

MAHARSHI DAYANAND UNIVERSITY, ROHTAK

BIOCHEMISTRY DEPARTMENT

E- tender on behalf of Registrar is invited subscribed as “Tender for Equipment” (As per list attached) for the supply of Instrument as per detail given on website along with earnest money equal to 2% of the quoted rates on the total amount paid through online mode and a separate fee of Rs. 2000/- as tender fee in account of Finance Officer, M.D. University, Rohtak will also be deposited through online mode. Last date of submission of e- tender will be **10/01/2019**. The e-tenders will be opened on **11/01/2019** at 11.00 a.m. For details may visit on

<https://haryanaeprocurement.gov.in/> / www.mdurohtak.ac.in

REGISTRAR

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK
DEPARTMENT OF BIOCHEMISTRY**

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STANDARD BIDDING DOCUMENT FOR PURCHASE OF EQUIPMENTS IN DEPARTMENT OF BIOCHEMISTRY,
MDU, ROHTAK

PART1: COMPLETE BIDDING DOCUMENT

Name of work: Purchase of equipments in Biochemistry Department MDU, Rohtak.

<u>PRESS NOTICE</u> M. D. UNIVERSITY, ROHTAK Notice Inviting E-Tender	
Name of work	Purchase of equipments, in Department of Biochemistry MDU, Rohtak.
Tender Docs Fee+ E Service Fees	Rs. 2000 + 1000 = 3000/-
Earnest Money	2 % of the quoted rate of Equipment
Time Limit	03 Weeks
Tenders to be received till: 04.00 PM on dated 10/01/2019	
i) The tenders will be received only through E-tendering for further details visit website https://haryanaeprocurement.gov.in	
(ii) Cost of Bid document (to be paid online) is Rs. 2,000/- (non refundable) for each bid to be deposited through online.	
(iii) Willing Contractors shall have to pay is Rs. 1000/- the e- Service Fee through online.	
Head Department of Biochemistry M.D.U., Rohtak	

DETAILS: NOTICE INVITING TENDER

e-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Name of Item	Approx. Cost (Rs. In lakhs)	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Purchase of equipments, in Biochemistry Department MDU, Rohtak.	As quoted by the bidder	2% of the price quoted by the bidder	Rs. 2000/-for Tender Document fee & Rs. 1000/-for e-Service fee	21/12/2018	Upto 10/01/2019 4.00 pm

1. Detailed notice inviting tender/estimate drawing can be seen in the office of the undersigned during office hours.
2. Bidding documents available on website <http://mdurohtak.haryanaeprocurement.gov.in>
3. Newly enlisted contractors/societies/suppliers/manufactures should bring with them proof of their enlistment in appropriate class.
4. The bidders would submit bid through e-tendering only on the website i.e. <http://haryanaeprocurement.gov.in>

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through NET BANKING/RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**

3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before (as mentioned above) and make payment via NET BANKING/RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	21/12/2018	10/01/2019 (04:00 P.M.)
2	Technical Bid Opening		11/01/2019 (11:00 AM)	
3	Financial Bid Opening		14/01/2019 (11:00 AM)	

Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITIONS: -

1. DNIT & prequalification criteria can be seen on any working day during office hours in office of the undersigned.
2. Conditional tenders will not be entertained & are liable to be rejected.

3. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
4. The undersigned reserve the right to reject any tender or all the tenders without assigning any reasons.
5. The societies shall produce an attested copy of the resolution of the Co-operative department for the issuance of tenders.
6. The tender without earnest money/bid security will not be opened.
7. The Jurisdiction of court will be at **Rohtak**.
8. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
9. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of **Manual submission of BS**. If any bidder/tenders withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the earnest money shall stand forfeited. Bids shall be valid for 120 days from the date of bid closing i.e. from last date of manual submission of EMD. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

For & on behalf of Registrar, MDU, Rohtak.

