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**OFFICERS OF THE UNIVERSITY**  
**Chancellor**  
**His Excellency Sh. Bandaru Dattatreya**  
**Governor, Haryana**

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<b>Smt. Somvati</b> Dy. Superintendent (Co-ordination)	

## **KNOW YOUR UNIVERSITY**

### **Introduction**

Maharshi Dayanand University, Rohtak is a State University established under Haryana Act No. 25 of 1975 with the objective to promote inter-disciplinary higher education and research with special emphasis on studies of environmental, ecology and life sciences. The University offers 161 Programs through 10 faculties comprising 42 University Teaching Departments/Centers/Institutes and a satellite campus at MDU-CPAS, Gurugram. Blooming flowers in the Rose Garden, well-paved sidewalks, carefully pruned plants along both sides of the campus roads, abundant greenery, and the resulting eco-friendly ambience give a majestic look to our clean, green and eco-friendly campus.

The University has been:

- Awarded Grade A+ by NAAC with CGPA of 3.44 in its 3rd cycle..
- Ranked 96<sup>th</sup> among top 100 Indian Universities and 1<sup>st</sup> among State Universities of Haryana in NIRF 2023 by MHRD, Government of India.
- Granted Green Institutional Mentor Award by MHRD in 2020.

The University is fast marching ahead with determined efforts to achieve academic excellence of reckoning. Qualified, experienced and hardworking faculty, congenial academic and administrative environment, transparent, dynamic, responsive, and responsible administrative set-up, strategic academic and research linkages at national and international level, Wi-Fi Campus, state-of-the-art library services, a time-tested tradition of timely holding examinations and time bound result declaration, pulsating campus life, ample career growth opportunities for students, and harmonious relationship among all Excellence, cherishing a will to deliver quality education, with decisive focus on upliftment of women and rural students, and a sense of commitment to contribute its mite to social, community, and national cause.

The congenial academic environment in the University efficiently inculcates graduate students in various programs which in turn has significantly improved student demand ratio, pass percentage of students and a minimal dropout rate. MDU-CPAS, Gurugram has emerged as a fast growing hub of wide range of programs in the professional and job-oriented streams.

The Centre for Distance and Online Education (CDOE), originally established as a correspondence cell in 1988, contributes significantly towards achieving the national objective of providing quality education to one and all by fulfilling its motto to reach the unreached by offering useful distance education programs to learners belonging to different parts of the State/Country. Various programs offered by the Centre range from conventional to professional as per demographic needs and employment opportunities available in the country.

### **Infrastructure and Learning Resources**

The University has enormous physical facilities to support the teaching- learning activities. The campus spread over 622 acres with a built up area of 3,75,000 sq. meters, with 18 teaching blocks and other independent buildings accommodates 42 University Teaching Departments. The 279 classrooms including 245 with LAN and Wi-Fi facilities, 177 departmental laboratories, Central Animal House and Aryabhata Central Instrumentation Laboratory. The University has created excellent infrastructure for sports activities of students which includes a fully air-conditioned Multipurpose Gymnasium, Cricket Stadium and Swimming Pool, synthetic athletics track, lawn tennis courts, boxing hall, wrestling hall, kabaddi hall, squash hall, separate sports hostel, and a sprawling sports complex having playfields.

The University library, named after the revered social reformer Swami Vivekananda, offers a highly conducive and enabling academic environment. It functions in its best mode as an effective knowledge treasury for students and teachers in the contemporary information era. Strategically located, the Vivekananda library with excellent state-of-the-art computer facilities and the latest infrastructure is housed in a magnificent 3-storeyed building with 1,10,000 sq. ft. carpet area and a seating capacity of

2163 users, a separate air-conditioned reading hall with 80 seats for the researchers with another 14000 sq. ft. carpet area and 428 reading seats in its five off-shoots.

It has an air-conditioned Internet Lab with 58 PCs, 1Gbps bandwidth Internet connectivity, and a multimedia library with 20 PCs. The application of RFID technology for self-check-out check-in with security gates has been implemented and the CCTV system for library security is in operation. The library has a rich collection of 3,99,407 books, 59,353 bound volumes of journals, 17,713 theses and dissertations, and 296 Indian journals, 50 foreign journals, 30 magazines and 16 newspapers are regularly subscribed in the library. The digital collection of 68,174 e-Books published by renowned publishers of international repute; 11,173 e-journals, including Science Direct e-journals, Emerald e-journals and Indian Journals.com, and other e-journals provided by eShodhSindhu; 4455 theses in digital form are available online for library users. International databases like Scopus, Web of Science, Indian Citation Index, CMIE Online Databases (Prowess, Industry Outlook, Economic Outlook, States of India, Commodities and CapEx), Manupatra, AIR Combo, DELNET IPC (Pharma Collection), and Economist Historical Archive Online Database are some of the emphasized available e-resources. The cloud-based writing assistant Grammarly Premium is subscribed which helps to review spelling, grammar, style, tone and punctuation. Turnitin and Ouriginal software are provided to promote academic integrity and the prevention of plagiarism in research writing. The Library system has fully computerised its operations and services using LibSys7 (Rel. 3.0) software. Remote access and federated search are provided through the 'MDU eLibrary' and 'MDU eLibrary' app for Android and iOS mobile devices.

The University has best-in-class ICT infrastructure for education, research, and e- Governance. The University Computer Centre houses a data centre having 16 Blade Servers (Dual CPU – 16 to 24 core, with upto 256 GB RAM on each server) hosting more than 50 Virtual servers with more than 600 TB of SAN/unified storage. The servers run on Windows Server datacenter edition in high availability mode. A Unified Threat Management Solution has been implemented to secure the network from hackers, for filtering unnecessary traffic, streamlining traffic by specifying priorities and blocking unwanted sites on the 1G Internet connectivity provided by NKN using Forti Gate 1500D, supported by Forti Analyser 1000D. The Internal LAN having a backbone speed of 10G is governed by the best-in-class (for a university) core switch. Cisco unified communication infrastructure has been implemented in the university. Online meeting facilities are being extensively used for online classes and virtual meetings.

The need for digital initiatives has become imperative in view of new technological developments, and society is becoming more tech-savvy. The University has a full-fledged **Digital Learning Centre** which reviews/curates and monitors the use of digital learning resources and suggests ways and initiatives to improve the proper utilization of these resources for effective teaching and learning. The university has created its own Learning Management System (LMS) that facilitates university students with free and open access to all LMS resources (Presentations/Documents/PDF files/Videos, etc.) developed and uploaded by the faculty members of the University.

### **Teaching-learning and Evaluation**

Maharshi Dayanand University, a fast growing hub of wide range of programs in the traditional, professional and job-oriented streams, consistently endeavors to improve and strengthen the system and procedures related to Teaching-learning and Evaluation. The University has application oriented programs through internship, projects, field work etc. The academic programs are designed and developed to fulfill the vision and mission of the University and at the same time taking into account the feedback obtained from various stakeholders (Students, Parents, Alumni, Teachers and Employer) as well adhering to Regulatory requirements (as per guidelines of regulatory bodies like AICTE, PCI, BCI and NCTE wherever applicable).

Effective curriculum delivery is attained through well planned and documented process. Academic Council, Board of Studies and other academic committees work in coordination to strengthen curricular, co-and extracurricular activities. Activities are planned in advance to accomplish vision and mission of the University. University offers as many as 161 academic programs through the departments. **Implementation of National Education Policy (2020)** in academic programs of the University offer greater academic flexibility to enhance employability skills of the students by integrating discipline specific, interdisciplinary/multidisciplinary electives in curricula to meet students' interests and aspirations. Program relevant to Gender Sensitivity, Professional Ethics, Human Values and Community Outreach are also integrated in relevant programs. Environmental issues and its sustainability is an integral part of most of the UG/PG programs. Value-added certificate programs inculcate research aptitude, soft skills, personality development, transferable and life skills to keep students conversant with current global scenario, while value-addition Program like communication skills, foreign languages and training in music facilitate holistic development of students. Timely conduct of examinations and declaration of results in accordance with the pre-determined schedule is an important part of evaluation process.

### **Research and Innovation**

The University has state of the art academic and research facilities and financial support system to promote advanced research. During last five years, research projects/Schemes/programs worth more than Rs. 37 Crore were funded by government and non- government agencies. University Teaching Departments have received financial grants from various funding agencies under UGC-SAP, CAS, DST-FIST, DBT, ICSSR etc in the last five year. The University faculty constantly publishes ongoing research papers in quality journals, (CARE list) duly notified on UGC website. The University has h-index 90 (SCOPUS including self-citation). 5885 papers have been published in Scopus indexed journals.

With a view to promote research, the University provides approximately 152 **University Research Scholarships** to 42 departments every year. In addition, fifteen more University Research Scholarships are exclusively meant for SC category students. The University has well defined “**Research Promotion Policy**” to promote research culture among the faculty and research scholars. The University has “**Code of Ethics for Academic Integrity and Plagiarism**” to promote quality research and to check malpractices and Plagiarism.

The University has National and International level strategic tie-ups with academic and research organizations for joint academic and research programs and 15 MoUs have already been signed. Recently University has also signed MoU with National Skill Development Corporation (NSDC) to provide skill development avenues to the University students and with Global Village Foundation (GVF) for collaborative work in higher education, policy planning and social issues.

Central Animal House facilitates the research on small animals (Mice, Rat, Rabbit etc) as per the guidelines of Institutional Animal Ethics Committee (IAEC) in air conditioned and calm environment. The University also has Institutional Human Ethics Committee (IHEC) to meet standards of research where human participations is involved. To facilitate the research environment of Science Departments, the University has set up Aryabhata Central Instrumentation Laboratory with a large number of sophisticated scientific and analytical instruments.

### **Research Institutes/Centres and Chairs**

Ch. Ranbir Singh Institute of Social and Economic Change promotes and conducts interdisciplinary research to achieve sustainable development goals; organizes and hold seminars and symposia, conferences, workshops, and extension lectures in areas of larger social, cultural and economic concerns; carry out documentation of research studies in order to disseminate knowledge; and engages in capacity building of research scholars and young faculty.

Faculty Development Centre (FDC) of the University developed under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT) contributes significantly towards the accomplishment of the University Vision and Mission.

Women's Studies Centre seeks to strengthen individual and institutional efforts to enable women's empowerment in the society by engaging in micro-level field studies and generation of awareness programs. For this, it actively collaborates with academia, government establishments and civil society to have broader perspective on wider issues concerning women in contemporary India in general and Haryana in particular. Women's Studies Centre also strives to disseminate knowledge among different strata of society by promoting dialogue between academia and activists, social work and policy making.

The Centre for Haryana Studies, focuses on cultural, social, economic and political aspects of Haryana State. It seeks to strengthen the governance through action research, capacity building and to work in close cooperation with the State Government. By taking up relevant research agenda it provides all important inputs to the policy makers at different levels of the government.

Pt. Deen Dayal Upadhyaya Centre of Excellence for Rural Development works towards issues to raise the quality of life of people.

The University has established 10 Chairs commemorating the names of thinkers and eminent personalities with the aim to promote and conduct quality research on the life, work and philosophy of social thinkers, reformers, and educationists, in whose names research chairs have been instituted.

#### Student Support Services

The University has a very **conducive, student centric, ragging free and supportive** environment where students of diverse sections of the society come to pursue higher education. The University has a well established financial and non financial student support system and financially supported approximately 10000 students in last five year under various government and non government fellowships schemes. Additionally, the University has offered various capability enhancement schemes for personal, interpersonal and professional development of the students and for better job opportunities. These efforts have provided job opportunities in various sectors to more than 4000 students. As an initiative towards safety-security of girl students, the University has a proactive cell for Prevention of Violence and Sexual Harassment against Women, 24x7 CCTV surveillance check and security checks.

The **Directorate of Sports** of the University has the distinction of producing a large number of sportspersons of national and international repute including several Arjuna and Bheem Awardees who brought laurels not only to the University and the State, but to the Nation as well. For harnessing the potential of the youth and promoting sports, it also holds coaching camps for selected student players and sends teams for inter-University and world University games/tournaments.

The M.D. University is proud of its rich Sports culture and has created a world class Sports infrastructure and engaged competent trainers/coaches in a range of discipline to nurture and hone the talents of the students resulting the University grooming 212 National and International Sports persons who have participated in Olympics, Asian Games, Commonwealth Games as part of Indian team and achieved tremendous positions and our University stands first few ranking in the Country. Further, the MDU Sports Persons has achieved remarkable positions in Sports for the last five years. The position holders are honored with handsome cash incentive prizes every year by end of the session.

The **Department of Students' Welfare** housed in Students' Activity Centre with a book shop, cyber café, canteen, common rooms for boys & girls, mini gym, indoor games facilities. The department also offers merit scholarship to the previous year toppers of the class, overall topper of the program and Need-cum-Merit scholarship to the undergraduate and post graduate students. The DSW office also offers

financial support to the students through various schemes such as '*Sahyog Scheme*', '*Earn While Learn*' and '*Smarth Scheme*' for Divyang, Group Insurance for each enrolled students of UTD by charging nominal amount. For internal transport, the department also operates eco-friendly battery operated vehicles. The department also organizes various co-curricular activities related to fine arts, literary & cultural activities, theatre and adventure sports, trekking, youth leadership and training, rock climbing, snow skiing, value based spiritual and personality development camps etc.

The **Youth Centre for Skill Development** organizes special batches for enhancing communication and soft skills and also providing guidance for SSB interview for selection in the Armed Forces. Since its establishment, the centre has facilitated placement of students in Officer Rank in the Armed Forces. The Centre is also running Samarth scheme, from interest earned on special corpus, for physically challenged students. '*Earn While Learn*' scheme is also there for the benefit of the students.

The **SC/ST Cell** has been established by the University to ensure the effective implementation of the Reservation Policy in admission and allotment of Hostels etc. and to address the grievances of the members of SC/ST communities, Functioning under the overall supervision of the Liaison Officer, the cell works for the welfare of SC/ST candidates. The Cell endeavors to ensure the benefit of Central Government/ State Government policies reaches the SC/ST students.

#### Scholarships

The University provides financial assistance to the meritorious and needy students in the form of:

- a) **Scholarships** like National Scholarship Portal, University Merit Scholarship, University Research Scholarship, Haryana State Merit Scholarship, Post Matric Scholarship for the SC/BC categories students, Merit-cum-Means Scholarship, Reimbursement of Tuition Fee & Transport Facility to Schedule Castes, Free Books For SC Students, State Merit Scholarship To Under Graduate Girls, Haryana State Meritorious Incentives Scheme, Haryana State Meritorious Incentives Scheme (CBSE), State Merit Scholarship To UG/PG Students, Lower Income Group Scheme, LPS Scholarship & LPS Bossard Scholarship, Lion Joseph McLoughlin Scholarship, Sh. Bimal Prashad Jain Memorial Scholarship, Dr. Rajesh Malhotra Memorial Scholarship and Medals, Dr.Sarojini Devi Memorial Scholarship, Dr. P.P. Singh Memorial Scholarship, Ch.Badlu Ram Scholarship, Sh. K.C. Shastri Charitable Trust Scholarship, Mr. Devesh Mehra Memorial Scholarship, Sh. Prem Avtar Sharma Memorial Scholarship, Sh. R. K. Deswal Memorial Scholarship, Late Sh. Kameshwar Prasad Memorial Award, Sh. Manohar lal Gogna Award, Late Sh. Kameshwar Parsad Silver Medal and Scholarship, Dr. Tuteja Award, Subedar Marjor Har Narayan Award.
- b) **Medals** like Sh. Lachmandas Garg Gold Medals, Sita Ram Jindal Foundation Gold Medal and Late Sh. Kameshwar Parsad Silver Medal.
- c) **Stipends** like Consolidated Stipend Scheme for SC, Consolidated Stipend Scheme For Grand Children of Freedom Fighters, Post Graduate Stipends and General Stipends.

