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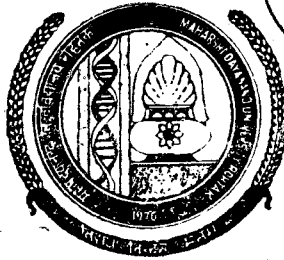
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**Maharshi Dayanand University
Rohtak**

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**Syllabus and Courses of Reading for
M.A. (Previous) Pol. Sc.
Examination**

Session—1998-99

changed

Available from :

Deputy Registrar (Publication)
Maharshi Dayanand University
Rohtak-124 001 (Haryana)

Price :

At the Counter : Rs. 50/-
By Regd. Parcel : Rs. 75/-
By Ordinary Post : Rs. 60/-

ORDINANCE : MASTER OF ARTS EXAMINATION

1. The Master of Arts Examination shall be held in two Parts, Part-I examination shall be held at the end of the first year and Part-II examination at the end of the second year.
2. The examination in Part-I and Part-II shall be held once a year ordinarily in the month of April/May, on such dates as may be fixed by the Vice-Chancellor.

A supplementary examination in Part-II of M.A. will be held in December or on such dates as may be fixed by the Vice-Chancellor for those candidates who have passed all the Papers of Part-I exam, but have got 're-appear' or have failed or want to improve their score in Paper(s) of Part-II examination. However, total number of chances will not exceed as given in the Ordinance.

3. The last date for the receipt of admission form and fee without late fee as fixed by the Vice-Chancellor, shall be notified to the Heads of the University Teaching Departments. P.G. Regional Centre Rewari and the colleges concerned.
4. A candidate's admission form and fee may be accepted after the last date on Payment of late fee of Rs.105/- upto the date notified by the University.

Note: No late fee shall be charged if the admission form and fee are received within three working days of grace after the last date for the receipt of the same without late fee:-

5. A person who has passed one of the following Examinations, shall be eligible to join the first year (Part-I) class of Master of Arts course: (except Master of Physical Education).
 - (i) B.A./B.Sc./B.Com. (Hons.) Examination in the subject of Postgraduate Course.
 - (ii) B.A./B.Sc./B.Com. (Hons.) in a subject other than the subject of Post-graduate Course with atleast 50% marks in the aggregate.
 - (iii) Ist Bachelor's degree with atleast 50% marks in aggregate or 45% marks in the subject of P.G. Course in which the candidate wishes to seek admission.
 - (iv) Shastri Examination (New scheme) of this University in the manner prescribed in (i) and (ii) above.
 - (v) Master's degree examination in another subject.
 - (vi) The B.A. degree obtained through English only etc. shall be considered for admission to M.A. in various subjects at par with B.A. degree.

- (vii) An examination of any other University recognised by this University as equivalent to (i) or (ii) or (iii) or (iv) or (v) or (vi) above.

Provided that:

- a) A candidate who has passed B.Com. Examination with atleast 45% marks in the subject(s)/paper(s) related to Economics including Statistics shall also be eligible to take up M.A. Economics course.
- b) A candidate who has passed B.Sc. (Agri.) with Agriculture Economics as one of the paper/subjects shall also be eligible to join M.A. Economics course.
- c) A candidates who has passed B.A. examination with atleast 45% marks in Public Administration or Sociology shall be eligible to thake up M>A. Political Science.
- d) A candidate getting atleast 55% marks in Hindi (Compulsory) subject may also be considered eligible for admission to M.A Hindi.
- e) A candidate who has passed B.A. (Hons.) in Sanskrit with atleast 45% marks or B.A. Examination with atleast 45% in Sanskrit (Elective) may also be considered eligible to tade up M.A. (Hindi), if the cdandidates who have passed B.A. (Hons.) Hindi or B.A. with Hindi (Elective) obtaining 45% marks are not available
- f) A candidate who has passed Bachelors Degree Examination in Music (B.Mus. from any Indian University shall be eligible for admission to M.A. course without any condidion of minimum percentage of but no one who dida not take up Music as one of his subject for the B.A. Examination shall be eligible to take up M.A. Music provided he is working as a teacher of Music in a college admitted to the Privileges of this University or in a recognised Higher Secondary School within the jurisdiction of the University or in addition to passing B.A./B.Sc. he has passed one of the following examination:

Sangeet Visharad: Form Bhatkhande Sangeet Vidyapeeth Lucknow or from Gandharva Mahavidyalaya, Bombay.

