<u>MAHARSHI DAYANAND UNIVERSITY ROHTAK</u>

<u>OFFICE OF THE CHIEF WARDEN (Girls)</u>

To

All the Heads/Directors,

University Teaching Departments/Institutes/Centers,

M. D. University,

Rohtak.

Subject: - Portal of "Hostel Module" Open for Admissions in Girls Hostels for the session 2024-2025 for All PG Programs 1st Semester students only).

Sir/Madam,

The applications are invited for hostel accommodation in Girls Hostels for the session 2024-2025 for All PG Programs 1st Semester students only).

Submission of Admission Form⯑

1. The admission in the hostel for students admitted in University Teaching Departments will be made

Online through Student Portal (https://student.mdu.ac.in). Processing fee Rs. 110/- for online application for hostel admission till last date will be charged while after last date processing fee Rs. 220/- will be payable. The last date shall be calculated from the date of admission. User Manual to fill up the Hostel Admission form online, available on University website.

(i) Each Student has to upload residential proof (any one) i.e. Aadhar Card/ Voter Card/Driving

Licence/ Passport/ Ration Card while filling up the Hostel Admission form. This is mandatory.

(ii) Each student has to submit the undertaking of not indulging in any kind of ragging activity.

(iii) Each student has to submit the undertaking regarding complying with the hoste lrules/regulations.

2. Documents to be submitted by the student at the time of taking room position.

(i) Each student has to submit six passport size latest photographs without attestation.

(ii) The Students are permitted to own use Two Wheelers. Such students shall have to furnish the vehicle information (Copy of the Registration Certificate of the vehicle and Driving License) at the time of admission.

Eligibility

1. Accommodation in the University Hostels is available only to the bonafide students admitted to University Teaching Programs in the UTD and except the following:
i) Student whose residence/house is within the distance of 40 km from MDU, Rohtak. For

providing wrong information, the student will be expelled from the hostel and the matter will be forwarded to the University authorities for strict disciplinary action.
ii) Day Scholars, Bus Pass Holders, Students admitted to evening Programs except LLM (Shift-II),

Students admitted to CDOE/Diploma (except DISLI/DTISL)/Certificate courses, Students

pursuing 2nd (second) UG/PG program from MDU, Rohtak. Students who are employed part

time/full time in any organization or are self-employed or involved in/taking up any other gainful employment, professional work/assignment.
iii) Students expelled in the past from M.D.U. Hostels and University Teaching Departments.

The Merit List of only those students should be prepared for admission to hostels whose Village/Towns are more than 40 Kms away from the University.

Preparation of Merit List

1. Concerned HOD/Director will forward the merit list strictly following the Haryana State Government Reservation policy and as per following criteria for the preparation of merit list.

(i) Distance(MaxScore:30)

Score for distance shall be calculated by taking 5% of distance up to a maximum of 20 marks.

(ii) Academic Merit (MaxScore:30)

Academic merit will be calculated by taking 30% of the marks obtained in the Previous semester/year/latest result declared by University (in case of intermediate students having reappear zero mark).

Academic merit will be calculated by taking 30% of the marks obtained in the qualifying academic programme (in case of new admission).

Computation of merit list for admission in hostels shall be prepared by using the formula

Academic Merit Score (Out of 30) + Distance Score (Out of 20)

For example, if a student is having 80% marks in previous semester and distance of her residence 350 kms, her merit score will be computed as follows:
24+17.5 = 41.5 i.e. 30% of 80=24 for academic merit + 17.5 i.e. 5% of 350 for distance.

The distance will be measured from the residential address city/village as mentioned in residential proof attached by the student and computed through Google Map/verification from the concerned Haryana Roadways office.

Note: -20% seats are reserved for SC students in each hostel as per state government reservation policy w.e.f. 2021-22.

IMPORTANT DATES:

1. Open to fill up online Hostel Application Form: From 06.08.2024 to 13.08.2024 at 11:59 pm.

2. Receipt of the Merit List of Admitted Students from the HOD's/Director's : 14.08.2024.

3. Display of 1st Merit List in concerned Hostel: 16.08.2024

4. Date of Allotment of Hostel Rooms: 16.08.2024

5. Payment of Hostel Fee: 16.08.2024 to 21.08.2024

Helpline to fill up the online Hostel Admission for Technical Issues:

Hostel Admission Support Email Id: hostel.admissions@mdurohtak.ac.in

The HOD/Director should forward the complete list of students to be admitted (as per seat matrix) in one lot. Hard copy of the merit list along with admission forms be forwarded to the concerned hostel Warden and a soft copy be forwarded to the office of the Chief Warden (Girls) at email: chiefwarden.girls@mdurohtak.ac.in The allotment of seats for various Departments/Institutes/Centres in different Hostels is enclosed herewith.

Your kind cooperation is solicited for smooth completion of the process of hostel admissions.

This may be treated as Most Urgent.

Yours Sincerely

Sd/-

Chief Warden (Girls)

Encl: As above.

Endst. No.-CWG/24/296-346 Dated: -05.08.2024

Copy to:

1. Deputy Chief Warden (Girls) for Information and necessary action.

2. All the Hostel Wardens (Girls) for Information and necessary action.

3. Director, U.C.C. requested to upload on the University website and direct the concerned official for necessary action.

4. OSD to Registrar & V. C. for kind information of the Registrar and the Vice-Chancellor.

Chief Warden (Girls)