The University has a full-fledged **Centre for International Academic Affairs** which acts as a Nodal Agency and assists the foreign student community for admission to various programs, visa requirements and their overall welfare through a unique 'single window system'.

M.D. University, Rohtak is also recognized as an authorized partner Institute of "Study in India" (Institute ID : SII-I-0252) – Initiative by Ministry of HRD, Government of India. There is a provision of 25% supernumerary seats for foreign students in each University Teaching Department subject to the fulfillment of eligibility conditions as per University rules. Separate prospectus for foreign students is published every year for admission to various programs.

The **Career Counselling and Placement Cell** of the University organizes seminars and guidance program workshops for students about the emerging professional trends and events, job profiles,



leadership roles, entrepreneurship, market needs and risks. Training is also imparted through workshops related to communication skills, personality development, resume writing, confidence building, preparing for interview etc. Eminent industrialists, HR personnel and eminent persons of different fields are invited for delivering lectures and helping the students regarding latest market requirements and trends in the job market. Efforts are also made to help the students develop healthy outlook and positive attitude.

The University has established a **Guidance and Counselling Cell**. A Centre for Positive Health provides Guidance and Counselling, Morale Boosting and Promotional Services. The Cell also provides Educational and Vocational guidance, in addition to catering to the psychological needs of the students, the Centre provides personal and career counselling.

The conducive academic environment, excellent support of **University Centre for Competitive Examination** has enabled a large number of students to qualify various national level examinations, as well as to pursue higher studies.

The Anti-Ragging Committee, Grievances Redressal Cell and Anti Sexual Harassment Cell of the University ensure that the grievances and complaints regarding sexual harassment etc. are properly addressed. The University Haat and the University Health Centre caters the daily needs and medical care of students respectively.

The University provides **Residential accommodation** on the campus to over 5000 students in 20 hostels (Ten each for girls and boys). Maintenance of salubrious and caring environment in the hostel complexes and provision of hygienic food at reasonable charges always remains the endeavour of the University authorities. Each hostel has facilities for indoor games, recreation mess and common room. All hostels have been provided with Wi-Fi internet connectivity.

### **Governance**

Competent leadership at different levels of the University with a well-defined system support and organizational structure enhances the academic and administrative effectiveness by ensuring that the action plans are specifically aligned to the vision and mission of the University. The University follows decentralized and participative management approach in all kinds of academic and administrative activities. Every activity of the University is governed by the Act, Statutes and Ordinances. Recruitments/promotions are made as per the established and transparent process. The grievances are attended promptly. E-governance has been implemented in almost all areas of operation. The University's bodies/cells/ committees function effectively.

### **Internal Quality Assurance Cell (IQAC)**

Internal Quality Assurance Cell (IQAC), established as per guidelines of NAAC, acts as a beacon of quality assurance and maintenance of academic standards with respect to various important functional requirements. The IQAC acts as anodal agency for ushering in the era of total quality management by working out intervention strategies to enhance overall quality in the institution. Various quality initiatives like Academic and Administrative Audit of UTDs, collection and analysis of stakeholder's feedback report etc. are routinely incorporated as healthy decision making inputs for enhancing academic quality by the IQAC. IQAC is utilized to generate good academic ideas and practices. It seeks to work for planning, implementing, and measuring the outcome of academic, research and administrative performance of the institution.

### **Moral Values and Societal Contribution**

Maharshi Dayanand University named after iconic social reformer Maharshi Dayanand, functions to promote humanitarian, moral, nationalistic, gender-equity, socially-inclusive along with scientific and modern temperament related values. The University actively organizes numerous extensions cum

outreach programs in collaboration with industry, community and Non-Government Organizations. The University fervently celebrates all important days of national importance and birth/death anniversaries of great Indian personalities. Various activities/events are organized to promote universal values, national values, human values, communal and social cohesion, and national integration.

Fulfilling its commitment towards the society, the University has launched several **Outreach initiatives** and programs in order to inculcate awareness about important social issues. To connect the Higher Educational Institutes to village residents for awareness generation towards various social issues, government schemes, self-reliance & self- development and to train and enable local people to assume community responsibilities etc, Maharshi Dayanand University Rohtak has adopted five villages of Rohtak District namely Ballab, Baniyani, Bhali Anandpur, Maroudi Jattan and Maroudi Rangran. These villages are also adopted under Unnat Bharat Abhiyan Program of Government of India. Various activities including environment awareness, health camps and skill development and entrepreneurship etc. were held in 2019-2020 under the aegis of Unnat Bharat Abhiyan Program.

The University has successfully established an **Environmental Sustainability Management Cell** to take care of waste management issues. The cell organizes various competitive activities as well by promoting awareness and ensuring participation of young people particularly students. In order to generate awareness about waste management, the cell organizes various activities in the form of seminars, conferences, poster presentations, etc. highlighting the issues of environmental pollutants and their remedies, environmental sustainability, climate changes, green renewal energy systems, etc.

The **University Youth Red Cross** provides an opportunity to the students to devote part of their time to the service of humanity. It trains the volunteers by organizing First Aid and Home Nursing training, workshops relating to disaster management, rescue operations and how to save themselves and others in calamities (natural or man-made). Volunteers are trained through health and hygiene workshop, how to keep themselves healthy and also expect them to convey this to the masses. It also motivates them for blood and organ donation. YRC of MDU is continuously securing First position amongst the State Universities of Haryana for rendering yeoman services to the humanity exemplifying the motto of the Red Cross "With humanity, towards peace".

## **CENTRE FOR DISTANCE AND ONLINE EDUCATION**

Realizing the important role of education which it plays in the overall national development, the Maharshi Dayanand University established a Correspondence Cell in 1988 for imparting education through 'Correspondence Course' leading to the award of B.Ed. degree. The University, with the passage of time and development of technology and requirement of society, upgraded the Correspondence Cell to the level of Directorate and expanded tremendously to offer a wide spectrum of courses through a network of Study Centres. With the amendment in the Maharshi Dayanand University Act in the year 2012, the Directorate restricted delivery of its courses to distance and online learners from its Headquarters and is providing opportunities for higher education to a large segment of population especially disadvantaged groups living in remote and rural areas, housewives and working people. From 01.04.2022, the name of the Directorate of ODL/Online Mode has been changed to Centre for Distance and Online Education.

The Centre for Distance and Online Education seeks to create, preserve, and disseminate knowledge to build competitive capability for holistic development of man and society. The various programs offered by the Centre for Distance and Online Education range from conventional to professional as per needs of the area and employment opportunities available in the country. In order to meet the growing demand of open and distance learning, the Centre for Distance and Online Education has acquired resources for further access to rural areas. The Centre for Distance and Online Education is contributing significantly towards achieving the national objective of providing quality education to all and to reach the unreached by offering useful ODL/Online Mode programs to learners belonging to different parts of the State/Country.

The Centre for Distance and Online Education which has been divided into various segments/sections/departments is housed in a spacious building, which is properly ventilated and easily accessible. The Centre for Distance and Online Education is offering 13 Under Graduate & Post Graduate Programs through Open and Distance Learning mode and 08 Under Graduate & Post Graduate Programs through Online mode on carefully designed curriculum, well planned teaching learning strategies, effective student support system for an effective functioning and fair examination and evaluation system.

The University has established Centre for Internal Quality Assurance for maintenance of academic standards in distance education.

The CDOE believes in providing full support and service to its students, ensuring prompt removal of difficulties so that the participation of the students in the programs offered by the CDOE becomes really effective and meaningful. Candidates facing any difficulty in pursuing ODL/Online programs may either contact concerned officer/official during working hours or through email/letter etc. While making correspondence with the CDOE, student must mention his/her name, father's name, CDOE Student ID/Registration Number, Session, Class, subject, complete address etc. failing which the CDOE will not be able to reply to such communications/redress the grievance.

The Centre for Distance and Online Education has evolved the concept of “Student Support Services Camps (SSSCs)” to help and groom the distance and online learners in several ways. Student Support Service in open and distance learning system is quite different from other services. These services are not only confined to interactive counselling or solving the learners problems but also include to promote distance learning to address the issue of continuous upgradation of skills so as to produce manpower resources of the kind and the number required by society, to fulfill the expectations indicated in the National Education Policy. In addition to the services already mentioned, the focus of the educators is also on learners’ personality development, inculcating soft-skills, career counseling & guidance and community education. Further, the SSSCs are aimed to facilitate learning, counselling and to solve the problems of the distance and online learners which they face during their self-study from the self learning material provided by the Centre for Distance and Online Education. Through SSSCs, the learners get an opportunity to interact with the counsellors and the peer group.

**Facilities:**

- The self-learning with the help of self learning material is supplemented by organizing Student Support Services Camps to solve the problems of the distance and online learners. During the duration of these camps students after getting himself/herself registered is free to contact the Counsellor(s) of the concerned program and get his/her doubts or problems resolved.
- The Centre for Distance and Online Education has a well-equipped Library along with a Reading Hall.
- Information and Communication Technology Lab.
- Computer Lab.
- Committee cum Video Conferencing Room.
- Seminar Hall.

The University in collaboration with the Haryana Government's Department of Employment is running an Employment Information and Guidance Bureau to assist the students in making choice of career and courses. The students of the CDOE also can take full advantage of the facilities available at the Guidance Bureau.

**CHAPTER-I**  
**PROGRAMS OFFERED, DURATION, MODE, INTAKE AND**  
**ELIGIBILITY**

**1. Programs Offered, Duration and Mode**

Centre for Distance and Online Education offers admission to students for the following programs once a year normally in July as per the schedule notified:

Sr. No.	Program	Duration	Semester/ Annual
<b>Programs offered through Open and Distance Learning Mode</b>			
1.	Bachelor of Arts (B.A.)	Three year	Semester
2.	Bachelor of Commerce (B.Com.)	Three year	-do-
3.	Master of Arts in : <ul style="list-style-type: none"> <li>• Hindi</li> <li>• Sanskrit</li> <li>• English</li> <li>• Political Science</li> <li>• Public Administration</li> <li>• Economics</li> <li>• History</li> <li>• Journalism &amp; Mass Communication</li> </ul>	Two year	-do-
4.	Master of Commerce (M.Com.)	Two year	-do-
5.	Master of Science (Mathematics)	Two year	-do-
6	Master of Library and Information Science	Two year	-do-
<b>Programs offered through Online Mode</b>			
1	Master of Commerce (M.Com.)	Two year	Semester
2	Master of Science (Mathematics)	Two year	-do-
3	Bachelor of Arts	Three year	-do-
4	Master of Arts in: <ul style="list-style-type: none"> <li>• Hindi</li> <li>• Political Science</li> <li>• Public Administration</li> <li>• Economics</li> <li>• History</li> </ul>	Two year	-do-

**NOTE:** The intake for Master of Science (Mathematics) is as per DEB (UGC) Regulations.

## 2. Eligibility Conditions

**Bachelor of Arts:** A person who has passed one of the following examinations with at least 33% marks in aggregate for admission to B.A. Semester I. (minimum pass marks in case of SC/ST candidates of Haryana only)

**Bachelor of Commerce:** A person who has passed one of the following examinations with at least 40% marks in aggregate 40% for admission to B.Com. Semester I (minimum pass marks in case of SC/ST candidates of Haryana only)

a) Senior Secondary Certificate Examination (10+2) from the Board of School Education, Haryana, Bhiwani.

**OR**

b) Diploma in Pharmacy Course (for B.A. Only)

**OR**

c) Three year Professional Diploma Programs conducted by the State Board of Technical Education, Haryana

**OR**

d) Any other examination recognized by Maharshi Dayanand University, Rohtak as equivalent thereto.

**Master of Arts (Hindi):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (Sanskrit):** Bachelor degree with Sanskrit (Elective/Compulsory) for the duration of 3 years)/Shastri Examination (New Scheme) of three years duration with at least 45% marks (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (English):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (Political Science):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (Public Administration):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (History):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Arts (Economics):** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Commerce:** B.Com./BBA/BTM/BIM/ Bachelor of Arts/Science with Economics/Mathematics with 45% marks in aggregate (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Science (Mathematics):** B.A./B.Sc. (Hons.) in Mathematics/ B.A. or B.Sc.(Pass) with Mathematics as one of the subjects with at least 50% marks (47.5% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Journalism and Mass Communication:** Bachelor Degree in any discipline with at least 45% marks in aggregate (42.75% marks for SC/ST/ Blind/ Visually and Differently Abled candidates of Haryana only) or any other examination recognized by M.D. University, Rohtak as equivalent thereto.

**Master of Library and Information Science:** Bachelor degree in any discipline from any University recognized by UGC with at least 45% marks (42.75% marks for SC/ST/ Blind/Visually and Differently Abled candidates of Haryana only) in aggregate or any other examination recognized by M.D. University, Rohtak as equivalent thereto. *Under Lateral Entry Scheme into Third Semester: A candidate who has passed 1st and 2nd Semesters of integrated M.L.I.Sc. program of this University or B.L.I.Sc. 1 year program of this University or any other University recognized as equivalent thereto shall be eligible for admission to 3rd Semester under Lateral Entry Scheme.*

**B.A./B.Com. Second Semester and onwards:** The candidate shall be treated as promoted to the next semester/class automatically unless detained from appearing in an examination on any genuine ground(s).

**M.A. (Hindi/Sanskrit/English/Political Science/Public Administration/Economics/History/ Journalism & Mass Communication)/M.Com./M.Sc.(Mathematics)/M.L.I.Sc. Second Semester and onwards:** The candidate shall be treated as promoted to the next semester/class automatically unless detained from appearing in an examination on any genuine ground(s).

### **3. Students Intake for Different Programs, Criteria for Preparing Merit List and Reservation of Seats**

- i. Intake for all programs except M.Sc. (Mathematics) ODL/ Online program is unlimited. The intake for Master of Science (Mathematics) ODL/ Online program shall be limited as per DEB (UGC) Regulations.
- ii. The Merit List for admission to M.Sc. Mathematics ODL/Online program shall be prepared on the basis of the academic merit (Percentage of marks in qualifying examination) and Reservation Policy notified by the Govt. of Haryana from time to time.

