



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**  
**NAAC Accredited 'A+' Grade**

No. P&S/24/AMC/RICOH 1424  
Dated: 19.11.24

Email: - digitalcommrtk@gmail.com

To

M/s Digital Communication,  
S-7, Near Haffed Chowk, New Bus Stand Road,  
Landmark near Patrol Pump, Rohtak.

**Sub: AMC & Consumables for RICOH Photocopier Machines.**

This is with reference an e-tender ID-2023\_HRY\_263911\_1 floated on 10/03/2023 by the University on the subject cited above.

It is to inform you that your request/willingness is considered by the University authorities regarding renewal of AMC of Ricoh Photocopier Machines 34 No installed in the various offices/departments of the University as per (ANNEXURE-A) on the same rates, terms & conditions of previous contract for another two years with a single date i.e. 01/07/2024 to 30/06/2026 alongwith their respective consumables without any price hike (already negotiated consumables price list -ANNEXURE-B).

Fresh Authorization Certificate also submit by your firm to this office. Stickers having Contact No. and E-Mail ID of your Service Engineer be pasted on the each & every Machine to facilitate the User to contact your Service Engineer for any type of complaint. Proforma attached (Annexure 'C') be signed/used for satisfactory report from the concerned branch/office/dept. at the time of payment.

You are therefore, requested to submit the contract papers/MoU afresh within 10 days from the issuance of this letter.

This may be treated as most urgent.

OSD/(P&S)

Endst No. P&S/AMC/RICOH/ 1461

Dated: 19.11.24

A copy of the above is forwarded to the following for information and necessary action:-

1. All the users (as per Annexure-A) HOD's, Branch Officers, M.D.University, Rohtak.
2. Director, Computer Centre, MDU, Rohtak with the request to upload the same on the University Website.

*G. S. S. S.*  
*21/11/24*

OSD (P&S)

CO

## Details of Ricoh machines which are covered under AMC Date 01-07-24 to 30-06-26

| Sr. no. | Department                                | Serial no.  | Model no.    | Amount.      | install date |
|---------|---|-------------|--------------|--------------|--------------|
| 01      | MDU Provisional Girls                     | E344M850883 | MP-2001L     | 7500         | 23-01-2015   |
| 02      | MDU, Purchase & store                     | E345M550155 | MP-2001L     | 9892         | 22-07-2015   |
| 03      | MDU Psychology                            | E345M550206 | MP-2001L     | 9892         | 23-07-2015   |
| 04      | MDU, UIET                                 | E344M650754 | MP-2001L     | 9892         | 22-07-2015   |
| 05      | MDU V.C.OFFICE                            | G618M141269 | MP-2014D     | 9892         | 05-09-2019   |
| 06      | MDU, Chaudhry Ranbir singh chair          | L6996650043 | MP-1600Le    | 5267         | 13-08-2009   |
| 07      | MDU, Account Branch                       | L7117250264 | MP-2000L2    | 9892         | 24-02-2012   |
| 08      | MDU, University Inst of Engg & technology | L7117250308 | MP-2000Le    | 9892         | 05-03-2012   |
| 09      | MDU, University Inst of Engg & technology | L7117250483 | MP-2000Le    | 9892         | 05-03-2012   |
| 10      | MDU, Zoology Deptt,                       | E343M650244 | MP-2001L     | 6800         | 26-08-2013   |
| 11      | MDU, Deptt Psychology (UGC DRS)           | L7127051095 | MP-2000L2    | 9892         | 18-04-2013   |
| 12      | MDU, Ch.Ranbir singh institute            | E343M851271 | MP-2001L     | 6300         | 13-11-2013   |
| 13      | MDU, Youth Red cross                      | E343M851729 | MP-2001L     | 6300         | 11-12-2013   |
| 14      | MDU, R-IV Branch                          | E344M150165 | MP-2001L     | 6300         | 03-04-2014   |
| 15      | MDU, R-III Branch                         | E344M151925 | MP-2001L     | 6300         | 04-04-2014   |
| 16      | MDU, Journalism And Mass comm.            | E344M150277 | MP-2001L     | 6300         | 25-04-2014   |
| 17      | MDU, Education Deptt.                     | E344M140650 | MP-1813L     | 5267         | 26-03-2014   |
| 18      | MDU, DEAN/Student Welfare                 | E353MB50415 | MP-2501L     | 15990        | 25-04-2014   |
| 19      | MDU, Sociology                            | E343M751064 | MP-2001L     | 9892         | 30-06-2014   |
| 20      | MDU, Environment Deptt.                   | E343M150178 | MP-2001L     | 7500         | 09-01-2014   |
| 21      | MDU, Academic Branch                      | E345M550164 | MP-2001L     | 9892         | 22-07-2015   |
| 22      | MDU, Defence and Strategic Studies        | G618M340122 | MP-2014D     | 9892         | 25-09-2018   |
| 23      | MDU, Central instrument Laboratory,       | G606M250882 | MP-2014      | 5267         | 23-11-2017   |
| 24      | MDU Music Department                      | E344M840044 | MP-1813L     | 5267         | 31-03-2017   |
| 25      | MDU RTI cell                              | E345M252161 | MP-2001L     | 9892         | 31-03-2017   |
| 26      | MDU Dean Acadmic Affair                   | E345M650215 | MP-2001L     | 9892         | 31-03-2017   |
| 27      | MDU History                               | E345M650244 | MP-2001L     | 9892         | 16-04-2017   |
| 28      | MDU Secrecy Branch                        | G187R290029 | MP-5054sp    | 25233        | 31-03-2017   |
| 29      | MDU, Commerce deptt                       | E343MB50326 | MP-2001L     | 9892         | 07-04-2017   |
| 30      | MDU, Distance Education                   | E347M750189 | MP-2001L     | 9892         | 30-07-2018   |
| 31      | MDU Chemistry Department                  | E347M850137 | MP-2001L     | 6300         | 31-03-2018   |
| 32      | MDU, Re-Evaluation                        | G166P200301 | MP-3554      | 20000        | 30-03-2016   |
| 33      | MDU, Public Add                           | G618M840070 | MP-2014AD    | 9892         | 04-03-2020   |
| 34      | MDU, Physics Deptt.                       | G619M740972 | MP-2014AD    | 9892         | 01-03-2021   |
|         |   |             | Total Amount | 319947/- GST |              |