Sangeet Prabhakar: From Prayag Sangeet Smiti, Allahabad or from Rafasthan Sangeet Sansthan, Jaipur.

Sangeet Visharad: From Prachin Kala Kender Chandigarh.

- g) A candidate who has passed B.A. Examination with Sociology or an allied subject such as Psychology, Political Science, Economics, History and Geography as one of the subjects with 45% marks in aggregate and 45% marks in Sociology or allied subject mentioned above shall be eligible to take up M.A. Sociology.
- h) A candidate who has passed B.A. Examination with History or in any other subject listed in the Faculty of Social Sciences (i.e. Political Science, Sociology, Public Administration, Geography, Psychology etc.) obtaining at least 45% marks in the subject shall be eligible to take up M.A. History.
- i) A candidate who has not passed B.A./B.Sc. (Pass or Hons.) with Mathematics as one of the subjects shall not be eligible to join M.A. Mathematics Course.
- j) A candidate who has studied the subject of Sanskrit at B.A. level, whether elective or compulsory, for a full span of three years shall be eligible to seek admission to M.A. Sanskrit Course. The minimum percentage of marks for those who have studied Sanskrit compulsory should be 55% in the subject.
- k) For admission to M.A. (Rural Development) a candidate must have passed .Sc. (Agriculture) with Agricultural Economics as one of the papers/subjects obtaining 50% marks in aggregate or B.A. with 45% marks in any subject of Social Sciences.

FOR M.A. PHYSICAL EDUCATION

Eligibility condition for admission to M.A Physical Education:-

Note: A person who has passed one of the following examinations shall be eligible to join the 1st year (Part-I) of the Master of Arts (Physical Education) course:-

- A i) A Bachelors's Degree examination in Humanities of the M.D. University, Rohtak or an examination recognised as equivalent thereto with at least 45% marks in the aggregate with English as one of the subjects at the under-graduate level or B.Com./B.Sc./B.Sc. (Home Science) B.Sc. (Agri.) with 45% marks.
- ii) B.P. Ed./D.P. Ed. one year course after graduation with at least 50% marks.
- iii) B.A./B.Sc. with Health and Physical Education as one of the subjects in three years degree course with at least 50% marks.
- iv) Bachelor of Physical Education (B.P.F.) three year degree course with at least 50% marks.

v) B.S.H. and P.E. five years course with atleast 50% marks.

AND

B The candidate has taken part in the Inter-University or Inter state or National Tournament in the games and sports recognised by the Inter-University Sports Board Provided that the candidate qualified in the standard efficiency test at the time of Examination to the first year course.

IMPORTANT NOTE

A person who has passed Post-graduate examination shall not ordinarily be allowed to seek admission to P.G. Course in another subject as a regular student.

6. A candidate who is placed under compartment in the qualifying exam shall not be allowed to join M.A. Course.
7. A candidate who has failed in one or more paper(s) or fails to appear in M.A. Examination shall be allowed two additional subsequent chances only to pass the M.A. examination. This is however, subjects to the provision in Clause-8 below.
8. A candidate who fails to pass the M.A. Examination within a period of four years of his admission to the course shall be deemed to be unfit for Post-graduate Studies in the subject concerned.
9. A person who has passed toh following Examinations shall be eligible to join the M.A. Part-II:-

a) M.A. Part-I Examination from M.D. University, in the subject concerned. This is however, subject to Clause-7. However, the candidates who have passed atleast two theory papers out of four or five theory papers or atleast three theory papers out of six or seven theory papers of Part-I exam. of the University will be promoted to Part-II class, provisionally

