will be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA. The Semester Grade Point Average (SGPA) is a

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measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester.

It shall be expressed up to two decimal places. i.e.,  $SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$  where  $C_i$  is the number of credits of the  $i^{th}$  course and  $G_i$  is the grade point scored by the students.

The universities or the autonomous colleges can decide on the grade or percentage of marks required to pass in a course and the Cumulative Grade Point Average (CGPA) required to qualify for the award of the degree taking into consideration the recommendations of the relevant standard setting body. Cumulative Grade Point Average (CGPA) is a measure of cumulative performance of a student in all the semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses. It is expressed up to two decimal places. i.e.,

$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$  where  $S_i$  is the SGPA of the  $i^{th}$  semester and  $C_i$  is the total number of credits in that semester.

20. A candidate who has passed the ITEP Examination from this University may appear in one or more additional paper(s) in which he / she has not already passed. The examination fee for appearing in each paper shall be per rules. A candidate shall, in order to pass in the additional paper(s) be required to obtain at least 40% marks in each paper.

21. A person who has passed the ITEP Examination of this University and is desirous of improving his / her score of marks / division, as the case may be, will be allowed to appear; as an ex-student, in one or more theory papers within a period of four years from the date of admission. The higher score in the paper(s) in which he / she re-appears will be taken into account towards the final result and the result of such a candidate shall be revised only if he / she improve his / her result. The candidate would be allowed to take the examination according to the syllabus in force for the regular students for that examination.

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A candidate for an examination in full subjects of this University cannot simultaneously study for, or appear in another examination of this University or of another University / Board. The bar shall not apply to a candidate appearing in an examination of the University for passing or for improvement of division / result of additional subjects, provided that he/she does not take the examination in more than two subjects / papers simultaneously with full subjects of his / her main examinations.

23. The grace marks will be allowed as per University rules.

Head: Lawte Patel 2/22