**CHAPTER-II**  
**INSTRUCTIONS/GUIDELINES FOR FILLING ONLINE APPLICATION**  
**FORM FOR ADMISSION**

1. Before filing up of online application, the candidate must read the **Prospectus, Eligibility Requirements, Instructions and Regulations carefully** and then start the process of “**New Registration**”.
2. The candidate must carefully check and follow the steps/procedure mentioned in the user manual available on the website/portal before filling the application form (<https://mdu.ac.in> and / or <https://ddemduadm.samarth.edu.in>)
3. Pre-requisites for applying online:
  - Academic Bank of Credits (ABC) ID and Digi-Locker account.  
For this purpose, the candidates may visit the websites: <https://www.abc.gov.in> or <https://www.digilocker.gov.in>
  - After generating the Academic Bank of Credits (ABC) ID the candidates are also required to visit Distance Education Bureau website (i.e. <https://deb.ugc.ac.in/StudentDEBId>) and create DEB ID (using ABC ID) after that the candidate may apply for admission in ODL/OL Programmes offered by the Centre for Distance and Online Education.
  - For OTP verification & communication, the candidate must have a valid E-mail id and Mobile number.
  - The Candidate must have a scanned copy of Photograph and Signature (.jpeg only), Govt. issued identifier (Aadhar Card/PAN Card/Voter ID), Educational Qualifications (like Matriculation, Senior Secondary Examination, and Qualifying Examination etc.)  
**List of Original Documents to be uploaded (JPEG/PDF Format only with size within 10 KB to 500 KB) with the Application Form:**
    - (i) *Matriculation Certificate*
    - (ii) *Senior Secondary Certificate*
    - (iii) *Detailed Marks Card of qualifying examination*
    - (iv) *Fee Concession Certificate, if any.*
  - The candidate must upload all required scanned images/scanned copies only from the **original document** and not the Photocopy, which must be readable.
  - Candidate shall submit both the sides of DMCs on the University portal while submitting the application on the admission portal.
  - The candidates must also upload the proof of conversion formula from CGPA to Percentage, wherever applicable. The candidates are required to fill up the percentage of marks secured in each examination using the formula as before, wherever applicable.
  - After uploading of documents the candidate must check/view and ensure that correct documents are uploaded as mentioned in the Prospectus.
4. The candidate must select the Program carefully for which he/she is eligible to apply. The University will, in no way, be responsible for any wrong selection of the choice exercised.
5. The candidate must fill Social Category & Locality (Urban/Rural) in the Online Application Form.
6. Information about fee confirmation, application form etc. will be available on the candidate’s login page itself.
7. For admission grievances candidate should contact Helpdesk.

**Helpdesk for Online Admissions (From 9:30 am to 5:00 pm on all working days)**

<b>Program</b>	<b>Contact Number</b>	<b>Email ID</b>
UG Programs	01262-293193	supdtug.dde@mdu.ac.in
PG Programs	01262-293236	supdtpg.dde@mdu.ac.in



## CHAPTER-III

### REGULATIONS FOR GOVERNING ODL/ONLINE PROGRAMS

#### 1. Admissions

- A. Admissions to the programs offered by the Centre for Distance and Online Education of the University are made once a year normally in July.
- B. The Centre for Distance and Online Education has not authorized any Agency/Institution/Study Centre/Off-Campus Centre/any agent to deal in/with any matter relating to admissions, examinations or other related matters. For any query, the candidate may contact the office of CDOE, MDU Rohtak directly.
- C. The admissions are to be made only on the basis of certificates issued by the recognized Board/University. No admission even provisional shall be made on the basis of the certificates issued by the Principal of a School/College.
- D. The candidate must read the Prospectus of CDOE and visit the website of the University ([www.mdu.ac.in](http://www.mdu.ac.in)) before filling up the Online Application form and follow the instructions. No change will be allowed in the candidate's name, father's name, mother's name and date of birth after submission of online admission form and fee. Candidate is further advised to remain in touch with the CDOE/University website for various information/instructions.
- E. While making correspondence with the CDOE relating to the admission/remission of fees etc. candidate must mention his/her CDOE Student ID/Registration Number, Name, Father's name, Session, Class, Subject, Complete address etc. failing which the CDOE shall not be able to reply to such communication/redress the grievance.
- F. In case of non-payment of dues/fee or part thereof or any required document(s) to determine the eligibility, the candidature of an applicant is liable to be cancelled. However, it can be restored during the session on payment of balance dues with late fee and the required documents along with restoration fee, as the case may be, as prescribed by the University from time to time.
- G. The date on which fee/required document(s) actually received from the candidate in the Centre for Distance and Online Education will be treated the date of payment of fee/receipt of required document(s) etc.
- H. The acceptance of application form/admission fee, allotment of Registration No., permission to attend Students Support Services Camps etc. will be provisional and subject to the confirmation of eligibility.
- I. The Degree of foreign Universities shall be considered provisionally subject to issuance of Equivalency Certificate by the Association of Indian Universities, New Delhi within one month of admission. If AIU does not issue Equivalence Certificate for specific program the Equivalence Committee of MDU shall consider such cases and decide the equivalency.
- J. Admission fees shall be accepted only through Online Admission portal.

- K. Admission to the program offered by the CDOE will be allowed to such candidate who is eligible as per provisions of the Ordinance/Prospectus and submitted:
- a) Complete Online Application Form and fee.
  - b) Uploaded scanned copy of original required certificates/document(s)
    - i) UG Program: DMC of Matriculation & Senior Secondary/10+2 (Result Copy of concerned Board)\*.
    - ii) PG Program: DMC of Matriculation, Senior Secondary/10+2 and Graduation (Result Copy of concerned University)\*.
    - iii) Fee Concession Certificate, if any.
    - iv) Aadhar Card/Voter ID Card/PAN Card.
    - v) Passport (in case of Foreign Student).
  - c) The candidate must generate Academic Bank of Credits (ABC) ID and fill ABC ID and Digi-Locker Account in Online Application Form.
- \* The candidate who has uploaded the internet generated Result Copy of the concerned Board/University are required to submit copy of DMC within 30 days from the last date of admission failing which late fee will be charged.
- L. The candidate is required to seek online admission/re-registration to odd semesters i.e. First, Third and Fifth (as the case may be) of the concerned program along with annual fees and the students are not required to pay fee for even semesters i.e. Second, Fourth, Sixth.
- M. Late admission of a candidate is not a right for postponement of holding SSSCs, submission of Assignments, postponement of examination/fresh examination, etc.
- N. The candidate should ensure timely submission of all required documents and fees, failing which it will be the sole responsibility of the candidate for any consequences.
- O. No migration certificate is required to be submitted by the candidate, including candidate who has passed his/her examinations from any foreign Board/University. However, foreign candidate shall be admitted only on issuance of equivalency certificate by the Association of Indian Universities/ the Equivalence Committee of MDU and No Objection Certificate issued by the Dean, Centre for International Academic Affairs, M.D. University, Rohtak and deposit of prescribed fee for the purpose.
- P. The candidate must fill his/her correct Email-ID and Mobile Number in the online application form and change of address, mobile number and email ID, if any, must be communicated immediately by mentioning his/her name, father's name, class, session, CDOE Regn. No. etc. to the Centre for Distance and Online Education failing which the CDOE will not be able to communicate.
- Q. A student of first Semester of any program may be permitted to change subject(s) or Program upto the last date of admission by depositing the prescribed fee for change of Subject/Program.
- R. A student can pursue two academic programs, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode ; or upto two ODL/Online Programs simultaneously.
- S. **The admission may be rejected under the following circumstances:**
- I. The qualifying examination is not recognized by the M.D. University, Rohtak;
  - II. Original Certificate of qualifying examination is not produced in the Centre for Distance and Online Education on demand;
  - III. The application form is incomplete or the required documents/photographs are not uploaded at the time of submission of online form/fee;

- IV. Required fee is not remitted in full;
- V. Names of papers/Correct options are not opted in the Application Form at the time of submission of Online Admission Form/Fee.
- VI. If a candidate gives false statement or submits fake document(s), the fee/dues already paid by him/her shall be forfeited and such candidate shall have no claim for admission or refund of fee.

**Note:** In case the admission of any candidate is rejected, the candidature of such candidate can however, be revived on submission of the requisite document(s)/fee with payment of revival fee before the commencement of examination of theory papers.

T. The student is advised to bring his/her Identity Card issued by the CDOE whenever he/she visits the CDOE.

**U. ALL LEGAL DISPUTES ARE SUBJECT TO JURISDICTION OF ROHTAK COURTS.**

## **2. Fee Structure, Refund of Fee and Fee Concessions**

### **(I) Fee Structure for newly enrolled students during Academic Session 2024-25 (figures in Rupees)**

Name of Program	Tuition/ Student Support Services Fee	Self- Learning Material	Other Charges	Total Fee Per Annum	Annual Fee for i) SC/ST Category of Haryana Only ii) Working Defence Personnel upto the level of JCO (receiving no financial aid)
<b>For Open and Distance Learning Programs</b>					
Bachelor of Arts (B.A.)	3000	1500	4900	9400	7150
Bachelor of Commerce (B.Com.)	3000	1500	5600	10100	7850
Master of Arts (Hindi)	3500	2000	4600	10100	7350
Master of Arts (Sanskrit)	3500	2000	4600	10100	7350
Master of Arts (English)	3500	2000	4600	10100	7350
Master of Arts (Political Science)	3500	2000	4600	10100	7350
Master of Arts (Public Admn.)	3500	2000	4600	10100	7350
Master of Arts (Economics)	3500	2000	4600	10100	7350
Master of Arts (History)	3500	2000	4600	10100	7350
Master of Arts (Journalism and Mass Communication)	3500	2000	4600	10100	7350
Master of Library and Information Sciences	4000	2500	10300	16800	13550
Master of Commerce (M.Com.)	4500	2000	4950	11450	8200
Master of Science (Mathematics)	4500	2000	4950	11450	8200

<b>For Online Programs</b>		
<b>Name of Program</b>	<b>Total Fee per Annum (For Indian Students)</b>	<b>Total Fee per Annum (For Foreign Students)</b>
Bachelor of Arts (B.A.)	22000	132000
Master of Arts (Hindi)	26620	159720
Master of Arts (Political Science)	26620	159720
Master of Arts (Public Administration )	26620	159720
Master of Arts (Economics)	26620	159720
Master of Arts (History)	26620	159720
Master of Commerce (M.Com.)	26620	159720
Master of Science (Mathematics)	26620	159720

**(II) Fee Structure for old/ already admitted students (figures in Rupees)**

<b>Name of Program</b>	<b>Tuition/ Students Support Services Fee</b>	<b>Self- Learning Material</b>	<b>Other charges *</b>	<b>Total Fee per Annum</b>	<b>Annual Fee for (i) SC/ST category of Haryana only (ii) Working defence personnel upto the level of JCO (having no financial aid)</b>
Bachelor of Arts (B.A.) - Second Year	3000	1500	4450	8950	6700
Bachelor of Arts (B.A.) - Third Year	3000	1500	4000	8500	6250
Bachelor of Commerce (B.Com.) - Second Year	3000	1500	5100	9600	7350
Bachelor of Commerce (B.Com.) - Third Year	3000	1500	4650	9150	6900
Master of Arts (Hindi)	3500	2000	4100	9600	6850
Master of Arts (Sanskrit)	3500	2000	4100	9600	6850
Master of Arts (English)	3500	2000	4100	9600	6850
Master of Arts (Political Science)	3500	2000	4100	9600	6850
Master of Arts (Public Admn.)	3500	2000	4100	9600	6850
Master of Arts (Economics)	3500	2000	4100	9600	6850
Master of Arts (History)	3500	2000	4100	9600	6850
Master of Arts (Journalism & Mass Communication)	3500	2000	4100	9600	6850
Master of Commerce (M.Com.)	4500	2000	4400	10900	7650
Master of Science (Mathematics)	4500	2000	4400	10900	7650
Master of Library and Information Sciences	4000	2500	9500	16000	12750

<b>For Online Programs</b>		
<b>Name of Program</b>	<b>Total Fee per Annum (For Indian Students)</b>	<b>Total Fee per Annum (For Foreign Students)</b>
Bachelor of Arts (B.A.)	20000/-	120000/-
Master of Arts (Hindi)	24200/-	145200/-
Master of Arts (Political Science)	24200/-	145200/-
Master of Arts (Public Administration)	24200/-	145200/-
Master of Arts (Economics)	24200/-	145200/-
Master of Arts (History)	24200/-	145200/-
Master of Commerce (M.Com.)	24200/-	145200/-
Master of Science (Mathematics)	24200/-	145200/-

\* **Other charges includes Administrative/Legal/Lab./Development/Examination Fee etc.**

- a) The fee for the UG/PG programs (for the concerned academic session) will be deposited through Online Admission Portal of University/CDOE only and no separate intimation will be sent for payment of fee.
- b) In case of revision of various fees, etc. during the academic session, the students will have to pay the difference in fee structure, etc.

### **(III) REFUND OF FEE**

a) **The Refund of Fee is permissible only:**

- i) In case applicant submits admission form duly complete in all respects but is declared NOT ELIGIBLE for not fulfilling the eligibility conditions;
- ii) In case an amount deposited in excess of prescribed fee;
- iii) In case of demise of a candidate before the commencement of examinations without having appeared in any paper;
- iv) In case a candidate deposits/remits fee with the CDOE which is not related to his/her admission or the admission form of a candidate is not entertained being time-barred;

**Note:- Fee of the candidate covered in any of the above ('i' to 'v') provisions will be refunded after a deduction of 20% at the earliest. No fee will be refunded if the candidate has supplied fake documents or stated wrong facts in the admission form or failed to supply the required documents/ information in time.**

In case the request of a candidate for change of subject/course/option/revival of candidature is not acceded to, for any reason whatsoever, the fee paid by him/her for change of subject/course/option/revival of candidature will be refunded after deducting 20% of the amount in question on receipts of written request from the candidate.

b) **The fee remitted by the applicant shall not be refunded if:**

- i) the admission of an applicant is not finalised due to non-payment of fee/dues and other charges or a part thereof by the prescribed date;
- ii) the applicant fails to submit the required certificate(s)/document(s) or the certificate(s)/ document(s) submitted by him/her are found bogus or forged;
- iii) after being admitted to the course, the candidate does not want to continue his/her studies on any personal grounds;

- iv) the candidature of a student is cancelled for non-submission of required fees and document(s).
- v) a student who does not appear in the examination after the issue of Roll No. and the fee paid by him/her will not be adjusted, even if he/she seeks admission to that/other course.

#### **(IV) FEE CONCESSION**

- i) Fifty Percent (50%) concession in total fee payable (except other charges) will be admissible to the following categories of students seeking admission in Open and Distance Learning Programs:
  - a) Working defence personnel up to the level of JCO who are not getting any scholarship or fee concession and/or any financial assistance from his/her employer.
  - b) Scheduled Castes/Tribes of Haryana only on production of required certificate.
- ii) Hundred Percent (100%) concession in Tuition/Students Support Services Fee will be admissible to Maharshi Dayanand University employee or his/her Ward/Spouse

#### **3. REGISTRATION OF STUDENTS**

The Centre for Distance and Online Education, consequent upon the admission of students to the courses offered by the University, through ODL/Online Mode will validate the online submitted details and finally allot the Registration Number to each student, and detailed record will be maintained for the registered students. The student whenever makes any correspondence with the CDOE is required to indicate his/her Registration Number.