OR

b) M.A. Part-I Examination of the subject offered from the Kurukshetra University or Panjab University or Punjabi University, or Guru Nanak Dev University or Himachal Pradesh University, provided that the Head of the University Departments/Principal of the college concerned is satisfied that the contents of papers already passed by him are almost the same as in the M.A. Part-I Examination this University; in this case the marks obtained in M.A. Part-I of the course at any of these Universities shall be counted towards division of

successful candidates by increasing of reducing of the marks obtained in accordance with maximum marks prescribed for M.A. Part-I Examination of this University.

10. The M.A. Examination in Part-I/Part-II shall be open to a student who:-
- a) has passed the requisite qualifying Exam. or is covered under Clause-5 and 8 and
 - b) has his name submitted to the Controller of Examinations by the Head of the University Dept./Principal of the college he has most recently attended and produces the following certificates, signed by him:-
 - i) of possessing good character
 - ii) of having remained on the rolls of Department/College during the year preceding the Examination and of having attended not less than 65% of the full course of lectures and tutorials separately and 75% of practicals (the courses to be counted upto the last day when the classes break up for the preparatory holidays).
11. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time.
12. The amount of Examination fee to be paid by a candidate for each year shall be as follows :

Regular	Ex-Student
Rs. 100/- (Plus Rs. 20/- per practical Subject)	Rs. 110/-

13. A candidate who re-appears in one more paper(s) Practical(s) for the purpose of passing/improvement of score of marks/result shall pay fee as for the whole Examination.
- i) The medium of instructions shall be:-
 - a) Hindi in case of Hindi and English in case of English
 - b) English or Hindi or Sanskrit in case of Sanskrit and
 - c) English/Hindi in case of other subjects.
 - ii) The question papers will be set :-
 - a) in Hindi in case of Hindi, Sanskrit and Music and
 - b) in English and Hindi in case of other subjects.

- iii) The candidate shall write their answer as under :-
- a) in Hindi in case of Hindi;
 - b) in English or Hindi or Sanskrit in case of Sanskrit
 - c) in English in case of English and Mathematics and
 - d) in English/Hindi in case of other subjects.

15.1. The minimum number of marks required to pass the Examination shall be as under :

- A) In all subjects except Physical Education
- i) 33% in each paper (written and practical separately);
 - ii) 40% in each practical in the case of Music;
 - iii) 40% in Dissertation/Viva-Voce, where prescribed;
 - iv) 40% in aggregate
- B) In Physical Education
- i) 35% in each theory paper;
 - ii) 40% in practical; and
 - iii) 40% in aggregate

15.2. A candidate who has completed the prescribed course of instructions in College/University Teaching Department for previous/final examination but has not appeared in it or having appeared fails may be allowed on the recommendation of the Principal of the College/Head of University Teaching Department concerned to appear in the subsequent year in the examination paper(s) as the case may be without attending a fresh course of Instruction. While reappearing in the examinations the candidate shall be exempted from reappearing in paper(s) and/or practical(s) in which he has obtained at least 40% marks.

16.1. A candidate who has passed M.A. Part-I Examination obtaining at least 55% marks in aggregate may offer dissertation wherever prescribed in the Scheme of Examination for the course. The subject of the dissertation shall be approved by the Head of the Department concerned. A candidate shall submit to the Head of the Department an

application for the approval of the topic for the dissertation along with a synopsis within one month of his admission to M.A. Part-II.