MINOSHA



GSTIN: 06APFPG5647B1Z8

To,  
OSD P&S  
M.D. University  
Rohtak.

Date:-

Sub: Ricoh consumables price on Tender and Company MRP price list.

Respected Sir,

We are here by submit the Ricoh consumables prices which was quoted in E-Tender-2023\_HRY\_263 and Ricoh company price list. Please check and place your order on lowest prices between them.

| Sr.No. | Consumables  | Ricoh machine model No. | E-Tender-2023_HRY_263911 Price, without GST | 25% discount on R MRP price list, with GST |
|--------|--------------|-------------------------|---|--|
| 01     | Toner 2501s  | MP-1813L/2001L/2501L    | 2550/-                                      | 3820.55                                    |
|        | Drum         | MP-1813L/2001L/2501L    | 3420/-                                      | 5868.43                                    |
|        | Developer    | MP-1813L/2001L/2501L    | 2850/-                                      | 4871.19                                    |
|        | Toner 2014HS | MP-2014/2014D/2014AD    | 2850/-                                      | 4135.17                                    |
|        | Drum         | MP-2014/2014D/2014AD    | 3420/-                                      | 5868.43                                    |
|        | Developer    | MP-2014/2014D/2014AD    | 3000/-                                      | 4876.27                                    |
|        | Toner 1230D  | Mp-1600/2000            | 2550/-                                      | 3499.58                                    |
|        | Drum         | Mp-1600/2000            | 3420/-                                      | 5868.43                                    |
|        | Developer    | Mp-1600/2000            | 2850/-                                      | 4871.19                                    |
|        | Toner        | MP-5054                 | 7500/-                                      | 9550.42                                    |
|        | Drum         | MP-5054                 | 10500/-                                     | 11881.78                                   |
|        | Developer    | MP-5054                 | 6500/-                                      | 6596.82                                    |
|        | Toner        | MP-3554                 | 7000/-                                      | 6388.98                                    |
|        | Drum         | MP-3554                 | 10500/-                                     | 11881.78                                   |
|        | Developer    | MP-3554                 | 6500/-                                      | 6596.82                                    |

Regards.