#### **4. SELF LEARNING MATERIAL**

Each student admitted to a course offered by the CDOE will be provided self learning material. The students may also consult books prescribed/recommended at the end of the relevant syllabi to enlarge scope of learning. The self learning material will be supplied in soft/hard copy in Hindi or English medium as available with the Centre for Distance and Online Education, M.D. University, Rohtak.

#### **5. GRIEVANCE REDRESSAL CELL**

The CDOE believes in providing full support and services to its students by ensuring the removal of difficulties, so that the programs offered by the CDOE becomes really effective and meaningful. In case a student faces any difficulty with regard to the concerned program, he/she may contact the concerned Official/Officer during working hours or through email/letter etc. If the problem/grievance is not redressed, he/she may bring the matter to the notice of the Director, CDOE. If the student still feels unsatisfied, he/she may submit his/her grievance to the Grievance Redressal Cell of the CDOE in writing mentioning his/her details i.e. Name/Father's name, Registration No. (Allotted by the CDOE), name of course (with year/semester), failing which the CDOE will not be able to redress the grievance. The members of the Grievance Redressal Cell are:

1. Director, CDOE, MDU Rohtak.
2. Coordinator, CDOE
3. Concerned Program Coordinator, CDOE.
4. D.R. (CDOE)/A.R. (CDOE)
5. Superintendent concerned

## **CHAPTER-IV EXAMINATIONS**

### **[I] GENERAL INFORMATION**

- a) The semester examination will be held in the months as under on such dates as may be notified by the Controller of Examinations:

<b>Academic Session beginning</b>	<b>Semester</b>	<b>Ordinarily month of Examination</b>
July	1 <sup>st</sup> , 3 <sup>rd</sup> , 5 <sup>th</sup>	December/ January
	2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup>	May/June

No request for adjustment/ change in examination schedule of the University shall be entertained. The examinations of Online Mode Programs shall be held online.

- b) Admit Cards/ Roll Number slips for appearing in the University examination shall be provisional subject to the fulfilment of the eligibility conditions laid down in the Ordinance/Prospectus for ODL/Online Mode programs of the University. The date-sheet(s) and Roll Numbers/Admit cards of all eligible candidates will be uploaded on the University's website, normally 10 days before the commencement of examinations which can be downloaded by the candidate. If any candidate does not find his/ her Roll No./Admit Card on the website, he/she should contact the concerned section (UG or PG, as the case may be) of Centre for Distance and Online Education for issuance of duplicate Roll No. Slip/Admit card.
- c) No representation/request/correspondence will be entertained relating to the issue of non-receipt or availability of Roll Nos./Admit cards by post or on the website after the theory papers examinations are over and the candidate himself/herself shall be responsible for the consequences. In such cases, the request of candidate for refund/adjustment of fee paid by him/her or any claim for compensation or re-examination will not be considered by Centre for Distance and Online Education.
- d) The supplementary examinations of students having compartment/re-appear shall be held on the dates to be notified by the Controller of Examinations.
- e) All rules and regulations of the University shall be applicable on the students pursuing ODL/Online Mode programs for matters not specifically covered above or in the regulations in question.

### **[II] INSTRUCTIONS FOR STUDENTS PLACED UNDER RE-APPEAR/ COMPARTMENT & EX-STUDENTS**

- a) A candidate who has completed the prescribed course of instructions and other requirements, such as, payment of full fee, submission of required documents, attended 75% SSSCs of his/her subject(s)/paper(s), including practical but does not appear in the examination, or fails or is placed under compartment/re-appear is allowed to appear/re-appear in the examination/paper(s) as per the conditions prescribed in the relevant Ordinance for passing the course.

The last date for submission of examination forms for appearing in the supplementary examinations for under-graduate/post-graduate programs will be notified by the Controller of Examinations on the University's website. If the result of a candidate is declared late, he/she can submit his/her form within 15 days of the declaration of the result. Candidates placed under Re-appear/compartement will submit his/her Examination Forms online on the website of the University. The Roll Numbers/Admit Cards and date-sheet(s) of ex-students will be available on the University website normally 10 days before the commencement of examinations.

- b) All enquiries regarding the payment of fee in respect of ex-students may be addressed to the Superintendent (Fee and Cash), Accounts Branch, Maharshi Dayanand University, Rohtak.
- c) The examination fee can be deposited to the University through online mode.



## **CHAPTER-V**

### **STUDENTS SUPPORT SERVICES CAMPS**

Student Support Services in Open and Distance Learning system are quite different from other services. These services are not confined only to interactive counselling or solving the learners problems but also include the personality development, soft-skills, career counselling, community education, promoting open and distance learning as per the National Education Policy i.e. Education for All. The Centre for Distance and Online Education has devised the concept of Student Support Services Camps. The Centre for Distance and Online Education organizes Student Support Services Camps for solving the problems of ODL and Online learners with the help of well qualified counsellors for the programs being offered by it. The SSSCs facilitate learning, counselling and to solve the problems of the enrolled learners which they face during their self-study from the self learning material supplied by the Centre for Distance and Online Education. Through SSSCs, learners get an opportunity to interact with the counsellors and their peer group. The learner will be allowed to appear in the examination only if he/she has attended not less than 75% of Student Support Services Camps of all the subject(s)/paper(s) opted by him/her.

#### **INSTRUCTIONS FOR DISTANCE AND ONLINE LEARNERS:**

1. The Learner Support/Student Support Services Camps are arranged for the benefit of students and it is mandatory for students to attend at least 75% of Learner Support /Student Support Services Camps of all the subject(s)/paper(s) opted by him/her failing which he/she will not be allowed to appear in the examination.
2. The soft copy of Self Learning Material of the concerned course is available on the University website and its hard copy, if available shall be provided to the students by the Centre for Distance and Online Education and/or during the SSSCs. The self learning material shall be provided only on production of fee deposit receipt.
3. The student may visit the website of the University ([www.mdu.ac.in](http://www.mdu.ac.in)) regularly for Schedule of LS/SSSCs and other related information.
4. According to the schedule notified, the students are advised to contact the concerned SSSC Coordinator and get themselves registered.
5. The students are advised to make his/her own arrangement for boarding, lodging, notebooks, pen-pencil and other supporting equipments/connectivity etc. during the SSSCs.
6. Detailed program/timetable shall be made available by the concerned Program Coordinator/Local Facilitator on the first day of SSSC.
7. Change in the venue of the SSSCs, if any, shall be notified on the University's website.
8. The concerned Program Coordinator/Local Facilitator/Clerk/Contact person may be consulted for any clarification regarding the SSSCs.

**CHAPTER-VI**  
**SCHEME OF EXAMINATIONS**

**Bachelor of Arts (B.A.)**  
**(Three Years Program)**  
**FIRST YEAR**  
**First Semester**

**NOTE:** Students will have to choose any two subjects by selecting one from each group. The subject once opted will not be changed in subsequent semester(s).

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
<b>Compulsory Subjects</b>					
BA1001-I	English-I	80	20	100	3 Hours
BA1002-I	Hindi-I	80	20	100	3 Hours
<b>Elective Subjects</b>					
<b>Group I</b>					
BA1003-I	History of India (Earlier to 1200 AD)	80	20	100	3 Hours
BA1004-I	Micro Economics	80	20	100	3 Hours
BA1005-I	Elements of Public Administration – I	80	20	100	3 Hours
<b>Group II</b>					
BA1006-I	Political Theory – I	80	20	100	3 Hours
BA1007-I	Algebra	27	80	100	3 Hours
	Calculus	27			3 Hours
	Solid Geometry	26			3 Hours
BA1008-I	Sanskrit –I	80	20	100	3 Hours
<b>Qualifying Subject</b>					
BA1009-I	Environmental Studies*	80	20	100	3 Hours

**Important Note:** \* The Environmental Studies is a qualifying paper of all UG Courses i.e. B.A. & B.Com. Students are required to qualify the same, otherwise final result will not be declared and degree will not be awarded.

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA2001-II	English – II	80	20	100	3 Hours
BA2002-II	Hindi – II	80	20	100	3 Hours
<b>Group I</b>					
BA2003-II	History of India (1200 AD to 1526 AD)	80	20	100	3 Hours
BA2004-II	Indian Economic Problems	80	20	100	3 Hours
BA2005-II	Elements of Public Administration – II	80	20	100	3 Hours
<b>Group II</b>					
BA2006-II	Political Theory – II	80	20	100	3 Hours
BA2007-II	Algebra and Trigonometry	27	80	100	3 Hours
	Ordinary Differential Equations	27			3 Hours
	Vector Calculus	26			3 Hours
BA2008-II	Sanskrit – II	80	20	100	3 Hours

**SECOND YEAR  
Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time	
BA3001-III	English – III	80	20	100	3 Hours	
BA3002-III	Hindi – III	80	20	100	3 Hours	
<b>Group I</b>						
BA3003-III	History of India (C.A.D. 1526 to 1707 AD)	80	20	100	3 Hours	
BA3004-III	Macro Economics – I	80	20	100	3 Hours	
BA3005-III	Bhartiya Parshashan - I	80	20	100	3 Hours	
<b>Group II</b>						
BA3006-III	Bhartiya Sarkar And Rajniti - I	80	20	100	3 Hours	
BA3007-III	Advanced Calculus - I	27	80	20	100	3 Hours
	Partial Differential Equations – I	27				3 Hours
	Mechanics- I	26				3 Hours
BA3008-III	Sanskrit - III	80	20	100	3 Hours	

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time	
BA4001-IV	English-IV	80	20	100	3 Hours	
BA4002-IV	Hindi-IV	80	20	100	3 Hours	
<b>Group I</b>						
BA4003-IV	History of India (1707 AD to 1947)	80	20	100	3 Hours	
BA4004-IV	Macro Economics – II	80	20	100	3 Hours	
BA4005-IV	Bhartiya Parshashan – II	80	20	100	3 Hours	
<b>Group II</b>						
BA4006-IV	Bhartiya Sarkar And Rajniti - II	80	20	100	3 Hours	
BA4007-IV	Advanced Calculus - II	27	80	20	100	3 Hours
	Partial Differential Equations – II	27				3 Hours
	Mechanics- II	26				3 Hours
BA4008-IV	Sanskrit - IV	80	20	100	3 Hours	

**THIRD YEAR  
Fifth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time	
BA5001-V	English – V	80	20	100	3 Hours	
BA5002-V	Hindi – V	80	20	100	3 Hours	
<b>Group I</b>						
BA5003-V	History of Modern World	80	20	100	3 Hours	
BA5004-V	Development and Environmental Economics	80	20	100	3 Hours	
BA5005-V	Public Administration Local Govt. and Administration in India - I	80	20	100	3 Hours	
<b>Group II</b>						
BA5006-V	Political Science Comparative Govt. and Politics - I	80	20	100	3 Hours	
BA5007-V	Real Analysis – I	27	80	20	100	3 Hours
	Groups and Rings	27				3 Hours
	Programming in C (Theory)	26				3 Hours
BA5008-V	Sanskrit - V	80	20	100	3 Hours	

**Sixth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time	
BA6001-VI	English-VI	80	20	100	3 Hours	
BA6002-VI	Hindi-VI	80	20	100	3 Hours	
<b>Group I</b>						
BA6003-VI	History of Twentieth Century World.	80	20	100	3 Hours	
BA6004-VI	International Economics	80	20	100	3 Hours	
BA6005-VI	Public Administration Local Govt. and Administration in India – II	80	20	100	3 Hours	
<b>Group II</b>						
BA6006-VI	Political Science Comparative Govt. and Politics - II	80	20	100	3 Hours	
BA6007-VI	Real Analysis – II	27	80	20	100	3 Hours
	Linear Algebra	27				3 Hours
	Numerical Analysis	26				3 Hours
BA6008-VI	Sanskrit - VI	80	20	100	3 Hours	

**Bachelor of Commerce (B.Com)**  
**Three Years Program**  
**FIRST YEAR**  
**First Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Practical</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM1001-I	Business Communication-I	80	--	20	100	3 Hours
BM1002-I	Business Economics-I	80	--	20	100	3 Hours
BM1003-I	Business Management –I	80	--	20	100	3 Hours
BM1004-I	Business Mathematics-I	80	--	20	100	3 Hours
BM1005-I	Financial Accounting-I	80	--	20	100	3 Hours
BM1006-I	Basics of computer-I	50	50	--	100	3 Hours
BM1007-I	Environmental Studies*	80	--	20	100	3 Hours

**Important Note:** \* The Environmental Studies is a qualifying paper of all UG Courses i.e. B.A. & B.Com. Students are required to qualify the same, otherwise final result will not be declared and degree will not be awarded.

**Second Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Practical</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM2001-II	Business Communication-II	80	--	20	100	3 Hours
BM2002-II	Business Economics-II	80	--	20	100	3 Hours
BM2003-II	Business Management –II	80	--	20	100	3 Hours
BM2004-II	Business Mathematics-II	80	--	20	100	3 Hours
BM2005-II	Financial Accounting-II	80	--	20	100	3 Hours
BM2006-II	Basics of computer-II	50	50	--	100	3 Hours

**SECOND YEAR**  
**Third Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM3001-III	Business Regulatory Framework-I	80	20	100	3 Hours
BM3002-III	Business Statistics-I	80	20	100	3 Hours
BM3003-III	Company Law and Auditing-I	80	20	100	3 Hours
BM3004-III	Corporate Accounting-I	80	20	100	3 Hours
BM3005-III	Principles of Marketing-I	80	20	100	3 Hours
BM3006-III	Human Resource Management-I	80	20	100	3 Hours

#### Fourth Semester

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM4001-IV	Business Regulatory Framework-II	80	20	100	3 Hours
BM4002-IV	Business Statistics-II	80	20	100	3 Hours
BM4003-IV	Company Law and Auditing-II	80	20	100	3 Hours
BM4004-IV	Corporate Accounting-II	80	20	100	3 Hours
BM4005-IV	Principles of Marketing-II	80	20	100	3 Hours
BM4006-IV	Human Resource Management-II	80	20	100	3 Hours

#### THIRD YEAR Fifth Semester

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM5001-V	Advertisement & Sales Management-I	80	20	100	3 Hours
BM5002-V	Business Environment-I	80	20	100	3 Hours
BM5003-V	Income Tax-I	80	20	100	3 Hours
BM5004-V	Cost Accounting-I	80	20	100	3 Hours
BM5005-V	International Marketing-I	80	20	100	3 Hours
BM5006-V	Management Accounting and Financial Management-I	80	20	100	3 Hours

#### Sixth Semester

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Theory Marks</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Exam Time</b>
BM6001-VI	Advertisement & Sales Management-II	80	20	100	3 Hours
BM6002-VI	Business Environment-II	80	20	100	3 Hours
BM6003-VI	Income Tax-II	80	20	100	3 Hours
BM6004-VI	Cost Accounting-II	80	20	100	3 Hours
BM6005-VI	International Marketing-II	80	20	100	3 Hours
BM6006-VI	Management Accounting and Financial Management-II	80	20	100	3 Hours