- 16.2 Every candidate who offers dissertation shall be required to submit three copies of his dissertation along with a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed 500 words). The dissertation shall be examined by one external Examiner only.
- 16.3. The last date for receipt of the dissertation in the office of the Controller of Examinations shall be one month before the commencement of the Theory Examination, provided that in exceptional cases, Vice-Chancellor shall have the power, to extend, on the recommendation of the Head of the Department, the last date for receipt of the dissertation upto three months. If a candidate fails to submit his dissertation even during the extended period he will be considered to have absented in the dissertation paper and his result shall be declared accordingly.
- 16.4. A candidate who has submitted a dissertation as a part of the Examination may withdraw the same before it has been examined but once it is examined and candidate obtains the minimum pass marks he shall not be permitted to withdraw it or submit another dissertation in lieu thereof. The marks obtained by him for the dissertation shall be taken in to account when he appears in any future examination for the purpose of passing therein or for improving the score of marks/result.
17. As soon as possible, after the termination of the examination the Registrar/Controller of Examinations shall publish the result of candidates and issue Detailed Marks Card.
18. The result of candidates who have passed the M.A. examination shall be classified into division as under, the division obtained by the candidate will be stated in his degree :-
- | | |
|---|-----------------|
| a) Those who obtain 60 percent or more marks | First Division |
| b) Those who obtain 50 percent or more but less than 60 percent marks | Second Division |
| c) All below 50 percent | Third Division |

19. A candidate who has already passed the Master of Arts Examination from this University, in a subject in which different optional papers are permitted, may appear in one or more other optional papers of that subject, at any subsequent examination when held, without attending a regular course of study on payment of fee as prescribed for the whole exam. Provided that if there is any corresponding Practical work involved he must attend the prescribed number of practicals etc. in the Department. Such a candidate shall, in order to pass, be required to obtain at least 40 percent marks in each paper.
20. A candidate who has passed Part-I of M.A. Examination of this University, will be allowed to appear for improvement of his result as an ex-student in one or more theory papers of M.A. Part-I Examination once within a period of three years of his passing the Part-I Examination. A candidate who has passed Part-II of M.A. Examination of this University will be allowed to appear for improvement of his result as an ex-student in one more theory paper(s) of the M.A. Part-II Examination once within a period of two years of his passing the Part-II Examination.

The candidates may however, appear for improvement of Part-I Examination simultaneously with Part-II Examination while appearing in Part-II Examination for passing or for Improvement.

The result of such a candidate shall be declared only if he improves his score of marks by taking into account the marks obtained by him in the paper(s) in which he reappeared and the marks obtained by him earlier in the remaining paper(s) etc. The fact that the candidate has improved shall be mentioned in the Detailed-Marks Card.

Provided further that the candidate will take the Examination according to syllabus in force for the regular student for that examination.

21. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the ordinance and the amended Ordinance, if any shall apply to all students, whether old or new.

M.A. (PREVIOUS) POLITICAL SCIENCE 1998-99

Outlines of Test

		Max. Marks	Time
Paper-I	Western Political Thought (Plato to Green)	100	3 Hours
Paper-II	Indian Political System	100	3 Hours
Paper-III	International Politics	100	3 Hours
Paper-IV	Public Administration	100	3 Hours

Syllabus and Courses of Reading

Paper-I Western Political Thought (Plato to Green)

Max. Marks : 100

Time : 3 Hours

Note : 10 questions will be set out of which the candidate will be required to answer 5 questions.

This paper includes the political thought of Plato, Aristotle, St. Augustine, St. Thomas Aquinas, Machiavelli, Hobbes, Locke, Rousseau, Bentham, J.S. Mill and T.H. Green.

Books Recommended :

- Allen, J.W. : A History of Political Thought in the Sixteenth Century (London: Methuen & Co., 1961).
- Barker, Ernest : The Political Thought of Plato and Aristotle (New York: Dover Publications, 1950).
- Barker, Ernest : Greek Political Theory: Plato and his predecessors (London; Methuen 1968).
- Ebenstein, W. : Great Political Thinkers (New Delhi, Oxford & IBH 1969).
- Jones, W.T. : Masters of Political Thought (Vol. II) (London : George H. Harrap, 1963).
- Foster M.B. : Master of Political Thought (Vol.I) (London : George G.Harrap, 1963).
- Hearnshaw, F.J.C.(ed.) : The Social and Political Ideas of some Great Medieval Thinkers (London : George G.Harrap 1965).
- Mac-I-Lwain, C.H. : Growth of Political Thought in the West (London : George G. Harrap 1963).