Head
Deptt. of Biochemistry
M. D. University, Rohtak

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. **Registration of bidders on e-Procurement Portal:-**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. **Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3 **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4 **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5 **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e -Procurement portal <https://haryanaeprocurement.gov.in>

6 **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 **Online Payment of Tender Document Fee, eService fee , EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):**

i) **Online Payment of Tender Document Fee + e-Service fee:**

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through NET BANKING/RTGS / NEFT & OTC. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) **PREPARATION & SUBMISSION Of online APPLICATIONS/BIDS:**

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

Scanned copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. ASSISTANCE TO THE BIDDERS:-

In case of any query regarding process of e - t e n d e r s and for undertaking training purpose, the intended bidder Can also avail the following and can contact service provider as per below:

Office Timings of Help-desk support for Single e Procurement Portal of Government of Haryana- Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:30 pm) & Training workshop will be conducted on every 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11:30 am upto 3:00 pm) of each month.

All queries would require to be registered at our official email-chandigarh@nextenders.com for on- time support (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered With the Help-desk)

Important Note:-

- (a) Any intending bidder can contact the helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event.
- (b) For queries pertaining to e-Payment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of e-Auction/Tender event.
- (c) Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

Schedule for Training:

Training workshop will be held on 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11: 30 am upto 3:00 pm) of each month at following addresses:		
Nextenders (India) Pvt. Ltd Municipal Corporation Faridabad, Near B.K.Chowk, Opp. B.K.Hospital, NIT, Faridabad Contact no.	Nextenders (India) Pvt.Ltd. Public Health Division No. 2 Hisar, Model Town Opp. N.D Gupta Hospital, Hisar	Nextenders (India) Pvt. Ltd., Nirman Sadan (PWD B&R), Plot No.- 01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh - 160020 For Support- 1800-180-2097,

For Support Call – 1800-180-2097

Haryana eProcurement Help Desk Office will remain closed on Saturday (except tth Saturday), Sunday and National

Holidays

NOTE:- Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

Guidelines for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,

(ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

Beneficiary account no: (unique alphanumeric code for e-tendering)

Beneficiary IFSC Code:

Amount:

Beneficiary bank branch:

Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

D) **Over-the-Counter (OTC)**

This solution shall allow the bidder having account with ICICI Bank, to make the payment from any CMS enabled Branch of ICICI Bank in India. Bidders can make the payment via cash(if amount is <= ₹ 49,999), Demand Draft or ICICI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects Over-the-Counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. Bidder chooses the bank account no. for refund of the amount.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal displays the details of payment. Bidders clicks on "print _challan" and prints the OTC challan.
- (v) Bidder submits the OTC challan at the counter of any designated branch of ICICI Bank with Cash / Demand Draft / ICICI Bank Cheque (Payment in cash is allowed upto Rs. 49,999/-)
- (vi) ICICI Bank verifies the URN (format to be discussed and decided) and Amount with e- Procurement portal prior to accepting the payment
- (vii) On successful verification from e-Procurement portal, ICICI Bank accepts the payment. In case of failure, ICICI Bank shall return back the OTC challan and payment to the Bidder.
- (viii) ICICI Bank will commit the payment transaction (in case of successful verification from e- Procurement portal) and sends the Bank Transaction Number (I-Sure Reference Number) online against the URN and Amount.
- (ix) ICICI Bank will generate receipt for the payment transaction and issues the same to the Bidder.
- (x) The e-Procurement system updates the bank transaction number against the URN and Amount based on details sent by ICICI Bank online prior to generation of receipt.
- (xi) The status of payment will be displayed as "verification successful" in e-Procurement portal, when the bidder clicks on verification option in the portal
- (xii) Bidder would be required to upload the scan copy of receipt as received from ICICI Bank as part of proof in Nextender portal before submitting the tender

Sr no.	Scenario	Do's / Don'ts
1	Payment through NET BANKING/NEFT/RTGS	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that NET BANKING/RTGS/NEFT payments are made to the exact details as mentioned in the challan which are: <ol style="list-style-type: none"> 1) Beneficiary account no: <client code> + <random number> 2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders) 3) Amount: As mentioned on the challan. It is specific for every tender/transaction 4) Beneficiary bank branch: ICICI Bank Ltd, CMS • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD • It is advised that all the bidders make payment via NET BANKING /RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender • Bidder has to make only single payment against a challan as per the amount mentioned on the challan. • Bidder must do the payment before tender validity gets expired

