

# MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(Established under Haryana Act No. XXV of 1975)  
(A+ Grade University accredited by NAAC)

## PROSPECTUS 2024-25



**FOR ADMISSION TO:**

**4-YEAR INTEGRATED TEACHER EDUCATION PROGRAM (ITEP),  
SECONDARY STAGE (B.A. B.Ed. & B.Com. B.Ed.)  
OFFERED BY:**

**DEPARTMENT OF EDUCATION,  
MAHARSHI DAYANAND UNIVERSITY,  
ROHTAK**

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## VICE-CHANCELLOR'S MESSAGE



Heartiest welcome to all admission aspirants!

Maharshi Dayanand University, established in 1976, is a leading University of the state of Haryana. Accredited with 'A+' grade by NAAC in March 2019, the university has been placed at 94<sup>th</sup> rank amongst Indian Universities in the NIRF survey 2021 conducted by Ministry of Human Resource Development, Govt. of India. Notably, the university is 1<sup>st</sup> among the state universities of Haryana in this NIRF survey.

The University, established with the objective of promoting inter-disciplinary higher education and research with special emphasis on studies of environment, ecological and Life Science, is making rapid progress in all spheres. It has an excellent track record in academics, research, literary and cultural activities, games & sports as well as social outreach.

Maharshi Dayanand University was adjudged the cleanest University amongst the Higher Educational Institutions of the nation in the Government Universities category in SWACHH CAMPUS RANKING 2018 organized by the Ministry of Human Resource Development, Govt. of India. The university was honoured by Green Institutional Mentor Award by the Ministry of Human Resource Development, Govt. of India in 2020.

The University has 41 Post-Graduate Departments (UTDs), 10 faculties and one off-campus centre-MDU Centre for Professional & Allied Studies in Gurugram. Its Centre for Distance and Online Education is providing quality education to the students with various under-graduate and post-graduate Programs. The University has established several Honorary Chairs to conduct research on the lives and contributions of eminent and illustrious Indians in their respective spheres.

Besides excellent standards of teaching and research, well qualified faculty members, effective administrative and responsive set-up, congenial academic environment, pulsating campus life and key national and international linkages, the university enjoys reputation for timely holding of examinations and time-bound declaration of results, and offers ample avenues for holistic development of the personality of students.

Its community-service approach, special emphasis on providing opportunities for students coming from rural background, girl students, and students from marginalized sections of the society, and e-linked delivery centric administrative set-up makes M.D. University a University with difference.

Having sprawling verdant campus and state-of-the-art department buildings, the university provides excellent infrastructural facilities and student support services. A Modern Tagore Auditorium, spacious IT-enabled Vivekanand Library, Students' Activity Centre, YajnaShaala, Faculty Club, etc. mark the special facilities of the campus. Central Instrumentation Laboratory is an international level facility on campus. Modern hostel facilities are available for boys and girl students of the university on the campus, including separate hostel for the international students.

The University has an enviable track record in games and sports. It ranks among the leading varsities of the country in games & sports. Hundreds of university students have represented India both at national and international level, including Olympic Games, Commonwealth Games and Asian Games. University sportspersons have been honoured with Arjuna Award, Bhim Award, Dronacharya Award etc. in recognition of their sports achievements.

Owing to its overall excellence, global outlook and deep commitment towards social and community causes, MDU is set to emerge as an academic centre of excellence attracting students from all over the country and the world. The University is also set to implement the National Education Policy (NEP) 2020 of Govt. of India with a well-defined roadmap-Mission 2025 wherein we aspire to be among 25 by 2025 across all universities of the country.

My best wishes to all the students seeking admission in this premier institute of higher education. May you all achieve your academic goals!

(RAJBIR SINGH)

## **OFFICERS OF THE UNIVERSITY**

**Hon'ble Chancellor Sh.**

**Bandaru Dattatreya**

**Governor, Haryana**

**Vice-Chancellor**

Prof. Rajbir Singh

<b>Dean, Academic Affairs</b> Prof. A.S. Maan	<b>Dean, Centre for International Academic Affairs</b> Prof. Rishi Chaudhary
<b>Registrar</b> Prof. Gulshan Lal Taneja	<b>Dean, Faculty of Education</b> Prof. R.P. Garg
<b>Finance Officer</b> Sh. Mukesh Bhatt	<b>Dean, Faculty of Engineering &amp; Technology</b> Prof. Yudhvir Singh
<b>Controller of Examinations</b> Prof. Gulshan Lal Taneja	<b>Dean, Faculty of Humanities and Arts</b> Prof. Randeep Rana
<b>Proctor</b> Prof. Rajesh Punia	<b>Dean, Faculty of Inter-Disciplinary Studies</b> Prof. S.C. Malik
<b>Dean, College Development Council</b> Prof. A.S. Maan	<b>Dean, Faculty of Law</b> Prof. Kavita Dhull
<b>Dean, Students' Welfare</b> Prof. Randeep Rana	<b>Dean, Faculty of Life Sciences</b> Prof. (Mrs.) Rajesh Dhankar
<b>University Librarian</b> Dr. Satish Kumar	<b>Dean, Faculty of Management Sciences and Commerce</b> Prof. Rishi Chaudhary
<b>Chief Warden (Boys)</b> Prof. Satyawan Baroda	<b>Dean, Faculty of Pharmaceutical Sciences</b> Prof. Harish Dureja
<b>Chief Warden (Girls)</b> Prof. Sapna Garg	<b>Dean, Faculty of Physical Sciences</b> Prof. S.C. Malik
<b>Nodal Officer Admissions</b> Prof. Rahul Rishi	<b>Dean, Faculty of Social Sciences</b> Prof. S.S. Dahiya

**HEADS/DIRECTORS OF THE UNIVERSITY TEACHING DEPARTMENTS/INSTITUTES/ CENTRES**

S. No.	Name of the Head/Director	Department/Centre/Institute	Telephone, Mobile No., E-mail ID
<b>Faculty of Education</b>			
1.	Dr. Neeru Rathee	Education	9467220055 hod.edu@mdu.ac.in
2.	Prof. Kultaj Singh	Physical Education	9416211777 hod.physical@mdu.ac.in
<b>Faculty of Engineering &amp; Technology</b>			
3.	Prof. Yudhvir Singh	University Institute of Engineering & Technology	9315517965 dir.riet@mdu.ac.in
<b>Faculty of Humanities and Arts</b>			
4.	Prof. Randeep Rana	Department of English & Foreign Languages	8168452544 hod.english@mdu.ac.in
5.	Prof. Krishna Joon	Hindi	9467460091 hod.hindi@mdu.ac.in
6.	Prof. Harish Kumar	Journalism & Mass Communication	9416051022 hod.journalism@mdu.ac.in
7.	Dr. Sunita Saini	Sanskrit, Pali & Prakrit	9416978333 hod.sanskrit@mdu.ac.in
8.	Prof. Randeep Rana	Music	8168452544 hod.music@mdu.ac.in
9.	Dr. Sanjay Kumar	Visual Arts	9971770748 hod.visualarts@mdu.ac.in
<b>Faculty of Inter-Disciplinary Studies</b>			
10.	Prof. Surendra Kumar	Centre for Yogic Studies	9215379708 dir.cys@mdu.ac.in
11.	Dr. Neel Kamal	Forensic Science	9728534170 <a href="mailto:hod.fs@mdu.ac.in">hod.fs@mdu.ac.in</a>
12.	Dr. Pratima Devi	Centre for Disabilities Studies	9467326839 <a href="mailto:dir.cds@mdu.ac.in">dir.cds@mdu.ac.in</a>
13.	Prof. Munish Garg	University Institute of Public Health Sciences	9812588857 <a href="mailto:dir.uiphs@mdu.ac.in">dir.uiphs@mdu.ac.in</a>
<b>Faculty of Law</b>			
14.	Dr. Jitender Singh Dhull	Law	9416149377 hod.law@mdu.ac.in
<b>Faculty of Life Sciences</b>			
15.	Dr. Vijay Kumar	Biochemistry	9896675265 hod.biochem@mdu.ac.in
16.	Prof. Anita Rani Sehrawat	Botany	9466263996 hod.botany@mdu.ac.in
17.	Dr. Ritu Gill	Centre for Biotechnology	9034127458 dir.cbt@mdu.ac.in
18.	Dr. Ajit Kumar	Centre for Bioinformatics	9802299176 dir.bioinfo@mdu.ac.in
19.	Dr. Amita Suneja Dang	Centre for Medical Biotechnology	8901137733 dir.cmbt@mdu.ac.in
20.	Prof. Rajesh Dhankhar	Environmental Science	9896457705, 9416744640 hod.env.sc@mdu.ac.in
21.	Dr. Jyotika Dhankhar	Food Technology	9416529500 hod.foodtech@mdu.ac.in
22.	Prof. Meenakshi Vashisht	Genetics	9813488185 hod.genetics@mdu.ac.in
23.	Dr. Krishan Kant Sharma	Microbiology	9996303126 hod.microbiology@mdu.ac.in

24.	Prof. Vineeta Shukla	Zoology	9992924820, 9315504187 hod.zoology@mdu.ac.in
<b>Faculty of Management Sciences and Commerce</b>			
25.	Prof. R.R. Saini	Commerce	9215612006 hod.commerce@mdu.ac.in
26.	Prof. Ashish Dahiya	Institute of Hotel & Tourism Management (IHTM)	9992015656 dir.ihtm@mdu.ac.in
27.	Prof. Satyawan Baroda	Institute of Management Studies & Research (IMSAR)	9416228782 dir.imsar@mdu.ac.in
<b>Faculty of Pharmaceutical Sciences</b>			
28.	Prof. Harish Dureja	Pharmaceutical Sciences	9416357995 hod.pharma@mdu.ac.in
<b>Faculty of Physical Sciences</b>			
29.	Prof. Devender Singh	Chemistry	9896001262 hod.chem@mdu.ac.in
30.	Dr. Preeti Rani	Computer Sciences & Applications	9467485548 hod.computerscience@mdu.ac.in
31.	Prof. Dalip Singh	Mathematics	9255121164 hod.Mathematics@mdu.ac.in
32.	Prof. Rajesh Punia	Physics	9215701113 hod.physics@mdu.ac.in
33.	Prof. Suresh Chander Malik	Statistics	9813104668 hod.statistics@mdu.ac.in
<b>Faculty of Social Sciences</b>			
34.	Prof. S.S. Dahiya	Defence & Strategic Studies	9466527002 hod.defence.studies@mdu.ac.in
35.	Dr. Rajesh Kumar	Economics	7206364258 hod.economics@mdu.ac.in
36.	Prof. Mehtab Singh	Geography	9416306053 hod.geography@mdu.ac.in
37.	Prof. Jaiveer Singh Dhankhar	History and Archaeology	9416337944 hod.history@mdu.ac.in
38.	Dr. Sanjiv Kadyan	Library & Information Science	9992479968 hod.libsc@mdu.ac.in
39.	Prof. Rajinder Sharma	Political Science	8295943390 hod.pol.science@mdu.ac.in
40.	Prof. Sarvdeep Kohli	Psychology	9416267960 hod.psychology@mdu.ac.in
41.	Prof. Sewa Singh Dahiya	Public Administration	9466527002 hod.public.admin@mdu.ac.in
42.	Prof. Des Raj	Sociology	9416357414 hod.sociology@mdu.ac.in
<b>MDU-CPAS GURUGRAM</b>			
43.	Dr. Kailash Kumar	MDU-CPAS, GURUGRAM	9212704898 <a href="mailto:dir.cpas@mdu.ac.in">dir.cpas@mdu.ac.in</a>

## SECTION - I

**ADMISSION SCHEDULE FOR 4-YEAR INTEGRATED TEACHER EDUCATION PROGRAM (ITEP), SECONDARY STAGE (B.A. B.ED. AND B. COM. B.ED.) BEING RUN IN THE DEPARTMENT OF EDUCATION M.D. UNIVERSITY ROHTAK. THE MERIT LIST WILL BE PREPARED BY THE DEPARTMENT OF EDUCATION ON THE BASIS OF SCORE CARD OF NCET 2024 ISSUED BY THE NTA.**

Sr. No.	Schedule	Date
1	Opening of portal for Online Registration and submission of Application	13.08.2024
2	Last Date for submission of Application	27.08.2024
3	Provisional Merit List	29.08.2024
4	Special provision for making correction in reservation category / quota, including uploading of supporting documents if any, on the admission portal <b>Request for any correction regarding the above be sent at the email id: <a href="mailto:formcorrection@mdurohtak.ac.in">formcorrection@mdurohtak.ac.in</a></b>	30.08.2024
5	Provisional 1 <sup>st</sup> Merit List (after corrections, if any)	31.08.2024
6	1 <sup>st</sup> Physical Counselling ( Fee submission upto 04.09.2024)	03.09.2024
7	Display of vacant seats	05.09.2024
8	2 <sup>nd</sup> Physical Counselling (Fee submission upto 08.09.2024)	07.09.2024
9	Display of vacant seats	10.09.2024
10	3 <sup>rd</sup> Physical Counselling (Fee submission upto 14.09.2024)	13.09.2024
11	Display of vacant seats if any for Physical Counselling	17.09.2024
12	4 <sup>th</sup> Physical Counselling (Fee submission upto 19.09.2024)	18.09.2024
13	Final cut off Date of Admission	30.09.2024
14	<b>Commencement of Classes</b>	<b>05.09.2024</b>

### NOTE:

1. Candidate must check the breakup / availability of seats (Program-Wise as well as Category-Wise) as mentioned in the Prospectus.
2. Supporting documents, if any, related to correction(s) in reservation category may be uploaded upto 30.08.2024. For this special provision for correction, the candidate shall have to contact the Helpdesk in the DDE Building, created for the purpose either in person or through e-mail at [formcorrection@mdurohtak.ac.in](mailto:formcorrection@mdurohtak.ac.in) alongwith relevant supporting documents.
3. Documents in support of reservation category issued upto the date of counselling shall be acceptable.

4. No change will be allowed in the following fields after submission of application form:
  - i) Candidate's Name      ii) Father's Name      iii) Mother's Name
  - iv) Date of Birth      v) Program
5. Fees have to be submitted online through Debit Card/Net Banking only.
6. Candidate must submit admission fee receipt to the office of the Department of Education in person upto the last date of submission of fee in respective round of counseling.
7. **The merit will be prepared on the basis of marks obtained by the candidate in the NCET conducted by the NTA and seats will be allotted during physical counselling as per schedule.**
8. Candidate shall be personally responsible in case he/she is not eligible to apply as per the given eligibility criteria.
9. Candidate shall report to the Department of Education for Physical Counselling as per the counseling schedule.
10. **For each round of counseling, a candidate has to report in the Department of Education at 9.00 am and mark attendance upto 11.00 am. The Counselling shall start at 11.00 am. However, Candidate reporting after 11.00 am may be considered for counselling as per the availability of seats at that time.**
11. Candidate must bring all original documents along with two sets of Self Attested Copies at the time of reporting in the Education Department.
12. Candidates are advised to visit the MDU website regularly for updates.
13. If the seats remain vacant after 3<sup>rd</sup> Counseling, the same shall be filled up from the candidates who have appeared in the NCET by NTA.

### **IMPORTANT INSTRUCTIONS:**

1. All relevant documents i.e., marksheet of qualifying examination, proof of age, etc. should be uploaded by the candidate alongwith application form.
2. Incomplete/incorrect application form shall be summarily rejected.
3. The Candidate must also upload the proof of conversion formula from CGPA to percentage, wherever applicable. The Candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
4. Candidate shall submit the NCET score card issued by NTA on the University Portal while submitting the application for admission.
5. Candidate shall also submit both the sides of the detailed marks card (DMCs)/ Marks Sheet on the University Portal while submitting the application for admission.

### **Note:**

Candidate must upload all required scanned images/scanned copies in .jpeg / .pdf format. The scanned copy should be of *original document*.