- Machiavelli Niccolo : The Prince (Oxford Clarendon Press, 1913).
- Sabine George : A History of Political Theory, 5th Edition Illinois : Dryden Press, 1963).
- Ullmen, Water : The History of Political Thought : The Middle Ages (Allen Luno: Penguin, 1965)
- Lancaster, Lane W. : Master of Political Thought (Vol. III) London George G. Harrap, 1963.
- Marvin F.S. Compte : The Founder of Sociology (London : Champion and Hall 1963).
- Gakshott, Michael : Thomas Hobbes: Leviathan (New York : (ed.) Oxford, 1947)
- Popper, Karl : Open Society and its Enemies 2 Vol. (London Routledge, 1962).
- Sabine, George H. and : A History of Political Theory 4th Edition
Thorson, Thomas, A. (Illinois: The Dryden Press, 1973)
- Stephen, L. : The English Utilitarians (3 Vol.) London: (London School of Economics, 1950).

Paper-II Indian Political System

Max. Marks : 100
Time : 3 Hours

Note : 10 questions will be set out of which the candidate will be required to answer 5 questions.

1. Indian State Constitutional framework, socio-economic foundations, Developmental role.
2. The Institutional structure of Parliamentary Democracy in India and its functionings :
3. (a) Interaction among Executive Legislative & Judicial institutions at the union & state levels.
 - (b) Federal structure & Dynamics state of the federal Polity today.
 - (c) Changing role of Executive leadership. (President, Prime Minister, Governor, Chief Minister).
 - (d) Role of Bureaucracy in socio-economic development.
4. Party system; nature, leadership, ideology.
5. Election, electoral politics & electoral reforms - Pattern & Trends.

6. Indian experience with democracy & development - Areas of performance and tensions :-
 - (a) Caste & Politics.
 - (b) Reservation Policy experience & debate.
 - (c) Political corruption.
7. Secularism in India, perspectives and problems.
8. Civil liberties & Human rights.

Books Recommended :

- Kothari, Rajni : Politics in India, Delhi, Orient Longman, 1970, also in Hindi.
- Morris-Jones, W.H. : Parliament in India, Delhi, Orient Longman, 1978.
- Baxi, Upendra : The Indian Supreme Court and Politics, Lucknow, Eastern Book Company, 1980.
- Dhavan, Rajeev : Supreme Court of India: A Sociological Critique of its Juris Techniques, Bombay, Tripathi, 1977.
- Hartman, Horst : Political Parties in India, Meerut, Meenakshi, 1980.
- Beteille, Andre : Studies in Agrarian Social Structure, Delhi OUP, 1977.
- Kothari, Rajni (ed.) : Caste in Indian Politics, New Delhi, Orient Longman, 1970.
- Bombwall, K.R. (ed.) : National Power and State Autonomy, Meerut, Meenakshi, 1978.
- Austin, Granville : The Indian Constitution: Cornerstone of a Nation, New York 1966.
- Hardgrave, Robert : India: Government and Politics in Developing Nation, Harcourt Bruce., 1970.
- Morris-Jones, W.H. : The Government and Politics of India Bombay, B.I. Publishers, 1971.
- Palmer, N.D. : The Indian Political System, London, 1971.
- Pylee., M.V. : Constitutional Government in India (Rev. ed.) Bombay, 1977.

- Goyal, O.P. : India : Government & Politics (Delhi, 1985).
- Brass, Paul : Factional Politics in an Indian State: The Congress Party in U.P. (Barkley University of California Press, 1966).
- Dasgupta, B. and Morris Jones : Patterns and Trends in Indian Politics (New Delhi, Allied 1976).
- Srinivas, M.N. : Caste in Modern India and other Essays (Bombay, Asia, 1962).
- Weiner Myron : The Politics Scarcity: Public Pressure and Political Response in India (Bombay: Asia Publishing House 1963).

