

MAHARSHI DAYANAND UNIVERSITY

Copy of the extract of Reso. No. 25 of the Academic Council's meeting held on 24.10.2020.

25. Constitution of Syllabi Enrichment Committee

Considered the action taken by the Vice-Chancellor in anticipation of the approval of Academic Council in approving the recommendations of Committee made vide Reso. No. 9 in its meeting held on 17.09.2020 that the Syllabi Enrichment Committee be constituted. Considered the feedback of various stakeholders through offline, online or blended mode for revision of Curriculum of UTDs/Centres/Institutes of PG/M. Phil/PhD Programs run by the University. **(Annexure A/42 pages 379-381, already circulated).**

RESOLVED THAT THE ACTION TAKEN BY THE VICE-CHANCELLOR BE NOTED AND APPROVED.

FURTHER RESOLVED THAT THIS APPLIES TO ALL THE PROGRAMS RUNNING BY THE UNIVERSITY.

(ACADEMIC BRANCH)

Ends. No.: ACS-II/F-129/2020/15496-556

Dated 29/11/2020

Copy of the pre-page is forwarded to the following for information and taking further necessary action:-

1. All the Deans of the Faculties, M.D.University, Rohtak
2. All HODs, M.D.University, Rohtak
3. The Director, MDU CPAS, Gurugram
4. The Director, UCC, M.D.U., Rohtak for uploading the same on the University Website.
5. Controller of Examinations, M.D.University, Rohtak
6. The Assistant Registrar (Secrecy/Result-I/II/R-III/IV/R&S), M.D. University, Rohtak.

Encl.: As above


Superintendent (Academic)

Subject: Approval of minutes of various committees to frame guidelines/ policies suggested by Quality Advisory Council.

It is kindly submitted that the Quality Advisory Council meeting held on 25.06.2020 suggested various measures to improve University's score under various criteria of NAAC and various committees has been approved by the Honourable Vice Chancellor for this purpose (Copy as **Annexure A**). The meetings of the following committees were held on 17-8-2020 and 18-8-2020 and the minutes of meeting are as follows

1. Minutes of Committee to frame the guidelines for revision of syllabus of PG/M. Phil. / Ph.D. Programs run by the University – **Annexure B**
2. Minutes of Committee to devise mechanism for collection of information regarding conferences – **Annexure C**
3. Minutes of Committee to study the implementation of guidelines for improvement of quality of research publications by Research Scholars and Faculty Members – **Annexure D**.
4. Minutes of Committee to frame guidelines to improve the placement of students – **Annexure E**.

Vice-Chancellor is kindly requested to consider and approve the above minutes, so that it can be circulated to the concerned for implementation, please.

~~Dean Academic Affairs~~

Dr. R. Singh
24/9/2020
Director IQAC

~~Vice Chancellor~~

R Singh
24.9.2020

Approved, follow up action by all concerned be taken up in a time frame

D/A

R Singh
8/10/2020

Director (IQAC)

R Singh
12/10

IQAC 882

24/9/2020
12-10-20

DAA-1220
24-9-20
12-10-20

VC-2947
25/9/2020

IQAC -69
17-9-2020

MINUTES OF THE MEETING OF COMMITTEE CONSTITUTED TO FRAME THE GUIDELINES FOR REVISION OF SYLLABI OF UG, PG, M.PHIL, FIVE YEAR INTEGRATED/HONOURS AND Ph.D. COURSE WORK PROGRAMS RUN BY THE UNIVERSITY HELD IN THE COMMITTEE ROOM OF REGISTRAR OFFICE ON 17.09.2020 AT 11.00 AM

The following members present

- | | | |
|----|--|-------------|
| 1. | Prof. Nina Singh, Dean, Academic Affairs (Dean, Faculty of Education, Faculty of Social Sciences and Faculty of Interdisciplinary Studies) | Chairperson |
| 2. | Prof. Harish Kumar, Dean, Faculty of Humanities | Member |
| 3. | Prof. Raj Kumar, Dean, Faculty of Law and Faculty of Management Sciences | Member |
| 4. | Prof. J.P. Yadav, Dean, Faculty of Life Sciences | Member |
| 5. | Prof. Sushma Singh, Dean, Faculty of Performing and Visual Arts | Member |
| 6. | Prof. A.S. Maan, Dean, Faculty of Physical Sciences | Member |
| 7. | Prof. Narasimhan B, Director, IQAC | Member |

The committee deliberated upon the revision of syllabi for UG, PG, M.Phil, Five Year Integrated/Honours and Ph.D. course work programs run by the university and resolved to reframe/update the syllabi relevant in the present societal context with a futuristic perspective. In this exercise, efforts be made by the UTDs/Centre/Institute to benchmark the syllabi with three to five best institutions of the country and across world. Besides serving graduate attributes, this will also help to improve the score of University in the next cycle of NAAC accreditation.