**List of Original Documents to be uploaded (JPEG / PDF format only with size within 10 KB to 500 KB limit) with the application form:**

1. Matriculation Certificate (as proof of age)
2. Detailed Marks Card (DMC) of Senior Secondary Examination
3. Character Certificate from the Institute last attended
4. Certificate of Reserved Category and other related certificates, if applicable, as mentioned in the Prospectus.
5. Latest Income Certificate issued by the competent authority of the Haryana Govt. on or after 01.04.2024, wherever applicable.
6. Haryana Resident Certificate, if applicable.
7. Undertaking regarding Gap Year, if applicable, as per format in Appendix-U of the Prospectus 4-Year Integrated Teacher Education Program (ITEP).

**Note:**

1. The counselling will be held in the Department of Education, M.D. University, Rohtak only.
2. **Necessary documents uploaded on Admission Portal should be legible and all original documents must be brought by the candidate at the time of Physical Counselling.**

## INSTRUCTIONS FOR CANDIDATE

### PART - A

### HOW TO APPLY FOR ADMISSION

1. Candidates are advised to read the Prospectus carefully before filling the online Application Form.
2. Processing charges for the application form for admission are Rs.1600/- for General Category Candidate and Rs. 400/- for SC/DSC/BC/Differently Abled Candidate (Haryana only). The SC/DSC/ST/BC/OBC Candidate belonging to the States other than Haryana will be treated as General Category Candidate.
3. **Weightage of any kind shall not be admissible.**
4. Candidate claiming the benefit of reservation shall submit the latest required certificate issued by the competent authority. Please refer to **Appendices "C to V" in the Prospectus** for instructions and formats of various certificates.
5. Candidates are advised to download the submitted form and take a printout of admission application form and upload documents to rule out any discrepancy. He/She may request any permissible changes through email to [reg.admission@mdu.ac.in](mailto:reg.admission@mdu.ac.in) on or before the last date of submission of application **upto 4.00 pm**.
6. For claiming any benefit under various initiatives of the State Govt., the candidate should fill up the correct **Parivar Pahchan Patra** (PPP ID) issued by the State Govt. of Haryana, if any and also upload a copy of the same on the portal. The benefit shall however be subject to validation of PPP ID as per due procedure.

## PART – B

### INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION FOR ADMISSION

1. Before filing up of online application, the candidate must read the **Prospectus & General Instructions, eligibility carefully** and then start the process of “**New Registration**”.
2. The candidate must carefully check and follow the steps/ procedure mentioned in the user manual available on the website/portal before filling the application for (<https://mdu.ac.in> and / or <https://mduadmission.samarth.edu.in> )
3. Pre-requisites for applying online:
  - For OTP verification & communication, the candidate must have an E-mail id and Mobile number.
  - Candidate must have scanned copy of Photograph and Signature (jpeg only), any Govt. approved Identity Proof with address details (Voter ID/Driving License etc.), Educational Qualifications (like Matriculation, Senior Secondary Examination etc.), Parivar Pehchan Patra (PPP ID) and other documents required in the form (jpeg/pdf).
4. Candidate must upload all required scanned images/scanned copies only from the ***original document*** and not the Photocopy, which must be readable. After uploading of documents the candidate must check/view and ensure that correct documents are uploaded as mentioned in the prospectus.
5. Information about fee confirmation, application form etc. will be available on the candidate’s login page itself.
6. For admission grievances candidate should contact the Helpdesk.

**Helpdesk Contact Details (From 9:30 am to 5:00 pm on all working days)**

**For general information about admission/Prospectus:**

Ph. No. 01262-293114 or via E-mail: [academic.br@mdu.ac.in](mailto:academic.br@mdu.ac.in)(Academic Branch, University secretariat)

**Online Admission Technical Issues:**

Ph. No. 01262-293232 E-mail: [reg.admission@mdu.ac.in](mailto:reg.admission@mdu.ac.in)(Helpdesk, Ground Floor, DDE Building)

## SECTION - II

### PROGRAMS OFFERED, DURATION, INTAKE AND ELIGIBILITY

FACULTY OF EDUCATION					
Department of Education					
Sr. No.	Name of the Program	Minimum Duration (Years)	Intake	Mode of Admission	Eligibility
A	B.A. B.Ed.	4	50	Entrance Test - NCET	Grade 12 (10+2) students with atleast 50% marks (47.5% in case of SC/ST/Blind/Visually and Differently Abled candidates of Haryana only) in aggregate or any other equivalent examination are eligible to apply for admission
B	B.Com. B.Ed.	4	50	Entrance Test - NCET	Grade 12 (10+2) students with atleast 50% marks (47.5% in case of SC/ST/Blind/Visually and Differently Abled candidates of Haryana only) in aggregate or any other equivalent examination are eligible to apply for admission

## SECTION – III

### PROGRAM-WISE SEAT MATRIX (Based on Reservation Policy of the State Government)

Sr. No.	Name of Program	Break up of seats as per State Govt. Reservation Policy									No. of sanctioned seats
		AIC		HOGC	SC		BC (A)	BC (B)	DA/ PwD/ PH/ESM/ DFF #	EWS**	
AIO	EWS *	SC	Deprived SC								
1	B.A. B.Ed.	7	0	20	5	4	7	4	1	2	50
2	B.Com. B.Ed.	7	0	20	5	4	7	4	1	2	50

# If the seats of PH category remain vacant, the same shall be filled by ESM/ DFF as per reservation policy (Section-IV).

\* EWS seats under All India Category will be as per Central Govt. Criteria (Proforma is available at Appendix-R)

\*\*EWS seats under Haryana will be as per Haryana Govt. Criteria (Proforma is available at Appendix-R1)

## **SECTION - IV**

### **INSTRUCTIONS FOR CANDIDATES & ADMISSION PROCEDURE**

1. The Applications for admission to ITEP 4 Year Programs i.e. B.A. B.Ed. and B.Com. B.Ed. with an intake of 50 seats each, will be invited as per schedule to be notified after declaration of the result of Entrance Test conducted by NTA.
2. The detailed schedule for admission aspirants in aforementioned programs is likely to be announced immediately after the declaration of the dates of Entrance Examination by NTA. For further information, the candidates are advised to remain in touch/ refer to the University website.
3. Merit list will be prepared by Department of Education, M.D.University, Rohtak on the basis of the score card of NCET 2024 provided by NTA.
4. The reservation of seats shall be as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.
5. Counseling schedule will be announced after declaration of result by NTA.

## **SECTION-V**

### **SYLLABI AND PATTERN OF ENTRANCE EXAMINATIONS**

1. The candidates are advised to visit the NTA website for further information related to the Syllabus and pattern for Entrance Examination. (<https://www.nta.ac.in>, <https://ncet.samarth.ac.in> and <https://ncte.gov.in/Website/Hindi/Index.aspx>).
2. The related link for Syllabus of Entrance Test, Medium of Question Paper, Centre of Entrance Test, List of Institutions offering ITEP etc. is available at: <https://ncet.samarth.ac.in>

### **CRITERIA FOR PREPARING MERIT LIST**

1. The merit list shall be prepared purely on the basis of marks scored in the Entrance Test. There shall be no weightage for admission to any of the Programs.
2. If two or more candidates secure identical marks in the merit, the candidate senior in age will be given preference.

## SECTION - 1

### KNOW YOUR UNIVERSITY

#### Introduction

Maharshi Dayanand University, Rohtak is a State University established under Haryana Act No. 25 of 1975 with the objective to promote inter-disciplinary higher education and research with special emphasis on studies of environmental, ecology and life sciences. The University offers 161 Programs through 10 faculties comprising 42 University Teaching Departments/Centers/Institutes and a satellite campus at MDU-CPAS, Gurugram.

Blooming flowers in the Rose Garden, well-paved sidewalks, carefully pruned plants along both sides of the campus roads, abundant greenery, and the resulting eco- friendly ambience give a majestic look to our clean, green and eco-friendly campus.

The University has been:

- Awarded Grade A+ by NAAC with CGPA of 3.44 in its 3<sup>rd</sup> cycle.
- Ranked 96<sup>th</sup> among top 100 Indian Universities and 1<sup>st</sup> among State Universities of Haryana in NIRF 2023 by MHRD, Government of India.
- Granted Green Institutional Mentor Award by MHRD in 2020.

The University is fast marching ahead with determined efforts to achieve academic excellence of reckoning. Qualified, experienced and hardworking faculty, congenial academic and administrative environment, transparent, dynamic, responsive, and responsible administrative set-up, strategic academic and research linkages at national and international level, Wi-Fi Campus, state-of-the-art library services, a time-tested tradition of timely holding examinations and time bound result declaration, pulsating campus life, ample career growth opportunities for students, and harmonious relationship among all Excellence, cherishing a will to deliver quality education, with decisive focus on upliftment of women and rural students, and a sense of commitment to contribute its mite to social, community, and national cause.

The congenial academic environment in the University efficiently inculcates graduate students in various programs which in turn has significantly improved student demand ratio, pass percentage of students and a minimal dropout rate. MDU-CPAS, Gurugram has emerged as a fast growing hub of wide range of programs in the professional, and job-oriented streams.

The Centre for Distance and Online Education (CDOE), originally established as a correspondence cell in 1988, contributes significantly towards achieving the national objective of providing quality education to one and all by fulfilling its motto to reach the unreached by offering useful distance education programs to learners belonging to different parts of the State/Country. Various programs offered by the Centre range from conventional to professional as per demographic needs and employment opportunities available in the country.

#### Infrastructure and Learning Resources

The University has enormous physical facilities to support the teaching- learning activities. The campus spread over 622 acres with a built up area of 3,75,000 sq. meters, with 18 teaching blocks and other independent buildings accommodates 42 University Teaching Departments. The 279 classrooms including 245 with LAN and Wi-Fi facilities, 177 departmental laboratories, Central Animal House and Aryabhata Central Instrumentation Laboratory. The University has created excellent infrastructure for sports activities of students which includes a fully air-conditioned Multipurpose Gymnasium, Cricket Stadium and Swimming



Pool, synthetic athletics track, lawn tennis courts, boxing hall, wrestling hall, kabaddi hall, squash hall, separate sports hostel, and a sprawling sports complex having playfields.

The University library, named after the revered social reformer Swami Vivekananda, offers a highly conducive and enabling academic environment. It functions in its best mode as an effective knowledge treasury for students and teachers in the contemporary information era. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and the latest infrastructure is housed in a magnificent 3-storeyed building with 1,10,000 sq. ft. carpet area and a seating capacity of 2163 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 428 reading seats in its five off-shoots.

It has an air-conditioned Internet Lab with 58 PCs, 1Gbps bandwidth Internet connectivity, and a multimedia library with 20 PCs. The application of RFID technology for self-check-out check-in with security gates has been implemented and the CCTV system for library security is in operation. The library has a rich collection of 3,99,407 books, 59,353 bound volumes of journals, 17,713 theses and dissertations, and 296 Indian journals, 50 foreign journals, 30 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 68,174 e-Books published by renowned publishers of international repute; 11,173 e-journals, including ScienceDirect e-journals, Emerald e-journals and Indian Journals.com, and other e-journals provided by eShodhSindhu; 4455 theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook, States of India, Commodities and CapEx), Manupatra, AIR Combo, DELNET IPC (Pharma Collection), and Economist Historical Archive Online Database are some of the emphasized available e-resources. The cloud-based writing assistant Grammarly Premium is subscribed which helps to review spelling, grammar, style, tone and punctuation. Turnitin and Ouriginal software are provided to promote academic integrity and the prevention of plagiarism in research writing. The Library system has fully computerised its operations and services using LibSys7 (Rel. 3.0) software. Remote access and federated search are provided through the 'MDU eLibrary' and 'MDU eLibrary' app for Android and iOS mobile devices.

The University has best-in-class ICT infrastructure for education, research, and e-Governance. The University Computer Centre houses a data centre having 16 Blade Servers (Dual CPU — 16 to 24 core, with upto 256 GB RAM on each server) hosting more than 50 Virtual servers with more than 600 TB of SAN/unified storage. The servers run on Windows Server datacenter edition in high availability mode. A Unified Threat Management Solution has been implemented to secure the network from hackers, for filtering unnecessary traffic, streamlining traffic by specifying priorities and blocking unwanted sites on the 1G Internet connectivity provided by NKN using Forti Gate 1500D, supported by FortiAnalyser 1000D. The Internal LAN having a backbone speed of 10G is governed by the best-in-class (for a university) core switch. Cisco unified communication infrastructure has been implemented in the university. Online meeting facilities are being extensively used for online classes and virtual meetings.

The need for digital initiatives has become imperative in view of new technological developments, and society is becoming more tech-savvy. The University has a full-fledged **Digital Learning Centre** which reviews/curates and monitors the use of digital learning resources and suggests ways and initiatives to improve the proper utilization of these resources for effective teaching and learning. The university has created its own Learning Management System (LMS) that facilitates university students with free and open access to all LMS resources (Presentations/Documents/PDF files/Videos, etc.) developed and uploaded by

the faculty members of the University.

### **Teaching-learning and Evaluation**

Maharshi Dayanand University, a fast growing hub of wide range of programs in the traditional, professional and job-oriented streams, consistently endeavors to improve and strengthen the system and procedures related to Teaching-learning and Evaluation. The University has application oriented programs through internship, projects, field work etc. The academic programs are designed and developed to fulfill the vision and mission of the University and at the same time taking into account the feedback obtained from various stakeholders (Students, Parents, Alumni, Teachers and Employer) as well adhering to Regulatory requirements (as per guidelines of regulatory bodies like AICTE, PCI, BCI and NCTE wherever applicable).

Effective curriculum delivery is attained through well planned and documented process. Academic Council, Board of Studies and other academic committees work in coordination to strengthen curricular, co- and extracurricular activities. Activities are planned in advance to accomplish vision and mission of the University. University offers as many as 161 academic programs through the departments.

**Implementation of National Education Policy (2020)** in academic programs of the University offer greater academic flexibility to enhance employability skills of the students by integrating discipline specific, interdisciplinary/ multidisciplinary electives in curricula to meet students' interests and aspirations. Program relevant to Gender Sensitivity, Professional Ethics, Human Values and Community Outreach are also integrated in relevant programs. Environmental issues and its sustainability is an integral part of most of the UG/PG programs. Value-added certificate programs inculcate research aptitude, soft skills, personality development, transferable and life skills to keep students conversant with current global scenario, while value-addition Program like communication skills, foreign languages and training in music facilitate holistic development of students. Timely conduct of examinations and declaration of results in accordance with the pre-determined schedule is an important part of evaluation process.

### **Research and Innovation**

The University has state of the art academic and research facilities and financial support system to promote advanced research. During last five years, research projects/Schemes/programs worth more than Rs. 37 Crore were funded by government and non- government agencies. University Teaching Departments have received financial grants from various funding agencies under UGC-SAP, CAS, DST-FIST, DBT, ICSSR etc in the last five year. The University faculty constantly publish ongoing research papers in quality journals, (CARE list) duly notified on UGC website. The University has H-index 90 (SCOPUS including self-citation). 5885 papers have been published in Scopus indexed journals.

With a view to promote research, the University provides approximately 152 **University Research Scholarships** to 42 departments every year. In addition, fifteen more University Research Scholarships are exclusively meant for SC category students. The University has well defined "**Research Promotion Policy**" to promote research culture among the faculty and research scholars. The University has "**Code of Ethics for Academic Integrity and Plagiarism**" to promote quality research and to check malpractices and Plagiarism.

The University has National and International level strategic tie-ups with academic and research organizations for joint academic and research programs and 15 MoUs have already been signed. Recently University has also signed MoU with National Skill Development Corporation (NSDC) to provide skill development avenues to the University students and with Global Village Foundation (GVF) for

collaborative work in higher education, policy planning and social issues.

Central Animal House facilitates the research on small animals (Mice, Rat, Rabbit etc) as per the guidelines of Institutional Animal Ethics Committee (IAEC) in air conditioned and calm environment. The University also has Institutional Human Ethics Committee (IHEC) to meet standards of research where human participations is involved. To facilitate the research environment of Science Departments, the University has set up Aryabhata Central Instrumentation Laboratory with a large number of sophisticated scientific and analytical instruments.