Paper-III International Politics

Max. Marks : 100

Time : 3 Hours

- Note :*
1. 10 questions will be set out of which every candidate is required to answer 5 questions.
 2. Minimum three questions should be asked from each part.

Part-A

1. International Politics: Meaning, nature and scope, stages of growth, International Politics as an autonomous discipline.
2. Theories: Realist, Systems, Marxist.
3. National Power : Elements, Problem of evaluation.
4. Limits on State Action : World Public Opinion, International Morality, International Law, Balance of Power and Collective Security.
5. Foreign Policy: Determinants: National Interest Vs. Ideology Foreign Policy and Diplomacy: their inter-relationship.

Part-B

6. International Political Scenario before and after 1990- the Developments after the Second World War upto 1990 (Bipolarity, Cold War I & II, Detente, Sino-Soviet rift, are to be treated in brief as a necessary background to developments after 1990 (Disintegration of the USSR & its impact. The peace process in West Asia; the emergence of a New Global Power structure which are to be discussed in detail.

7. Imperialism and the Third World-Aid and Trade; Role of Transnational institutions & corporations; Non-aligned Movement; the demand for NIEO; North-South & South-South Dialogue; Establishment of WTO.
8. Regional Co-operation; Theoretical Premise; European Community; SAARC; ASEAN; OAS; UN & Regional Organisations.
9. Arms Control & Disarmament; Nuclear Weapons-impact on International Politics; UN & Human Rights.
10. Indian Foreign Policy with special reference to conflict and co-operation in the Indian Sub-Continent; Indian Ocean as a Zone of Peace.

Books Recommended :

- Hans J. Morgenthau, : Politics among Nations, (Scientific Book Agency, Calcutta). Also available in Hindi.
- G. Schwarzenberger : Power Politics (Steven, London)
- Palmer & Parking : International Relations (Scientific Calcutta)
- Sprout & Sprout : Foundations of International Politics, (Van Nostrand, New York).
- Mahendra Kumar : The Theoretical Aspects of International Politics (Shiv Lal Aggarwal, Agra) Also available in Hindi.
- Hartman F.H. : The Relations of Nations (Macmillan, New York, 1973).
- C.P. Schleisher : International Relations (Princeton, 1962).
- A.F.K. Organski : World Politics (Scientific, Calcutta).
- Carr, E.H. : The Twenty Years' Crisis 1919-1939 (New Harper, N.Y. 1964)
- Doctor, Adi. H., : International Relations : An Introductory Study (Vikas Publications 1959).
- Mishra, K.P. (ed.) : Studies in Indian Foreign Policy (Vikas Publication, Delhi, 1969).
- Northedge F.S. and Grieve M.J., : A Hundred years of International Relations. (Cuckworth, London, 1971).
- Friedman : Introduction to World Politics (Macmillan, London).

- John, H.Herz : International Politics in the Atomic Age (Columbia Univ. Press, New York).
- Dr. B. Bueneja : The Politics of Triangles, (Research Publishers, Delhi)
- Garg, J.P. : Regionalism in International Politics (Research Publishers, Delhi)
- Graebnar, N.A. : Cold War Diplomacy: American Foreign Policy 1945-1960 (Van Nost-rand, N.Y. 1962).
- Kim, Y.H. : Twenty Years of Crisis: The Cold War Era (Englewood Cliffs, Prentice Hall, 1968).
- Newman, W.L. : After Victory, Churchill, Roosevelt, Stalin and the making of the Peace (Harper & Row, N.Y. 1937)
- Rakove M.L. (ed.) : Arms and Foreign Policy in the Nuclear Age (Oxford University Press, N.Y. 1972).
- B.R. Nanda (ed.) : Indian Foreign Policy, The Nehru Years (Vikas Delhi, 1976).
- Comb, J.A. : Nationalist, Realist and Radical, Three Views of American Diplomacy (Harper & Row, N.Y.1973, Chapter X).
- Crankshaw, E. : The New Cold War : Moscow Vs. Peking (Penguin, 1963).
- Fies, H. Churchill : Roosevelt-Stalin: The War they waged and the peace they sought (Princeton University Press, 1957) pp 489-548.
- Madox, R.J.S. : The New Left: the Origins of the Cold War (Princeton University Press, Princeton, 1973) Introduction and conclusion.