**Master of Arts (Hindi)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HND21C1	vk/kqfud fganh dfork&I	80	20	100	4	3 Hours
20HND21C2	vk/kqfud x  lkfgR;& I	80	20	100	4	3 Hours
20HND21C3	fganh lkfgR; dk bfrgkl& I	80	20	100	4	3 Hours
20HND21C4	Hkk"kk foKku ,oa fgUnh Hkk"kk& I	80	20	100	4	3 Hours
20HND21D1	fo'ks"k jpukdkj dchjnl& I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20HND22C1	vk/kqfud fganh dfork& I I	80	20	100	4	3 Hours
20HND22C2	vk/kqfud x  lkfgR;& I I	80	20	100	4	3 Hours
20HND22C3	fganh lkfgR; dk bfrgkl& I I ¼vk/kqfud dky½	80	20	100	4	3 Hours
20HND22C4	Hkk"kk foKku ,oa fgUnh Hkk"kk&I I	80	20	100	4	3 Hours
20HND22D1	fo'ks"k jpukdkj dchjnl& I I	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRM01	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21HND23C1	izkphu ,oa e;/dkyhu dkO;&I	80	20	100	4	3 Hours
21HND23C2	Hkkjrh; dkO;'kkL=&I	80	20	100	4	3 Hours
21HND23C3	Hkkjrh; lkfgR;&I	80	20	100	4	3 Hours
21HND23DA1	iz;kstuewyd fganh& I	80	20	100	4	3 Hours
21HND23DB2	fo'ks"k jpukdkj izsepan& I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End	Assignment	Total	Credit	Exam
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		<b>Examination (Theory)</b>		<b>Marks</b>		<b>Time</b>
21HND24C1	izkphu ,oa e/;dkyhudkO;&II	80	20	100	4	3 Hours
21HND24C2	lkk'pkR;dkO;'kkL=&II	80	20	100	4	3 Hours
21HND24C3	Hkkjrh; lkfgR;&II	80	20	100	4	3 Hours
21HND24DA1	iz;kstuewyd fganh& II	80	20	100	4	3 Hours
21HND24DB2	fo'ks"k jpukdkj izsepan& II	80	20	100	4	3 Hours



**Master of Arts (Sanskrit)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20SKT21C1	osn ,oa osnkax	80	20	100	4	3 Hours
20SKT21C2	laLd`r O;kdj.k&I	80	20	100	4	3 Hours
20SKT21C3	lka[; ,oa U;k;	80	20	100	4	3 Hours
20SKT21C4	ij lkfgR;	80	20	100	4	3 Hours
20SKT21C5	Hkk"kk foKku	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20SKT22C1	czkã.k ,oa mifu"kn~	80	20	100	4	3 Hours
20SKT22C2	laLd`r O;kdj.k&II	80	20	100	4	3 Hours
20SKT22C3	osnkar ,oa ehekalk	80	20	100	4	3 Hours
20SKT22C4	e`PNdfVd ,oa lkfgR; niZ.k	80	20	100	4	3 Hours
20SKT22C5	vuqokn ,oa fuca/k	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21SKT23C1	laLd`fr ,oa /keZ'kkL=	80	20	100	4	3 Hours
21SKT23C2	dkO; izdk'k ,oa lkfgR;niZ.k	80	20	100	4	3 Hours
21SKT23CC1	ykSfdd laLd`r lkfgR; dk bfrgkl	80	20	100	4	3 Hours
21SKT23CC2	ukV~; 'kkL=	80	20	100	4	3 Hours
21SKT23CC3	ukVd	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21SKT24C1	laLd`r 'kkL= ijEijk	80	20	100	4	3 Hours
21SKT24C2	ikfy vkSj izkd`r	80	20	100	4	3 Hours
21SKT24CC1	dkO;'kkL=	80	20	100	4	3 Hours
21SKT24CC2	laLd`r egkdkO;	80	20	100	4	3 Hours
21SKT24CC3	laLd`r x	80	20	100	4	3 Hours

**Master of Arts (English)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
EN1001-I	Literature in English (1550-1660) – I	80	20	100	3 Hours
EN1002-I	Literature in English (1660-1798) – I	80	20	100	3 Hours
EN1003-I	Literature in English (1798--1914) – I	80	20	100	3 Hours
EN1004-I	Literature in English (1914 to present) – I	80	20	100	3 Hours
EN1005-I	Poetry – I	80	20	100	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
EN1006-II	Literature in English (1550-1660) – II	80	20	100	3 Hours
EN1007-II	Literature in English (1660-1798) – II	80	20	100	3 Hours
EN1008-II	Literature in English (1798-1914) – II	80	20	100	3 Hours
EN1009-II	Literature in English (1914 to present) – II	80	20	100	3 Hours
EN1010-II	Poetry – II	80	20	100	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
EN2001-III	American Literature-I	80	20	100	3 Hours
EN2002-III	Critical Theory -I	80	20	100	3 Hours
EN2003-III	Indian Writing in English -I	80	20	100	3 Hours
EN2004-III	Literature and Gender -I	80	20	100	3 Hours
EN2005-III	Modern Fiction and Drama -I	80	20	100	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
EN2006-IV	American Literature-II	80	20	100	3 Hours
EN2007-IV	Critical Theory -II	80	20	100	3 Hours
EN2008-IV	Indian Writing in English -II	80	20	100	3 Hours
EN2009-IV	Literature and Gender -II	80	20	100	3 Hours
EN2010-IV	Modern Fiction and Drama -II	80	20	100	3 Hours

**Master of Arts (Political Science)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20POL21C1	Western Political Thought-I	80	20	100	5	3 Hours
20POL21C2	Indian Govt. & Politics-I	80	20	100	5	3 Hours
20POL21C3	International Politics-I	80	20	100	4	3 Hours
20POL21C4	Public Administration-I	80	20	100	4	3 Hours
20POL21C5	Research Methodology-I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20POL22C6	Western Political Thought-II	80	20	100	5	3 Hours
20POL22C7	Indian Govt. & Politics-II	80	20	100	4	3 Hours
20POL22C8	International Politics-II	80	20	100	4	3 Hours
20POL22C9	Public Administration-II	80	20	100	4	3 Hours
20POL22C10	Research Methodology-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRM01	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21POL23C11	Contemporary Political Thought & Theory- I	80	20	100	5	3 Hours
21POL23C12	Comparative Politics & Political Analysis – I	80	20	100	5	3 Hours
21POL23DA1	International Law- I	80	20	100	4	3 Hours
21POL23DB2	Theory & Practice of Diplomacy-I	80	20	100	4	3 Hours
21POL23DC3	Foreign Policy of India-I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21POL24C13	Contemporary Political Thought & Theory-II	80	20	100	5	3 Hours
21POL24C14	Comparative Politics & Political Analysis-II	80	20	100	5	3 Hours
21POL24DA1	International Law-II	80	20	100	4	3 Hours
21POL24DB2	Theory & Practice of Diplomacy - II	80	20	100	4	3 Hours
21POL24DC3	Foreign Policy of India-II	80	20	100	4	3 Hours

**Master of Arts (Public Administration)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20PUB21C1	Administrative Theory - I	80	20	100	5	3 Hours
20PUB21C2	Administrative Thought – I	80	20	100	5	3 Hours
20PUB21C3	Indian Administration	80	20	100	4	3 Hours
20PUB21C4	Comparative Public Administration - I	80	20	100	4	3 Hours
20PUB21C5	Financial Administration - I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20PUB22C1	Administrative Theory - II	80	20	100	5	3 Hours
20PUB22C2	Administrative Thought – II	80	20	100	5	3 Hours
20PUB22C3	State Administration	80	20	100	4	3 Hours
20PUB22C4	Comparative Public Administration - II	80	20	100	4	3 Hours
20PUB22C5	Financial Administration - II	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21PUB23C1	Development Administration-I	80	20	100	5	3 Hours
21PUB23C2	Research Methodology-I	80	20	100	5	3 Hours
21PUB23DA1	Human Resource Development-I	80	20	100	4	3 Hours
21PUB23DB1	Social Welfare Administration-I	80	20	100	4	3 Hours
21PUB23DC1	Labour Welfare Administration-I	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21PUB24C1	Development Administration-II	80	20	100	5	3 Hours
21PUB24C2	Research Methodology-II	80	20	100	5	3 Hours
21PUB24DA1	Human Resource Development-II	80	20	100	4	3 Hours
21PUB24DB1	Social Welfare Administration-II	80	20	100	4	3 Hours
21PUB24DC1	Labour Welfare Administration-II	80	20	100	4	3 Hours

**Master of Arts (History)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20HIS21C1	Ancient Societies-I	80	20	100	5	3 Hours
20HIS21C2	Medieval Societies (India)	80	20	100	5	3 Hours
20HIS21C3	Modern World : Socio-Economic Trends	80	20	100	5	3 Hours
20HIS21C4	History of Haryana (ET. to Sultanate) -I	80	20	100	5	3 Hours
20HIS21C5	State in India (ET. to Sultanate)-I	80	20	100	5	3 Hours
20HIS21D1	Science & Tech. in Pre-Colonial India	80	20	100	5	3 Hours

**Second Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20HIS22C1	Ancient Societies-II	80	20	100	5	3 Hours
20HIS22C2	Medieval Societies (Islamic & Europe)	80	20	100	5	3 Hours
20HIS22C3	Modern World : Political Trends	80	20	100	5	3 Hours
20HIS22D1	History of Haryana (Mughal to 1947)	80	20	100	5	3 Hours
20HIS22D2	State in India (Mughal to Modern Times)-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR  
Third Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21HIS23C1	Historiography: Concepts, Methods & Tools-I	80	20	100	5	3 Hours
21HIS23GD1	Pol. Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
21HIS23GD2	Indian National Movement (1885-1919)-I	80	20	100	5	3 Hours
21HIS23GD3	Society & Culture of India (1757-1947)-I	80	20	100	5	3 Hours
21HIS23GD4	Economic Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21HIS24C1	Historiography: Concepts, Methods & Tools-II	80	20	100	5	3 Hours
21HIS24GD1	Pol. Hist. of India (1757-1947)-II	80	20	100	5	3 Hours
21HIS24GD2	Indian National Movement (1920-1947)-II	80	20	100	5	3 Hours
21HIS24GD3	Society & Culture of India (1757-1947)-II	80	20	100	5	3 Hours
21HIS24GD4	Economic Hist. of India (1757-1947)-II	80	20	100	5	3 Hours

**Master of Arts (Economics)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20ECO21C1	Micro Economics-I	80	20	100	5	3 Hours
20ECO21C2	Macro Economics-I	80	20	100	5	3 Hours
20ECO21C3	Economics of Growth and Development-I	80	20	100	5	3 Hours
20ECO21C4	Mathematics for Economists-I	80	20	100	5	3 Hours
20ECO21C5	Statistical Methods-I	80	20	100	5	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20ECO22C1	Micro Economics-II	80	20	100	5	3 Hours
20ECO22C2	Macro Economics-II	80	20	100	5	3 Hours
20ECO22C3	Economics of Growth and Development-II	80	20	100	5	3 Hours
20ECO22C4	Mathematics for Economists-II	80	20	100	5	3 Hours
20ECO22C5	Statistical Methods-II	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21ECO23C1	Indian Economy-I	80	20	100	5	3 Hours
21ECO23C2	International Trade & Finance-I	80	20	100	5	3 Hours
21ECO23D1	Agriculture Economics-I	80	20	100	5	3 Hours
21ECO23D2	Mathematical Economics-I	80	20	100	5	3 Hours
21ECO23D5	Public Economics-I	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21ECO24C1	Indian Economy-II	80	20	100	5	3 Hours
21ECO24C2	International Trade & Finance-II	80	20	100	5	3 Hours
21ECO24D1	Agriculture Economics-II	80	20	100	5	3 Hours
21ECO24D2	Mathematical Economics-II	80	20	100	5	3 Hours
21ECO24D5	Public Economics-II	80	20	100	5	3 Hours

**Master of Arts (Journalism and Mass Communication)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MJM21C1	Introduction to Communication and Journalism	80	20	100	5	3 Hours
21MJM21C2	Language Skills & Writing for Media	80	20	100	5	3 Hours
21MJM21C3	Development of Media	80	20	100	5	3 Hours
21MJM21C4	Computer Application in Communication	80	20	100	5	3 Hours
21MJM21D2	Current Issues in Media	80	20	100	5	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MJM22C1	Communication Theories & Research	80	20	100	5	3 Hours
21MJM22C2	Public Relations & Corporate Communication	80	20	100	5	3 Hours
21MJM22C3	Media Laws & Ethics	80	20	100	5	3 Hours
21MJM22C4	Advertising Principles & Practice	80	20	100	5	3 Hours
21MJM22C5	Environment & Media	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
22MJM23C1	Print Journalism - I (Reporting & Editing)	80	20	100	5	3 Hours
22MJM23C2	Print Journalism - II (Editorial & Feature Writing)	80	20	100	5	3 Hours
22MJM23C3	T.V. Journalism	80	20	100	5	3 Hours
22MJM23D1	Political Communication	80	20	100	5	3 Hours
22MJM23D3	Current Affairs	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	External Marks	Total Marks	Credit	Exam Time
22MJM24C1	Online Journalism	80	20	--	100	5	3 Hours
22MJM24C2	Media Management	80	20	--	100	5	3 Hours
22MJM24C3	Radio Journalism	80	20	--	100	5	3 Hours
22MJM24C4	Cinema Studies	80	20	--	100	5	3 Hours
22MJM24C5	Practical Profile	--	--	100	100	4	3 Hours



**Master of Commerce (M.Com.)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20MCO21C1	Accounting Standards and Financial Reporting	80	20	100	5	3 Hours
20MCO21C2	Statistical Analysis for Business	80	20	100	5	3 Hours
20MCO21C3	Managerial Economics	80	20	100	5	3 Hours
20MCO21C4	Computer Application in Business	60	40 (Practical)	100	5	3 Hours
20MCO21D2	Business Environment	80	20	100	4	3 Hours

**Second Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20MCO22C1	Management Accounting	80	20	100	5	3 Hours
20MCO22C2	Investment Management	80	20	100	5	3 Hours
20MCO22C3	Financial Management	80	20	100	5	3 Hours
20MCO22D3	Organizational Behaviour	80	20	100	4	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21MCO23C1	Portfolio Management	80	20	100	5	3 Hours
21MCO23C2	Corporate Tax	80	20	100	5	3 Hours
21MCO23DA1	Marketing Concepts & decisions	80	20	100	4	3 Hours
21MCO23DB3	Advance Cost Accounting	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21MCO24C1	Cost Accounting Standards & Reporting	80	20	100	5	3 Hours
21MCO24C2	Corporate Tax Planning & Management	80	20	100	5	3 Hours
21MCO24C3	Business Research Methods	80	20	100	5	3 Hours
21MCO24DA3	Strategic Management	80	20	100	4	3 Hours
21MCO24DB1	International Business Environment	80	20	100	4	3 Hours
21MCO24DC2	International Marketing	80	20	100	4	3 Hours