### **Research Institutes/Centres and Chairs**

Ch. Ranbir Singh Institute of Social and Economic Change promotes and conducts interdisciplinary research to achieve sustainable development goals; organizes and hold seminars and symposia, conferences, workshops, and extension lectures in areas of larger social, cultural and economic concerns; carry out documentation of research studies in order to disseminate knowledge; and engages in capacity building of research scholars and young faculty.

Faculty Development Centre (FDC) of the University developed under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT) contributes significantly towards the accomplishment of the University Vision and Mission.

Women's Studies Centre seeks to strengthen individual and institutional efforts to enable women's empowerment in the society by engaging in micro-level field studies and generation of awareness programs. For this, it actively collaborates with academia, government establishments and civil society to have broader perspective on wider issues concerning women in contemporary India in general and Haryana in particular. Women's Studies Centre also strives to disseminate knowledge among different strata of society by promoting dialogue between academia and activists, social work and policy making.

The Centre for Haryana Studies, focuses on cultural, social, economic and political aspects of Haryana State. It seeks to strengthen the governance through action research, capacity building and to work in close cooperation with the State Government. By taking up relevant research agenda it provides all important inputs to the policy makers at different levels of the government.

Pt. Deen Dayal Upadhyaya Centre of Excellence for Rural Development works towards issues to raise the quality of life of people.

The University has established 10 Chairs commemorating the names of thinkers and eminent personalities with the aim to promote and conduct quality research on the life, work and philosophy of social thinkers, reformers, and educationists, in whose names research chairs have been instituted.

### **Student Support Services**

The University has a very **conducive, student centric, ragging free and supportive** environment where students of diverse sections of the society come to pursue higher education. The University has a well established financial and non financial student support system and financially supported approximately 10000 students in last five year under various government and non government fellowships schemes. Additionally, the University has offered various capability enhancement schemes for personal, interpersonal and professional development of the students and for better job opportunities. These efforts have provided job opportunities in various sectors to more than 4000 students. As an initiative towards

safety-security of girl students, the University has a proactive cell for Prevention of Violence and Sexual Harassment against Women, 24x7 CCTV surveillance check and security checks.

The **Directorate of Sports** of the University has the distinction of producing a large number of sportspersons of national and international repute including several Arjuna and Bheem Awardees who brought laurels not only to the University and the State, but to the Nation as well. For harnessing the potential of the youth and promoting sports, it also holds coaching camps for selected student players and sends teams for inter-University and world University games/tournaments.

The M.D. University is proud of its rich Sports culture and has created a world class Sports infrastructure and engaged competent trainers/coaches in a range of discipline to nurture and hone the talents of the students resulting the University grooming 212 National and International Sports persons who have participated in Olympics, Asian Games, Commonwealth Games as part of Indian team and achieved tremendous positions and our University stands first few ranking in the Country. Further, the MDU Sports Persons has achieved remarkable positions in Sports for the last five years. The position holders are honoured with handsome cash incentive prizes every year by end of the session.

The **Department of Students' Welfare** housed in Students' Activity Centre with a book shop, cyber café, canteen, common rooms for boys & girls, mini gym, indoor games facilities. The department also offers merit scholarship to the previous year toppers of the class, overall topper of the program and Need-cum-Merit scholarship to the undergraduate and post graduate students. The DSW office also offers financial support to the students through various schemes such as '*Sahyog Scheme*', '*Earn While Learn*' and '*Smarth Scheme*' for Divyang, Group Insurance for each enrolled students of UTD by charging nominal amount. For internal transport, the department also operates eco-friendly battery operated vehicles. The department also organizes various co-curricular activities related to fine arts, literary & cultural activities, theatre and adventure sports, trekking, youth leadership and training, rock climbing, snow skiing, value based spiritual and personality development camps etc.

The **Youth Centre for Skill Development** organizes special batches for enhancing communication and soft skills and also providing guidance for SSB interview for selection in the Armed Forces. Since its establishment, the centre has facilitated placement of students in Officer Rank in the Armed Forces. The Centre is also running Samarth scheme, from interest earned on special corpus, for physically challenged students. '*Earn While Learn*' scheme is also there for the benefit of the students.

The **SC/ST Cell** has been established by the University to ensure the effective implementation of the Reservation Policy in admission and allotment of Hostels etc. and to address the grievances of the members of SC/ST communities, Functioning under the overall supervision of the Liaison Officer, the cell works for the welfare of SC/ST candidates. The Cell endeavors to ensure the benefit of Central Government/ State Government policies reaches the SC/ST students.

### **Scholarships**

The University provides financial assistance to the meritorious and needy students in the form of:

- a) **Scholarships** like National Scholarship Portal, University Merit Scholarship, University Research Scholarship, Haryana State Merit Scholarship, Post Matric Scholarship for the SC/BC categories students, Merit-cum-Means Scholarship, Reimbursement of Tuition Fee & Transport Facility to Schedule Castes, Free Books For SC Students, State Merit Scholarship To Under Graduate Girls, Haryana State Meritorious Incentives Scheme, Haryana State Meritorious Incentives Scheme (CBSE),

State Merit Scholarship To UG/PG Students, Lower Income Group Scheme, LPS Scholarship & LPS Bossard Scholarship, Lion Joseph McLoughlin Scholarship, Sh. Bimal Prashad Jain Memorial Scholarship, Dr. Rajesh Malhotra Memorial Scholarship and Medals, Dr.Sarojini Devi Memorial Scholarship, Dr. P.P. Singh Memorial Scholarship, Ch.Badlu Ram Scholarship, Sh. K.C. Shastri Charitable Trust Scholarship, Mr. Devesh Mehra Memorial Scholarship, Sh. Prem Avtar Sharma Memorial Scholarship, Sh. R. K. Deswal Memorial Scholarship, Late Sh. Kameshwar Prasad Memorial Award, Sh. Manohar Lal Gogna Award, Late Sh. Kameshwar Parsad Silver Medal and Scholarship, Dr. Tuteja Award, Subedar Marjor Har Narayan Award.

b) **Medals** like Sh. Lachmandas Garg Gold Medals, Sita Ram Jindal Foundation Gold Medal and Late Sh. Kameshwar Parsad Silver Medal.

c) **Stipends** like Consolidated Stipend Scheme For SC, Consolidated Stipend Scheme For Grand Children of Freedom Fighters, Post Graduate Stipends and General Stipends.

The University has a full-fledged **Centre for International Academic Affairs** which acts as a Nodal Agency and assists the foreign student community for admission to various programs, visa requirements and their overall welfare through a unique 'single window system'.

M.D. University, Rohtak is also recognized as an authorized partner Institute of "Study in India" (Institute ID : SII-I-0252) – Initiative by Ministry of HRD, Government of India. There is a provision of 25% supernumerary seats for foreign students in each University Teaching Department subject to the fulfillment of eligibility conditions as per University rules. Separate prospectus for foreign students is published every year for admission to various programs.

The **Career Counselling and Placement Cell** of the University organizes seminars and guidance program workshops for students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks. Training is also imparted through workshops related to communication skills, personality development, resume writing, confidence building, preparing for interview etc. Eminent industrialists, HR personnel and eminent persons of different fields are invited for delivering lectures and helping the students regarding latest market requirements and trends in the job market. Efforts are also made to help the students develop healthy outlook and positive attitude.

The University has established a **Guidance and Counselling Cell**. A Centre for Positive Health provides Guidance and Counselling, Morale Boosting and Promotional Services. The Cell also provides Educational and Vocational guidance, in addition to catering to the psychological needs of the students, the Centre provides personal and career counselling.

The conducive academic environment, excellent support of **University Centre for Competitive Examination** has enabled a large number of students to qualify various national level examinations, as well as to pursue higher studies.

The Anti-Ragging Committee, Grievances Redressal Cell and Anti Sexual Harassment Cell of the University ensure that the grievances and complaints regarding sexual harassment etc. are properly addressed. The University Haat and the University Health Centre caters the daily needs and medical care of students respectively.

The University provides **Residential accommodation** on the campus to over 5000 students in 20 hostels (Ten each for girls and boys). Maintenance of salubrious and caring environment in the hostel complexes and provision of hygienic food at reasonable charges always remains the endeavour of the University authorities. Each hostel has facilities for indoor games, recreation mess and common room. All hostels have been provided with Wi-Fi internet connectivity.

### **Governance**

Competent leadership at different levels of the University with a well-defined system support and organizational structure enhances the academic and administrative effectiveness by ensuring that the action plans are specifically aligned to the vision and mission of the University. The University follows decentralized and participative management approach in all kinds of academic and administrative activities. Every activity of the University is governed by the Act, Statutes and Ordinances. Recruitments/promotions are made as per the established and transparent process. The grievances are attended promptly. E-governance has been implemented in almost all areas of operation. The University's bodies/cells/ committees function effectively.

**Internal Quality Assurance Cell (IQAC)** Internal Quality Assurance Cell (IQAC), established as per guidelines of NAAC, acts as a beacon of quality assurance and maintenance of academic standards with respect to various important functional requirements. The IQAC acts as anodal agency for ushering in the era of total quality management by working out intervention strategies to enhance overall quality in the institution. Various quality initiatives like Academic and Administrative Audit of UTDs, collection and analysis of stakeholder's feedback report etc. are routinely incorporated as healthy decision making inputs for enhancing academic quality by the IQAC. IQAC is utilized to generate good academic ideas and practices. It seeks to work for planning, implementing, and measuring the outcome of academic, research and administrative performance of the institution.

### **Moral Values and Societal Contribution**

Maharshi Dayanand University named after iconic social reformer Maharshi Dayanand, functions to promote humanitarian, moral, nationalistic, gender-equity, socially- inclusive along with scientific and modern temperament related values. The University actively organizes numerous extensions cum outreach programs in collaboration with industry, community and Non-Government Organizations. The University fervently celebrates all important days of national importance and birth/death anniversaries of great Indian personalities. Various activities/events are organized to promote universal values, national values, human values, communal and social cohesion, and national integration.

Fulfilling its commitment towards the society, the University has launched several **Outreach initiatives** and programs in order to inculcate awareness about important social issues. To connect the Higher Educational Institutes to village residents for awareness generation towards various social issues, government schemes, self-reliance & self- development and to train and enable local people to assume community responsibilities etc, Maharshi Dayanand University Rohtak has adopted five villages of Rohtak District namely Ballab, Baniyani, Bhali Anandpur, Maroudi Jattan and Maroudi Rangran. These villages are also adopted under Unnat Bharat Abhiyan Program of Government of India. Various activities including environment awareness, health camps and skill development and entrepreneurship etc. were held in 2019-2020 under the aegis of Unnat Bharat Abhiyan Program.

The University has successfully established an **Environmental Sustainability Management Cell** to take care of waste management issues. The cell organizes various competitive activities as well by promoting awareness and ensuring participation of young people particularly students. In order to generate awareness about waste management, the cell organizes various activities in the form of seminars, conferences, poster presentations, etc. highlighting the issues of environmental pollutants and their remedies, environmental sustainability, climate changes, green renewal energy systems, etc.

The **University Youth Red Cross** provides an opportunity to the students to devote part of their time to the service of humanity. It trains the volunteers by organizing First Aid and Home Nursing training, workshops relating to disaster management, rescue operations and how to save themselves and others in calamities (natural or man-made). Volunteers are trained through health and hygiene workshop, how to keep themselves healthy and also expect them to convey this to the masses. It also motivates them for blood and organ donation. YRC of MDU is continuously securing First position amongst the State Universities of Haryana for rendering yeoman services to the humanity exemplifying the motto of the Red Cross "With humanity, towards peace".

## SECTION –2

### FEE STRUCTURE

A. Annual fee structure for Indian students seeking admission to regular programs under Self- Financing Scheme offered in the Department of Education, M.D. University, Rohtak is as under to be paid at the time of admission:

Name of the Program	Admn. Fee (in Rs.)	Tuition Fee (in Rs.)	Amg. Fund (in Rs.)	Dev. Fund (in Rs.)	Security refund. (in Rs.)	Curriculum charges (in Rs.)	*GIS (in Rs.)	Other charges (in Rs.)	Annual Exam Fee (in Rs.)	Total Fee (in Rs.)
B.A. B.Ed.	50	24200 Per Sem	240	2750	500	100	50	2644	1540	32074
B.Com. B.Ed.	50	24200 per Sem	240	2750	500	100	50	2644	1540	32074

\* Each student shall deposit Rs. 500/- (refundable security) at the time of admission to 1st semester.

\* The Executive Council vide Resolution No. 8 in its meeting held on 4.9.2019 as approved that all the students of UTDs will be provided a Group Insurance of Rs. 1,00,000 to each enrolled student from the session 2020-21. The total premium payable will be Rs. 96 (Rs. 48 student share & Rs. 48 University share). In case of SC students who are exempted from fee, they will pay their shares alongwith library security and insurance charges (Rs.48/-) at the time of admission. Further, as per the letter of the Superintendent (R&S) conveyed vide letter No.R&S/R-2/2024/500 dated 19.01.2024 that the amount pertaining to the Insurance i.e. Rs.48 per student will be non-refundable at any time, irrespective of whether he/she continues be on the roll of the University or withdraws his/her admission.

\* 100% and 50% fee waiver in tuition fee shall be admissible for the students who have family income upto Rs. 1.80 Lakh and Rs. 3.0 Lakh respectively for the above programs except for LLB (Hons) MDU Rohtak (Budgeted). For claiming the same, the student has to submit Family ID (Parivar Pehchan Patra) issued by the State Government.

\* The admitted student of each Program shall be required to deposit 50% of the total fee of the Program at the time of admission and remaining 50% upto 31st January. The delay in payment of the fee shall be dealt with as per University rules.



## **OTHER RULES AND GUIDELINES RELATING TO FEE STRUCTURE**

1. Examination fee of one semester (odd semester) will also be charged at the time of admission for all programs.
2. Selected candidates are required to deposit their dues online through Debit Card/Net Banking.
3. Tuition fee and other dues will be payable for complete academic session.
4. The last date of documents submission for students taking fee concession benefits of SC (below Rs. 2.5 Lacs) / TFW is 31.05.2023. After this the late fine applicable as per University rules/ norms shall be charged.
5. A student migrating from another University will be required to pay all the dues other than Tuition Fee and Amalgamated Fund, which will be charged with effect from the month following the one upto which these have been paid to the previous institution. Dues must be paid on the dates notified; otherwise a late fee fine of Rs.5/- (per day) upto 10 days from the dates notified and thereafter Rs.10/- (per day) till the end of the month shall be charged. The name of the defaulter may be struck off the rolls, if the dues are not paid till the end of the month, unless permission is obtained from the Head of the Department/Director concerned to make payment at later date within the next month. Students may be re admitted with the permission of the Head of the Department/Director concerned on payment of Rs.500/- alongwith the arrears of fee and/or fines provided that the Head of the Department/Director is satisfied, that if re-admitted, the student will not fall short of the requisite percentage of attendance.
6. If the admission of a student is cancelled by the University for no fault of his/her, the fees and other dues paid by him will be refunded except the Admission Fee, provided the application to this effect duly recommended by the Head of the Department/Director concerned is received in the University Office within one month of the date of the letter conveying the cancellation of admission. The application for the refund of dues submitted beyond the time limit prescribed above may be considered with permission of the Vice-Chancellor on merit.
7. If a candidate after having been admitted to the first year of a Program, leaves the program without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs.1000/-.

Provided that if a candidate after having been admitted to the first year of a program withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/her subject to a minimum of Rs.1000/-.

Provided still further that if in a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her will not be refunded.

8. Late fee paid by a student shall not be refunded under any circumstances.
9. The University employees/their wards/spouses including the wards of retired employees and wards of employees who die in harness shall be entitled to the following concessions:
  - a. Full Tuition fee concession.
  - b. Three fourth ( $\frac{3}{4}$ ) of the Development Fee.

The University employees and their dependent wards will be given 50% concession on fee of (a) and (b) above in the Self-Financing Programs. The employees or their wards shall, however, pay other normal dues.