Paper-IV Public Administration

Max. Marks : 100

Time : 3 Hours

Note : 10 questions will be set out of which the candidates are required to answer 5 questions.

1. Nature & Scope of Public Administration; Private & Public Administration; Politics and Administration, Dichotomy or Integrated frame; Development Administration; Role of Public Administration specially in developing and under developed countries; The concept of New Public Administration.

2. Approaches to the study of Public Administration-Behavioural, Comparative and decision-making approaches.
3. Concept of Administrative Organisation; Bases of Organisations; Theories of Organisation - Scientific Management, Human relations and Bureaucratic; Principles of Organisation - Unity of Command, Hierarchy, Span of Control, Centralisation & Decentralisation, Delegation and Co-ordination Line, Staff and Auxiliary Agencies.
4. Management of Public Enterprises Different forms of Management of Public Enterprises, Parliamentary control, Problems of Autonomy and Accountability.
5. Concept of Bureaucracy - Max Weber and his critics; Personnel Administration - Recruitment, Training, Promotion, Discipline and Morale of Civil Service; Neutrality of Civil Service; Representative Bureaucracy; Generalist and specialist; Reforms in Civil Service.
6. Financial Administration - Budget and Budgetary Process; Performance and Programme Budgeting; Legislative and Administrative Control of Expenditure.
7. Administrative Leadership, Policy-formulation, Communication; Delegated Legislation; Administrative Corruption; The Ombudsman; Lokpal and Lokayukta; Legislative and Judicial control over Public Administration.

Books Recommended :

- Awasthi, A. and : Public Administration (Luxmi Narain, 1979)
Maheshwari, S.R.
- F. Heady : Public Administration; A Comparative Perspective (Marcel Dekker, 1979).
- P. Self : Administrative Theories and Politics, (Allen & Unwin, 1977).
- F.A. Fesler : Public Administration; Theory & Practice (Prentice Hall 1979).
- Mohit Bhattacharya : Public Administration (World Press, 1981).
- Nicholes Henry : Public Administration and Public Affairs (Prentice Hall 1975).
- Thomas Vocino and : Contemporary Public Administration (Harcourt
Jack Robin Brace Javenovich, 1991).

- F.W. Riggs : Administration in Developing Countries; The Theory of Prismatic Society (Houghton Mifflin Co. 1964).
- B.G. Peters : The Politics of Bureaucracy; A Comparative Perspective Longman, 1978.
- M. Albrow : Bureaucracy (Macmillan, 1970).
- P.M. Jackson : The Political Economy of Bureaucracy (Heritage Publishers, 1983).
- J. Bourn : Management in Central and Local Government (Pitman, 1979).
- S.K. Sharma (ed.) : Dynamics of Development, Vol. I (Concept, 1977).
- P. Dwivedi and R.B. Jain : India Administration State (Gitanjali Publishing House, 1985).
- Ramesh K. Arora : Comparative Public Administration (Associated Publishing House, 1972).
- Glenn D Stahl : Public Personnel Administration (Harper & Row, 1983).
- Steven W. Hays and Richard : Public Personnel Administration: Problems and Prospects (Prentice Hall, 1983).
- J. Burkhead : Govt. Budgeting (John Willey & Sons, 1956).
- C.P. Bhambhri : Public Administration.
- Harbert, D.Simon : Administrative Behaviour: A Study of Decision Making Process in Administrative Organisations.
- Nichols : Public Administrative & Public Affairs.
- P.C. Jain : Administrative Law.