**Master of Science (Mathematics)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT21C1	Abstract Algebra	80	20	100	5	3 Hours
20MAT21C2	Mathematical Analysis	80	20	100	5	3 Hours
20MAT21C3	Ordinary Differential Equations	80	20	100	5	3 Hours
20MAT21C4	Complex Analysis	80	20	100	5	3 Hours
20MAT21C5	Mathematical Statistics	80	20	100	5	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT22C1	Theory of Field Extensions	80	20	100	4	3 Hours
20MAT22C2	Measure and Integration Theory	80	20	100	4	3 Hours
20MAT22C3	Integral Equations and Calculus of Variations	80	20	100	5	3 Hours
20MAT22C4	Partial Differential Equations	80	20	100	5	3 Hours
20MAT22C5	Operations Research Techniques	80	20	100	5	3 Hours
20GENF1	Moral Education	40	10	50	2	2 Hours
20JRMO1	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT23C1	Functional Analysis	80	20	100	5	3 Hours
21MAT23C2	Elementary Topology	80	20	100	5	3 Hours
21MAT23C3	Fluid Dynamics	80	20	100	5	3 Hours
21MAT23DA1	Discrete Mathematics	80	20	100	5	3 Hours
21MAT23DB1	Analytical Number Theory	80	20	100	5	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT24C1	Inner Product Spaces and Measure Theory	80	20	100	5	3 Hours
21MAT24C2	Classical Mechanics	80	20	100	5	3 Hours
21MAT24C3	Viscous Fluid Dynamics	80	20	100	5	3 Hours
21MAT24DA1	General Topology	80	20	100	5	3 Hours
21MAT24DB1	Algebraic Number Theory	80	20	100	5	3 Hours

**Master of Library and Information Science (M. Lib. I. Sc.)**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Practical Examination</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20LIS21C1	Foundations of Library and Information Science	80	--	20	100	4	3 Hours
20LIS21C2	Knowledge Organization: Classification Theory	80	--	20	100	4	3 Hours
20LIS21C3	Knowledge Organization: Classification Practice	--	100	--	100	4	3 Hours
20LIS21C4	Information Communication Technologies (ICTs) Basics: Theory	80	--	20	100	4	3 Hours
20LIS21C5	Information Communication Technologies (ICTs) Basics: Practice	--	100	--	100	4	3 Hours

**Second Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Practical Examination</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
20LIS22C1	Knowledge Organization: Cataloguing Theory	80	--	20	100	4	3 Hours
20LIS22C2	Knowledge Organization: Cataloguing Practice	--	100	--	100	4	3 Hours
20LIS22C3	Information Sources and Services	80	--	20	100	4	3 Hours
20LIS22C4	Management of Libraries and Information Centres	80	--	20	100	4	3 Hours
20LIS22DA1	Library Operations	80	--	20	100	4	3 Hours
20JRMO1	Media & Society	80	--	20	100	3	3 Hours
20GENF1	Moral Education	40	--	10	50	2	2 Hrs.

**Note:**

- i. The practical examination will be conducted by external examiner and the question paper will be set by him/her in association with internal examiner.

**SECOND YEAR  
Third Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21LIS23C1	Information Communication and Policies	80	20	100	4	3 Hours
21LIS23C2	Information Processing and Retrieval	80	20	100	4	3 Hours
21LIS23C3	Information Communication Technologies (ICTs) Advanced: Theory	80	20	100	4	3 Hours
21LIS23DA1	E-Resource Management	80	20	100	4	3 Hours
21LIS23DB1	Information Analysis, Consolidation and Repackaging	80	20	100	4	3 Hours
21LIS23DC1	Digital Library	80	20	100	4	3 Hours
21ENVO2	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Practical Examination</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
21LIS24C1	Research Methods and Statistical Techniques	80	--	20	100	4	3 Hours
21LIS24C2	Information communication Technologies (ICTs) Advanced: Practice	--	100	--	100	4	3 Hours
21LIS24C3	Technical Writing and Communication Skills	80	--	20	100	4	3 Hours
21LIS24DA1	Academic Library System	80	--	20	100	4	3 Hours
21LIS24DB1	Information Literacy	80	--	20	100	4	3 Hours

Note: The practical examination will be conducted by external examiner and the question paper will be set by him/her in association with internal examiner

**Bachelor of Arts (B.A.)**  
**Online Program**  
**(Three Years Program)**  
**FIRST YEAR**  
**First Semester**

**NOTE:** Students will have to choose any two subjects by selecting one from each group. The subject once opted will not be changed in subsequent semester(s).

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
<b>Compulsory Subjects</b>					
BA1001-IOM	English-I	80	20	100	3 Hours
BA1002-IOM	Hindi-I	80	20	100	3 Hours
<b>Elective Subjects</b>					
<b>Group I</b>					
BA1003-IOM	History of India (Earlier to 1200 AD)	80	20	100	3 Hours
BA1004-IOM	Micro Economics	80	20	100	3 Hours
BA1005-IOM	Elements of Public Administration – I	80	20	100	3 Hours
<b>Group II</b>					
BA1006-IOM	Political Theory – I	80	20	100	3 Hours
BA1007-IOM	Algebra	27	80	100	3 Hours
	Calculus	27			3 Hours
	Solid Geometry	26			3 Hours
BA1008-IOM	Sanskrit –I	80	20	100	3 Hours
<b>Qualifying Subject</b>					
BA1009-IOM	Environmental Studies*	80	20	100	3 Hours

**Important Note:** \* The Environmental Studies is a qualifying paper of all UG Courses i.e. B.A. & B.Com. Students are required to qualify the same, otherwise final result will not be declared and degree will not be awarded.

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA2001-IIOM	English – II	80	20	100	3 Hours
BA2002-IIOM	Hindi – II	80	20	100	3 Hours
<b>Group I</b>					
BA2003-IIOM	History of India (1200 AD to 1526 AD)	80	20	100	3 Hours
BA2004-IIOM	Indian Economic Problems	80	20	100	3 Hours
BA2005-IIOM	Elements of Public Administration – II	80	20	100	3 Hours
<b>Group II</b>					
BA2006-IIOM	Political Theory – II	80	20	100	3 Hours
BA2007-IIOM	Algebra and Trigonometry	27	80	100	3 Hours
	Ordinary Differential Equations	27			3 Hours
	Vector Calculus	26			3 Hours
BA2008-IIOM	Sanskrit – II	80	20	100	3 Hours

**SECOND YEAR  
Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA3001-IIIOM	English – III	80	20	100	3 Hours
BA3002-IIIOM	Hindi – III	80	20	100	3 Hours
<b>Group I</b>					
BA3003-IIIOM	History of India (C.A.D. 1526 to 1707 AD)	80	20	100	3 Hours
BA3004-IIIOM	Macro Economics – I	80	20	100	3 Hours
BA3005-IIIOM	Bhartiya Parshashan - I	80	20	100	3 Hours
<b>Group II</b>					
BA3006-IIIOM	Bhartiya Sarkar And Rajniti - I	80	20	100	3 Hours
BA3007-IIIOM	Advanced Calculus - I	27	80	100	3 Hours
	Partial Differential Equations – I	27			3 Hours
	Mechanics- I	26			3 Hours
BA3008-IIIOM	Sanskrit - III	80	20	100	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA4001-IVOM	English-IV	80	20	100	3 Hours
BA4002-IVOM	Hindi-IV	80	20	100	3 Hours
<b>Group I</b>					
BA4003-IVOM	History of India (1707 AD to 1947)	80	20	100	3 Hours
BA4004-IVOM	Macro Economics – II	80	20	100	3 Hours
BA4005-IVOM	Bhartiya Parshashan – II	80	20	100	3 Hours
<b>Group II</b>					
BA4006-IVOM	Bhartiya Sarkar And Rajniti - II	80	20	100	3 Hours
BA4007-IVOM	Advanced Calculus - II	27	80	100	3 Hours
	Partial Differential Equations – II	27			3 Hours
	Mechanics- II	26			3 Hours
BA4008-IVOM	Sanskrit - IV	80	20	100	3 Hours

**THIRD YEAR  
Fifth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA5001-VOM	English – V	80	20	100	3 Hours
BA5002-VOM	Hindi – V	80	20	100	3 Hours
<b>Group I</b>					
BA5003-VOM	History of Modern World	80	20	100	3 Hours
BA5004-VOM	Development and Environmental Economics	80	20	100	3 Hours
BA5005-VOM	Public Administration Local Govt. and Administration in India - I	80	20	100	3 Hours
<b>Group II</b>					
BA5006-VOM	Political Science Comparative Govt. and Politics - I	80	20	100	3 Hours
BA5007-VOM	Real Analysis – I	27	80	20	100
	Groups and Rings	27			
	Programming in C (Theory)	26			
BA5008-VOM	Sanskrit - V	80	20	100	3 Hours

**Sixth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Exam Time
BA6001-VIOM	English-VI	80	20	100	3 Hours
BA6002-VIOM	Hindi-VI	80	20	100	3 Hours
<b>Group I</b>					
BA6003-VIOM	History of Twentieth Century World.	80	20	100	3 Hours
BA6004-VIOM	International Economics	80	20	100	3 Hours
BA6005-VIOM	Public Administration Local Govt. and Administration in India – II	80	20	100	3 Hours
<b>Group II</b>					
BA6006-VIOM	Political Science Comparative Govt. and Politics - II	80	20	100	3 Hours
BA6007-VIOM	Real Analysis – II	27	80	20	100
	Linear Algebra	27			
	Numerical Analysis	26			
BA6008-VIOM	Sanskrit - VI	80	20	100	3 Hours

**Master of Arts (Hindi)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23HND21C1OM	vk/kqfud fganh dfork&I	80	20	100	4	3 Hours
23HND21C2OM	vk/kqfud x  lkfgR;& I	80	20	100	4	3 Hours
23HND21C3OM	fganh lkfgR; dk bfrgkl& I	80	20	100	4	3 Hours
23HND21C4OM	Hkk"kk foKku ,oa fgUnh Hkk"kk& I	80	20	100	4	3 Hours
23HND21D1OM	fo'ks"k jpukdkj dchjnkI& I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23HND22C1OM	vk/kqfud fganh dfork& I I	80	20	100	4	3 Hours
23HND22C2OM	vk/kqfud x  lkfgR;& I I	80	20	100	4	3 Hours
23HND22C3OM	fganh lkfgR; dk bfrgkl& I I ¼vk/kqfud dky½	80	20	100	4	3 Hours
23HND22C4OM	Hkk"kk foKku ,oa fgUnh Hkk"kk&I I	80	20	100	4	3 Hours
23HND22D1OM	fo'ks"k jpukdkj dchjnkI& I I	80	20	100	4	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24HND23C1OM	izkphu ,oa e;/dkyhu dkO;&I	80	20	100	4	3 Hours
24HND23C2OM	Hkkjrh; dkO;'kkL=&I	80	20	100	4	3 Hours
24HND23C3OM	Hkkjrh; lkfgR;&I	80	20	100	4	3 Hours
24HND23DA1OM	iz;kstuewyd fganh& I	80	20	100	4	3 Hours
24HND23DB2OM	fo'ks"k jpukdkj izsepan& I	80	20	100	4	3 Hours



21ENVO2OM	Disaster Management	80	20	100	3	3 Hours
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**Fourth Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
24HND24C1OM	izkphu ,oa e;/dkyhudkO;&II	80	20	100	4	3 Hours
24HND24C2OM	Ikk'pkR; dkO;'kkL=&II	80	20	100	4	3 Hours
24HND24C3OM	Hkkjrh; lkfgR;&II	80	20	100	4	3 Hours
24HND24DA1OM	iz;kstuewyd fganh& II	80	20	100	4	3 Hours
24HND24DB2OM	fo'ks"k jpukdkj izsepan&II	80	20	100	4	3 Hours

**Master of Arts (Political Science)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23POL21C1OM	Western Political Thought-I	80	20	100	5	3 Hours
23POL21C2OM	Indian Govt. & Politics-I	80	20	100	5	3 Hours
23POL21C3OM	International Politics-I	80	20	100	4	3 Hours
23POL21C4OM	Public Administration-I	80	20	100	4	3 Hours
23POL21C5OM	Research Methodology-I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23POL22C6OM	Western Political Thought-II	80	20	100	5	3 Hours
23POL22C7OM	Indian Govt. & Politics-II	80	20	100	4	3 Hours
23POL22C8OM	International Politics-II	80	20	100	4	3 Hours
23POL22C9OM	Public Administration-II	80	20	100	4	3 Hours
23POL22C10OM	Research Methodology-II	80	20	100	5	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24POL23C11OM	Contemporary Political Thought & Theory- I	80	20	100	5	3 Hours
24POL23C12OM	Comparative Politics & Political Analysis – I	80	20	100	5	3 Hours
24POL23DA1OM	International Law- I	80	20	100	4	3 Hours
24POL23DB2OM	Theory & Practice of Diplomacy-I	80	20	100	4	3 Hours
24POL23DC3OM	Foreign Policy of India-I	80	20	100	4	3 Hours
21ENVO2OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24POL24C13OM	Contemporary Political Thought & Theory-II	80	20	100	5	3 Hours
24POL24C14OM	Comparative Politics & Political Analysis-II	80	20	100	5	3 Hours
24POL24DA1OM	International Law-II	80	20	100	4	3 Hours
24POL24DB2OM	Theory & Practice of Diplomacy - II	80	20	100	4	3 Hours
24POL24DC3OM	Foreign Policy of India-II	80	20	100	4	3 Hours

**Master of Arts (Public Administration)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23PUB21C1OM	Administrative Theory - I	80	20	100	5	3 Hours
23PUB21C2 OM	Administrative Thought – I	80	20	100	5	3 Hours
23PUB21C3 OM	Indian Administration	80	20	100	4	3 Hours
23PUB21C4 OM	Comparative Public Administration - I	80	20	100	4	3 Hours
23PUB21C5 OM	Financial Administration - I	80	20	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23PUB22C1OM	Administrative Theory - II	80	20	100	5	3 Hours
23PUB22C2OM	Administrative Thought – II	80	20	100	5	3 Hours
23PUB22C3OM	State Administration	80	20	100	4	3 Hours
23PUB22C4OM	Comparative Public Administration - II	80	20	100	4	3 Hours
23PUB22C5OM	Financial Administration - II	80	20	100	4	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24PUB23C1OM	Development Administration-I	80	20	100	5	3 Hours
24PUB23C2OM	Research Methodology-I	80	20	100	5	3 Hours
24PUB23DA1OM	Human Resource Development-I	80	20	100	4	3 Hours
24PUB23DB1OM	Social Welfare Administration-I	80	20	100	4	3 Hours
24PUB23DC1OM	Labour Welfare Administration-I	80	20	100	4	3 Hours
21ENVO2 OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24PUB24C1OM	Development Administration-II	80	20	100	5	3 Hours
24PUB24C2OM	Research Methodology-II	80	20	100	5	3 Hours
24PUB24DA1OM	Human Resource Development-II	80	20	100	4	3 Hours
24PUB24DB1OM	Social Welfare Administration-II	80	20	100	4	3 Hours
24PUB24DC1OM	Labour Welfare Administration-II	80	20	100	4	3 Hours