10. Fee concession to students who are Below Poverty Line and are Yellow Card holders will be governed by the following:
  - i. Students including brothers and sisters belonging to this category will be allowed full tuition fee concession subject to the production of proof.
  - ii. They will be allowed 50% concession in room rent, if they seek admission to the University hostels.
  - iii. Only those students of this category will be allowed this concession in subsequent years who clear all the papers of the previous examination in the first attempt.
  - iv. The above concession (s) shall not be allowed in programs being run under Self-Financing Scheme (SFS).
11. However, 5% freeship will be earmarked in the programs being run under the Self- Financing Scheme.
  - i). A student will be entitled to freeship on the basis of his/her academic qualifications/performance. At the entry point, the criteria of merit will be the percentage of marks in the qualifying examination. In the subsequent years, freeship will be granted to the student on the basis of merit subject to the condition that he/she passes the full examination in the first attempt. The applications will be invited department-wise annually within one month of the commencement of classes.

- ii) Only those students, who are Below Poverty Line (BPL) and have been issued a Yellow Ration Card by the State Govt., will be entitled to concession in tuition fee, room rent, and freeship in Self-Financing Schemes.
- 12. At the time of admission, fee/fund like enrolment, registration, tuition fee, sports, union, library, magazine, medical, examination fee and other funds may not be charged from the SC students whose parent's annual income is not more than 2.5 lacs. The claim on account of such fee may be submitted to the Director, Higher Education, Haryana, Panchkula after getting the same vetted from the Auditors of the Directorate for reimbursement. The affiliated colleges shall however pay all the University dues at the time of submitting the registration return/examination form as usual. These instructions shall also be applicable to all Colleges/UTDs where program under SFS are being run. Instructions received from the State Government from time to time on this issue shall be followed.
- 13. The Library Security amounting to Rs. 500/- or any other refundable security be charged from SC students at par with other students and may be refunded after the completion of the Program in case the applicant submits a No Dues Certificate, since library security is not a fee and it is refundable after completion of the Program.

## SECTION - 3

### DISTRIBUTION & RESERVATION OF SEATS

Category	Percentage
a) All India Open Category Seats (Including Haryana State) (AIC)	15% of the sanctioned intake
Economically Weaker Section (EWS) as per Central Govt. Policy	10% of All India Open Category seats
b) State Quota	85% of the sanctioned intake
(b-1) Haryana Open General Category(HOGC)	50% of the State Quota i.e., 42.5 % of total intake
Economically Weaker Section (EWS)	10% of Haryana Open General Category (HOGC) i.e., 4.25% of total intake
(b-2) Reserved Categories of Haryana	50% of the State Quota i.e., 42.5% of total intake
Scheduled Caste (SC)	20% of State Quota (17% of total intake) i) 10% of State Quota to Scheduled Castes (8.4% of Total Intake) ii) 10% of State Quota to Deprived Scheduled Castes (8.4% of Total Intake) (refer to Appendix-K1)
Backward Classes of Haryana	27% of State Quota (22.95% of total intake)
i. Backward Classes of Haryana (BC-A)	16% of State Quota (13.6% of total intake)
ii. Backward Classes of Haryana (BC-B)	11% of State Quota (9.35% of total intake)
Physically Handicapped (PH)	3% of State quota (2.55% of total intake).

**Note: It is mandatory to maintain a Roster Register at Departmental level for distribution and reservation of seats.**

In the event of quota reserved for Physically Handicapped remain unutilised due to non- availability for suitable category of Handicapped Candidates, it may be offered to the Ex-Servicemen and their wards (1%) and the dependents of Freedom Fighters (1%).

Further, 3% reservation is also provided to Ex-servicemen/ Freedom Fighters and their dependants by providing reservation within reservation of 1% of General Category, 1% out of Scheduled Caste and 1% from Backward Classes category for admission to the various educational institutions of the Govt. and Govt. aided / Institutes located in Haryana. As far as Block allocation in Block-A and Block- B of Backward Classes category is concerned year wise rotational system will be adopted. For example, if Block-A of Backward Classes are given seats in academic year 2018, the next Block i.e., (B) Block of Category of Backward Classes will be given seats in the next academic year 2019 and so on. Further, a roster register for reservation of seats for ex-servicemen/freedom fighters shall be maintained and carry forward all fractions, till one seat is accumulated through different fractions over the years. As and when the total comes to one, a seat will be provided.

Fifty percent of the twenty percent seats reserved for Scheduled Castes for admission in any educational institution shall be set aside for candidates belonging to deprived Scheduled Castes as enumerated in the Appendix-K1.

Where a seat is set aside for candidate from the deprived Scheduled Castes for admission in Government Educational Institution is not filled up in any academic year due to non-availability of candidate of the deprived Scheduled Castes possessing the requisite qualification, the same shall be made available to the candidate of Schedule Castes.

## GUIDELINES FOR RESERVATION

1. **The reservation of seats is as per the Reservation Policy of Haryana Govt. and is subject to change/amendment made by the State Govt. from time to time.**
2. Candidates belonging to SC/DSC/ST are required to submit a certificate from the competent authority as per **Appendix-C**. The list of Scheduled Castes notified by the Haryana Government, is available at **Appendix-K**.
3. Candidates belonging to Backward Classes are required to submit a certificate from the competent authority as per **Appendix-D**. Circular no. 1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010, No.22/22/20043 GS-III dated 14.06.2016 and Haryana Government Welfare of Schedule Castes and Backward Classes Department Notification No. 1282-SW (1) dated 28.08.2018 and Notification No. 491-SW(I)-2021 Dated 17.11.2021 regarding criteria for exclusion of persons within the backward classes as creamy layer may be followed. The list of Backward Classes in Haryana notified by the Haryana Government, is available at **Appendix-I**.
4. The children or grand children (Maternal & Paternal) of Freedom Fighters are required to submit a certificate from the competent authority as per **Appendix-E**.
5. Only those candidates who have permanent disability of not less than 40% (being otherwise fit for admission to the program) will be considered for admission as Physically Handicapped. They will submit a certificate from the competent authority as per **Appendix-H**. Disability Certificate shall, however, be subject to verification by a Medical Board to be constituted by the University. The decision of Medical Board in this regard shall be final.
6. Children or Wards of Military Personnel (including personnel of Para-Military Forces killed in Action or Permanently Disabled in Action and Boarded Out from the Services or Ex- Servicemen and their wards will be considered for reservation. They will submit a certificate as per **Appendix-F**. The following categories of personnel of Territorial Army are included in the definition of Ex-Servicemen in terms of the State Govt. Letter No. 12/18/2006-GS-II dated 8-01-2008:
  - i) Pension holders for continuous embodied service
  - ii) Persons with disability attributable to military service
  - iii) Gallantry Award Winners and
  - iv) Such recruits boarded out/released on medical grounds and granted medical/disability pension.

7. A candidate who applies for a reserved category will be considered first in general category on the basis of merit. In case, he/she is not selected in general category, he/she will be considered for reserved category.  
The Scheduled Castes/Backward Classes candidates who get selected /admitted in Educational/Professional/Technical Institutions and Universities in open competition on the basis of their own merit, will not be counted against the quota reserved for scheduled caste/ backward classes, rather they will be treated as open competition candidates. However, such candidates shall fulfill condition of eligibility regarding age etc. as are meant for general category candidates (Memo No.13864-75 dated 24.8.2012 received from the Principal Secretary to Govt. of Haryana, Welfare of Scheduled Caste and Backward Classes Department, Chandigarh).
8. If a candidate belongs to more than one reserved category, he/she shall be required to give his/her preference at the time of filling up the admission form. Preference once given shall not be changed.
9. If any seat remains vacant in sub-categories of BC (A) and BC (B), the same will be filled up through the candidates belonging to other category. For example, if any seat in BC (B) category remains vacant, the same will be filled up from BC (A) category and vice-versa.
10. If any seat remains vacant in sub-categories of SC and DSC, the same will be filled up through the candidates belonging to other category. For example, if any seat in SC category remains vacant, the same will be filled up from Deprived SC category and vice-versa.
11. Benefit of reservation will be given to all the reserved categories upto 3<sup>rd</sup> counselling according to the reservation policy given in the Prospectus. In case at the time of 3<sup>rd</sup> counselling the reserved seats of various categories remain vacant and no eligible candidates of the reserved categories are available then these vacant seats may be thrown open to Haryana General Category by the concerned Head of the Department/Director at his/her own level. In case, the seats in Haryana General Category remain vacant at the end the same will be thrown open to All India Open Category by the concerned Head of the Department/Director at his/her own level.
12. Admission Criteria for EWSs derived from the Government of Haryana, Notification No.22/12/2019- 1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:

**(a) Income & Assets Certificate issuing Authority:**

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The

Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

- (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
- (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at **Annexure- R1**.

**(b) Criteria of Income & Assets:**

- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income: -
  - a) 5 acres of agricultural land and above;
  - b) Residential flat of 1000 sq. ft. and above;
  - c) Residential plot of 100 sq. yards and above in notified municipalities;
  - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
  - e) Total immovable assets owned are valued at Rs. One Crore or more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

**Note:**

For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

13. **Criteria for EWS in All India Category seats:**

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021.

- Criteria of Income & Assets:
- Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs.8.00lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.  
Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income :-
- 5 acres of agricultural land and above;
- Residential flat of 1000 sq. ft. and above;
- Residential plot of 100 sq. yards and above in notified municipalities;
- Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.



Income and Asset Certificate Issuing Authority:

- The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-R** shall only be accepted as proof of candidate's claim as belonging to EWS:
  - District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
  - Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - Revenue Officer not below the rank of Tehsildar and
  - Sub-Divisional Officer or the area where the candidate and/or his family normally resides.
14. Proforma for Economically Weaker Section of income & asset certificate issued by Government of Haryana dated 13.03.2019 as per **Appendix-R1**.
  15. Proforma of affidavit by the parents of the Backward Class category candidates as per **Appendix-S**.
  16. Proforma of affidavit by the parents for Single Girl Child category candidates as per **Appendix-V**.

## SECTION – 4

### ENROLMENT OF STUDENTS AND SUBMISSION OF REGISTRATION/ CONTINUATION RETURN

- i) The Heads of the Departments/Principals will complete the process of online submission of Registration Return-cum-Examination Form and Continuation Return (particulars in the RR/CR should be as per documents of the students) within 10 days from the last date of normal admissions/counselling of a program and a hard copy of the same will be submitted alongwith all types of required certificates/documents (photocopies duly attested) and Migration Certificate (in original) determining their eligibility in the Registration & Scholarship Branch within 7 days after completing all formalities i.e., depositing of required fee mentioned in the Fund Transfer Report (FTR) relating to different types of fees applicable for a session latest by September 12<sup>th</sup> or any other date notified by the University from time to time. If a college/institute fails to submit the documents/certificates alongwith the hard copy of RR, the late fee as under will be charged as per prescribed schedule:
- (a) For 1 to 30 days after the expiry of normal due date: 500/- per student.
  - (b) For 31 to 45 days after the expiry of normal due date: 1000/- per student.
  - (c) For 46 to 60 days after the expiry of normal due date: 2000/- per student.
  - (d) For one week before commencement of examinations and after that no request will be considered in any circumstances: Rs.3000 per student and permission of the Vice-Chancellor. Provided that in case a candidate is not able to submit the migration certificate while sending registration return, the Migration Certificate of such candidates may be forwarded in original to the Registration & Scholarship Branch as per the schedule given below alongwith late fees mentioned against each:

All UG/PG Programs (except B.Ed & M.Ed Regular Programs)

1. Upto November 30<sup>th</sup> - With late fees of Rs.500
2. Upto January 31<sup>st</sup> - With late fees of Rs.1000
3. Upto March 31<sup>st</sup> - With late fees of Rs.2000

B.Ed & M.Ed. (Regular Programs)

1. Upto March 31<sup>st</sup> - With late fees of Rs.500
2. Upto April 30<sup>th</sup> - With late fees of Rs.1000

### 3. Upto May 31<sup>st</sup>- With late fees of Rs.2000

- ii) Migration Certificate received after the above mentioned schedule will not be accepted in any case and the candidature of the student concerned will stand automatically cancelled.
- iii) In case of late admission, the registration return-cum-examination form and continuation return will be accepted within 15 days from the date of admission/counselling.

In case a College/Institute fails to submit the Registration Return-cum- Examination Form and Continuation Return within prescribed time limit (without late fees), the same will be accepted with late fees @ Rs. 2 per day per student in respect of each kind of fee including examination fee (total @ Rs. 20 per day per student) for first 7 days and after this @ Rs. 65 per student per day i.e., (Rs. 5X9=45 +Rs. 20 examination fee) shall be charged in respect of each kind of fee separately as already provided in ordinance before one month of the commencement of examination of a program.

Thereafter, the Registration Return-cum-Examination Form with late fee as referred above will be accepted before ten days of the commencement of examination with the approval of the Vice Chancellor.

In case of students who are already registered with the University, the registration number shall be indicated in Registration Return, but such a student shall pay the prescribed continuation fee.

The applications for Inter College/University Migration will be accepted upto 30<sup>th</sup> September. The applications received after this date will not be considered for migration in any case. The R&S branch will complete all formalities for Inter College and Inter University Migrations and branch changes latest by 30<sup>th</sup> October, 2024.

## SECTION- 5

### GENERAL RULES

1. The candidates seeking admission on Haryana Open General seats are required to submit certificate of bonafide residents of Haryana as defined by the Haryana Govt. **(Appendix-A)**. The Certificate of Haryana Resident shall be in the formats prescribed by the Govt. and issued by the competent authority **(Appendices A 1-4)**.
2. A candidate who has passed his/her qualifying examination from a University/College situated within the State of Haryana will be deemed to be Haryana resident and will be required to submit certificate of bonafide resident of Haryana issued by the Principal/Headmaster of the Institution last attended **(Appendix- A3)**.
3. Reservation of seats for various categories shall be determined by the criteria given in the Section 4 Distribution & Reservation of Seats in Various Programs.
4. A complete merit list of all eligible candidates will be prepared for each category.
5. The candidates having passed qualifying examination from the self-styled Universities/ Institutes/Boards, declared bogus/fake by the UGC and other Govt. Bodies, shall not be eligible for admission to any program in MDU. The list of such Universities/ Institutes/ Boards is available at **Appendix-M**. This list may vary from time to time as per notification of UGC/other Govt.bodies.
6. The list of examinations of various Indian/Foreign Universities/Boards recognized by this University and Board of School Education, Bhiwani, Haryana is available with the Departments / Institutes/ Academic Branch of this University and also on University Website. This list shall be referred to for verification of the documents of the candidates seeking admission to this University. No candidate who has passed his/her qualifying/other examination(s) from the Universities / Boards /Institutes other than mentioned in the list referred above shall be admitted without verification from the Academic Branch or Registration& Scholarship Branch.
7. Any attempt on the part of a candidate, his/her friends or relatives to canvass or bring influence to bear upon the University directly or indirectly for securing admission will lead to disqualification for admission.
8. If a candidate is admitted on the basis of information submitted by him/her but at any subsequent time, it is discovered that any portion of this information is incorrect or false, the student shall be removed from the University and all fees and other dues paid till the date of such removal shall be forfeited. The University may take any further action it may deem fit against the said student and his/her guardian.

9. In case of any ambiguity in the rules, interpretation of the same by the Vice-Chancellor shall be final.
10. All the admitted candidates should apply for the Identity-cum- Library Membership Card through the respective HOD/Director of the Institute.
11. No student shall be deemed to have pursued a regular program of study unless he/she has attended not less than 65% or 75% of the lectures delivered in theory as well as practical as per concerned Ordinance. Relaxation in shortage of lectures upto 20% will be allowed by the Head of the Department/Director on the grounds detailed in the concerned Ordinances. The name of a student remaining absent for 15 consecutive days (excluding Sunday/Holiday) after the start or during the academic session without any notice shall be struck off from the roll of the Department/ Institute. A fine of Rs.5/- per lecture/day shall be charged on account of remaining absent from the classes. However, re-admission may be allowed on payment of Rs.1000/- alongwith required fine within 15 days with the permission of the Dean Academic Affairs. If a student fails to report within this time limit, these at will be declared vacant to be filled according to University rules. Re-admission may be allowed by the Dean Academic Affairs only once on the recommendations of the concerned Head of the Department/Director on payment of prescribed re- admission fee. However, while giving his/her specific recommendations, the concerned Head of the Department/Director must ensure that the student will fulfill the minimum requirement of attendance for appearing in the examinations as per concerned Ordinance.
12. A student, who had been detained on account of shortage of attendance, his/her name is struck off from the department, may be re-admitted provided:
  - (a) he/she seeks re-admission within the prescribed date in the relevant semester
  - (b) his/her conduct has been satisfactory; and he/she shows sufficient cause to the satisfaction of the University for not having put in the requisite percentage of attendance in lectures.
  - (c) Such a student will not be promoted to the next semester till he/she completes the requirements as mentioned in (a) and (b) above in the preceding semester. Supernumerary seat (s) be created for readmitting such students in the corresponding semester. However, such students will have to pay fee being charged from the students of that semester. If such a student had been detained in 1<sup>st</sup> semester of a program, he/she may be re-admitted next year without competing with the other students seeking admission to the 1<sup>st</sup> semester.
13. An applicant who fails in the examination, or fails to appear in the examination, and who is otherwise eligible to appear in the examination as an ex-student, shall not be admitted as regular student. In exceptional cases, however, where such an applicant is a foreigner studying under the Cultural Scholarship Scheme of the Govt. of India etc., re-admission may be allowed.