		<p>Don'ts</p> <ul style="list-style-type: none"> • Bidder should not enter erroneous details while filling the NET BANKING /NEFT/RTGS form at their bank. The following possibilities may arise: <ol style="list-style-type: none"> 1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):- <ol style="list-style-type: none"> a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted. 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account. <p>In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate.</p> <ul style="list-style-type: none"> • Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination. • Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder. • Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder
		<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that OTC payments are made to the exact details as mentioned in the challan which are:
2	<p>In the event of making Payment through OTC</p>	<p>Beneficiary account no: <client code> + <random number> Amount: As mentioned on the challan It is specific for every tender/transaction Beneficiary name: As per the challan Bidder has to make only single payment against a challan as per the amount mentioned on the challan</p> <ul style="list-style-type: none"> • Bidder must do the payment before tender validity gets expired • Bidder needs to mandatorily upload the scan copy of the payment receipt issued by ICICI Bank, in Nextender Portal before submitting the Tender

	<p>Don'ts</p> <ul style="list-style-type: none">• If the bidding amount is greater than Rs49,999, then Bidder should not make payment in cash. In this case, Bidder should pay via Demand Draft/ICICI Bank Cheque• It is bidder's responsibility to ensure that Demand draft should be valid and should not have discrepancies such as signature not found, stale DD, mutilated, material alteration, favouring third party etc., In the event of Demand Draft returned by bidder's Bank on account of such discrepancies, ICICI Bank shall ensure that such communication is sent to the Client within 3 days from the date of rejection by the Bidder's Bank• For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' <p>EMD</p>
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**Head, Deptt. of Biochemistry
M. D. University, Rohtak**

TERMS AND CONDITIONS GOVERNING THE TENDERS FOR THE SUPPLY

1. Every e-tender shall be accompanied by the earnest money equal to 2% of the involved value and separate draft of Rs3000/- as tender fee. The earnest money should be deposited through online.
2. The e-tender received without earnest money or after the due date shall not be entertained except with the special approval of the competent authorities.
3. The supplies shall be executed within the time specified in the supply order which may be extended by the Registrar on other application of the supplier explaining reasons/circumstances due to which time limit could not be adhered to. In the event of the supplier failing to supply the material within time, he shall be liable to pay as compensation an amount equal to one percent or such small amount as the Registrar may decide on the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10 percent of the total amount of the contract. An appeal against these orders shall however lie with the Vice Chancellor whose decision shall be final.
4. In case the contractor backs out of his contract, the earnest money deposited by him shall be forfeited besides any other action as may be considered necessary by the Vice-Chancellor.
5. All the charges including packing, forwarding and installation, taxes and other levies should be specified in the tender. The charges etc. not specified in the tender shall not be paid.
6. The quantity of material/supplies shall be subject to increase or decrease on the tendered rates. This increase or decrease shall be communicated by the University within 30 days of acceptance of the tender.
7. Supplies shall be made as per the schedule and within such time as is indicated in the supply order.
8. 100% payment will be made on receipt and inspection of goods to ensure the specifications and their good condition.
9. The rates accepted by the University shall be applicable up to 31.3.2019 and the supplier shall have to make supply during the period as and when required.
10. **The e-tenders shall be opened in the office of Head, Department of Biochemistry, M.D. University, Rohtak on 11.01.2019 after 11.00 a.m. onwards by the Purchase Committee in the presence of contractor/supplier and the Committee reserves the right for negotiation thereafter if considered necessary.**
11. The Registrar reserves the right to reject or accept any offer without assigning any reasons.
12. All disputes subject to **Rohtak jurisdiction**.
13. Guarantee/warranty of items must be mentioned.
14. **The University stands exempted from the payment of Central Excise Duty/Custom Duty. The rates be quoted keeping that fact in view, Necessary certificate will be provided by the University.**
15. No tender documents will be issued and rates are to be offered on company's letter pad.
16. If a holiday occurs on the opening day, the tenders will be opened on the next working day.
17. Technical documents may be submitted in the office of HOD (Biochemistry) **upto 10.01.2019 at 04.00 PM.**

List of Technical Documents

Sr. No.	Description	Bidder's Response (Yes/No)
1.	Authorization certificate from the manufacturer of equipment	
2.	Copy of PAN card	
3.	Copy of latest income tax return	
4.	specification of Equipment	