**Master of Arts (History)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
23HIS21C1OM	Ancient Societies-I	80	20	100	5	3 Hours
23HIS21C2OM	Medieval Societies (India)	80	20	100	5	3 Hours
23HIS21C3OM	Modern World : Socio-Economic Trends	80	20	100	5	3 Hours
23HIS21C4OM	History of Haryana (ET. to Sultanate) -I	80	20	100	5	3 Hours
23HIS21C5OM	State in India (ET. to Sultanate)-I	80	20	100	5	3 Hours
23HIS21D1OM	Science & Tech. in Pre-Colonial India	80	20	100	5	3 Hours

**Second Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
23HIS22C1OM	Ancient Societies-II	80	20	100	5	3 Hours
23HIS22C2OM	Medieval Societies (Islamic & Europe)	80	20	100	5	3 Hours
23HIS22C3OM	Modern World : Political Trends	80	20	100	5	3 Hours
23HIS22D1OM	History of Haryana (Mughal to 1947)	80	20	100	5	3 Hours
23HIS22D2OM	State in India (Mughal to Modern Times)-II	80	20	100	5	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR  
Third Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
24HIS23C1OM	Historiography: Concepts, Methods & Tools-I	80	20	100	5	3 Hours
24HIS23GD1OM	Pol. Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
24HIS23GD2OM	Indian National Movement (1885-1919)-I	80	20	100	5	3 Hours
24HIS23GD3OM	Society & Culture of India (1757-1947)-I	80	20	100	5	3 Hours
24HIS23GD4OM	Economic Hist. of India (1757-1947)-I	80	20	100	5	3 Hours
21ENVO2OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

<b>Paper Code</b>	<b>Nomenclature</b>	<b>Term End Examination (Theory)</b>	<b>Assignment</b>	<b>Total Marks</b>	<b>Credit</b>	<b>Exam Time</b>
24HIS24C1OM	Historiography: Concepts, Methods & Tools-II	80	20	100	5	3 Hours
24HIS24GD1OM	Pol. Hist. of India (1757-1947)-II	80	20	100	5	3 Hours
24HIS24GD2OM	Indian National Movement (1920-1947)-II	80	20	100	5	3 Hours
24HIS24GD3OM	Society & Culture of India (1757-1947)-II	80	20	100	5	3 Hours
24HIS24GD4OM	Economic Hist. of India (1757-1947)-II	80	20	100	5	3 Hours

**Master of Arts (Economics)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23ECO21C1OM	Micro Economics-I	80	20	100	5	3 Hours
23ECO21C2OM	Macro Economics-I	80	20	100	5	3 Hours
23ECO21C3OM	Economics of Growth and Development-I	80	20	100	5	3 Hours
23ECO21C4OM	Mathematics for Economists-I	80	20	100	5	3 Hours
23ECO21C5OM	Statistical Methods-I	80	20	100	5	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
23ECO22C1OM	Micro Economics-II	80	20	100	5	3 Hours
23ECO22C2OM	Macro Economics-II	80	20	100	5	3 Hours
23ECO22C3OM	Economics of Growth and Development-II	80	20	100	5	3 Hours
23ECO22C4OM	Mathematics for Economists-II	80	20	100	5	3 Hours
23ECO22C5OM	Statistical Methods-II	80	20	100	5	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**  
**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24ECO23C1OM	Indian Economy-I	80	20	100	5	3 Hours
24ECO23C2OM	International Trade & Finance-I	80	20	100	5	3 Hours
24ECO23D1OM	Agriculture Economics-I	80	20	100	5	3 Hours
24ECO23D2OM	Mathematical Economics-I	80	20	100	5	3 Hours
24ECO23D5OM	Public Economics-I	80	20	100	5	3 Hours
21ENVO2OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
24ECO24C1OM	Indian Economy-II	80	20	100	5	3 Hours
24ECO24C2OM	International Trade & Finance-II	80	20	100	5	3 Hours
24ECO24D1OM	Agriculture Economics-II	80	20	100	5	3 Hours
24ECO24D2OM	Mathematical Economics-II	80	20	100	5	3 Hours
24ECO24D5OM	Public Economics-II	80	20	100	5	3 Hours

**Master of Science (Mathematics)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT21C1OM	Abstract Algebra	80	20	100	5	3 Hrs
20MAT21C2OM	Mathematical Analysis	80	20	100	5	3 Hrs
20MAT21C3OM	Ordinary Differential Equations	80	20	100	5	3 Hrs
20MAT21C4OM	Complex Analysis	80	20	100	5	3 Hrs
20MAT21C5OM	Mathematical Statistics	80	20	100	5	3 Hrs

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MAT22C1OM	Theory of Field Extensions	80	20	100	4	3 Hours
20MAT22C2OM	Measure and Integration Theory	80	20	100	4	3 Hours
20MAT22C3OM	Integral Equations and Calculus of Variations	80	20	100	5	3 Hours
20MAT22C4OM	Partial Differential Equations	80	20	100	5	3 Hours
20MAT22C5OM	Operations Research Techniques	80	20	100	5	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRM01OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT23C1OM	Functional Analysis	80	20	100	5	3 Hours
21MAT23C2OM	Elementary Topology	80	20	100	5	3 Hours
21MAT23C3OM	Fluid Dynamics	80	20	100	5	3 Hours
21MAT23DA1OM	Discrete Mathematics	80	20	100	5	3 Hours
21MAT23DB1OM	Analytical Number Theory	80	20	100	5	3 Hours
21ENVO2OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MAT24C1OM	Inner Product Spaces and Measure Theory	80	20	100	5	3 Hours
21MAT24C2OM	Classical Mechanics	80	20	100	5	3 Hours
21MAT24C3OM	Viscous Fluid Dynamics	80	20	100	5	3 Hours
21MAT24DA1OM	General Topology	80	20	100	5	3 Hours
21MAT24DB1OM	Algebraic Number Theory	80	20	100	5	3 Hours

**Master of Commerce (M.Com.)**  
**Online Program**  
**Two Years Program**  
**FIRST YEAR**  
**First Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Practical	Total Marks	Credit	Exam Time
20MCO21C1OM	Accounting Standards and Financial Reporting	80	20	--	100	5	3 Hours
20MCO21C2OM	Statistical Analysis for Business	80	20	--	100	5	3 Hours
20MCO21C3OM	Managerial Economics	80	20	--	100	5	3 Hours
20MCO21C4OM	Computer Application in Business	60	--	40	100	5	3 Hours
20MCO21D2OM	Business Environment	80	20	--	100	4	3 Hours

**Second Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
20MCO22C1OM	Management Accounting	80	20	100	5	3 Hours
20MCO22C2OM	Investment Management	80	20	100	5	3 Hours
20MCO22C3OM	Financial Management	80	20	100	5	3 Hours
20MCO22D3OM	Organizational Behaviour	80	20	100	4	3 Hours
20GENF1OM	Moral Education	40	10	50	2	2 Hours
20JRMO1OM	Media & Society	80	20	100	3	3 Hours

**SECOND YEAR**

**Third Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MCO23C1OM	Portfolio Management	80	20	100	5	3 Hours
21MCO23C2OM	Corporate Tax	80	20	100	5	3 Hours
21MCO23DA1OM	Marketing Concepts & decisions	80	20	100	4	3 Hours
21MCO23DB3OM	Advance Cost Accounting	80	20	100	4	3 Hours
21ENVO2OM	Disaster Management	80	20	100	3	3 Hours

**Fourth Semester**

Paper Code	Nomenclature	Term End Examination (Theory)	Assignment	Total Marks	Credit	Exam Time
21MCO24C1OM	Cost Accounting Standards & Reporting	80	20	100	5	3 Hours
21MCO24C2OM	Corporate Tax Planning & Management	80	20	100	5	3 Hours
21MCO24C3OM	Business Research Methods	80	20	100	5	3 Hours
21MCO24DA3OM	Strategic Management	80	20	100	4	3 Hours
21MCO24DB1OM	International Business Environment	80	20	100	4	3 Hours
21MCO24DC2OM	International Marketing	80	20	100	4	3 Hours



**CHAPTER-VII**  
**MISCELLANEOUS INFORMATION**

1. The student may contact the following officers in the concerned offices/branches of the University as per detail given below:

Sr. No.	Officer	Matter
<b>AT CENTRE FOR DISTANCE AND ONLINE EDUCATION</b>		
1.	i) Superintendent, UG (Admission and Registration) in case of UG Programs. ii) Superintendent, PG (Admission and Registration) in case of PG Programs.	(i) Student Registration. (ii) Change of Subject/Course/Option. (iii) Restoration of admission. (iv) Correction in DMC/Degree. (v) Issue of Migration Certificate. (vi) Refund of Fee. (vii) Information regarding fee concession etc.
2.	Superintendent (Fee and Accounts)	(i) Deposit of late fee.
3.	Superintendent (Co-ordination)	(i) Information regarding Scheme of Examination and Syllabi. (ii) Information regarding Student Support Services Camps. (iii) Information regarding Self Learning Material.
<b>AT EXAMINATION WING (PARIKSHA SADAN)</b>		
1.	Deputy/Asstt. Registrar (Result-I Branch)	i) Declaration/updation of Results in respect of: B.A.(Semester I & II), MA (Hindi, Sanskrit, English, Political Science, Public Admn., History, Economics, JMC), M.Com., M.Lib.I.Sc. ii) Issuance of DMCs/Degrees, Duplicate DMC/Degrees.
2.	Deputy/Asstt. Registrar (Result-II Branch)	i) Declaration/updation of Results in respect of: B.A. (Semester III, IV, V & VI), B. Com (Semester I to VI). ii) Issuance of DMCs/Degrees, Duplicate DMC/Degrees.
3.	Deputy/Asstt. Registrar (Result-IV Branch)	i) Declaration/updation of Results in respect of M.Sc. Mathematics. ii) Issuance of DMCs/Degrees, Duplicate DMC/Degrees.
4.	Deputy/Asstt. Registrar (Conduct Branch)	Information regarding Schedule of Examinations
<b>AT UNIVERSITY COMPUTER CENTRE</b>		
1.	Director/System Analyst/Technical Assistant	Issues relating to Online Admission Portal.

2. The fee prescribed by the University for the following matters is as under :

Sr. No.	Particulars	Fee (In Rupees)
<b>A) Fee Pertaining to Centre for Distance and Online Education</b>		
1	Restoration/Revival of Admission.	1210/-
2	Change of Subject	610/- (per subject)
	Change of Program	1210/-
3	Fee for Late submission of Documents:	a. 610/- per document (Before commencement of Examination) b. 1210/- per document (After commencement of Examination)
4	Migration Certificate in respect of distance students only.	970/- (By hand) 850/- (By post) 1820/- (Duplicate Migration Certificate)
5	Issuance of Correction Slip by CDOE	330/-
<b>B) Fee Pertaining to Examination Wing</b>		
1	Correction in the DMC/Degree	250/- per Certificate/Degree/Diploma
2	Duplicate Mark Sheet	490/-
3	Duplicate Degree	850/-
4	Result Verification	610/-
5	Confidential Result	730/-
6	Change of Examination Centre	7260/-
7	Transcript Copy	610/- per Semester
<b>C) Foreign Student Admission Processing Fee</b>		4400/-

3. **Misconduct by Open and Distance Learners (ODL)/Online Learners (OL)**

The following shall amount to disciplinary misconduct:

- (I) Physical assault or threat to use physical force against any staff member of the Centre for Distance and Online Education/University.
- (II) Possession or using any kind of weapons including sticks, rods, guns, swords, knives etc. and any kind of fireworks, crackers or any other explosives or anything which are barred by the University and/or any other law.
- (III) Any violation of the provisions of the Civil Rights Protection Act, 1976 or any other law for the time being in force.
- (IV) Practicing of castism or untouchability in any form or inciting any other person to do so.
- (V) Drinking or smoking in the premises of the Centre for Distance and Online Education/University.
- (VI) Any practice whether verbal or otherwise derogatory to any staff member of the CDOE.
- (VII) Behaving in a rowdy, intemperate or disorderly manner in the premises of the CDOE/University.
- (VIII) Indulging in or pursuing or propagating or publishing in print/electronic/internet media any sort of activity which is detrimental to the CDOE or University or staff or faculty or other students or local community or organization or any other individual.
- (IX) Any attempt to bribe staff member of CDOE/University in any manner.
- (X) Causing disruption in academic or other functioning of CDOE/University in any manner.

- (XI) Indiscipline/misbehavior/hooliganism etc. within the premises of the SSSC Venue(s)/University.
- (XII) Ragging is totally prohibited in the University. Anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 as well as under the provisions of any penal law for the time being in force.

#### **4. Disclaimer**

- (I) Information published by the Centre for Distance and Online Education in the Prospectus, Advertisements and available at University Website or otherwise in any manner must be read in conjunction with the provisions of the University Act, Statutes, Ordinance(s), Rules & Regulations and their supplements, updations, rectifications, clarifications, corrigendum's, notices, etc. issued by the CDOE/University from time to time.
- (II) The University reserves the right to add withdraw or change information published anywhere at any time without any notice, as and when, it deem necessary, including not limited to information in the Prospectus of CDOE/University Website and other material as well as any provision or facility whether existing or new.
- (III) Best efforts are made to ensure the accuracy of content published in the Prospectus, University Website and other material published by the University; however, the University does not give any assurance about any content to be error free and will not assume any liability arising on that account.
- (IV) The University shall not take any responsibility for the authenticity of the information made out or taken by any applicant/student from any source other than Prospectus of CDOE for Distance and Online Learners or as available on website of the University.
- (V) In case of dispute in any matter, the decision of the competent authority of the University shall be final and binding on all concerned.
- VI) All disputes are subject to Rohtak jurisdiction only.