14. In respect of an applicant seeking re-admission, his/her previous record shall be carefully scrutinized and the decision of the Dean Academic Affairs in this regard shall be final.
15. Casual admission will not be allowed under any circumstances.
16. The medium of instructions and examination shall be as per the relevant ordinance of the program.
17. Applicants should satisfy themselves about their eligibility before applying for any program.
18. No plea about the ignorance of the rules and regulations and other provisions of admission will be entertained.
19. As regards the rules of promotion etc., students will be governed by the provisions of the University ordinances of concerned programs.
20. All the rules and regulations for submission of migration certificate by the candidates, who have passed the lower examinations from other Universities/Boards, will be applicable as per the University Rules.
21. Always quote your Form No. & Fee Receipt No. for reference while making correspondence regarding admission to the programs offered by this University.
22. Ordinarily the odd and even semester examinations shall be held in December/January and May/June, respectively every year. However, the schedule may change due to some compelling circumstances.
23. Use of mobile phones is strictly prohibited in the Depts./Administrative Block/Library.
24. Entire University campus is a No Smoking Zone. Smoking is a prohibited and punishable offence.
25. Parents are advised to visit the University from time to time to keep themselves abreast of the progress of their wards.
26. While pursuing professional program, the students may have to go for Industry exposure/field-trips as per program requirements.
27. Optional paper (s) can be offered with the permission of the Vice-Chancellor, if the student strength is less than five.
28. If there is gap in studies, students may give reasons with documentary proof/ self undertaking.
29. Nothing contained in this Prospectus shall be construed to convey sanction or cited as an authority for which University regulations alone are applicable.

30. Grant of Maternity Leave to the women students as approved by the Executive Council in its meeting held on 24.09.2016 for various UG/PG Programs.
- (a) The women students will be entitled to avail the Maternity Leave for a period not exceeding 45 days continuously in a single stretch with the prior permission of the Head/Director of the concerned Department/Institute and the Principal of the College on production of valid Medical Certificate. The leave period may be excluded from the total lectures delivered during the semester. But the concerned student has to appear in all the Minor/Major Examinations etc. as per Schedule notified by the department of the University,
  - (b) However, if so desired, the student may drop the full semester but she has to complete the attendance of that drop out semester after appearing in the final semester examination and shall have to appear in the drop out semester examinations according to the Even & Odd Semester policy. In such cases, she will not be required to pay the re-admission fee and the entire semester fee (if she has already paid the drop out semester fee) to complete the attendance of the drop out semester.

The above decision shall be applicable to all the UG/PG Programs being run in the affiliated colleges, University Teaching Departments and MDU-CPAS, Gurugram.

## SECTION - 6

### STUDENTS CONDUCT AND DISCIPLINE RULES

#### Application of Rules

These rules shall apply to all the students of Maharshi Dayanand University, Rohtak.

#### 1. Acts of Indiscipline and Misconduct

Any act of misconduct committed by a student inside or outside the campus shall be an act of violation of discipline of the University. Without prejudice to the generality of the foregoing provision, violation of the discipline shall include:

- i) Disruption of teaching, study, examination, research or administrative work, curricular or extra curricular activity or residential life of the members of the University, including any attempt to prevent any member of the University or its staff from carrying on his or her work and doing any act reasonably likely to cause such disruption
- ii) Damaging or defacing University property or the property of the members of the University or any other property inside or outside the University Campus
- iii) Engaging in any attempt as wrongful confinement of teachers, officers, employees and students of the University or camping inside or creating nuisance inside the boundaries of houses of teachers, officers and other members of the University
- iv) Use of abusive and derogatory slogans or intimidating language or incitement of hatred and violence or any act calculated to further the same
- v) Smoking in the University Campus
- vi) Eve-teasing and/or disrespectful behaviour towards girl students and women
- vii) Any assault upon or intimidation of or insulting behaviour towards a teacher, officer, employee or student or any other person
- viii) Causing or colluding in the unauthorized entry of any person in the campus or in the unauthorized occupation of any portion of University premises, including Hostels or Halls of Residence, by any person
- ix) Getting enrolled in more than one program of study simultaneously in violation of University rules
- x) Committing forgery, tampering with or misuse of University documents or records, identification cards etc.
- xi) Furnishing false certificate or false information to any office under the control and jurisdiction of the University
- xii) Consuming or possessing alcoholic drinks, dangerous drugs or other intoxicants in the University premises
- xiii) Indulging in acts of gambling in the University premises



- xiv) Possessing or using weapons such as knives, lathis, iron chains, iron rods, sticks, explosives and fire arms in the University premises
- xv) Arousing communal, caste or regional feelings or creating disharmony among students
- xvi) Not disclosing one's identity when asked to do so by an employee or officer of the University who is authorized to ask for identity
- xvii) Tearing of pages, defacing, burning or destroying books etc. of library
- xviii) Unauthorized occupation of Hostel Rooms or unauthorized use of University furniture in one's Hostel Room or else where
- xix) Accommodating guests or other persons in Hostel without permission of the competent authority
- xx) Improper rendering of accounts for money drawn from or through any office under the control and jurisdiction of the University
- xxi) Coercing the medical staff to render medical assistance to persons not entitled for the same or any other disorderly behaviour
- xxii) Any act of moral turpitude
- xxiii) Any offence under law
- xxiv) Committing any of the offences specified in the examination rules of the University (Control of unfair means and disorderly conduct)
- xxv) Violation of Traffic Rules in the University premises
- xxvi) Pasting of posters, distributing of pamphlets, handbills etc. of objectionable nature or writing on walls and disfiguring buildings
- xxvii) Any other act considered by the Vice-Chancellor or the Discipline Committee to be an act of violation of discipline.

## 2. **Disciplinary Action**

Without any prejudice to the powers of the Vice-Chancellor as specified under Statute 39, the following Officers are authorized to take disciplinary action by way of imposing penalties as specified in Clause 3 of these regulations other than those specified in Sub-Clause (ix), (x), (xi), (xii), (xiii) & (xiv):

- i) Proctor
- ii) Deans of the Faculties/Dean, Students Welfare
- iii) Chief Warden (Boys/Girls)
- iv) Heads of the Departments
- v) Principals / Directors of the Colleges/Institutions
- vi) Any other person employed by the University and authorized by the Vice-Chancellor for the purpose provided that the penalties on the offences relating to Examinations will be dealt with by the relevant bodies.

### **3. Nature of Penalties**

The following penalties may, for acts of indiscipline or misconduct or for good and sufficient reasons, be imposed on a student, namely:

- i) Written warning and information to the guardian.
- ii) Fine as may be warranted by the nature of case.
- iii) Suspension from the Class/ Department/ College/ Hostel/ Mess/ Library or withdrawal of any other facility of this nature.
- iv) Suspension or cancellation of scholarships, fellowships or any financial assistance from any source, or recommendation to that effect to the sanctioning agency.
- v) Recovery of pecuniary loss caused to University property.
- vi) Debarring from participation in Sports/NCC/NSS and other such activities.
- vii) Disqualifying from holding any representative position in the Class/College/ Hostel/ Mess/Sports/Clubs and in similar other bodies.
- viii) Hostel shift and Hallshift.
- ix) Expulsion from the Department/ Faculty/ Hostel/ Mess/ Library/ Clubs for a specified period.
- x) Debarring from an examination.
- xi) Non-issue of Migration Certificate.
- xii) Expulsion from the University for a specified period.
- xiii) Disqualifying from further studies, or prohibition for future admission or re-admission.
- xiv) Any student against whom an allegation of misconduct has been made may be suspended from the rolls of the University by the Vice-Chancellor, pending enquiry or pending trial on a cognizable offence by a court of Law.

### **4. Opportunity to be given before Award of Penalty**

No penalty, provided in sub-clauses (ix), (x), (xi), (xii), (xiii) and (xiv) of Clause 4 shall be imposed without giving to the student a reasonable opportunity of being heard.

### **5. Review of Appeal against the Penalty**

A review would lie to the Officer issuing the orders within seven days, and an appeal would lie against the orders of the authorities mentioned in these rules (except the Vice-Chancellor) to the Proctorial Board of the University. The Board may also review its decision on its own.

## 6. Prohibition of Ragging

“The instructions for curbing ragging as conveyed by the UGC vide letter No. 1-15/2009 (ARC) pt. III dated 17.03.2017, in view of the judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009 and also given in Chapter X be adhered to strictly (UGC Regulations on Curbing the Menace of Ragging in Higher Education Institutions, 2009, UGC website: [www.ugc.ac.in](http://www.ugc.ac.in)& the Haryana Prohibition of Ragging in Educational Institution Ordinance 2012) :

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately. The punishment may include expulsion/suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding or withdrawing scholarships or fellowships and other benefits (ii) forfeiting campus placement opportunities or recommendations. (iii) debarring from appearing in any test or examination or other evaluation process (iv) debarring from representing the educational institution in any reasonable, national or international meet, tournament, youth festival, etc. (v) withholding results (vi) suspension or expulsion from hostel or mess (vii) cancellation of admission (viii) lodging of FIR with the local police. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary Program and which has the effect of causing or generating a sense of shame of embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student or any type of abuse through electronic media or wrongful confinement, use of criminal force, assault as well as sexual offence, trespass, defamation or threat to defame will be deemed an act of ragging. Hon'ble Supreme Court of India in SPL (C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala and others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain to if his/ her explanation is not found satisfactory, the authority would expel him/her from the Institution.

**The applicants at the time of admission are required to give an undertaking (Appendix-O&P) against ragging.**

7. **Check on the menace of sexual harassment and violence against women**

The University has a zero tolerance policy towards the act of sexual harassment. Sexual harassment is taken as a serious act of indiscipline. A Committee constituted by the Vice-Chancellor under the Chairpersonship of a senior female Professor, will check the menace of sexual harassment and violence against girl students and women. The Sexual Harassment includes any unwelcome sexually determined behaviour, whether directly or by implication and includes physical contact and advances, a demand or request for sexual favours, sexually- coloured remarks, showing pornography or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The Committee shall take all precautionary measures to prevent sexual harassment and violence against girl students and women in the University. It shall also ensure that there is no hostile environment towards girl students and women. No girl student should have reasonable ground to believe that she is at a disadvantage or is being discriminated against. If any complaint of sexual harassment comes to the notice of the Committee, immediate disciplinary action alongwith appropriate action in accordance with the law would be taken.

## SECTION – 7

### FACULTY PROFILE – DEPARTMENT OF EDUCATION, MAHARSHI DAYANAND UNIVERSITY, ROHTAK

#### FACULTY OF EDUCATION

Sr. No.	Name of the Faculty Member	Qualifications	Designation	Area of Specialization
1.	Dr. Jitender Kumar	Ph.D	Professor	Sociological Foundations of Education, Educational Technology, EVG.
2.	Dr. Neeru Rathee	Ph.D	Assoc. Professor & Head	Educational Technology, Teacher Education
3.	Dr. Madhuri Hooda	Ph.D	Assoc. Professor	EVG, Special Education, Comparative Education & Curriculum Development
4.	Dr. Umender Malik	Ph.D	Assoc. Professor	Educational Technology EVG
5.	Dr. Vanita Rose	Ph.D.	Asstt. Professor	Educational Psychology, ICT, Special Education

## APPENDICES

### APPENDIX-A

Copy of letter No.62/17/95-6 GSI dated 3.10.96 from the Chief Secretary to Govt., Haryana, Chandigarh and addressed to all Heads of Departments, Commissioners, Ambala, Rohtak, Gurugram and Hisar Division, All Deputy Commissioners & all Sub-Divisional Officers in Haryana, Registrar, Punjab and Haryana High Court and all District Sessions Judges in Haryana.

**Subject: Bonafide Residents of Haryana - Guidelines regarding**

Sir,

I am directed to invite your attention to Haryana Govt. letters on the subject noted above vide which the instructions were issued regarding simplification procedure for obtaining the certificate of Domicile for the purpose of admission to educational institutions (including technical/medical institutions). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pardeep Jain Vs Union of India and others reported as AIR1984-SC-421 wherein it has been held that instead of word Domicile, the word Resident be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates who have passed the examination qualifying there for selection in an institution from a school/college in Haryana;
- ii) Children/wards (if parents are not living)/dependants:
  - a) of the regular employees of Haryana State posted in or outside Haryana State or Working on deputation;
  - b) of the regular employees of the statutory bodies/Corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana;
  - c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
- iii) Children/wards (if parents are not living)/dependants of persons who, after retirement, have permanently settled in Haryana, and draw their pensions from the treasuries situated in the state of Haryana.
- iv) Children/wards (if parents are not living)/dependants of pensioners of Haryana Govt., irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/wards (if parents are not living)/dependants of persons who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Children/wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana (added vide C.S. letter No. 62/27/2003-6GSI dated 29/7/2003)
- viii) Persons who were born in Haryana and produce a certificate to that effect;

Provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:

- a) citizens of India;
  - b) produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependants have not obtained the benefit of domicile in any other State.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub Divisional Officer (Civil), Tehsildar (Revenue Department of the District/Sub Division to which the candidates belong). Resident Certificate in respect of the children/wards/dependants of Haryana Government employees who are posted at Chandigarh, Delhi or elsewhere or in respect of the children/wards/dependants of the employees of the statutory bodies/Corporations of Haryana established by or under an Act of the State of Haryana and located at Chandigarh, in Haryana or outside Haryana, should be issued by their respective Heads of Departments.
  3. Candidates, seeking admission in educational institutions (including Medical and Technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school situated in Haryana. For this purpose, a certificate of the Principal/Head Master from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Head Master of the institution shall be competent to issue such certificate which should be sufficient.
  4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana, but at any subsequent time, it is discovered that his claim was false, the student shall be removed from the institution, and all fees and other dues paid upto the date of such removal shall be confiscated. Principal/Head Master may take such other action against the student and his/her parents/guardians, as he may deem proper in the circumstances of any particular case.
  5. These instructions may kindly be noted carefully for compliance.

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**Note :**1. The State Government, vide letter no. 22/28/2003-3GS-III dated 30.1.2004, has decided that henceforth Circle Revenue Officers (Tehsildar/Naib Tehsildar-cum-Executive Magistrate concerned has been authorized to issue Resident as well as Caste Certificates (SC/BC/OBC). In case of Haryana Govt. employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchukula, the Resident Certificate and Caste Certificates to SC/BC employees and their children will be issued by their respective Heads of the Departments. The proforma for these certificates have also been prescribed by the State Govt. (Appendix-A-I, B & C). Therefore, all the candidates will be required to submit such certificates in the prescribed proforma. The certificate issued by anyone other than the competent authority in the proforma other than the prescribed proforma will not be accepted.

2. Haryana Resident Certificate should be of the date of 30.01.2004 or after. Certificates issued before this date will not be accepted. The candidates must ensure that they get Haryana Resident Certificates and not Haryana Domicile Certificate from the appropriate authority as Haryana Domicile Certificate is invalid for the purpose of admission.

