

Uec-4316
31/12/19

**INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH
MAHARSHI DAYANAND UNIVERSITY ROHTAK**

Proceedings of the meeting of the Institutional Committee held on 17.12.2019 at 02.30 p.m. in the office of Director, IMSAR, M.D. University, Rohtak

The following members were present:

1. Prof. Raj Kumar
2. Prof. Rishi Chaudhry
3. Prof. Satyawan Baroda
4. Prof. Pardeep Ahlawat
5. Dr. Naresh Kumar
6. Dr. Jagdeep Singla
7. Dr. Kuldeep Chaudhary
8. Dr. Seema Singh
9. Dr. Garima Dalal
10. Dr. Sonia
11. Dr. Karamvir Sheokand
12. Dr. Saurabh Kant
13. Dr. Sanjay Nandal
14. Dr. Ramphul
15. Dr. Ishwar Mittal
16. Dr. Neetu Rani
17. Dr. Nitu
18. Dr. Sapna
19. Dr. Priyanka Yadav

The following resolutions were taken:

Item No.1: It was decided that the papers of even semester for the academic session 2019-2020 be allotted as per the list of even semester. It was further resolved that weekly teaching plan will be uploaded on the class whatsapp group well in time.

Item No.2: It was resolved that the faculty members be given their consent as a supervisor for the seats advertised for Ph.d admission after observing the students.

Item No.3: It was decided that the Research Advisory Committee be constituted as the constitution laid down in the Ph.d Ordinance. The constitution is as under:-

1. Concerned supervisor (Convener)
2. One Professor (Member)
3. One Professor/Associate Professor/Assistant Professor from the faculty members of the concerned or related Department, preferably in the related research area (Member)

Item No.4: It was decided that the award of internal assessment of odd semester be submitted in the office at the earliest. Any delay in submission the award of internal

assessment shall be the personal responsibility of the concerned faculty members/scholars.

Item No.5: Keeping in view as an evidence of activity/event organized for different purposes, it was decided that the concerned faculty members may be requested to maintain activity register and record the details of every event/activity alongwith newspaper clipping in the register organized by the concerned faculty member.

Any other item:

Item No.1: The Institutional Committee was apprised that a sum of Rs. 4 lakh is available in the IMSAR existing budget head "Machinery & Equipments". Keeping in view it was decided that a committee of the following faculty members be constituted for identification of equipments in future for promoting digital technology based student-teaching learning. For this current session an Interactive Display Panel be purchased for the Conference Room at ground floor.

1. Prof. Rishi Chaudhry
2. Prof. Pardeep Ahlawat
3. Dr. Saurabh Kant
4. Dr. Nitu Nimbrain

Item No.2: It was decided that Prof. Satyawan Baroda will act as a Research co-ordinator and Dr. Saurabh Kant will assist to Prof. Satyawan Baroda. All the official work and bills of SRF/JRF and URS be routed through Research Co-ordinator. All the SRF/JRF and URS will mark their presence as per past practice.

Item No. 3: It was decided that the composition of internal award mentioned in the Ordinance of 2 Year and 5 Year MBA Programme need to be revised and a committee of the following faculty members be constituted to prepare a draft proposal and submit the report at the earliest:-

1. Prof. Rishi Chaudhry
2. Prof. Satyawan Baroda
3. Prof. Pardeep Ahlawat

Item No. 4: It was decided that a Tea Club be started in the Institute with a nominal contribution of Rs. 500/- per month per head and the following faculty members will take care of the Tea Club:-

1. Dr. Sapna
2. Dr. Priyanka Yadav

Item No. 5: It was decided that to celebrate the birthday ceremony of all the faculty members and the members of the administrative staff of IMSAR be started in the Institute and following faculty members are assigned the duty of organizing the function:-

1. Dr. Garima Dalal
2. Dr. Sonia

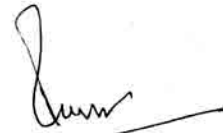
Item No. 6: In the meeting of Institutional Committee, it was resolved that at least one classroom of each course/programme may be equipped with Interactive Flat Panel with Digital Podium alongwith Visualizes. The Director RUSA may be requested for providing financial assistance from RUSA so that classroom and conference room would be upgraded.

Item No. 7: It was decided that an National Conference will be organized in the 1st week of March, 2020.

Item No. 8: Each student of MBA deposit an amount of R. 32000/- as development fee every year at the time of new as well as old admission . Therefore, approximate amount of Rs. 2.8 crore is deposited in the treasury of the University every year. However, a small amount is allowed to spent on the overall development of the students of MBA Programme. Keeping in view, the Institutional Committee resolved that a sub budget head "Skill Enhancement and Employability" with a provision of Rs. 10 lakh may be created for enhancement of technical skills, communication skill, soft skill, personality development and special lectures by inviting experts from the industry and senior executives out of the fee collected from the development fund. Alongwith this an another sub budget head "Interactive/Virtual Lab." may also be created with a provision of Rs. 10 lakh for purchasing the software as per the requirement of the students.

Item No. 9: For promoting the products manufactured by the Alumni of IMSAR and give practical exposure to the students of IMSAR, it was decided that IMSAR Mart will be started under the aegis of IMSAR Alumni Association and the committee of the following members will work out the modalities with regard to IMSAR Mart:-

1. Director, IMSAR
2. Prof. Rishi Chaudhry
3. Dr. Jagdeep Singla
4. Mr. Satwant Hooda
5. Mr. Rajesh Bawa

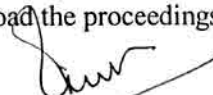


**CHAIRPERSON
INSTITUTIONAL COMMITTEE**

Endst. No. IMSAR/2019/ 2598-2602 Dated: 31/12/19

Copy of the above is forwarded to the following for information and further necessary action:

1. All the members of Institutional Committee, IMSAR, M.D. University, Rohtak.
2. Director, UCC, M.D. University, Rohtak with the request to upload the proceedings on the University website.



**CHAIRPERSON
INSTITUTIONAL COMMITTEE**

G. S. Sarda
31/12