



MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No. XXV of 1975)

'A+' Grade University Accredited by NAAC

No. : Conduct/Pract/19/Spl-I

Dated:- 10-04-2019

To

The Head's/Direcor's,
M. D. U., Rohtak.

Sub:- Conduct of Practical/Seminar Examination of M.Phil/Ph.D , April-2019.

Sir/Madam,

I have been directed to inform you that the Practical/Seminar examinations of M.Phil 1st & 2nd sem & Ph.D Course work exams April, 2019, the appointment of Practical Examiners will be made by the Head/Director concerned from amongst the approved panel(s) of Practical Examiners, which is uploaded on the University website www.mdurohtak.ac.in. The Panel(s) of Practical Examinations will be downloaded from the University website by the Deptt. concerned.

The Practical/Seminar Examinations shall be conducted with judiciously as per above Schedule and after conducting the Practical Examinations, the concerned Deptt. shall upload the marks, awarded by the Examiner, on the University portal latest by **17.04.2019**. The Deptt. concerned shall also submit only forwarding memo of Practical Awards List in original, complete in all respects, e.g. - having details of total Present and absent students, full signature and complete address of the Practical External Examiners with contact No., to the Dy. Registrar (Conduct), M.D. University, Rohtak, within 3 days after uploading the External Practical/Seminar Award latest by 20.04.2019, failing which late fees will be charged from the Deptt. concerned as per University Rules.

IMPORTANT NOTES:-

1. The Practical/Seminar Examinations of Reappear students shall be conducted in their respective Deptt. of which they were regular students.
2. While submitting TA/DA Bills, the Practical/Seminar Examiner must be required to clearly mention their full name, designation with Grade Pay, Name of College, Name of Course with Semester and Session and same may be submitted to the Accounts Branch of the University directly.

Yours faithfully,

-sd/-

**Dy. Registrar (Conduct)
for Controller of Examinations**

Endst.No. : Condu/Pract/19/Spl-I

Dated:- 10-04-2019

Copy of the above is forwarded to the following information and necessary action:

1. Director, UCC, M.D.U. Rohtak with the request to upload it on the University website.
2. A.R./In-charge (R-I,R-II,R-III,R-IV), M.D.University, Rohtak.
3. PA to COE for kind information of Controller of Examinations, MDU, Rohtak.

Dy. Registrar (Conduct)