**APPENDIX- A 1**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER/SUB-DIVISIONAL OFFICER (CIVIL)/, G.A. TO D.C./D.R.O./EM/TEHSILDAR**

Certified that Sh. .... S/o Sh. ....  
father/guardian of Miss/Mr. .... holds(nameofthechild/ward  
with full address) immovable property at .....  
..... (place and District) in the State of Haryana for the past years.  
OR

Certified that Miss/Mr..... S/o Sh. ....  
Resident of ..... was born in Haryana as per birth certificate.

Dated:.....

**Signature of the Authority  
(mentioned above)  
(with seal)**

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**APPENDIX- A 2**

**RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT**

Certified that Sh. ....S/oSh..... father  
of Miss/Mr. .... is an employee of the ..... (Name of  
office) of Haryana Government. He is working as ....., and is posted at  
..... He has more than three years service at his credit.

**Place:  
Dated:**

**Head of the Department  
(with seal)**

---

**APPENDIX- A 3**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEAD MASTER  
OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE**

It is certified that Miss/Mr. .... S/o/ D/o Sh. ....  
has been a student of this School/College for a period of ..... Year  
(s), from..... to ..... He/she left the school/college on .....

**Dated :  
Place :**

**Sign. of Principal/HeadMaster  
(with seal)**



**APPENDIX- A 4**

**RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE GOVERNMENT EMPLOYEES**

Certified that Sh. ....S/oSh .....father of Miss/Mr.....is an employee of Government of India working as ..... He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana Government for the past three years.

**Dated**

**Head of Department  
(with seal)**

---

**APPENDIX- B**

**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY THE EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I \_\_\_\_\_ father/mother/guardian of \_\_\_\_\_  
Miss/Mr. \_\_\_\_\_ resident of \_\_\_\_\_  
do here by solemnly state and affirm as under:

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent has obtained the benefit of Residence' in any other State.

Dated.....

**DEPONENT**

**VERIFICATION**

Verified that the contents of my above given affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated.....

**DEPONENT**

---

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

Photo of applicant  
To be attested by  
the Issuing Authority

SCHEDULED CASTE-CERTIFICATE

This is to certify that Shri/Smt./Kumari.....  
Son/Daughter of Sh. .... resident ofVillage/Town.....  
Tehsil ..... District ....., of the State/UnionTerritory \_\_\_\_\_  
belongs to the ..... Caste/Tribe, which is recognized as a Scheduled  
Caste/Scheduled Tribe under the Constitution (Scheduled Castes) Order1950.

2. Shri/Smt./Kumari .....and/or his/her family ordinarily  
Reside(s) in Village/Town ..... of Tehsil.....  
District ....., of theState/UnionTerritory\_\_\_\_\_.

Dated:.....  
Place:.....

Signature with seal of Issuing Authority  
FullName.....  
Designation.....  
Address with  
Telephone No.with STD Code.....

Issuing Authority: Tehsildar-cum-Executive Magistrate,  
Naib Tehsildar-cum-Executive Magistrate  
Head of Department in case of Government employee.

## HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....

\_\_\_\_\_  
**Photo of applicant**  
**To be attested by**  
**the Issuing Authority**  
 \_\_\_\_\_

### BACKWARD CLASS CERTIFICATE Block `A` OR `B`

This is to certify that Shri/Smt./Kumari.....  
 Son/DaughterofSh.....residentofVillage/Town.....  
 Tehsil ..... District ....., the State/UnionTerritory.....  
 belongs to the.....Caste. This caste is mentioned in the State list of BCBlock.

2. Shri/Smt./Kumari ..... and/or his/her family ordinarily Reside (s) in  
 Village/Town .....of Tehsil..... District  
 ....., of the State/UnionTerritory.....

3. Thisistocertifythathe/shedoesnotbelongtotheperson/section(Creamylayer)asperStateGovt.letter  
 No.1170-SW(1)-95dated07.06.1995&No.213-SW(1)-2010dated31.08.2010,No.22/22/20043GS-IIIIdated  
 14.06.2016 and No. 1282-SW(1) dated28.08.2018.

4. This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Dated:.....  
 Place:.....

Signature with seal of IssuingAuthority  
 Full Name.....  
 Designation.....  
 Address with  
 Telephone No.with STD Code .....

**IssuingAuthority: Tehsildar-cum-Executive Magistrate,  
 Naib Tehsildar-cum-Executive Magistrate  
 Head of Department in case of Government employee.**

**(The applicant shall submit an affidavit that he/She falls/does not fall in creamy layer)**

**APPENDIX-E**

**CERTIFICATE FOR CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

No.....

Dated:.....

Certified that Shri ..... Son/Daughter of Shri.....  
resident of Village ....., Police Station .....,  
Tehsil.....,District .....was a bonafide FreedomFighter.

Signature of Officer authorized by  
Chief Secretary, Haryana to  
issue such certificate (with office  
seal & stamp)

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**APPENDIX-F**

**CERTIFICATE FOR DECEASED/DISABLED/DISCHARGED MILITARY PERSONNEL/  
SERVING MILITARY PERSONNEL/EX-SERVICEMEN**

Certified that Sh.....Father of.....(name of the Candidate) is serving  
military personnel/an ex-serviceman and he/his son/daughter is entitled for the benefit of reservation of seats  
for admission in program in M. D. University, Rohtak. His detailed particulars are as under:

1. Name.....
2. Father's Name.....
3. Address.....
4. Reasons of discharge/retirement.....
5. Whether deceased/disabled during military service.....  
if so, give details .....
6. Category.....
7. If serving, Rank and place of Posting.....

Signature of the Secretary  
Zila Sainik Board or  
Commanding Officer  
(Seal of the above authority)

Place:.....

Date:.....

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED  
PT.B.D.SHARMA UNIVERSITY OF HEALTH  
SCIENCES,ROHTAK  
OR**

**OFFICE OF THE CHIEF MEDICAL OFFICER**

No.....

Dated.....

Certified that Shri/Km./Smt ..... Son/Daughter of Shri  
..... resident of.....District.....appeared  
before the undersigned for medical check up. On medical examination, he/she is found suffering from  
.....and thus he/she is Physically Handicapped. His/Herpercentage of  
Handicap is .....%(infigure)..... (in words).

Professor & Head,  
Department of .....  
Pt. B.D.Sharma Univ. of Health Sciences, Rohtak

OR

Chief Medical Officer

..... (Haryana)

(Signature of Applicant)

(Seal of the above authority)

## LIST OF BACKWARD CLASSES IN HARYANA

### BLOCK'A"

- |  |                                      |
|--|--------------------------------------|
| 1. Aheria, Aheri, Heri,<br>Naik, Thori or Turi, Hari   | 36. Khanjhera                        |
| 2. Barra   | 37. Kuchband                         |
| 3. Beta, Hensi or Hesi   | 38. Labana                           |
| 4. Bagria  | 39. Lakhera, Manihar, Kachera        |
| 5. Barwar  | 40. Lohar, Panchal-Brahmin           |
| 6. Barai, Tamboli  | 41. Madari                           |
| 7. Baragi, Bairagi, SwamiSadh  | 42. Mochi                            |
| 8. Battera   | 43. Mirasi                           |
| 9. Bharbhuja, Bharbhunja   | 44. Nar                              |
| 10. Bhat, Bhatra, Darpi, Ramiya  | 45. Noongar                          |
| 11. Bhuhalia Lohar   | 46. Nalband                          |
| 12. Changar  | 47. Pinja, Penja                     |
| 13. Chirimar   | 48. Rehar, Rehara or Re              |
| 14. Chang  | 49. Raigar                           |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla   | 50. Rai Sikhs                        |
| 16. Daiya  | 51. Rechband                         |
| 17. Dhobis   | 52. Shorgir, Shergir                 |
| 18. Dakaut   | 53. Soi                              |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar,<br>Jhiwar, Dhinwar, Khewat, Mehra, Nishad,<br>Sakka,<br>Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala            |
| 20. Dhosali, Dosali  | 55. Sunar, Zargar, Soni              |
| 21. Faquir   | 56. Thathera, Tamera                 |
| 22. Gwaria, Gauria or Gwar   | 57. Teli                             |
| 23. Ghirath  | 58. Banjara, Banjara                 |
| 24. Ghasi, Ghasiara or Ghosi   | 59. Weaver (Jullaha)                 |
| 25. Gorkhas  | 60. Badi/Baddon                      |
| 26. Gawala, Gowala   | 61. Bhattu/Chattu                    |
| 27. Gadaria, Pal, Baghel   | 62. Mina                             |
| 28. Garhi-Lohar  | 63. Rahbari                          |
| 29. Hajjam, Nai, Nais, Sain  | 64. Charan                           |
| 30. Jhangra Brahman, Khati, Suthar,<br>Dhiman- Brahmin, Tarkhan, Barhai, Baddi.  | 65. Chaaraj (Mahabrahman)            |
| 31. Joginath, Jogi, Nath, Yogi   | 66. Udasin                           |
| 32. Kanjar or Kanchan  | 67. Ramgarhia                        |
| 33. Kurmi  | 68. Rangrez, Lilgar, Nilgar, Lallari |
| 34. Kumhars, Prajapati   | 69. Dawala, Soni- Dawala, Nyaaria    |
| 35. Kamboj   | 70. Bhar, Rajbhar                    |
|  | 71. Nat (Muslim)                     |
|  | 72. Jangam                           |

### BLOCK"B"

- |                     |   |
|---------------------|---|
| 1. Ahir/Yadav       | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar           | 5. Meo                                    |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami                   |

Copy of letter No. 1170-SW (I)-95 dated 7.6.95 received from the Commissioner & Secretary to Government, Haryana, Welfare of Scheduled Castes and Backward Classes Department, Haryana, Chandigarh, addressed to all Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions, all Deputy Commissioners & Sub Divisional Officers in Haryana and Registrar, Punjab and Haryana High Court, Chandigarh.

**Sub: Exclusion of socially advanced persons/sections (Creamy Layer) from Backward Classes.**

Sir,

I am directed to invite your attention to the subject mentioned above and to state that following the Supreme Court judgment in the Indira Sawhney and others versus Union of India case, the Haryana Government vide notification dated 12.10.1993 had set up the Haryana Second Backward Classes Commission. The terms of reference of this Commission were to entertain, examine and recommend upon requests for inclusion and complaints of over-inclusion and under-inclusion in the list of Backward Classes. Vide notification dated 26-5-1994, the Commission was also assigned the function of specifying the basis, applying the relevant and requisite socio-economic criteria to exclude socially advanced persons/sections (Creamy Layer) from Backward Classes.

In its report submitted on 16.5.1995, the Haryana Second Backward Classes Commission had recommended the criteria for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes. After considering these recommendations, the Government has decided that the benefit of reservation shall not apply to persons/sections mentioned in **Annexure "A"**, which is enclosed.

All the departments are requested to bring the above instructions to the notice of all the Heads of Departments and appointing authorities under their control for necessary compliance.

**ANNEXURE-A**

<u><b>Description of Category</b></u>	<u><b>To whom rule of exclusion will apply</b></u>
<b>I. Constitutional Posts</b>	Son(s) and daughter(s) of a) President of India; b) Vice President of India; c) Judges of the Supreme Court and of the High Courts; d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner; Comptroller and Auditor General of India; e) Persons holding Constitutional positions of like nature.
<b>II.</b>	Son(s) and daughter(s) of a) parents, both of whom are Class-I Officers; b) parents, either of whom is a Class-I Officer; c) parents, both of whom are Class-I Officers, but one of them dies or suffers permanent incapacitation. d) parents, either of whom is a Class-I Officer and such parent dies or suffers permanent incapacitation and before such death or such incapacitation has had the benefit of employment in any International Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years.

- e) parents, both of whom are Class-I Officers die or suffer permanent incapacitation and before such death or such incapacitation of the both, either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5years.
- A. Provided that the rule of exclusion shall not apply in the following cases:
- a) Sons and daughters of parents either of whom or both of whom are Class-I Officers and such parent(s) dies/die or suffer permanent in incapacitation.
- b) A lady belonging to OBC category has got married to a Class-I Officer and may her self like to apply for a job.
- B. Son(s) and daughter(s)of
- a) parents both of whom are Class-IIOfficers.
- b) parents of whom only the husband is a Class-I Officer and he gets into Class-I at the age of 40 or earlier.
- c) parents, both of whom are Class- II officers and one of them dies or suffers permanent incapacitation and either one of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before such death or permanent incapacitation;
- d) parents of whom the husband is a Class- I Officer (direct recruit or pre-forty promoted) and the wife is a Class-II officer and the wife dies or suffers permanent incapacitation; and
- e) parents, of whom the wife is a Class I officer (Direct Recruit or pre-forty promoted) and the husband is a Class-II officer & the husband dies or suffers permanent incapacitation.
- Provided that the rule of exclusion shall not apply in the following cases:
- Sons and daughters of
- a) parents, both of whom are Class II officers and one of them dies or suffers permanent in capacitating.
- b) parents, both of whom are Class-II officers and both of them die or suffer permanent incapacitation, even though either of them has had the benefit of employment in any Inter-national Organization like UN, IMF, World Bank, etc. for a period of not less than 5 years before their death or permanent incapacitation.
- C. The criteria enumerated in A & B above in this Category will apply *mutatis mutandi* to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. pending the evaluation of the posts on equivalent or comparable basis in these institutions,the



criteria specified in Category V below will apply to the officers in these Institutions.

III

Sons(s) and daughter(s) of parents either or both of whom is or are in the rank of Colonel and above in the army and to equivalent posts in the Navy and the Air Force and the Para Military Forces:

Provided that -

- i) If the wife of an Armed Forces Officer is herself in the Armed Forces (i.e., the category under consideration), the rule of exclusion will apply only when she herself has reached the rank of Colonel;
- ii) the service ranks below Colonel of husband and wife shall not be clubbed together;
- iii) If the wife of an officer in the Armed Forces is in Civil employment, this will not be taken into account for applying the rule of exclusion unless she falls in the service category under item No. II in which case the criteria and conditions enumerated therein will apply to her independently.

IV

Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than land permissible under the Ceiling Act of Haryana State.

V Income/WealthTax

Son(s) and daughter(s) of:

- a) Persons having gross annual income of Rs. 6.00 lakhs or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years. (Range of income has been revised from Rs. 4.50 lakhs to Rs. 6.00 lakhs vide Chief Secretary letter No. 22/22/2004-3GS-III dated 06.01.2014/14.06.2016).
- b) Persons in Categories I, II, III & IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.

**Explanation:**

- i) Income from salaries or agricultural land shall not be clubbed;
- ii) The income criteria in terms of rupee will be modified taking into account the change in its value every three years. If the situation, however, so demands, the interregnum may be less.
- iii) Where the husband is in some profession and the wife is in a Class II or lower grade employment, the income/wealth test will apply only on the basis of the husband's income.
- iv) If the wife is in any profession and the husband is in employment in a Class II or lower rankpost, then the income/wealth criterion will apply only on the basis of the wife's income and the husband's income will not be clubbed with it.

**Explanation:** Wherever the expression, 'permanent incapacitation' occurs in this schedule it shall mean incapacitation which results in putting an Officer out of service.

From

The Chief Secretary to Govt. of Haryana

To

1. All the Heads of Departments, Commissioners, Ambala, Hisar, Rohtak and Gurugram Divisions.
2. The Registrar, Punjab & Haryana High Court, Chandigarh.
3. All the Deputy Commissioners & Sub-Divisional Officers (Civil) in Haryana State

Subject : Clarification regarding issuance of certificate of Haryana Backward Classes. Sir,

I am directed to invite your attention to the Govt. of Haryana, Social Welfare Department letter No. 1170-SW (1) 95, dated 7.6.95 on the subject noted above, therein criteria was laid down to assess the creamy layer persons of Haryana Backward Classes in Haryana State. The Backward Classes of Haryana are facing difficulty in obtaining the Backward Classes certificate from the certificate issuing authority due to some understanding in the instructions dated 7.6.95. After careful consideration the Govt. of Haryana has decided to issue clear cut directions to all the Heads of Departments and Deputy Commissioners in the state for issuing Backward Classes Certificate without any further delay.