Sr. No. 1 Cold Cabinets**Qty – 02 No.****Specifications**

Configuration: Upright; *Gross capacity:* 400 litres; *Temperature Range:* +2 to + 8°C; Single Transparent Glass Door; 4 or more storage shelves; LED lights; Appropriate voltage Stabilizer; 3 years warranty

Sr. No. 2 Ice Flaking Machine**Qty – 01 No.****Specifications**

Make: Macro Scientific, Labman, Labindia, Bluestar, Celfrost; *Capacity:* minimum 100kg/ 24hrs; *Storage bin tank:* 20 litres or more; *MOC (Outer):* Stainless Steel Sheet buffed to mirror finish (SS-430 grade); *MOC (Inner):* Inner Chamber and lid of storage bin are made up of Stainless Steel (SS-304 grade) or ABS plastic; *MOC (Crusher assembly):* Stainless Steel (SS-304 grade); *Refrigerant:* R134A or better; *Noise level:* 52dB or less; *Insulation:* Foamed in place PUF insulation or better; *Utility:* Drain at the bottom of the collecting tank; *Power supply:* To work on 220/230V Single Phase or 430/440 Volts, 3 phase supply; *Warranty:* 3 years

Sr. No. 3 -20°C Deep Freezer**Qty – 02 No.****Specifications**

Make: Vestfrost, NuAire, Eppendorff or Thermo Fisher only; *Configuration:* Upright; *Gross Volume:* 344 litres minimum; *Temperature Range:-* 16 to -25°C; *Shelves:* 5 or more; *Refrigerant:* R134a/R600a; Appropriate voltage stabilizer; 3 years warranty

Sr. No. 4 Spin Coater**Qty – 01 No.****Specifications**

Make: Holmarc, SUSS, Midas, SCS; *Maximum Rotation speed:* 60-8000 rpm or more; *Maximum acceleration:* 4000rpm/s or variable; *Substrate/ Tool configuration:* minimum 15cm round or 4” square; *Stand-Alone System:* Table-Top version; *Graphical User Interface:* Touch panel with color display; *Number of Recipes:* 200 maximum; *Number of Process Steps:* 40; *Programmable Step Time:* 1-999s; *Motor:* Brushless EC-motor with hollow shaft and liquid separator; *Safety:* Digital vacuum gauge, automatic vacuum control and closed cover control; *Programmable vacuum pump:* Yes (External); *Warranty:* 3 years

Sr. No. 5 CO₂ Incubator**Qty – 01 No.****Specifications**

Make: Eppendorf or ThermoFisher Scientific or Binder (Germany) only; *Capacity:* 170-190 liters; Direct heat with six-sided heating with fan-less design for gentle convection circulation to provide stable temperature control or Air Jackated CO₂ Incubator; Temperature control from 4°C above ambient to 50°C; with control accuracy $\pm 0.1^\circ\text{C}$; excellent uniformity and rapid recovery with no over shoot; CO₂ control range from 0.2 to 20% with control accuracy and uniformity of $\pm 0.1\%$ and should have rapid recovery of at least 0.7% per minutes; Infra-red (IR) CO₂ sensor with programmable auto-zero function;

Minimum 3 adjustable height shelves & humidity reservoir (removable) to achieve at least 95% RH; Split inner doors to reduce CO₂ consumption; HEPA filter on CO₂ inlet; High heat decontamination in system temperature up to 120° or 180°C. Sterilization without removing HEPA filter and CO₂ sensor. ISO 9001 & European CE/FDA Certification. Seamless Electro-polished finished drawn inner chamber (shiny quality finish) made of medical grade stainless steel or copper; Two CO₂ cylinders with 1 and 2 stage regulator (ISI Mark); Suitable Servo Stabilizer; Fabrication of Segregated chamber for cell culture through aluminium partitioning (10× 10×10 feet with air Curtin and UV germicidal lamps (size 3 or 4 feet) (4 no); Quoted Model should have at least 50 Nos. and more of Installation; at least 5 End User certificates should be enclosed along with Bid; 3 year warranty