The committee made the following resolutions with respect to revision of syllabus.

1. The UTDs/Institutes/Centres should mandatorily revise the syllabus for the first year of UG, PG, Five Year Integrated/Honours and **get it approved from DC, BOS, Faculty and Academic Council on or before 31-12-2020** so that it can be implemented in true spirit w.e.f. 2021-22 session.
2. The UTDs/Institutes/Centres should mandatorily revise the syllabus for M.Phil. and Ph.D. course work and **get it approved from DC, BOS, Faculty and Academic Council on or before 31-10-2020** so that it can be implemented in true spirit w.e.f. 2020-21 session.
3. The syllabus should be revised by incorporation of components/courses of entrepreneurial and start-up skills related to the program in courses, wherever possible.
4. The **field projects/Internship/ outreach community activity should be made part of the syllabi** and the UTDs/Institutes/Centres should identify and incorporate field projects/Internships in the curriculum where ever possible and a report of field project/internship/ outreach community activity should be submitted by the student for evaluation.
5. Each department should **identify and mandatorily offer at least one value added/lifelong or technical skill or knowledge enhancement course (with 30 or more contact hours)** to the students of final year UG/PG programs. The committee recommended that the UTDs/Institutes/Centres are requested to identify, **approve the syllabus for such courses on or before 31-12-2020**, so that it can be offered in the current session 2020-21.
6. Each UTDs/Institutes/Centres should also **revise the syllabi of Foundation and Open elective courses** offered by them.
7. Each UTDs/Institutes/Centres should **identify and incorporate new job oriented courses to the syllabi** to improve the employability of students.

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8. The compulsory course on 'Research and Publication Ethics' of 2 credit hours shall be offered (week end classes) by Ch. Ranbir Singh Institute of Social and Economic Change for all UTDs/Centres/Institutes passed vide Resolution No. 27 of the 271st meeting of EC held on 29.7.2020. In light of above, the UTDs/ Institutes/ Centres are requested not to frame the syllabi for the same.

9. The syllabi of should be revised by considering the feedback of various stake holders through offline, online or blended mode as well as keeping them as a member of syllabi enrichment committee. For this purpose a **Syllabi Enrichment Committee** be constituted in the UTDs/Centres/Institutes. The Constitution shall be as under:

- | | | |
|---------------------------------|---|----------|
| 1. HOD/Director | - | Convener |
| 2. Two existing Students | - | Member |
| 3. Two Alumni | - | Member |
| 4. Two Parents | - | Member |
| 5. Two faculty members | - | Member |
| 6. Two employers/Industrialists | - | Member |

Two fifth (2/5) of the total strength shall form the ~~forum~~ ^{quorum}.


The meeting of the Syllabi Enrichment Committee should mandatorily be held before the revision of syllabi and the copy of minutes should be sent to IQAC office within a week of holding the meeting. **The HOD/Director should ensure that atleast one meeting of Syllabi Enrichment Committee should be held in each academic session for consistent feedback.**

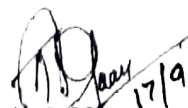
10. The departments should also revise the following to meet the current needs of academia/industry and to improve the employability of students.

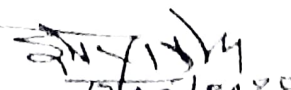
- Program Specific Outcome
- Course Objectives
- Course outcomes


11. The mandatory guidelines of format, program architecture, duration, scheme of examination, workload/week and credits of the various programs run by the University along with the templates for the syllabi are designed and enclosed as **Annexure A** for reference and compliance by the University Teaching Departments/institutes/Centres. Syllabi of language oriented courses may also be given using the above template in respective languages.

The meeting ended with the vote of thanks to the chair.

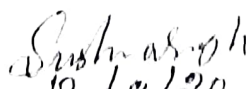

(Nina Singh) 17.9.2020

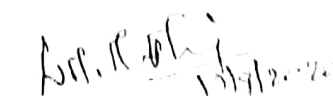

(A.S. Maan) 17/9


(Harish Kumar) 17/09/2020


(Raj Kumar)


(J.P. Yadav)


(Sushma Singh) 17/9/20


(Narasimhan B) 17/9/2020