It is **clarified** that the income from salary will not be taken into account for the purpose of income/wealth tax in respect of service category and while calculating income or wealth **tax** of the Government employee of Backward Classes who is not covered under Annexure-A, description of categories No. I, II (a,b,c,d) and III & IV, hence becoming entitled for the benefit of reservation under Backward Classes category, his salary should not be included but his other sources of income/wealth be included for income/wealth tax.

All the departments are requested to bring the above instructions to the notice of all the Head of Departments and appointing authorities under their control for necessary compliance.

Yours faithfully,

Sd/-

Joint Secretary General Administration for  
Chief Secretary to Govt. Haryana

To

1. All the Financial Commissioners & Secretaries to Govt. Haryana.
2. All the Administrative Secretaries to Govt., Haryana.

From No. 512-SW(1)2021

The Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.

To

1. All the Administrative Secretaries to Government Haryana.
2. All the Heads of Departments in Haryana State.
3. The Registrar General, Punjab and Haryana High Court, Chandigarh.
4. The Managing Directors/Chief Administrators of all the Boards/Corporations, Institutions in the State of Haryana.
5. All the Commissioners, Ambala, Hisar, Gurugram, Rohtak, Karnal and Faridabad Divisions.
6. All the Deputy Commissioners in Haryana.
7. All the Sub Divisional Officers (Civil) in Haryana.
8. The Registrars of all the Universities in the State of Haryana.

Dated Chandigarh the 01st December, 2021

Subject : Notification regarding specifying the criteria for exclusion of persons within the Backward Classes as Creamy Layer.

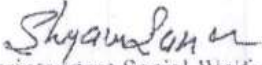
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Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that Government has decided to specify the criteria for exclusion of persons within the Backward Classes as Creamy Layer, regarding Reservation in Services and Admissions in Educational Institution, as per enclosed Notification No. 491-SW(1)2021, dated 17th November, 2021 regarding.

2. These instructions may please be brought to the notice of all concerned for strict compliance in letter and spirit.

Incl : As above.

  
Superintendent Social Welfare,  
for Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.



# Haryana Government Gazette

## EXTRAORDINARY

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हरियाणा सरकार

अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग

अधिसूचना

दिनांक 17 नवम्बर, 2021

क्रमांक 491-स०क०(1)2021.- हरियाणा पिछड़े वर्ग (सेवाओं तथा शैक्षणिक संस्थाओं में दाखिले में आरक्षण) अधिनियम 2016 (2016 का 15) की धारा 2 के खण्ड (घ) तथा धारा 5 की उप-धारा (2) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए तथा हरियाणा सरकार, अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग, अधिसूचना संख्या 808-स.क.(1), दिनांक 17 अगस्त, 2016, हरियाणा सरकार, अनुसूचित जातियों तथा पिछड़े वर्ग कल्याण विभाग, अधिसूचना संख्या 1282-स.क.(1), दिनांक 28 अगस्त, 2018 का अधिक्रमण करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, इससे संलग्न अनुलग्नक के अनुसार पिछड़े वर्गों से नवीनतम व्यक्तियों के निष्कासन के लिए निम्नलिखित मानदण्ड विनिर्दिष्ट करते हैं।

अनुलग्नक

क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
I.	सांविधानिक पद/सांविधानिक व्यक्तित्व	निम्नलिखित के पुत्र(त्रों) तथा पुत्री(पुत्रियाँ)- (क) भारत के राष्ट्रपति; (ख) भारत के उप-राष्ट्रपति; (ग) संघ लोक सेवा आयोग और राज्य लोक सेवा आयोग के अध्यक्ष तथा सदस्य; (घ) मुख्य निर्वाचन आयुक्त और भारत का नियंत्रक महालेखापरीक्षक; (ङ) इसी किस्म के सांविधानिक पदों को धारण करने वाले व्यक्ति; (च) संसद सदस्य या विधान सभा सदस्य;

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क्रम संख्या	प्रवर्ग का वर्णन	जिसे निष्कासन के नियम लागू होंगे
1	2	3
II.	सेवा के प्रवर्ग— (क) अखिल भारतीय, केन्द्रीय तथा राज्य सेवाओं के ग्रुप क और ग्रुप ख/श्रेणी-1 और 11 अधिकारी;  (ख) सार्वजनिक क्षेत्र उपक्रम इत्यादि के कर्मचारी;	निम्नलिखित के पुत्र(त्रों) तथा पुत्री (पुत्रियों)— (क) माता-पिता में से एक या दोनों श्रेणी-1 अधिकारी (ग्रुप क अधिकारी) अथवा श्रेणी-11 अधिकारी (ग्रुप ख अधिकारी) है अथवा है; इस प्रवर्ग में ऊपर क में संगणित मानदण्ड सार्वजनिक क्षेत्र उपक्रमों, बैंकों, बीमा संगठनों में समकक्ष या समतुल्य पदों को धारण करने वाले अधिकारियों को यथा आवश्यक परिवर्तन सहित लागू होगा। इन संस्थाओं में समकक्ष या समतुल्य आधारित पदों का लम्बित मूल्यांकन, नीचे प्रवर्ग V में विनिर्दिष्ट मानदण्ड, इन संस्थाओं के अधिकारियों को लागू होगा।
III.	सशस्त्र बल तथा अर्ध सैनिक बल (सिविल पदा को धारण करने वाले व्यक्ति शामिल नहीं हैं)	उन माता-पिताओं के पुत्र(त्रों) तथा पुत्री (पुत्रियों) जिनमें से एक या दोनों सेना में मेजर या उससे उच्च पद पर अथवा जल सेना या वायु सेना अर्ध-सैनिक बलों में समकक्ष पद पर है अथवा है;
IV.	सम्पत्ति स्वामी कृषि जोत	किसी परिवार (पिता-माता और अवयस्क बालक) से सम्बन्धित व्यक्तियों के पुत्र(त्रों) और पुत्री (पुत्रियों) जिनके स्वामित्व में हरियाणा भूमि-जोत की अधिकतम सीमा अधिनियम, 1972 (1972 का 26) के अधीन अनुश्रेय भूमि से अधिक भूमि का स्वामित्व है;
V.	आय मापदण्ड/सम्पदा मापदण्ड	छह लाख या उससे अधिक की सकल वार्षिक आय रखने वाले अथवा अन्तिम तीन निरन्तर वर्षों की अवधि के लिए एक करोड़ रुपये से अधिक की सम्पदा रखने वाले माता-पिताओं के पुत्र(त्रों) और पुत्री (पुत्रियों) व्याख्या:— सभी स्रोतों से प्राप्त आय को सकल वार्षिक आय की गणना करने के लिए जोड़ा जाएगा।

घण्टीगढ़:  
दिनांक 17 नवम्बर, 2021.

विनीत गर्ग,  
प्रधान सचिव, हरियाणा सरकार,  
अनुसूचित जातियाँ तथा पिछले वर्ग कल्याण विभाग।

## HARYANA GOVERNMENT

## WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT

## Notification

The 17th November, 2021

No. 491-SW(1)-2021.— In exercise of the powers conferred under clause (d) of Section 2 and Sub-section (2) of Section 5 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions) Act, 2016 (15 of 2016), and in supersession of the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 808-SW(1), dated the 17th August, 2016 and the Haryana Government, Welfare of Scheduled Castes and Backward Classes Department, notification No. 1282-SW(1), dated the 28th August, 2018, the Governor of Haryana hereby specifies the following criteria for exclusion of persons within the Backward Classes as Creamy Layer as per Annexure appended hereto.

## Annexure

DESCRIPTION OF CATEGORY	TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2
	3
I. Constitutional Posts/Constitutional Personalities	Son(s) and daughter(s) of (a) President of India; (b) Vice President of India; (c) Judges of the Supreme Court and of the High Courts; (d) Chairman and Members of UPSC and of the State Public Service Commission; Chief Election Commissioner, Comptroller & Auditor General of India; (e) Persons holding Constitutional positions of like nature. (f) Member of Parliament or Member of Legislative Assembly.
II. Service Category A. Group A and Group B/ Class I and II officers of the All India, Central and State Services. B. Employees in Public Sector Undertakings etc.	Son(s) and daughter(s) of (a) Parents, either or both of whom is or are a Class-I officer (Group A Officer) or Class II officer (Group B Officer); The criteria enumerated in A above in this Category shall apply mutatis mutandis to officers holding equivalent or comparable posts in PSUs, Banks, Insurance Organizations, Universities, etc. Pending the evaluation of the posts on equivalent or comparable basis in these institutions, the criteria specified in Category V below shall apply to the officers in these Institutions.
III. Armed Forces including Para Military Forces (Persons holding civil posts are not included)	Son(s) and daughter(s) of Parents either or both of whom is or are in the rank of Major or above in the Army or to equivalent posts in the Navy or the Air Force or the Para Military Forces.
IV. Property Owners Agricultural holdings	Son(s) and daughter(s) of persons belonging to a family (father, mother and minor children) which owns land more than the land permissible under the Haryana ceiling on land Holdings Act, 1972 (26 of 1972).

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HARYANA GOVT. GAZ. (EXTRA.), NOV. 17, 2021 (KRTK. 26, 1943 SAKA)

DESCRIPTION OF CATEGORY		TO WHOM RULE OF EXCLUSION SHALL APPLY
1	2	3
V.	Income Test / Wealth Test	<p>Son(s) and daughter(s) of parents Having gross annual income of Rs. 6 lakhs or above.</p> <p style="text-align: center;">OR</p> <p>Possessing wealth above Rs. 1 Crore for a period of last three consecutive years.</p> <p>Explanation: Income from all sources shall be clubbed to arrive at the gross annual income.</p>

Chandigarh:  
The 17th November, 2021.

VINEET GARG,  
Principal Secretary to Government Haryana,  
Welfare of Scheduled Castes and Backward Classes Department.

9382—C.S.—H.G.P., Pk1

**APPENDIX-K****LIST OF SCHEDULED CASTES IN HARYANA**

<b>S.No.</b>	<b>NAME OF THE CASTE</b>	<b>S.No.</b>	<b>NAME OF THE CASTE</b>
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria, Aheri, Hari, Heri Thori, Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal, Barwala	31.	Sanhal
6.	Bauria, Bawaria	32.	Sansi, Bhedkut Manesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela, Sapera
9.	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar Rohidas, Jatava, Bhatoi, Ramdasia, Jatav	35	Sarera
10.	Chanal	36.	Sikligar, Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri, Dhangri, Siggri		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila, Gandil, Gondola		
19.	Kabirpanthi, Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		
26.	Od		



**LIST OF DEPRIVED SCHEDULED CASTES IN HARYANA**

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggri
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sopera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

## LIST OF GAMES APPROVED BY AIU

S.No.	Games	S.No.	Games	S.No.	Games
1.	Aquatics (M)	45.	Judo (M)	89.	Taekwondo (W)
2.	Aquatics (W)	46.	Judo (W)	90.	Target Ball (M)
3.	American Football (M)	47.	Karate (M)	91.	Target Ball (W)
4.	American Football (W)	48.	Karate (W)	92.	Tug of War (M)
5.	Archery (M)	49.	Kick Boxing (M)	93.	Tug of War (W)
6.	Archery (W)	50.	Kick Boxing (W)	94.	Woodball (M) Demonstration
7.	Athletics (M)	51.	Korf Ball (Mixed)	95.	Woodball (W) Demonstration
8.	Athletics (W)	52.	Mini Golf (M)	96.	Wrestling Free Style (M) & Greco Roman Style Wrestling
9.	Ball Badminton (M)	53.	Mini Golf (W)	97.	Wrestling Free Style (W)
10.	Ball Badminton (W)	54.	Netball (M)	98.	Wt. Lifting (M) & Best Physique
11.	Baseball (M)	55.	Netball (W)	99.	Wt. Lifting (W)
12.	Baseball (W)	56.	Pencak Silat (M)	100.	Wushu (M)
13.	Boxing (M)	57.	Pencak Silat (W)	101.	Wushu (W)
14.	Boxing (W)	58.	Power Lifting (M)	102.	Yachting (M)
15.	Bridge (M)	59.	Power Lifting (W)	103.	Yachting (W)
16.	Bridge (W)	60.	Qwan Ki Do (M)	104.	Yoga (M)
17.	Canoeing and Kayaking (M)	61.	Qwan Ki Do (W)	105.	Yoga (W)
18.	Canoeing and Kayaking (W)	62.	Roller Hockey (M)	106.	Celebration of Int. Day of Uni. Sports in India
19.	Circle Style Kabaddi (M)	63.	Roller Hockey (W)	107.	Badminton (M)
20.	Circle Style Kabaddi (W)	64.	Roller Sports (M)	108.	Badminton (W)
21.	Cross Country Races (M)	65.	Roller Sports (W)	109.	Basketball (M)
22.	Cross Country Races (W)	66.	Roll Ball (M)	110.	Basketball (W)
23.	Cycling Road (M)	67.	Roll Ball (W)	111.	Chess (M)
24.	Cycling Road (W)	68.	Rope Skipping (M)	112.	Chess (W)
25.	Cycling Track (M)	69.	Rope Skipping (W)	113.	Cricket (M)
26.	Cycling Track (W)	70.	Rowing (M)	114.	Cricket (W)
27.	Drop Roball (M)	71.	Rowing (W)	115.	Football (M)
28.	Drop Roball (W)	72.	Rugby (M)	116.	Football (W)
29.	E-Sports (M) & M Sports (M)	73.	Rugby (W)	117.	Handball (W)
30.	E-Sports (W) & M Sports (W)	74.	Six-A-Side Cricket (M)	118.	Handball (M)
31.	Fencing (M)	75.	Six-A-Side Cricket (W)	119.	Hockey (M)
32.	Fencing (W)	76.	Sepak Takraw (M)	120.	Hockey (W)
33.	Floor Ball (M)	77.	Sepak Takraw (W)	121.	Kabaddi (M)
34.	Floor Ball (W)	78.	Shooting (M) Air Rifle & Pistol Shooting (M) Trap	122.	Kabaddi (W)
35.	Gatka (M)	79.	Shooting (W) Air Rifle & Pistol Shooting (W) Trap	123.	Kho-Kho (M)
36.	Gatka (W)	80.	Soft Baseball (M)	124.	Kho-Kho (W)
37.	Golf (M)	81.	Soft Baseball (M)	125.	Table Tennis (M)
38.	Golf (W)	82.	Soft Tennis (M)	126.	Table Tennis (W)
39.	Grappling Sports (M)	83.	Soft Tennis (W)	127.	Tennis (M)
40.	Grappling Sports (W)	84.	Softball (M)	128.	Tennis (W)
41.	Gymnastics & Malkhamb (M)	85.	Softball (W)	129.	Volleyball (M)
42.	Gymnastics & Malkhamb (W)	86.	Squash Rackets (M)	130.	Volleyball (M)
43.	Indoor Hockey 5's (M)	87.	Squash Rackets (W)		
44.	Indoor Hockey 5's (W)	88.	Taekwondo (M)		

**LIST OF SELF-STYLED INSTITUTES/ UNIVERSITIES WHICH HAVE BEEN DECLARED  
BOGUS BY THE UNIVERSITY GRANTS COMMISSION**

**State-wise List of fake Universities**

**Delhi**

1. Commercial University Ltd., Daryaganj, Delhi.
2. United Nations University, Delhi.
3. Vocational University, Delhi.
4. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110 008.
5. Indian Institute of Science and Engineering, New Delhi.
6. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
7. Adhyatmik Vishwavidyalaya (Spiritual University), 351-352, Phase-I, Block-A, Vijay Vihar, Rithala, Rohini, Delhi-110085

**Karnataka**

1. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

**Kerala**

1. St. John's University, Kishanattam, Kerala.

**Maharashtra**

1. Raja Arabic University, Nagpur, Maharashtra.

**West Bengal**

1. Indian Institute of Alternative Medicine, Kolkatta.
2. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta - 700063

**Uttar Pradesh**

1. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
2. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
3. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
4. Bhartiya Shiksha Parishad, Bharat Bhawan, Matiyari Chinhat, Faizabad Road, Lucknow, Uttar Pradesh-227105

**Odisha**

1. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.
2. North Orissa University of Agriculture & Technology, Odisha.