**Chapter- VIII**  
**FACULTY DETAILS, ACTIVITY PLANNER,**  
**SSSCs DETAILS/FACILITIES AND APPENDICES\***

Sr. no.	Name of the Faculty	Designation	Qualifications	Total Teaching Experience	Employed on regular or contract basis	Academic level
1	Mrs. Sheelu Chaudhary	Associate Professor	M.Phil.	34 yrs 6 months	Regular	Level-13(A)
2	Dr. Manjit Kaur	Assistant Professor (SFS)	Ph.D.	11 yrs 3 months	Regular	Level-12
3	Dr. Mahender	Assistant Professor	Ph.D.	5 yrs 11 months	Regular	Level-11
4	Dr. Shakti Singh	Assistant Professor	Ph.D.	10 yrs 11 months	Regular	Level-12
5	Dr.(Mrs.) Krishna Joon	Professor	Ph.D.	28 yrs 4 months	Regular	Level-14
6	Dr.(Mrs.) Krishna Devi	Associate Professor	Ph.D.	15 yrs 2 months	Regular	Level-13(A)
7	Dr.Sudhir	Professor	Ph.D.	6yrs 9 month( in University) 17 yrs 9 months total	Regular	Level-14
8	Dr. Kavita	Assistant Professor	Ph.D.	6 yrs 9 months	Regular	Level-11
9	Dr. Shree Bhagwan	Assistant Professor	Ph.D.	11 yrs 10 months	Regular	Level-12
10	Dr. Ravi Prabhat	Assistant Professor	Ph.D.	6 yrs 10 months	Regular	Level-11
11	Dr. Divya Malhan	Professor	Ph.D.	13 yrs 11 months	Regular	Level-14
12	Dr. Kiran Bala	Assistant Professor	M.Phil.	6 yrs	Regular	Level-10
13	Dr. Sewa Singh Dahiya	Professor	Ph.D.	28 yrs 7 months	Regular	Level-14
14	Dr. Jagbir Singh Narwal	Assistant Professor	Ph.D.	6 yrs 8 months	Regular	salary yet not fixed
15	Dr. Pardeep Kumar	Assistant Professor	Ph.D.	5 yrs 8 months	Regular	Level-10
16	Dr. Mamta	Assistant Professor	Ph.D	5 yrs 8 months	Regular	level-12
17	Dr. Sanjay Nandal	Associate Professor	Ph.D.	16 yrs 11 months	Regular	Level-13(A)
18	Dr Vikas Pawar	Assistant Professor on contract	Ph.D.	Session wise 2014-15, 15-16, 17-18, 18-19, 19-20, 20-21, 21-22, 22-23, 2023-24	Guest faculty	on consolidated salary Rs. 57,700/-
19	Dr. Dalip Singh	Professor	Ph.D.	33 yrs 9 months	Regular	Level-14
20	Dr. Jagbir Singh	Associate Professor (SFS)	Ph.D	13 yrs 9 months	Regular	level - 13(A)
21	Sh. Sunit Mukherjee	Assistant Professor	MCJ, NET Qualified	15 yrs 2 months	Regular	Level-10

Sr. no.	Name of the Faculty	Designation	Qualifications	Total Teaching Experience	Employed on regular or contract basis	Academic level
22	Dr. Naveen Kumar	Assistant Professor	MA, NET Qualified	6 yrs 10 months	Regular	Level-11
23	Dr. Anil Kumar Siwach	Assistant Professor	Ph.D.	14 yrs	Regular	Level-12
24	Dr. Sanjiv Kadyan	Associate Professor	Ph.D	14 yrs	Regular	Level-13(A)
25	Dr Meenakshi	Assistant Professor	Ph.D.	10 yrs 5 months	Regular	Level-11
26	Dr. Kapil Malhotra	Assistant Professor	Ph.D.	6 yrs 9 months	Regular	level-11

The above teaching faculty except Sr. No. 14 and other regular non-teaching employees posted in Centre for Distance and Online Education are paid Basic Pay, Dearness Allowance, House Rent Allowance and Medical Allowance as per University/State Government norms.

Sr. No.	Post	Pay-Scale
1	Deputy Registrar	78800-209200
2	Assistant Registrar	56100-177500
3	Superintendent	44900-142400+200 S.P.
4	Assistant	35400-112400
5	Jr. D.E.O.	19900-63200+40+100
6	Peon	16900-53500

### ACTIVITY PLANNER

Sr. No.	Name of the Activity	From	To
1	Admission	July	September
2	Distribution of SLM	July	October
3	Learner Support/ Students Support Services Camps	September	October
4	Assignment(s)	September	October
5	Evaluation of Assignment(s)	October	November
6	Examination	December	January
7	Declaration of Result	February	March

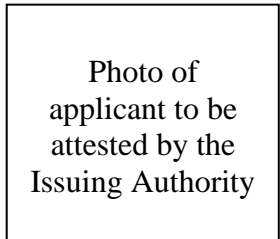
The above schedule may be changed due to administrative reasons.

<b><i>Learner Support Centres (LSC)/Students Support Services Camp Venues</i></b>			
<b>Undergraduate Programs</b>		<b>Post Graduate Programs</b>	
1	Gaur Brahman Degree College, Rohtak	1	Department of Hindi, M.D. University, Rohtak
2	Pt. NRS Govt. College, Rohtak	2	Department of Sanskrit, Pali & Prakrit, M.D. University, Rohtak
3	Govt. College for Women, Bahadurgarh	3	Department of English & Foreign Languages, M.D. University, Rohtak
4	DPG Degree College, Gurugram	4	Department of Political Science, M.D. University, Rohtak
5	Govt. College, Meham	5	Department of Public Administration, M.D. University, Rohtak
6	South Point Degree College, Sonapat	6	Department of Economics, M.D. University, Rohtak
7	Saini College, Rohtak	7	Department of Commerce, M.D. University, Rohtak
8	Govt. College, Sampla	8	Department of Mathematics, M.D. University, Rohtak
		9	Department of History & Archaeology, M.D. University, Rohtak
		10	Department of Journalism and Mass Communication, M.D. University, Rohtak
		11	Department of Library and Information Sciences, M.D. University, Rohtak

Learner Support/Students Support Services Camps are organized in University Teaching Departments/CDOE and above said Colleges affiliated with M.D. University, Rohtak. The University Teaching Department/CDOE and the above said Colleges are having adequate academic infrastructure including Class-Rooms, Seminar Halls, Library, Reading Room, Wi-fi connectivity, Computer Labs, etc. as well faculty resources.

HARYANA GOVERNMENT

Certificate Sr.No...../Year...../Teh.....



CERTIFICATE OF SCHEDULED CASTE/TRIBE

This is to Certify that Shri/Smt./Kumari .....
Son/Daughter of Sh. .... resident of
Village/Town.....Tehsil ..... District ..... the
State/Union Territory\_\_\_\_\_ belongs to the .....Caste/Tribe, which is
recognized as a Scheduled Caste/Scheduled Tribe under the Constitution (Scheduled Castes)
Order 1950.

Authority Signature with seal of Issuing

Dated: Full
Name.....
Place: .....
Designation.....
Address with
Telephone No. with Code.....

Issuing Authority: Tehsildar-cum-Executive Magistrate,
Naib Tehsildar-cum-Executive Magistrate
Head of Department in case of
Government employee.

**Certificate for Serving Defence personnel upto the level of JCO**

Certified that No..... Rank/designation .....  
Name..... S/o Sh. ....  
Unit..... is serving defence personnel who is seeking admission in  
..... Program of Centre for Distance and Online Education,  
M.D. University, Rohtak for the session ..... . It is further certified that he is not  
getting any scholarship or fee concession and /or financial assistance for the above said course  
from Ministry of Defence, Govt. of India.

Signature of the Secretary  
Zila Sainik Board or Commanding Officer

Place: .....  
Date: .....

(Seal of the above authority)

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## APPENDIX C

### LIST OF SCHEDULED CASTES IN HARYANA STATE

S. No.	NAME OF THE CASTE	S. No.	NAME OF THE CASTE
1.	Ad Dharmi,	27.	Pasi
1A.	Aheria, Aheri, Hari, Heri Thori, Turi.	28.	Perna
2.	Balmiki	29.	Pherera
3.	Bangali	29A	Rai Sikh
4.	Barar, Burar, Berar	30.	Sanhai
5.	Batwal, Barwala	31.	Sanhal
6.	Bauria, Bawaria	32.	Sansi, Bhedkut Manesh
7.	Bazigar	33.	Sansoi
8.	Bhanjra	34.	Sapela, Sapera
9	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhambi, Chamar Rohidas, Jatava, Bhatoi, Ramdasia, Jatav	35.	Sarera
10.	Chanal	36.	Sikligar, Bariya
11.	Dagi	37.	Sirikiband
12.	Darain		
13.	Deha,Dhea,Dhaya		
14.	Dhanak		
15.	Dhogri, Dhangri, Siggri		
16.	Dumna, Mahasha, Doom		
17.	Gagra		
18.	Gandhila, Gandil, Gondola		
19.	Kabirpanthi, Julaha		
20.	Khatik		
21.	Kori, Koli		
22.	Marija, Marecha		
23.	Mazhabi, Mazhabi Sikh		
24.	Megh, Meghwal		
25.	Nat, Badi		
26.	Od		

**LIST OF DEPRIVED SCHEDULED CASTES**

1. Ad Dharmi
2. Balmiki
3. Bangali
4. Barar, Burar, Berar
5. Batwal, Barwala
6. Bauria, Bawaria
7. Bazigar
8. Bhanjra
9. Chanal
10. Dagi
11. Darain
12. Deha, Dhaya, Dhea
13. Dhanak
14. Dhogri, Dhangri, Siggi
15. Dumna, Mahasha, Doom
16. Gagra
17. Gandhila, Gandil, Gondola
18. Kabirpanthi, Julaha
19. Khatik
20. Kori, Koli
21. Marija, Marecha
22. Mazhabi, Mazhabi Sikh
23. Megh, Meghwal
24. Nat, Badi
25. Od
26. Pasi
27. Perna
28. Pherera
29. Sanhai
30. Sanhal
31. Sansi, Bhedkut, Manesh
32. Sansoi
33. Sapela, Sapera
34. Sarera
35. Sikligar, Bariya
36. Sirkiband

**LIST OF BACKWARD CLASSES IN HARYANA STATE  
BLOCK A**

- |   |                                     |
|---|-------------------------------------|
| 1. Aheria, Aheri, Heri,<br>Naik, Thori or Turi, Hari  | 36. Khanjhera                       |
| 2. Barra  | 37. Kuchband                        |
| 3. Beta, Hensi or Hesi  | 38. Labana                          |
| 4. Bagria   | 39. Lakhera, Manihar, Kachera       |
| 5. Barwar   | 40. Lohar, Panchal-Brahmin          |
| 6. Barai, Tamboli   | 41. Madari                          |
| 7. Baragi, Bairagi, SwamiSadh   | 42. Mochi                           |
| 8. Battera  | 43. Mirasi                          |
| 9. Bharbhujja, Bharbhunja   | 44. Nar                             |
| 10. Bhat, Bhatra, Darpi, Ramiya   | 45. Noongar                         |
| 11. Bhuhalia Lohar  | 46. Nalband                         |
| 12. Changar   | 47. Pinja, Penja                    |
| 13. Chirimar  | 48. Rehar, Rehara or Re             |
| 14. Chang   | 49. Raigar                          |
| 15. Chimba, Chhipi, Chimpa, Darzi, Rohilla  | 50. Rai Sikhs                       |
| 16. Daiya   | 51. Rechband                        |
| 17. Dhobis  | 52. Shorgir, Shergir                |
| 18. Dakaut  | 53. Soi                             |
| 19. Dhimar, Mallah, Kashyap, Rajpoot, Kahar,<br>Jhiwar, Dhinwar, Khewat, Mehra, Nishad,<br>Sakka, Bhisti, Sheikh-Abbasi | 54. Singhikant, Singiwala           |
| 20. Dhosali, Dosali   | 55. Sunar, Zargar, Soni             |
| 21. Faquir  | 56. Thathera, Tamera                |
| 22. Gwaria, Gauria or Gwar  | 57. Teli                            |
| 23. Ghirath   | 58. Banjara                         |
| 24. Ghasi   | 59. Weaver (Julaha)                 |
| 25. Gorkhas   | 60. Badi/Baddon                     |
| 26. Gawala, Gowala  | 61. Bhattu/Chattu                   |
| 27. Gadaria, Pal, Baghel  | 62. Mina                            |
| 28. Garhi-Lohar   | 63. Rahbari                         |
| 29. Hajjam, Nai, Nais, Sain   | 64. Charan                          |
| 30. Jhangra Brahmin, Tarkhan, Barhai, Baddi   | 65. Chaaraj (Mahabrahman)           |
| 31. Joginath, Jogi, Nath, Yogi  | 66. Udasin                          |
| 32. Kanjar or Kanchan   | 67. Ramgarhia                       |
| 33. Kurmi   | 68. Rangrez, Ligar, Nilgar, Lallari |
| 34. Kumars, Prajapati   | 69. Dawala, Soni - Dawala, Nyaaria  |
| 35. Kamboj  | 70. Bhar, Rajbhar                   |
|   | 71. Nat (Muslim)                    |
|   | 72. Jangam                          |

**BLOCK B**

- |                     |   |
|---------------------|---|
| 1. Ahir/ Yadav      | 4. Saini, Shakya, Kushwaha, Koeri, Maurya |
| 2. Gujjar           | 5. Meo                                    |
| 3. Lodh/Lodha/Lodhi | 6. Gosai/Gosain/Goswami                   |

## STATE-WISE LIST OF FAKE UNIVERSITIES

### Bihar

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar.

### Delhi

2. Commercial University Ltd., Daryaganj, Delhi.
3. United Nations University, Delhi.
4. Vocational University, Delhi.
5. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi - 110008.
6. Indian Institute of Science and Engineering, New Delhi.
7. Viswakarma Open University for Self-Employment, Rozgar Sewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi-110033.
8. Adhyatmik Vishwavidyalaya (Spiritual University) 351-352, Phase- I, Block A, Vijay Vihar, Rithala, Rohini, Delhi - 110085.

### Karnataka

9. Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

### Kerala

10. St. John's University, Kishanattam, Kerala.

### Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra.

### West Bengal

12. Indian Institute of Alternative Medicine, Kolkatta.
13. Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpurkur, Kolkatta -700063

### Uttar Pradesh

14. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.
15. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
16. Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
17. National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
18. Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
19. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
20. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
21. Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Phase-II, Uttar Pradesh.

### Odisha

22. Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, PaniTanki Road, Shaktinagar, Rourkela-769014.
23. North Orissa University of Agriculture & Technology, Odisha.

### Puducherry

24. Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry- 605009

\* Bhartiya Shiksha Parishad, Lucknow, UP - the matter is sub judice before the District Judge – Lucknow

**For latest status of fake Universities, please visit [www.ugc.ac.in](http://www.ugc.ac.in)**

**Note: - Before finalizing the admissions, the updated lists of recognized examinations of Haryana School Education Board, Bhiwani/Other Boards/Universities is/are also required to be consulted.**

## IDENTITY CARD



CENTRE FOR DISTANCE AND ONLINE EDUCATION  
Maharshi Dayanand University, Rohtak  
**Identity Card (Session 2024-25)**  
Provisional

**Unattested  
Stamp Size  
Photo**  
(Paste here)

Name \_\_\_\_\_  
Father's Name \_\_\_\_\_  
Mother's Name \_\_\_\_\_  
Class: \_\_\_\_\_ Stud.ID \_\_\_\_\_  
Postal Address \_\_\_\_\_  
\_\_\_\_\_ Mob. No. \_\_\_\_\_

\_\_\_\_\_ D.R. (CDOE)  
Student's Signature

**NOTE:** Student should fill in the above particulars  
except Stud.ID.

### INSTRUCTIONS

1. This card testifies the student's status as a student of Centre for Distance and Online Education in the Maharshi Dayanand University, subject to confirmation of eligibility for the course.
2. This card is non-transferable. The student should carefully keep this card with him/her. It should be available with the student whenever he/she visits the CDOE office for any work he/she is required to produce this card when demanded by the Director or any other member of the staff authorized by the Director in that behalf.
3. This card is valid for the session 2024-25 only. It may be forfeited by the CDOE if the student is found guilty of misbehavior or when any disciplinary action is taken against him/her.

**D.R. (CDOE)**