Sr. No. 6 Clinical Chemistry Analyzer**Qty – 01 No.****Specifications**

System Throughput: 100 test/hour (without ISE) and upto 300 test/hour with ISE; *Measuring principles:* Absorbance photometry, turbidimetry, ion selective electrode technology; *System Methodology:* End-point, fixed-time, kinetic, ISE; *System programming:* single/dual reagent chemistries, monochromatic/ bichromatic, linear/ non-linear multipoint calibration, open system with user defined profiles; *Reagent/ Sample tray:* Total 36 sample and reagent position, Flexible as per user convenience; *Reagent volume:* R1- 180~ 450 μl in 1 μl steps and R2- 30~250 μl in 1 μl step; *Sample volume:* 3~45 μl in 0.5 μl step; *Reagent sample probe:* liquid level detection, collision protection and inventory checking; *Probe cleaning:* Auto-matic washing both inside and outside carry-over <0.1%; *Automatic sample dilution:* pre-dilution and post-dilution; *Dilution vessel:* disposable cuvette; *ISE module:* Upto 200 tests per hour for K⁺, Na⁺, Cl⁻ and Li⁺; *Reaction rotor:* rotating tray of 40 cuvettes, reusable; *Cuvette:* 5mm length; *Reaction volume:* 180~500 μl ; *Reaction temperature:* $37\pm 0.1^\circ\text{C}$; *Mixing system:* Independent mixing probe; *Light Source:* Halogen-tungsten lamp; *Optical Wavelength:* 340nm, 405nm, 450nm, 510nm, 545nm, 578nm, 630nm, 670nm; *Optical Linear range:* 0~3.5Abs; *Calibration mode:* Linear (one point, two-point

and multi-point), Logit-Log 4P, Logit-Log SP, spline, exponential, polynomial, parabola; *Control rules*: X-R, L-J, West guard multi-rule, Cumulative sum check, twin plot; *Operation Unit*: Windows XP Pro with RS-232 interface; *Power supply*: AC 200~240V, 50/60Hz, 800W; *Temperature*: 15-30°C; *Humidity*: 35-85%; *Water consumption*: 2.5L/hour; Warranty- 3 years

Sr. No. 7 Vertical Autoclave

Qty – 01 No.

Specifications

Chamber capacity of effective volume: 75 Litres / (Ø400 × 600 mm); *Gross Volume*: 91 Litres; *Domestic power supply for working*: 230 V AC, 50 HZ, Single phase; Seamless body with lid and all wetted parts fabricated from stainless steel of 304 grade; All joints smooth finished for crevice free internals; to be supplied with 2 nos. stainless steel wire mesh carrier (Ø400×330 mm) & heater cover stand; Lid should be provided with pressure gauge, safety valve, manual exhaust valve & auto purge cum vacuum breaker valve; Stainless steel pressure gauge with dual range dial display in KPA and PSI along with a co-related temperature scale for steam in degrees Celsius; Industrial grade energy efficient ring type heater; Control by a digital preset Temperature controller (121°C) cum Timer (20mins); Dual LED Display for the parameters display; Safety valve to protect the equipment in case of over pressurization; Indication by audio-visual alarm on completion of autoclave cycle; Authenticity of manufacturer: ISO 13485 certified with proof; Local Service Setup for prompt and efficient post sales support; Calibration reports with NABL traceability; 3 years warranty

Sr. No. 8 Magnus Inclined Binocular Microscopes MLX- B plus LED

Qty – 04 No.

Specifications

Optical system: Semi-Plan achromatic optics with anti-fungal treatment. Uniformly centered, Interchangeable & Parfocal, Anti-Fungus treated; *Body*: Aluminium die cast body with all critical movements based on ball bearing and wire guides, thereby ensuring smooth and precise manipulation; *Inclines observation head*: Binocular 45 degree inclined, rotatable through 360 degrees; *Eyepiece*: WF 10x (FN 18mm) paired eyepiece; *Nosepiece*: Quadruple revolving, based on precision ball-bearing mechanism with positive stop click; *Objectives*: Semi plan Acromatic antifungal objectives, 4X (0.1NA and 29mm WD)/10X (0.25NA and 6.3mm WD)/40X (spring loaded with 0.65NA and 0.53mm WD)/100X (oil, spring loaded with 1.25NA and 0.2mm WD); *Mechanical stage*: Co-axial low drive mechanical stage (125mm×145mm) (±5mm) with traverse area of 50mm × 76mm (±5mm); *Abbe condenser* with aperture iris diaphragm (N.A 1.25) focusable with rack & pinion through 20mm and a continuously variable iris diaphragm with a removable blue filter for daylight observation; *Focussing*: Co-axial coarse & fine controls with a focus adjustment and fine adjustment knobs, coarse Focus range 25mm; *Illumination*: LED light source High brightness & long life (30000 hrs).