Yours truly,

For Digital communication



Ankur Guleri

Commercial Manager

9034226908, 9034226905

Handwritten signatures and stamps

Office: S-7, Near Haffed Chowk, New Bus stand Road, Rohtak 72066-41234  
72067-41234, 72068-41234  
E-mail: digitalcommrkt@gmail.com.

Deals in: BW & Color Photocopier, Fax, Printer, Projectors, MFD, Interactive Board & EPABX etc.  
**PROJECTOR & COPIER ON RENT**

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MINOSHA INDIA LIMITED  
Plot No. 25, Okhla Phase-3,  
New Delhi - 110 020  
Tel: 011-42266250  
Email: rit.info@minosha.in  
Url: www.minosha.in  
CIN: U74940MH1993PLC074894

Partial Price List of Ricoh Models (Toner/ Drum/ Developer)

| Items              | Models  | MRP (INR) | 70%      | 25% (with GST) |
|--------------------|---|-----------|----------|----------------|
| Toner              | Afficio-2018 / Afficio 2000                           | 5,506     | 4666     | 3499.50        |
| Drum               |   | 9,233     | 7824.50  | 5868           |
| Developer          |   | 7664      | 6495     | 4871           |
| Toner (High Yield) | MP 2014/ MP 2014D/ MP 2014AD                          | 6,506     | 5513.50  | 4135           |
| Toner (Low Yield)  |   | 3,139     | 2660     | 1995           |
| Drum               |   | 9,233     | 7824.50  | 5868           |
| Developer          |   | 7,672     | 6502     | 4876           |
| Toner              | MP 1813L/ MP 2001L/ MP 2001SP/<br>MP 2501L/ MP 2501SP | 6,011     | 5094     | 3820.50        |
| Drum               |   | 9,233     | 7824.58  | 5868.43        |
| Developer          |   | 7664      | 6494.92  | 4871.19        |
| Toner              | M 2700/ M 2701/ IM 2702                               | 6,506     | 5513.56  | 4135.17        |
| Drum               |   | 9,233     | 7824.58  | 5868.43        |
| Developer          |   | 7664      | 6494.92  | 4871.19        |
| Toner              | MP-3054/MP-3554                                       | 10,052    | 8518.04  | 6388.98        |
| Drum               |   | 18,694    | 15842.37 | 11881.78       |
| Developer          |   | 10,379    | 8795.76  | 6596.82        |
| Toner              | MP-5054/MP-6054                                       | 15,026    | 12722.90 | 9580.94        |
| Drum               |   | 18,694    | 15842.37 | 11881.78       |

Registered Office: QuesL, 1073, Rajabhai Desai Marg, Behind Bezu Monda Towers,  
Prabhadevi, Mumbai, Maharashtra - 400 025. Telephone No: +91-22-69394444

*[Handwritten Signature]*  
**MINOSHA INDIA LIMITED**  
RICOH  
1/1



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**  
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NAME OF THE DEPARTMENT/BRANCH/OFFICE: \_\_\_\_\_

**SERVICE REPORT OF RICOH PHOTOCOPIER MACHINES**

FOR THE PERIOD FROM: \_\_\_\_\_ TO \_\_\_\_\_

| <u>Sr. No.</u> | <u>Description of Photocopier(s)</u> | <u>Machine Sr. No.</u> | <u>Qty.</u> | <u>Remarks</u> |
|----------------|--------------------------------------|------------------------|-------------|----------------|
| 1.             |                                      |                        |             |                |
| 2.             |                                      |                        |             |                |
| 3.             |                                      |                        |             |                |

Certified that the AMC services for the above Photocopier Machine (s) RICOH Make has been provided satisfactory and all the above mentioned Machine(s) are in working order.

Signature of the Resident service Engineer of  
M/s Digital Communication, Rohtak with seal & date)

Certified that the AMC services of above mentioned Photocopier Machines (RICOH) provided by the firm M/s Digital Communication, Rohtak has been found satisfactory and the payment (AMC charges) of above mentioned period may be made accordingly. No complaint is pending with this office against this firm.

Signature of the HOD/Br. Officer with seal with date