**Puducherry**

1. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeta, Vazhuthavoor Road, Puducherry-605009

**Andhra Pradesh**

1. Christ New Testament Deemed University, #32-32-2003, 7th Lane, Kakumanavarithoto, Guntur, Andhra Pradesh-522002 and another address of Christ New Testament Deemed University, Fit No. 301, Grace Villa Apts., 7/5, Srinagar, Guntur, Andhra Pradesh-522002

For more details please login to: [www.ugc.ac.in](http://www.ugc.ac.in)

**Note:- Before finalizing the admissions, the up-dated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is /are also required to be consulted.**

**DECLARATION OF NON-RESIDENT INDIAN**

I \_\_\_\_\_ son/daughter of Shri \_\_\_\_\_ presently residing at \_\_\_\_\_ do hereby solemnly declare that I am having a status of non-resident Indian\*, a proof of which is enclosed herewith. I shall pay all the University fee chargeable in convertible foreign currency payable at Rohtak.

Full Signature of the Candidate

\_\_\_\_\_

Full signature of the NRI

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Passport No. \_\_\_\_\_

\*Visa No. \_\_\_\_\_

Foreign Bank/ \_\_\_\_\_

NRI Account No.....

Note : Photocopies of Passport and Visa shall be attached.

**Antiragging Declaration by the Student**

1. I, (Full Name of the Student with admission/ registration/ enrollment No.) S/o, D/o Mr./Mrs./Ms.\_\_\_\_\_having been admitted to\_\_\_\_\_(name of the institution)\_\_\_\_\_havecarefully read—THE HARYANAPROHIBITION OFRAGGINGIN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) I will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being inforce.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Student

Name:

**Antiragging Declaration by the Parent/ Guardian**

1. I, Mr./Mrs./Ms (Full name of parent/ guardian) father/mother/guardian of, (Full name of student with University Roll No. ), having been admitted to \_\_\_\_\_ (name of the institution) \_\_\_\_\_ have carefully read —THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012 and fully understood the provisions contained in the said ordinance.
2. I have, in particular, perused clause 2(f) of the ordinance and am aware as to what constitute ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of conspiracy to promote ragging.
4. I hereby solemnly aware and undertake that:
  - (a) My ward will not indulge in any behavior or act that may be constituted as ragging under the ordinance.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the county on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

Signature of the Parent/ Guardian

Name:

Address:

Telephone/ Mobile No.

E-mail id

(To be substituted bearing same No. &amp; Date)

प्रेषक

महानिदेशक उच्चतर शिक्षा, हरियाणा,  
शिक्षा सदन, सैक्टर-5, पंचकूला ।

सेवा में

रजिस्ट्रार,

1. कुरुक्षेत्र विश्वविद्यालय, कुरुक्षेत्र।
2. महर्षि दयानन्द विश्वविद्यालय, रोहतक।
3. भगत फूल सिंह महिला विश्वविद्यालय, खानपुरकलां, सोनीपत।
4. चौ० देवी लाल विश्वविद्यालय, सिरसा।
5. चौ० बंसीलाल विश्वविद्यालय, भिवानी
6. चौधरी रणबीर सिंह विश्वविद्यालय, जीन्द।
7. इन्दिरा गांधी विश्वविद्यालय, नीरपुर (रेवाड़ी)।
8. केन्द्रीय विश्वविद्यालय नारनौल (महेन्द्रगढ़)।
9. बाई०एम०सी०ए०, फरीदाबाद।
10. चौ० धरमसिंह कृषि विश्वविद्यालय, हिसार।
11. हरियाणा राज्य के सभी प्राईवेट विश्वविद्यालय।
12. अराजकीय अनुदान प्राप्त, स्वपोषित डिग्री महाविद्यालयों एवं राजकीय शिक्षण महाविद्यालयों के प्राचार्य।

यादि क्रमांक: 3/89-2017 छा०(2)

दिनांक, पंचकूला 14/12/17

विषय:

Submission of On Line Application for Post Matric Scholarship Scheme for SC/ST and OBC Students for the Academic Session 2017-18

उपरोक्त विषय पर इस विभाग के पत्र क्रमांक 3/89-2017 छा०(2), दिनांक 28.8.2017, 03.10.2017, 29.11.2017, 08.12.2017 तथा 13.12.2017 की निरन्तरता में ।

जैसा कि आपको पहले ही सूचित किया गया है कि भारत सरकार के निर्देशानुसार S.C. छात्रों से फीस/फण्डस (संबंधित विश्वविद्यालय से अनुमोदित फीस स्ट्रक्चर अनुसार) नहीं लिये जाने हैं। फीस/फण्डस सम्बन्धित संस्थान Post Matric Scholarship Scheme for S.C. Students के अन्तर्गत बलेम करेंगे। अपने कालेज के S.C. छात्रों का बलेम मेजते हुए सभी शिक्षा संस्थान एक प्रमाण पत्र भी देंगे कि उन्होंने S.C. छात्रों से फीस/फण्डस नहीं लिए हैं तब मैनेजमेंट शेयर की राशि संस्थान के बैंक खाता में डाल दी जायेगी ।

परन्तु विभाग के ध्यान में लाया गया है कि अभी भी कुछ महाविद्यालयों द्वारा इन निर्देशों की दृढ़ता से पालना नहीं की जा रही है तथा महाविद्यालयों द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए जा रहे हैं। अतः इस संबंध में आपको पुनः निर्देश जारी किये जाते हैं कि यदि आप द्वारा अनुसूचित जाति के विद्यार्थियों से फीस/फण्डस लिए हैं, तो तुरन्त उन्हें वापिस करें तथा छात्रों के आवेदन वैरिफाई करके तथा अघाई रोल तैयार करके तत्काल मैनेजमेंट शेयर के भुगतान हेतु निदेशालय में प्रस्तुत करें ताकि समय पर भुगतान किया जा सके।

उप निदेशक छात्रवृत्ति,  
महानिदेशक उच्चतर शिक्षा,  
हरियाणा, पंचकूला

CERTIFICATE FOR EWS OF ALL INDIA CATEGORY

Government of .....  
 (Name & Address of the authority issuing the certificate)

**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

**VALID FOR THE YEAR \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her 'family\*\*\*' is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office \_\_\_\_\_  
 Name \_\_\_\_\_  
 Designation \_\_\_\_\_



\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.  
 \*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years  
 \*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.



Government of Haryana  
(Name & Address of the authority issuing the certificate)  
(ECONOMICALLY WEAKER SECTION)  
EWS INCOME AND ASSET CERTIFICATE FOR HARYANA

CertificateNo.....

Date:.....

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari..... Son/Daughter/Wife of  
.....is permanent resident of ....., Village/Street  
....., Post Office ....., District ....., Pin Code .....  
whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the  
gross annual income\* of his/her family\*\* is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year  
.....

It is further certified that His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 100sq. ft. And above;
- III. Residential plot of 100sq. yards and above in notified municipalities;
- IV. Residential plot of 200sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt./Kumari ..... belongs to the .....  
caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward  
Classes(Block-B).

Signature with seal of Office

Name.....

Designation.....

Recent  
Passport size  
attested  
photograph of  
the applicant

\*Note1: Income means income from all sources i.e., salary, agriculture, business, profession etc.

\*\*Note2: The term Family for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

\*\*\*Note3: The property held by a Family in different location different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

**AFFIDAVIT**

**(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATE)**

\_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of  
\_\_\_\_\_ Tehsil \_\_\_\_\_ District  
\_\_\_\_\_ Seeking admission to \_\_\_\_\_  
\_\_\_\_\_ programs in Haryana do hereby Solemnly affirm and declare that I belong to  
\_\_\_\_\_ Caste, which is included in the list of Backward Classes Block 'A' / 'B' approved by  
the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria  
fixed by Haryana Govt. vice letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2.4- 3 GSIII dated  
06.01.2014 for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.  
I further undertake that in case the information contained in the above para is found false at any stage, the  
Competent Authority will be entitled to cancel the admission.

Dated: \_\_\_\_\_  
Place: \_\_\_\_\_

DEPONENT

**VERIFICATION**

Verified that the above statement is true and correct to the best of my knowledge and belief and nothing been  
concealed therein.

Dated: \_\_\_\_\_  
Place: \_\_\_\_\_

DEPONENT

**APPENDIX-T**

**SUBMISSION OF DOCUMENTS FOR REGISTRATION**

I \_\_\_\_\_ S/o \_\_\_\_\_ and a student of (Class/ Program) under Roll No. \_\_\_\_\_ took admission in \_\_\_\_\_ semester on \_\_\_\_\_ (date). I am submitting the following documents for verification on this date (DD/MM/YY):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Signature of the student

Date:

The above mentioned copies of certificates (\_\_\_\_\_ No. of certificates) have been received by me.

AND/OR\*

The following deficiencies in submission of documents have been informed to the student by me:

\_\_\_\_\_  
\_\_\_\_\_

Deficiencies noted. These will be removed latest by \_\_\_\_\_

Signature of Student

Sign & Designation of official

Name of the Dept/College/Institute

\*Strike out whichever is inapplicable

**UNDERTAKING FOR GAP YEAR**

I \_\_\_\_\_ S/o., \_\_\_\_\_ resident of \_\_\_\_\_

- (1) That I am a resident of above said address.
- (2) That I have passed \_\_\_\_\_ class in the year \_\_\_\_\_ from \_\_\_\_\_
- (3) That I have not joined/admitted in any School/College/Institution due to \_\_\_\_\_ (Reason) \_\_\_\_\_
- (4) That there is a GAP in my studies from \_\_\_\_\_ to \_\_\_\_\_.
- (5) That during this period I was not involved in an illegal activity and that no Criminal case is pending against me in any court of Law.
- (6) That I command a good reputation and respect in general public.
- (7) That I have not availed post matric scholarship for the same Program name or program from any College/University/Institute during the gap year.

Deponent (Student)

**Verification: -**

Verified that the contents of my above said undertaking are true correct to the best of my knowledge and belief and nothing has been concealed or misrepresented therein. In case the above facts are found incorrect any state then my admission can be cancelled by the University.

Date: \_\_\_\_\_ Place: \_\_\_\_\_

Deponent (Student)

APPENDIX-V

**AFFIDAVIT  
SINGLE GIRL CHILD**

On Stamp paper of Rs. 10/- duly attested by 1<sup>st</sup> class Magistrate/ Notary)

I.....aged..... years, Indian  
Inhabitant occupation ..... Resident of  
..... is mother/father of  
..... Date of Birth..... submit  
my undertaking to the Head/ Director of the Department / Institute, M.D.University, Rohtak/  
Incharge, MDU-CPAS, Gurugram for Admission to ..... during the session  
2023-24)

1) I hereby declare that Miss.....is the only girl child in my family (with no male/female sibling). I understand that it shall be my sole responsibility to inform you about any change in status of single girl child in the family immediately, if and when it occurs.

2) I am also aware that in case it is detected at any time that the affidavit sworn by me is false, appropriate action will be taken by the M.D. University, Rohtak against me.

Signature of father

Signature of mother

Residential address with  
Contact number:

Solemnly affirmed at ..... This.....day of.....20.....

BEFORE ME  
FIRST CLASS MAGISTRATE / NOTARY

Explained and Identified by me,

Advocate



GENERAL ADMINISTRATION BRANCH

This is in supersession of list of holidays for the Calendar Year 2024 notified vide Endst. No. Gen.Admn./G-III/P-11/2023/5040-5209 dated 23.12.2023. The Public Holidays to be observed in the University Offices/Teaching Departments and affiliated Colleges/maintained Colleges and M.D.U Centre for Professional and Allied Studies, Gurugram during the Calendar year 2024.

Sr. No	Name of Holidays	Date	Day of the Week	No. of Holidays
1.	All Sundays			52
2.	All Saturdays (In the University offices where 5 days week has been implemented)			52
3.	Second Saturday ( In the University offices where 5 days week has not been implemented)			
4.	Shri Guru Gobind Singh Ji Jayanti	17 January	Wednesday	1
5.	Republic Day	26 January	Friday	1
6.	Basant Panchmi/Sir Chhotu Ram Jayanti	14 February	Wednesday	1
7.	Maha Shivratri	8 March	Friday	1
8.	Holi	25 March	Monday	1
9.	Id-ul-Fitr	11 April	Thursday	1
10.	Ram Navmi	17 April	Wednesday	1
11.	Parshuram Jayanti/ Akshya Tritya	10 May	Friday	1
12.	Id-uz-Zuha (Bakrid)	17 June	Monday	1
13.	Shaheed Udham Singh Martyrdom Day	31 July	Wednesday	1
14.	Independence Day	15 August	Thursday	1
15.	Raksha Bandhan	19 August	Monday	1
16.	Janamashtrmi	26 August	Monday	1
17.	Shaheedi Diwas/ Haryana War Heroes' Martyrdom Day	23 September	Monday	1
18.	Mahatama Gandhi Jayanti	2 October	Wednesday	1
19.	Maharaja Agrasen Jayanti	3 October	Thursday	1
20.	Maharishi Valmiki Jayanti/ Maharaja Ajmidh Jayanti	17 October	Thursday	1
21.	Diwali/Haryana Day	1 November	Friday	1
22.	Guru Nanak Dev Jayanti	15 November	Friday	1
23.	Christmas	25 December	Wednesday	1

Note: The following festivals and occasions which fall on closed day have been excluded from the list of Public Holidays.

Sr.No	Name of Holidays	Date	Day of the Week	No. of Holidays
1.	Guru Ravidas Jayanti	24 February	Saturday	1
2.	Shaheedi Diwas/ Martyrdom Day of Bhagat Singh, Rajguru & Sukhdev	23 March	Saturday	1
3.	Vaisakhi/ Chhath Puja	13 April	Saturday	1
4.	Dr. B.R. Ambedkar Jayanti	14 April	Sunday	1
5.	Mahavir Jayanti	21 April	Sunday	1
6.	Maharana Pratap Jayanti	9 June	Sunday	1
7.	Sant Kabir Jayanti	22 June	Saturday	1
8.	Dussehra	12 October	Saturday	1
9.	Vishvakarma Day	2 November	Saturday	1

## **DISCLAIMER**

This Prospectus 2024-25 is a collection of Information taken from various Departments/Centers/Institutes/ Branches of the University. The University reserves the right to amend, modify or delete any part of this Prospectus without giving any prior notice. Any subsequent change thus made shall be updated on the Website of the University. The candidates are advised to visit the website and admission portal of the University from time to time for any updates. Grievances, if any, shall be dealt with according to the Prospectus 2024-25.



**FOR ADMISSION TO 4-YEAR INTEGRATED TEACHER EDUCATION PROGRAM (ITEP), SECONDARY STAGE (B.A.B.Ed. & B.Com.B.Ed.) FOR THE SESSION 2023-24.**

**Schedule**

Online Submission of Application Forms	26 June to 19 July 2023 (Up to 11:30 PM)
Last Date of successful transaction of fee through Credit/Debit Card/Net-Banking/UPI	19 July 2023 (Up to 11:50 PM)
Correction in Particulars	20 July to 21 July 2023 (Up to 11:50 PM)
Announcement of the City of Examination	26 July 2023 onwards
Downloading Admit Cards from the NTA website	03 days before the actual date of the Examination
Date of Examination	To be announced later on the NTA website
Display of Recorded Responses and Answer Keys	To be announced later on the NTA website
Website(s)	<a href="http://www.nta.ac.in">www.nta.ac.in</a> , <a href="https://ncet.samarth.ac.in/">https://ncet.samarth.ac.in/</a> Declaration of Result on the NTA website
Declaration of Result on the NTA website	As and when notified on the NTA website

- The candidates are advised to visit the NTA website for further information related to the Syllabus and pattern for Entrance Examination. (<https://www.nta.ac.in>, <https://ncet.samarth.ac.in> and <https://ncte.gov.in/Website/Hindi/Index.aspx>).
- The related link for Syllabus of Entrance Test, Medium of Question Paper, Centre of Entrance Test, List of Institutions offering ITEP etc. is available at: <https://ncet.samarth.ac.in>