Sr. No. 9 Olympus CX21i-LED Trinocular Microscope

Qty – 01 No.

Specifications

Model: CX21i LED; *Optical System:* UIS2 (Universal Infinity System) optical system; *Illumination System:* Built-in Transmitted Illumination System LED; *Revolving Nosepiece:* Fixed quadruple Nosepiece; *Stage- Wire Movement Mechanical Fixed Stage* 120×132 mm; *Travelling Range:* 76 mm (X) × 30 mm (Y); *Observation Tube:* 30 Deg inclined binocular tube; *Interpupillary distance adjustment range:* 48-75 mm; *Condenser:* Abbe Type with Aperture; *Iris Diaphragm:* N.A. 1.25; *Power Consumption:* 1.7 W; *Focusing:* Stage height movement (coarse movement stroke 20 mm); *Fine focus graduation:* 2.5 m; *Objectives:* Plan Achromatic objectives (anti-fungal), 4X- N.A. 0.10 & W.D. 18.5 mm, 10X- N.A. 0.25 & W.D. 10.6 mm, 40X- N.A. 0.65 & W.D. 0.6 mm and 100X- Oil, N.A. 1.25 & W.D. 0.13 mm; *Eye Piece(10X)-* widefield; *15x eyepiece-* F.N. 12 & anti-fungal; Micrometer, filter holder, darkfield stop; *Micro image projection system:* Phase-contrast Attachment/ 10X, 40X, Simple Polarizing attachment Rated Voltage/Electric Current: AC 100-240 V 50/60 Hz 0.4A

Sr. No. 10 Camera for light microscope

Qty – 01 No.

Specifications

MagCam HD Pro (with 0.5X C-Mount Adapter); 6 Mega Pixel HDMI CMOS Digital Camera with sensor size of 1/2.8"; built in dual core processor; Resolution: 3264×1840; Frame rate: 1920×1080 @ 60 fps via HDMI & 1920×1080 @ 30 fps via USB , 1080 p @ 30 fps for Video recording; built in calibration and measurement function; built in mouse control; noise reduction function; exposure setting from 0.001 sec -10 sec; Image comparison function; output port: HDMI, USB 2.0, SD Card; compatible with Windows 7/8 (32/64 bit), basic setting: Gain, Gamma, Contrast, Auto white balance; Optical Port: CMount; Packing included: 6 MP HDMI Camera, HDMI Cable, Mouse, 4 GB SD Card, Power adapter & 0.5x C-Mount adapter

Sr. No. 11 Inverted microscope with camera

Qty – 01 No.

Specifications

Model- Magnus INVI Trinocular Microscope; *Viewing head-* Trinocular head inclined at 30 degree, Interpupillary distance 48mm-75mm; *Eyepiece-* High point, extra wide field eyepiece EW 10x/22; *Auxiliary Stage-* 70mm×180mm; *Objectives-* LWD plan infinity objective (4x/0.1 WD 18mm, 40x/0.6 WD 2.6mm, 1.2mm cover glass) and LWD plan infinity phase objective (PH10x/0.25 WD 10mm and PH20x/0.4 WD 5.1mm); *Nosepiece-* Quintuple; *Condenser-* ELWD condenser NA 0.3 LWD 72mm, 150mm without condenser; *Phase annulus-* 10x-20x phase annulus plate; *Stage-* Plane

stage 160×250mm, glass insert, Auxiliary stage 70-180mm; *Focusing*- Coaxial, coarse and fine adjustments with 37.7mm per rotation coaxial stroke and 0.2mm per rotation fine stroke; *Illumination*- Halogen lamp of 6V 30W; *Plate stage*- 160mm×250mm; *Filter*- Blue, green and frosted glass of 45mm Dia; PH40x0.6 WD 2.6mm (cover glass 1.2mm) phase contrast objective; Attachable mechanical stage with X-Y co-axial control and moving range; Terasaki holder with 38mm dia petridish holder and 54mm dia slide glass holder; Warm plate; Magcam DC-5 digital camera and software and Time lapse recording system.